



Richmond-Zhoushan Friendship Commission Meeting

May 12, 2021

4pm via Zoom

AGENDA

- I. Welcome and Roll
- II. Review and approve minutes from previous meeting(s).
- III. Treasurer's Report
 - Commission raised funds - \$288.71
 - City allocated funds - \$1,000
- IV. Reports from subcommittees
 - Education
 - Economic
 - Tourism
- V. Update on Jim Matzorkis Scholarship to send Richmond Youth to Zhoushan, China
 - Scholarship Application Process
 - 20/21 Allocation
 - i. Friends of Zhoushan Vendor Number Active – 9884 - Katrinka Ruk is the contact. PO Box 70682
 - ii. Deadline for creation of Purchase Requisitions is May 14
 - iii. Use of donation link on <https://www.zhoushanrichmond.org/>
- VI. Pending Old Business
 - Discuss planning a video conference with Zhoushan officials to communicate about the challenges that both municipalities are having and how it impacts our sister city relationship.
 - i. Suggested date and time –Lucy will contact Jason Huong to discuss.
 - ii. Topics of interest – Joseph suggested offering virtual English courses on Sundays that may coincide with a morning schedule for students in China. Pre-recorded courses may be available to accommodate varying schedules.

- Discuss offering virtual courses for 7th to 11th graders

VII. New Business and upcoming agenda items

VIII. Other matters of interest

IX. Schedule the next meeting

X. Adjourn