

Richmond-Shimada Friendship Commission
AGENDA

Wednesday, March 1, 2023

Shimada Conference Room located at the rear of the Council Chamber
440 Civic Center Plaza

Join Zoom Meeting

<https://us06web.zoom.us/j/3188547582?pwd=b0taSFINVmFRRIJsZXVlc3Y3SkZOUT09>

Meeting ID: 318 854 7582

Passcode: RSFC

1. Call to Order and Roll Call

(Highlighted Yellow or checked Names Attended, Green highlighted indicates the commissioner is on hiatus until return to in-person meetings)

- Evan Sirchuk, Chair
- Valerie Snider, Secretary
- Maryann Maslan, Commissioner
- Jamie Brown, Commissioner
- Arianna Rodriguez, Commissioner
- Trina Jackson-Lincoln, Staff Liaison
- Esther Takeuchi, Commissioner
- Zelda Holland, Commissioner
- Robyn Rickansrud, Commissioner

2. Introduction of new City Council Liaison Cesar Zepeda

3. Return to in-person meetings and discussion on virtual participation

4. Reading and approval of minutes

5. Commissioner and Staff Liaison Reports

6. Input on Agenda

7. Important Business

- o Working on student visit calendar

- i. There are 8 students coming in March: 7 girls and 1 boy; 1 sensei, and 1 commissioner (Osada). Total 10 individuals.

- ii. List contacts for each visit in the contact sheet
https://docs.google.com/document/d/1fYHCbBELz-UO6HJvoi8i0ARCCr_KEmVlHdXQg9KMDxU/edit
- o Update on host families
 - i. Ariana volunteered to help me recruit host families
 - ii. Reviewing host family handbook materials updated by Valerie Snider
- o Update on the Shimada Youth Ambassador Schedule and transportation
- o Discuss Welcome and Orientation on 3/20
 - i. Location

The itinerary of the welcome dinner is as follows:

- ii. 4:45pm - Students arrive at the venue for the welcome event.
 - iii. 5:00pm - Host Families arrive
 - iv. 5:15pm - Introduce host families to students
 - v. 5:25pm - Ice Breaker game with host families and students
 - vi. 5:40pm - Going over schedule and logistics with everyone
 - vii. 6:00pm - Students leave with host families
- o Next Steps for Online Exchange - Continued until April
 - i. Update on discord nitro upgrades
 - ii. Plan joint movie night with Japanese commission
 - iii. Past Notes: [Structure - New Virtual Student Exchange](#)
- o Fiscal Sponsor Update
 - i. Update from Trina about donation page
 - 1. What is the link?
 - ii. 1st draft of donation page text: [Text For Giving Page \(Donations\) v001](#)
 - iii. Getting Money from mayor for camera
 - iv. Order Camera

8. Good of the Order/Adjournment