A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Meeting called to order by Chair Hurlbut at 6:02 p.m.

B. ROLL CALL

C. AGENDA REVIEW AND ADOPTION
   Agenda reviewed...following changes made without a quorum:
   - Table Presentation item #2
   - Per December meeting, add a discussion regarding the June/July recess vote

D. ANNOUNCEMENTS & REPORTS THROUGH THE CHAIR
   - Outstanding Items
     o due to resignation of Comm. Erasmus, an action item to assign a new liaison to EBRPD needs to be added to next month’s agenda
     o directed staff to send an email with the renaming & community center rules documents, tracking the changes made
     o directed staff to make a presentation regarding the upcoming budget
   - Membership Changes
     o Comm. Jacques is absent, indicating an automatic resignation
     o Comm. Erasmus has resigned due to conflict of interest in her new employment position with the City of Richmond

E. OPEN FORUM
   - Cordell Hindler, Richmond Resident – gave an update regarding the May Valley Neighborhood Assoc. renaming the May Valley Community Center
   - Robert Carlson, Richmond Resident – spoke about the City of Richmond formally speaking to Chevron regarding greenhouse gas reduction measures

F. CONSENT CALENDAR
   - APPROVE – December 7, 2016 minutes
     o No quorum

G. STAFF REPORTS
   - Parks Division – provided oral report
   - Recreation Department – provided oral report

H. PRESENTATIONS, DISCUSSIONS, & ACTION ITEMS
   - Plunge West Collaborative Projects – received presentation and updates regarding the planning for renovations to the west side of the Plunge by private members of the community, non-profits, and other organizations
     o Comm. Paskowitz asked the commission to write a letter of support to submit to the council
   - Richmond Wellness Trail and National Park Service Urban Agenda – received a presentation regarding status of the Richmond Wellness Trail

I. COMMISSIONER LIAISON REPORTS
   - Comm. Saini – no report
Comm. Paskowitz – visited his assigned parks by walking and riding his bike; commented on great the spaces are; will follow up with his Neighborhood Councils; wants to get more involved in budget discussions

Chair Hurlbut – talked about Plunge Garden park; spoke to the Neighborhood Councils; reached out to Council Liaison Beckles; spoke to Richmond Neighborhood Coordinating Council

**J. COMMISSIONER COMMENTS**

**K. ACTION ITEMS RECAP**

- Address unfinished items from Business Plan
- Complete the list of Neighborhood councils within the commissioners areas
- Incorporate and track changes in context of the Renaming Procedures
- Complete the Community Center Rules re- wording

*Beckles asked to meet monthly on 1st Friday with chair; spoke about the Richmond Rollers*

**L. FUTURE AGENDA ITEM RECOMMENDATIONS**

- Assign Liaison for EBRPD meetings
- Discuss June/July recess

**M. ADJOURNMENT**

Meeting adjourned at 7:54 p.m.

**N. SCHEDULED MEETINGS**

Commission Meeting – Wednesday, March 1, 2017, 6:00 p.m., Community Services Building, Council Chambers, 440 Civic Center Plaza.

Minutes respectfully submitted by:

Johann Frazier, Executive Secretary