# CITY OF RICHMOND  
**Housing Advisory Commission**  
**Meeting**  

**DATE:** September 8, 2014  
**TIME:** 3:30 p.m.  
**ADDRESS:** 2400 Nevin Avenue, Richmond, CA 94804  
This meeting is held in a building that is accessible to people with disabilities.

## Commissioners
- Jackie Thompson  
  Acting Chair  
- Helen Hall  
- Sylvia Gray-White  
- Jaycine Scott  
- Alicia Carillo  
- Delores Johnson  
- Courtland “Corky” Booze  
  Council Liaison

## AGENDA

1. Call to Order and Pledge of Allegiance (1 min.)
2. Roll Call (1 min.)
3. Welcome and Meeting Procedures (1 min.) – *Individuals who would like to address the commission on matters not listed on the Agenda may do so under Open Forum. Please file a speaker’s card with the note taker prior to the commencement of Open Forum. Individuals, who want to comment on an individual item, please file a speaker’s card before the item is called. The standard amount of time for each speaker will be three minutes.*
4. Agenda Review and Adoption (4 min.)  
   *The order in which items will be heard may be adjusted at this time. Items may be removed from the Agenda at this time.*
5. Approval of Minutes (1 min.)
   - July 14, 2014.
6. Introduction of Invited Guests
7. Announcements through the Chair (2 min.)
8. Executive Director’s Report (10 min.)
9. Housing Advisory Commissioners’ Reports (3 min.)
    - Liaison
    - Richmond Police Dept./Security
11. Recommendations to the Housing Authority Board of Commissioners and/or Housing Advisory Commission.
12. Open Forum (Limit to 3 minutes per person)

At 4:30 p.m., any items remaining on the Agenda that require immediate attention may be moved to this time.
13. Old Business

- Nominations / Election of Officers. (Commissioner Thompson).

- Report and update the Commission, staff and public on a review of the Housing Authority's Pet Policy recently reviewed by Resident Council Leaders. (Commissioner Thompson).

- Staff and Commission Workshop update from the Executive Director (Councilman/Liaison C. Boozé / J. Thompson).

- Signage on Housing Properties (Commissioner J. Thompson).

- Review of Commission assignments to properties / Monthly Reporting (Commissioner J. Thompson).

- Request for print-outs regarding outstanding and completed work orders for all properties for the month of August 2014 (Councilman / Liaison Boozé (Commissioner, J. Thompson).

14. New Business

- Inquiry regarding Richmond Housing Authority's use of the HUD form 9887 (Commissioner S. Gray-White).

- New Resident Managers Duties/Responsibilities / Introduction to the Commission. This item should include discussion on how the new Managers report property incidents as well as Security's role with the Resident Manager(s) (Commissioner J. Thompson).

- October - National Housing Month (Commissioner Thompson).

- Procurement Procedures for contracting out work needed to renovate units to include discussion on the number of vendors we are currently using. (Commissioner Thompson).

- Update/ Report on Mayor's Ad-Hoc Committee re: Housing with a focus on the Hacienda Apts (Commissioner J. Thompson).

15. Next Scheduled Meeting

This Commission meets every 2nd Monday at 3:30 p.m. at 2400 Nevin Avenue in the Community Room. This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date. The next meeting is scheduled for **Monday, October 20, 2014.**