

RESOLUTION NO. 103-25

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND
ESTABLISHING THE FISCAL YEAR 2025-26 RESIDENTIAL RENTAL HOUSING
FEE IN THE MASTER FEE SCHEDULE FOR SERVICES RENDERED BY
THE CITY OF RICHMOND RENT PROGRAM**

WHEREAS, Section 11.100.060(l) of the Municipal Code of the City of Richmond provides that the Rent Board of the City of Richmond shall finance its reasonable and necessary expenses by charging Landlords annual registration fees in amounts deemed reasonable by the Rent Board; and

WHEREAS, Section 11.100.060(l)(1) of the Municipal Code of the City of Richmond provides that all Landlords shall pay a business license fee if required by the Richmond Municipal Code plus a Residential Rental Housing Fee, the amount of which shall be determined by the City Council after a recommendation by the Rent Board is provided to the City Council; and

WHEREAS, at its meeting on July 25, 2017, the City Council of the City of Richmond adopted Ordinance 16-17 N.S., establishing (1) the Residential Housing Fee in the Master Fee Schedule; (2) a late penalty of 10% of the Residential Rental Housing Fee ("Fee") for Fees paid 1-30 days late, 25% of the Fee for those paid 31-60 days late, and 50% of the Fee for those paid over 60 days late; and (3) provisions to allow liens to be placed on properties owned by Landlords who fail to pay the Residential Rental Housing Fee; and

WHEREAS, following the Rent Board's approval of the Fiscal Year 2025-26 Residential Rental Housing Fee Study, and following the Board's adoption of the Fiscal Year 2025-26 Rent Program budget, the Rent Board, at its meeting on June 18, 2025, adopted a motion recommending to the City Council that the City Council adopt for Fiscal Year 2025-26 a Residential Rental Housing Fee in the amount of \$267.00 per Controlled Rental Unit and \$151.00 per Partially Covered Rental Unit: and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richmond that the Master Fee Schedule is hereby amended to change the Residential Rental Housing Fee from \$238.00 per Controlled Rental Unit and \$135.00 per Partially Covered Rental Unit for Fiscal Year 2024-25 to the following: \$267.00 per Controlled Rental Unit and \$151.00 per Partially Covered Rental Unit for Fiscal Year 2025-2026 as further described and attached hereto as Exhibit A and incorporated herein by this reference.

I certify that the foregoing resolution was passed and adopted by the City Council of the City of Richmond at a regular meeting thereof held on July 1, 2025, by the following vote:

AYES: Councilmembers Bana, Brown, Jimenez, Robinson,
Wilson, Vice Mayor Zepeda, and Mayor Martinez.

NOES: None.

ABSTENTIONS: None.

ABSENT: None.

PAMELA CHRISTIAN
CLERK OF THE CITY OF RICHMOND

Approved: (SEAL)

EDUARDO MARTINEZ
Mayor

Approved as to form:

DAVE ALESHIRE
City Attorney

State of California }
County of Contra Costa } : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 103-25**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on July 1, 2025.


Pamela Christian, Clerk of the City of Richmond

EXHIBIT A

Commencing with the effective date of this Resolution No. 103-25 the fee established in Ordinance 16-17 N.S., Section 1, shall be as follows:

Description	Current Fee	Proposed Fee
RMC 6.38.110 Section 5 allows the City to collect fees solely to defray actual cost. RMC 6.02.180		
RENT PROGRAM RESIDENTIAL RENTAL HOUSING FEE		
Administration of the Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance (RMC 11.100)	Fiscal Year 2024-25 (Per Controlled Rental Unit): \$238.00	Fiscal Year 2025-26 (Per Controlled Rental Unit): \$267.00
	(Per Partially Covered Rental Unit): \$135.00	(Per Partially Covered Rental Unit): \$151.00