

Richmond-Shimada Friendship Commission

Wednesday, July 12th, 2023

---(In-Person + Zoom Call for Non-Commissioners)---

City Council Office Conference Room #110, 440 Civic Center Plaza, Richmond

Zoom Link (For Non-Commissioners):

<https://us02web.zoom.us/j/82336607965?pwd=RnczeHpwNXJLZ1hoeFdpQmlnM3Z5dz09>

Meeting ID: 823 3660 7965

Passcode: 020321

1. Call to Order and Roll Call

(Highlighted Yellow or checked Names Attended)

- Jamie Brown, Chair
- Valerie Snider, Vice Chair, Treasurer
- Maryann Maslan, Secretary
- Evan Sirchuk, Commissioner
- Arianna Rodriguez, Commissioner
- Trina Jackson-Lincoln, Staff Liaison
- Esther Takeuchi, Commissioner
- Zelda Holland, Commissioner
- Ana Speros - of the Hercules sister city commission
- Debra Aboytes, Volunteer
- Cesar Zepeda - City Council Member

2. Reading and approval of last month's minutes

3. Agenda Review

4. Commissioner Reports

- a. Ana re: Hercules Cultural Festival follow-up
- b. Others

5. Treasurer's Report

6. Old Business (to be actioned or archived)

- a. JETAANC Summer in the Parks Program
 - i. Report from Maryann on communication w/JETAANC
 - ii. Select date for event
 - iii. [JETAANC Summer in the Parks is Back!](#)
- b. Membership in Sister Cities International

- i. Update from Ana re: resources available from SCI
 - c. Post-Student Exchange Items for Follow-up
 - i. Survey of Host Families
 - ii. Health Incident Protocol - update from Trina on relevant policy from the City
 - d. Adult Delegation from Shimada in October 2023
 - i. Shimada delegation will visit Richmond from Monday October 2nd to Thursday October 5th, SF until Saturday October 7
 - ii. Host families recruitment
 - iii. Activities Itinerary for visit
 - e. Commission Membership Update
 - i. New member interest: August Retreat
 - ii. Follow up on website form that was not working: update from Evan & Ana
- 7. New Business
 - a. Richmond FY2023/24 Budget
 - b. Plan for making a report to City Council on Commission activities
 - c. Richmond Rotary Application for Financial Support
 - d. Request from Kibby Kleiman, Pinole Valley High Principal, for next year's schedule (notification courtesy of Steve Pinto)
- 8. Calendar Look-ahead
 - a. August Commission Meeting: Summer Retreat, date TBD
 - b. September Commission Meeting: 9/6 - Prep for October Delegation
 - c. October Commission Meeting: 10/4 - Scheduled to occur during Delegation visit. Joint meeting? Postpone meeting? Special event?
 - d. November Commission Meeting: 11/1 - Prep for 2024 Richmond Student Exchange
- 9. Good of the Order/Adjournment