

Richmond-Shimada Friendship Commission  
Wednesday, September 6th, 2023  
---(In-Person + Zoom Call for Non-Commissioners)---

Zoom Link (For Non-Commissioners):

<https://us02web.zoom.us/j/82336607965?pwd=RnczeHpwNXJLZ1hoeFdpQmInM3Z5dz09>

Meeting ID: 823 3660 7965

Passcode: 020321

1. Call to Order and Roll Call

*(Highlighted Yellow or checked Names Attended)*

- Jamie Brown, Chair
- Valerie Snider, Vice Chair, Treasurer
- Maryann Maslan, Secretary
- Evan Sirchuk, Commissioner
- Arianna Rodriguez, Commissioner
- Trina Jackson-Lincoln, Staff Liaison
- Esther Takeuchi, Commissioner
- Zelda Holland, Commissioner
- Ana Speros - of the Hercules sister city association
- Debra Aboytes, Volunteer
- Cesar Zepeda - City Council Member

2. Reading and approval of July's minutes

3. Agenda Review

4. Commissioner Reports

- a. Summary of August retreat - Jamie
- b. Other reports as available

5. Treasurer's Report

6. Old Business (to be actioned or archived)

- a. JETAANC Summer in the Parks August event
  - i. Lessons Learned
  - ii. Reimbursement from JETAANC
- b. Post Student Exchange Follow-up
  - i. Host Families Survey results
  - ii. Update from Risk Management about the City's Health Incident Protocol
- c. Adult Shimada Delegation in Richmond - October 2-5, 2023

- i. Host families' recruitment
      - > Host Family Request email
    - ii. Activities itinerary for visit
    - iii. Select location for meet, eat & rest prior to meeting hosts
  - d. Commission Membership Update
    - i. New member interest: August Retreat ideas
    - ii. New website responses
- 7. New Business
  - a. Discuss plans to make periodic reports to City Council on Commission activities
  - b. Richmond Rotary Application for Financial Support
  - c. Request from Kibby Kleiman, Pinole Valley High Principal, for next year's schedule (notification courtesy of Steve Pinto) - update
- 8. Calendar Look-ahead
  - a. October 2-5: Delegation visits Richmond
  - b. October Commission Meeting: 10/11 - Delegation debrief; prep for 2024 students
  - c. November Commission Meeting: 11/1 - Prep for 2024 Richmond Student Exchange
  - d. December Commission Meeting: 12/6 - Prep for 2024 Richmond Student Exchange
- 9. Good of the Order/Adjournment