

October 7, 2014

To: Honorable Mayor Gayle McLaughlin
Members of the City Council

From: Finance, Administrative Services and Economic Development Committee

SUBJECT: SUMMARY
Finance, Administrative Services and Economic Development Committee
Friday, October 3, 2014, 9:53 a.m.

Present: Chair Beckles arrived at 10:15, Councilmember Rogers

THE PURPOSE OF THE MEETING IS AS FOLLOWS:

A. ROUTINE ITEMS

On motion of Councilmember Rogers, seconded by Chairperson Beckles, both routine items were reviewed and approved.

Review of the City's Investment Report and Cash Balance Report for the month of July 2014.

Councilmember Rogers asked if there is still an expected \$7 million fund deficit. Finance, Director James Goins, replied that this amount is still the anticipated deficit amount.

Review of the City's check register.

B. CONTRACTS & PAYMENTS

On motion of Councilmember Rogers, seconded by Chairperson Beckles, all items marked with an () were reviewed and recommended to the full City Council for approval by unanimous vote.*

*Consider recommending approval of a contract with NEMA Construction to perform ADA improvements at the Main Library in an amount not to exceed \$341,000.

Public Works Director, Yader Bermudez, stated this item is for ADA improvements to the first level of the main library. Councilmember Rogers suggested that in the future, if a project is grant funded it be stated on the agenda.

*Consider recommending approval of a three-year contract with Brenntag Pacific, Inc. to supply pool chemicals to the Richmond Swim Center and Richmond Municipal Natatorium in an amount not to exceed \$250,000 for the initial three-year term, with the option to extend this contract for an additional two years.

*Consider recommending adoption of resolutions authorizing 1) the execution of a grant-funded and Cosco Busan settlement-funded contract with W.R. Forde Associates for construction of the Plunge Bay Trail Gap Closure Project in an amount not-to-exceed \$369,138, and 2) the amendment of the 2013-2015 Biennial Budget to increase expenditures for budget line item Plunge Bay Trail Gap Closure Project by \$174,785 to \$424,685.

Chad Smalley, Capital Projects Manager, gave an overview of the item. Councilmember Rogers suggested that the agenda description state that \$90,000 of the funds are not discretionary and staff supports allocation of the \$81,000 discretionary funding because it's necessary in order to be able to use the \$90,000.

A motion by Chair Beckles, seconded by Councilmember Rogers, recommended approval of the item to the full City Council.

*Consider recommending approval of the purchase of an upgraded integrated library system (ILS) for the Richmond Public Library from Innovative Interfaces, Inc., including maintenance and support, web hosting, specialized modules to enhance services, a subscription to Link + resource sharing, and staff training, in an amount not to exceed \$160,000 per year for a five year period effective July 1, 2014.

Library Director, Katy Curl, gave an overview of the matter. Councilmember Rogers suggested that language be added that clarifies that this is the only provider that is compatible with systems that are currently in place.

ADMINISTRATION, FISCAL POLICY & COUNCIL DIRECTED POLICY

CONTINUED to the November 7, 2014, Finance Committee meeting - Consider recommending introduction of an ordinance amending Richmond Municipal Code, Article XV to add Chapter 15.14 (Public Art Program) which will incorporate existing resolution 70-97, allocating 1.5% of total construction budget for Public Art on certain Capital Improvement Projects (CIP) over \$300,000, and establishing a one percent (1%) art fee on certain private development projects to fund public art in Richmond (This item was continued from the September 12, 2014, Finance Committee Meeting).

OPEN FORUM/PUBLIC COMMENT

There were no public speakers.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:30 a.m. to meet again on Friday, November 7, 2014, at 10:33 a.m.