1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
Chair Portero called the meeting to order at 6:08 p.m. with the pledge of allegiance.

2. **WELCOME AND MEETING PROCEDURES**
Chair Portero read the meeting procedures.

3. **AGENDA REVIEW AND ADOPTION**
Comm. Torrez motioned to accept the Agenda. Vice-Chair Garcia seconded. Passed unanimously.

4. **ANNOUNCEMENTS THROUGH THE CHAIR**
Several announcements made.

5. **OPEN FORUM**
- Toody Maher, Richmond resident, Executive Director, Pogo Park – updates on summer programs
- Barbara Lewis, Oakland resident

6. **CONSENT CALENDAR**
   1. APPROVE – June 6, 2012 minutes

7. **PRESENTATIONS & DISCUSSIONS**
   - Presentation regarding $334,000 grant monies received from Strategic Growth Council to address alleys in the Iron Triangle – Joel Camacho, Engineering Services Department, and Lina Velasco, Planning Department presented information regarding the grant and future actions
   1. Chair Portero motioned to form a sub-committee to become active in the adopt-a-spot program; Comm. Saucer-Bilbo and Chair Portero chosen.
   - Donation of Plaque in recognition of Eula Barnes – Councilman Corky Booze
   - Update on the Greenway project and role of the Recreation & Parks Commission – Chris Chamberlain presented information on the Greenway Project.
     1. Comm. Martinez motioned to have all future adopt-a-spot applications come through the Commission. Chair Portero seconded. Passed unanimously.
     2. Established an ad-hoc committee to work with the Parks Department for the adopt-a-spot program; Comm. Martinez, Saucer-Bilbo, and Torrez chosen.

Commission conceded to continue with Staff Reports Items and Commissioner Comments and to eliminate Commissioner Liaison Reports for the remainder of the meeting.

8. **STAFF REPORTS**
   - Recreation Department – provided written and oral report
   - Parks Division – provided written and oral report
   - City Council Liaison –

9. **COMMISSIONER LIAISON REPORTS**

11. **COMMISSIONER COMMENTS**
12. **ADJOURNMENT**
   Meeting adjourned at 8:38 p.m.

13. **SCHEDULED MEETINGS**
    Commission Meeting – Wednesday, November 7, 2012, 6:00 p.m., Community Services Building, Council Chambers, 440 Civic Center Plaza.

Minutes respectfully submitted by:  

Johann Frazier, Executive Secretary