



Agenda

**AMENDED AGENDA
(UPDATED DOCUMENTS - ITEM P.1)**

MEETING

**REGULAR RICHMOND CITY COUNCIL
(Meeting is virtual)**

Tuesday, March 1, 2022, 5:00 p.m.

Community Services Building

440 Civic Center Plaza

Richmond, CA 94804

Members:

Thomas K. Butt, Mayor

Demnlus Johnson III, Councilmember at Large

Nathaniel Bates, Councilmember at Large

Claudia Jimenez, Councilmember District 6

Eduardo Martinez, Vice Mayor at Large

Melvin Willis, Councilmember District 1

Gayle McLaughlin, Councilmember District 5

Link to City Council Agendas/Packets

<http://www.ci.richmond.ca.us/4157/City-ofRichmond-Council-Meetings>

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CORONAVIRUS DISEASE (COVID-19) ADVISORY

PURSUANT to the Governor of the State of California's Assembly Bill 361 and in the interest of the public health and safety, attendance at the City of Richmond City Council meeting will be limited to Council members, essential City of Richmond staff, and members of the news media. Public comment will be confined to items appearing on the agenda and will be limited to the methods provided below.

How to watch the meeting from home:

1. KCRT – Comcast Channel 28 or AT&T Uverse Channel 99
2. Livestream online at <http://www.ci.richmond.ca.us/3178/KCRT-Live>

Public comment may be submitted by mail, eComment, email and/or Zoom video conference in the manner that follows, provided that no member of the public may submit more than one verbal comment per agenda item.

Via mail: received by 1:00 p.m. the day of the meeting, sent to 450 Civic Center Plaza, 3rd Floor, Office of the Clerk, Richmond, CA 94804.

Via eComments: eComments are available once an agenda is published. Locate the meeting in "upcoming meetings" and click the comment bubble icon. Click on the item you wish to comment on. eComments can be submitted when the agenda is published and until the conclusion of public comments for the agenda item. eComments can be viewed by the City Council and members of the public as they are submitted. Email your comment to cityclerkdept@ci.richmond.ca.us should you have difficulty submitting an eComment during a meeting.

Via email: to cityclerkdept@ci.richmond.ca.us by 1:00 p.m. the day of the meeting. Emails **MUST** contain in the subject line 1) public comments – Open Session prior to Closed Session; 2) public comments – Open Forum; or 3) public comments agenda item # ___ [include the agenda item number]. **All such email with correctly labeled subject lines will be posted on-line and emailed to the City Council before the meeting is called to order. Email received after 1:00 p.m. will be posted on-line following the meeting as part of the supplemental materials attached to the meeting minutes.**

Via Zoom by video conference: for Open Session and City Council: Please click the link below to join the webinar:

<https://zoom.us/j/99312205643?pwd=MDdqNnRmS2k4ZkRTOWhIUldQOUF1Zz09>

Passcode: ccmeeting

By iPhone one-tap: US: +16699006833,,99312205643# or +13462487799,,99312205643#

By Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592

Webinar ID: 993 1220 5643

International numbers available: <https://zoom.us/j/99312205643>

To comment by video conference: click on the Participants button at the bottom of your screen and select the “Raise Your Hand” button to request to speak when Public Comment is being asked for. **When called upon, press the unmute button. After the allotted time, you will then be re-muted. ****

To comment by phone: you will be prompted to “Raise Your Hand” by pressing “*9” to request to speak when Public Comment is asked for. **When called upon, you will be asked to unmuted by pressing *6.** After the allotted time, you will then be re-muted. Instructions of how to raise your hand by phone are available at:

<https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>. **

**The mayor will announce the agenda item number and open public comment when appropriate.

The City cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the City Council receives your comments, you are strongly encouraged to submit your comments in writing in advance of the meeting.

AB 361 Procedures in the Event of Technical Difficulties: In the event the meeting broadcast is disrupted, or if a technical issue on the agency's end disrupts public participation, the legislative body board cannot take any further action on the agenda until the technical issue is resolved.

Properly labeled public comments will be considered a public record, put into the official meeting record, available after the meeting as supplemental materials, and will be posted as an attachment to the meeting minutes when the minutes are posted:

<http://www.ci.richmond.ca.us/Archive.aspx?AMID=31>.

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Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to cityclerkdept@ci.richmond.ca.us or submitted by phone at 510-620-6513, ext. 9, or 510-620-6509. Requests made by mail to City Clerk’s Office, City Council meeting, 450 Civic Center Plaza, Richmond, CA 94804 must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Effect of Advisory on In-person public participation:

During the pendency of Assembly Bill 361, the language in this Advisory portion of the agenda supersedes any language contemplating in-person public comment.

A. OPEN SESSION TO HEAR PUBLIC COMMENT BEFORE CLOSED SESSION

5:00 p.m.

B. ROLL CALL

C. CLOSED SESSION

C.1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

- Title: City Attorney
- Title: Community Police Review Commission Investigative Officer

C.2. PUBLIC EMPLOYEE APPOINTMENT (Government Code Section 54957.6)

- Title: City Manager

D. PUBLIC COMMENT BEFORE CLOSED SESSION

E. ADJOURN TO CLOSED SESSION

F. REGULAR MEETING OF THE RICHMOND CITY COUNCIL

6:30 p.m.

G. ROLL CALL

H. PUBLIC COMMENT INSTRUCTIONAL VIDEO

I. STATEMENT OF CONFLICT OF INTEREST

J. AGENDA REVIEW

K. REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE DURING CLOSED SESSION

L. REPORT FROM THE CITY MANAGER (public comment allowed under Open Forum)

M. ABATEMENT REPORT FROM THE PUBLIC WORKS DIRECTOR - 1st Tuesday (public comment allowed under Open Forum)

N. OPEN FORUM FOR PUBLIC COMMENT

O. CITY COUNCIL CONSENT CALENDAR

O.1. City Clerk's Office

O.1.a. Revisions to the Boards, Commissions and Committees Handbook

13

APPROVE amendments to the Boards, Commissions and Committees Handbook – City Clerk’s Office (Pamela Christian 510-620-6513).

O.1.b. City Council Minutes

83

APPROVE the minutes of the January 11 and 18, 2022, regular City Council meetings - City Clerk's Office (Pamela Christian 510-620-6513).

O.2.	Community Development	
O.2.a.	Cannabis Equity Program Implementation and SCI Consulting Group Contract Amendment	94
	ADOPT a resolution to accept grant funding from the California Governor's Office of Business and Economic Development; AUTHORIZE the city manager or their designee to execute the necessary agreements with the California Governor's Office of Business and Economic Development to accept \$1,319,360 in grants funds; APPROPRIATE the grant funds in the Fiscal Years 2021-2022 through 2023-2024 budgets; and APPROVE the fourth amendment to the contract with SCI Consulting Group to increase the contract amount by \$24,000, for a total not to exceed amount of \$124,400, to be paid from the GO-Biz grant and amend the contract term to December 1, 2017, through December 31, 2024 - City Manager's Office (Shasa Curl/Lina Velasco/Thomas Omolo 510-620-6512).	
O.3.	Finance Department	
O.3.a.	Investment and Cash Balance Report for the Month of January 2022	346
	RECEIVE the City's Investment and Cash Balance Report for the month of January 2022 - Finance Department (Belinda Brown 510-620-6740).	
O.3.b.	Approval of New Fees for the Revised Master Fee Schedule	358
	ADOPT an ordinance (second reading) establishing certain fees for the proposed Master Fee Schedule and after the second reading of the ordinance, ADOPT a resolution setting the dollar amount for the new fees and adjusting the dollar amount for current fees - Finance Department (Belinda Brown 510-620-6740/Antonio Banuelos 510-620- 6741).	
O.3.c.	Approval of Liens and Special Assessments for Unpaid Garbage Collection Service Fees for Republic Services	476
	ADOPT a resolution authorizing placement of liens and special assessments for unpaid garbage collection service fees on County property tax records - Finance Department (Belinda Brown 510-620-6740/Antonio Banuelos 510-620-6741).	

O.3.d.	Contract with Regional Government Services (RGS) to Provide Temporary Services to the City on an As-Needed Basis	571
	<p>APPROVAL of an increase in the contract with Regional Government Services (RGS) from the current \$250,000 by \$150,000, for a new total amount of \$400,000, for the provision of expertise in a variety of functional areas such as Human Resources, Financial Management, and Accounting – Human Resources Department (Anil Comelo 510-620-6609).</p>	
O.4.	Library and Community Services	
O.4.a.	Amend Contract with Oakland Private Industry Council for RichmondWORKS Program Vendor Pay Agent Services	600
	<p>APPROVE an amendment to the contract with the Oakland Private Industry Council to provide additional services as the Contracting & Vendor Pay Agent for Individual Training Accounts and On-the-Job Training activities for the Workforce Innovation and Opportunity Act (WIOA) program participants. The amended contract term shall run from December 3, 2019, through June 30, 2022. The contract amount will be increased by \$236,611.60, for a total contract amount not to exceed \$714,459.60 – Library and Community Services Department (Tamara Walker 510-307-8006).</p>	
O.5.	Mayor's Office	
O.5.a.	Rare Disease Day – February 28, 2022	654
	<p>PROCLAMATION declaring February 28, 2022, as Rare Disease Day in the City of Richmond – Mayor's Office (Mayor Tom Butt 510-620-6503).</p>	
O.5.b.	Women's History Month – March 2022	657
	<p>PROCLAMATION declaring March 2022 as Women's History Month in the City of Richmond – Mayor's Office (Mayor Tom Butt 510-620-6503).</p>	
O.5.c.	Prescription Drug Abuse Awareness Month	660
	<p>PROCLAMATION declaring March 2022 as Prescription Drug Abuse Awareness Month in the City of Richmond – Mayor's Office (Mayor Tom Butt 510-620-6503).</p>	
O.5.d.	Tibetan Uprising Day – March 10, 2022	663
	<p>PROCLAMATION declaring March 10, 2022, as Tibetan Uprising Day in the City of Richmond – Mayor's Office (Mayor Tom Butt 510-620-6503).</p>	

- O.5.e. **California State Parent Teacher Association (PTA) Day – February 17, 2022** 666
- PROCLAMATION declaring February 17, 2022, as California State Parent Teacher Association (PTA) Day in the City of Richmond – Mayor’s Office (Mayor Tom Butt 510-620-6503).
- O.5.f. **Red Cross Month – March 2022** 669
- PROCLAMATION declaring March 2022 as Red Cross Month in the City of Richmond – Mayor’s Office (Mayor Tom Butt 510-620-6503).
- O.5.g. **Vacant Seats on Richmond Boards, Commissions and Committees** 672
- APPROVE recent resignations from City of Richmond boards, commissions, and committees; and ANNOUNCE vacancies as of January 19, 2022, and ask that interested individuals send applications to the City Clerk – Mayor's Office (Mayor Tom Butt 510-620-6503). **This item was continued from the February 22, 2022, meeting.**

- O.6. **Police Department**
- O.6.a. **Proposed 5-Year Agreement with Contra Costa District Attorney’s Office for Electronic Case Filings.** 675

APPROVE a five-year agreement with Contra Costa District Attorney’s office for electronic case filing services using Karpel’s Interface, in an amount not to exceed \$25,000, for the period May 1, 2022, through April 30, 2027 - Police Department (Acting Chief Louie Tirona 510-621-1802).
- O.7. **Public Works**
- O.7.a. **Contract to Outfit Fire Department Vehicles** 692

APPROVE a contract with Stommel, Inc., to outfit three Fire Department vehicles, in an amount not to exceed \$65,000 – Department of Public Works (Joe Leach 620-5478).
- O.7.b. **Contract for Repairs to Bucket Truck** 749

APPROVE a contract with Altec Industries, Inc., for repairs to an electrician bucket truck (Unit #299; VIN 1FDAF56R99EA87947), in an amount not to exceed \$20,000 – Department of Public Works (Joe Leach 620-5478).
- O.7.c. **Booker T. Anderson Community Center Fire Restoration Project** 784

APPROVE a construction contract with Angotti & Reilly Inc. for the Booker T. Anderson Community Center Fire Restoration Project, located at 960 S. 47th St., Richmond, in an amount not to exceed \$2,583,900 including \$2,349,000 low bid plus \$234,900 contingency; and APPROPRIATE the funding from the Risk Management fund balance. There will be a reimbursement from insurance for the majority of the cost – Department of Public Works (Joe Leach 510-620-5478). **This item was continued from the February 15, 2022, meeting.**

P. BUDGET SESSION

- P.1. **Mid-Year Report on Fiscal Year (FY) 2021-22 Operating and Capital Improvement Budgets** 815

REVIEW the Fiscal Year 2021-2022 operating and capital improvement budgets at mid-year; and ADOPT a resolution approving the proposed Fiscal Year 2021-2022 budget adjustments. – City Manager’s Office/Finance Department (Shasa Curl/Anil Comelo/Belinda Brown 510-620-6740).
- P.2. **Mid-Year Report on Fiscal Year (FY) 2021-22 Operating and Capital Improvement Budgets** 919

Q. PUBLIC HEARINGS

- Q.1. Rename Baseball Diamond #2 at Nicholl Park in Honor of National Hero Willie Mays** 1023

PUBLIC HEARING to receive public comment on a proposal to rename Baseball Diamond Field #2 at Nicholl Park to Willie Mays Baseball Field; and ADOPT a resolution - Councilmember Nathaniel Bates (510-620-6743).

- Q.2. Public Hearing to Adopt a Resolution to Rename South 37th Street Underpass to Juneteenth Freedom Underpass** 1028

PUBLIC HEARING to ADOPT a resolution to rename the South 37th Street Underpass to Juneteenth Freedom Underpass, as recommended by the Recreation and Parks Commission at its December 1, 2021, regular meeting – Library and Community Services Department (Ranjana Maharaj 510-620-6972).

- Q.3. Appeal of the Planning Commission’s Conditional Approval of a Conditional Use Permit and Design Review for a Dollar Tree Store at 12300 San Pablo Avenue (PLN21-129)** 1070

ADOPT a resolution Denying the Appeal and Affirming the Planning Commission’s conditional approval of a Conditional Use Permit and Design Review to operate and establish a Dollar Tree retail store greater than 3,000 square feet in size (10,000 sf proposed) within the CM-4, Commercial Mixed-Use, Gateway/Node zoning district at 12300 San Pablo Avenue – Community Development Department (Lina Velasco 510-620-6706).

- Q.4. Adopt an Interim Ordinance Extending Urgency Ordinance No. 01-22** 1138

HOLD a public hearing; and ADOPT an Interim Ordinance establishing a 10-month and 15-day extension of Urgency Ordinance No. 01-22 imposing a temporary moratorium on issuance of building permits requiring new sewer connections to the Keller Beach Sanitary Sewer; and declaring an urgency thereof – Public Works Department (Joe Leach 510-620-5478).

R. NEW BUSINESS

1156

R.1. Calling a Special Election and Placing a Special Tax on Vacant Properties on the June 7, 2022 Ballot

The ACTION is to adjourn the meeting to March 8, 2022, to permit ordinance revisions to be presented to the City Council.

ADOPT a resolution calling a special election to be consolidated with the next statewide primary election to be held June 7, 2022, and submitting to the voters a measure to establish a Special Parcel Tax on Vacant Properties at rates between \$3,000 and \$8,000 tiered by parcel size, annually per vacant undeveloped parcel; between \$3,000 and \$8,000 tiered by parcel size, annually per vacant blighted developed parcel; \$3,000 annually per vacant blighted residential unit for condominiums, duplexes, or townhouse units under separate ownership; and \$3,000 annually per blighted parcel with ground floor commercial activity allowed but vacant, raising about \$1,500,000 annually to fund blight and dumping elimination, code compliance, and specified programs - City Manager's Office, Economic Development (Shasa Curl/Lina Velasco 510-620-6512).

S. REPORTS OF OFFICERS: REFERRALS TO STAFF, AND GENERAL REPORTS (INCLUDING AB 1234 REPORTS)

T. ADJOURNMENT