

# Richmond-Shimada Friendship Commission

Wednesday, January 11th, 2023

---(Via Zoom Call)---

## 1. Call to Order and Roll Call

*(Highlighted Yellow or checked Names Attended, Green highlighted indicates the commissioner is on hiatus until return to in-person meetings)*

- Evan Sirchuk, Chair
- Valerie Snider, Secretary
- Maryann Maslan, Commissioner
- Jamie Brown, Commissioner
- Trina Jackson-Lincoln, Staff Liaison
- Robyn Rickansrud, Commissioner
- Arianna Rodriguez , Commissioner
- Esther Takeuchi, Commissioner
- Zelda Holland, Commissioner

## 2. Reading and approval of minutes

## 3. Commissioner Reports

## 4. Input on Agenda

## 5. Important Business

- o Working on student visit calendar
  - i. Fill in gaps
  - ii. List contacts for each visit in the contact sheet
    - 1. [https://docs.google.com/document/d/1fYHCbBELz-UO6HJvoi8iOARCcr\\_KEmVIHdXQg9KMDxU/edit](https://docs.google.com/document/d/1fYHCbBELz-UO6HJvoi8iOARCcr_KEmVIHdXQg9KMDxU/edit)
- o Making a clear list of potential host families
  - i. Need volunteer to help me recruit host families
  - ii. Reviewing host family handbook materials
    - 1. Merge with other existing host family forms.
- o Next Steps for Online Exchange
  - i. Update on discord nitro upgrades

- ii. Plan joint movie night with Japanese commission
  - iii. Past Notes: [Structure - New Virtual Student Exchange](#)
- o Fiscal Sponsor Update
  - i. Update from Trina about donation page
    - 1. What is the link?
  - ii. 1st draft of donation page text: [Text For Giving Page \(Donations\) v001](#)
  - iii. Getting Money from mayor for camera
  - iv. Order Camera
- 6. Good of the Order/Adjournment

#### Important Dates

March 21st - 29th - Tentative dates for shimada student visitors to Richmond