CITY OF RICHMOND
Housing Advisory Commission

DATE: June 9, 2014
TIME: 3:30 p.m.
ADDRESS: 2400 Nevin Avenue, Richmond, CA 94804
This meeting is held in a building that is accessible to people with disabilities.

Commissioners
Jackie Thompson
Acting Chair
Helen Hall
Sylvia Gray-White
Sherry Fuzesy
Courtland “Corky” Booze
Council Liaison

AGENDA

1. Call to Order and Pledge of Allegiance (1 min.)

2. Roll Call (1 min.)

3. Welcome and Meeting Procedures (1 min.) – Individuals who would like to address the commission on matters not listed on the Agenda may do so under Open Forum. Please file a speaker’s card with the note taker prior to the commencement of Open Forum. Individuals who want to comment on an individual item, please file a speaker’s card before the item is called. The standard amount of time for each speaker will be three minutes.

4. Agenda Review and Adoption (4 min.) The order in which items will be heard may be adjusted at this time. Items may be removed from the Agenda at this time.

5. Approval of Minutes (1 min.)

6. Introduction of Invited Guests

7. Announcements through the Chair (2 min.)

8. Executive Director’s Report (10 min.)

9. Housing Advisory Commissioners’ Reports (3 min.)

   - Mayor’s Office
   - Liaison
   - City Attorney’s Office
   - Richmond Police Dept./Security

11. Recommendations to the Housing Authority Board of Commissioners and/or Housing Advisory Commission.

12. Open Forum (Limit to 3 minutes per person)

At 4:30 p.m., any items remaining on the Agenda that require immediate attention may be moved to this time.
13. Old Business

- Review and discuss Cypress Security (Commissioner H. Hall)

- Request and update from the Executive Director on previous discussions held on the $25.00 "Late Payment Fee" Policy (Comm. Thompson).

14. New Business

- Report from the Executive Director on a date and location for a "Retreat/Workshop" bringing staff and the HAC together for the purpose of identifying rules and guidelines (Councilman / Liaison C. Boozé)

- Discuss and review titles of all computer generated reports; analysis of these reports; identify staff person(s) responsible for originating and completing the reports.; Request that the Commission receive various monthly reports such as: vacancy, move-in / move out report(s), maintenance work order status (pending and complete); re-certification status reports (Section 8 and Conventional); Receive a report on rent paid/unpaid as well as reports on accounts placed in/on a legal status. (Commissioner(s) Gray-White - Commissioner J. Thompson)

- Request that the Advisory Commission receive a copy of the Monthly Bank Statements. (Commissioner S. Gray-White - Commissioner J. Thompson).

- Review and discuss the Agency's Computer "Yardi" System (Commissioner S. Gray-White - Commissioner J. Thompson).

- Nomination / Election of Officers.

15. Next Scheduled Meeting

This Commission meets every 2nd Monday at 3:30 p.m. at 2400 Nevin Avenue in the Community Room. This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date. The next meeting is scheduled for Monday, July 14, 2014.