



Richmond-Shimada Friendship Commission

Agenda

Wednesday, November 3, 2021

---(Via Zoom Call)---

<https://us02web.zoom.us/j/82336607965?pwd=RnczeHpwNXJLZ1hoeFdpQmlnM3Z5dz09>

Meeting ID: 823 3660 7965

Passcode: 020321

1. Call to Order and Roll Call

(Highlighted or checked Names Attended)

- Evan Sirchuk, Chair
- Valerie Snider, Secretary
- Maryann Maslan, Commissioner
- Jamie Brown, Commissioner
- Yas Aoki, Commissioner
- Esther Takeuchi, Commissioner
- Zelda Holland, Commissioner
- Robyn Rickansrud, Commissioner
- Trina Jackson-Lincoln, Staff Liaison

2. Reading and approval of minutes

3. Commissioner Reports

4. Input on Agenda

5. Important Business

- The joint Richmond-Shimada 60th Anniversary event is Saturday Dec. 11, 2021 from 5:00pm to 7:00pm California time
- Checking in on Tasks
 - Jamie - Updates on sketches from Mayor
 - Can I delegate the job of contacting the California Sister City or ask them if they can accept \$200 in funds from the mayor discretionary fund?
 - Purpose of funds is to purchase a GoPro 360 Camera
 - Either we send them an extra \$100 so they can pay a total of 300 for the camera

or

- They accept the funds from the mayor, then write us a check.

- 60th Anniversary Event

- Evan will present a list of videos that are done, and which are still in progress.

- **Update from Maryann on reaching out to arts organizations with \$100 stipend per artist.**

- \$100 each for 2 org and 1 individual
- \$50 for flowers to Richmond art center

- How do we pay artists?

- via Trina Jackson-Lincoln

- [Shimada Gift Basket Item Ideas](#)

- Evan will order shirts and Honey

- We still have water bottles and soft lunch boxes

- Some still available or all donated?

- Is an in-person event possible? (Covid Concerns)

- In Person Event Planning (If Possible by December)

- Basement Multipurpose space is available for max of 20 attendees

- Evan will look into other options possibly for more people

- Projector
- Screen
- tables
- seating
- Saturday 6pm evening availability
- restaurant option?

- Evan provided a link to the master list of commissioners, host families, former ambassadors, and others who we will invite to the event. Evan predicts we will have a maximum of 40 people.

- Valerie suggested first sending a “save the date” email before the formal invitation. Maryann suggested the 2nd week of October for the “save the date” announcement, so we have an idea about how many people will attend.
- Jamie suggested we order bento boxes for those who plan to attend (at the expense of the attendee). Someone will have to pick up the boxes and bring them to the venue.

6. Good of the Order/Adjournment

Useful Resources:

[Programs Proposed by the Shimada Side](#)

[Richmond Shimada 60th Event Schedule](#)

Important Dates

Saturday Dec 11th - 60th Event