M I N U T E S  
WEDNESDAY, APRIL 5, 2017, 6:00 PM

A. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
Meeting called to order by Chair Hurlbut at 6:09 p.m.

B. **ROLL CALL**
ABSENT – Comm. Torres; Comm. Patel

C. **AGENDA REVIEW AND ADOPTION**
- Comm. Paskowitz motioned to accept the agenda as written; Comm. Saini seconded; passed unanimously

D. **ANNOUNCEMENTS & REPORTS THROUGH THE CHAIR**
- Outstanding Items
- Membership Changes

E. **OPEN FORUM**
- Cordell Hindler, Richmond Resident – passed out fliers; asked about presentation for renaming May Valley comm. center; wants to have other city departments added back to the agendas; invited to Crime Prevention meeting
- Sequoia Erasmus, Richmond Resident, newly elected BPAC chair – May is bike month; will be willing to send monthly updates and set up a formal presentation for the Commission

F. **CONSENT CALENDAR**
- APPROVE – March 1, 2017 minutes
  1. Comm. Paskowitz motioned to approve; Comm. Saini seconded; passed unanimously
- APPROVE – Letter to Chevron
  1. Letter is actually addressed to the Mayor & Council stating the Commission support of clean environment; Chair Hurlbut motioned to approve sending the letter to the Mayor and City Council making a change that the letter is written by the entire commission as opposed by her personally; Comm. Saini seconded; passed unanimously.

G. **STAFF REPORTS**
- Parks Division –
  1. Provided written and oral report
- Community Services Department –
  1. Provided oral report

H. **PRESENTATIONS, DISCUSSIONS, & ACTION ITEMS**
- REVIEW & DISCUSS – Community Center Rules
  1. Reviewed changes and feedback from Coordinators
  2. Comm. Paskowitz motioned to adopt the revised version; Comm. Saini seconded; passed unanimously
- Cordell Hindler, Richmond resident – questioned the removal of a no gambling rule
- 2nd Annual Richmond Urban Garden Contest – Sequoia Erasmus, representing the Office of Mayor Butt, invited the Commission to participate and support in the Richmond Urban Garden Contest
  1. Comm. Paskowitz motioned to support the efforts; Chair Hurlbut seconded; passed unanimously
I. **COMMISSIONER LIAISON REPORTS**
   - Comm. Paskowitz – does not have any comments or updates
   - Comm. Saini – does not have any comments or updates
   - Chair Hurlbut – did a presentation at the Neighborhood Council; expanded adopt-a-spot at Plunge Garden & had a cleanup maintenance week; provided written report; giving a coordinating council presentation in May

J. **COMMISSIONER COMMENTS**

K. **ACTION ITEMS RECAP**
   - Send letter to Council
   - Send Neighborhood Council info

L. **FUTURE AGENDA ITEM RECOMMENDATIONS**
   - update on budget; recommendations for notes to council

M. **ADJOURNMENT**
   Meeting adjourned at 7:28 p.m.

N. **SCHEDULED MEETINGS**
   Commission Meeting – Wednesday, May 3, 2017, 6:00 p.m., Community Services Building, Council Chambers, 440 Civic Center Plaza.

Minutes respectfully submitted by: ________________________________
Johann Frazier, Executive Secretary