

PUBLIC ART ADVISORY COMMITTEE

Tuesday, January 8, 2019
450 Civic Center Plaza, 2nd Floor
Richmond Conference Room
Richmond, CA 94804

MEETING MINUTES

Present: Michelle Baker, Jenny Balisle, Tom Herriman, Gretchen Borg-Hillstead, Linda Kalin, and Phillip Mehas

Absent: Jessica Parker

Staff: Michele Seville, Arts & Culture Manager

Guests: None

I. Chair Balisle called the regular meeting to order at 7:09 P.M.

II. Roll Call

III. Agenda Review and Acceptance

Motion by Committee Member Borg-Hillstead, second by Committee Member Kalin, and carried unanimously to accept the agenda, as modified, to add *Next Steps* after Announcements.

Committee Member Mehas advised that he had been ill and not able to attend the last meeting. As a result, he asked how to show that absence as excused, to which Michele Seville explained that Committee Members were allowed three absences per year for regular meetings and there were no excused absences.

IV. Minutes from the December 11, 2018 Meeting

Motion by Committee Member Borg-Hillstead, second by Committee Member Baker, and carried unanimously to accept the minutes of the December 11, 2018 meeting, as submitted.

V. Public Comment

There were no comments from the public.

VI. Report on Port Public Art and January 10 Ferry Launch

Ms. Seville reported that one of the sculptures had been installed at the Port and the quality, design, beauty, and grace of the sculpture was stunning.

Ms. Seville described the sculpture in detail. She also reported there would be a celebration of the Richmond Ferry opening at Craneway Pavilion on January 10 from 1:30 to 3:00 P.M., with a free ride on the ferry at the end. There would be a separate dedication when all the sculpture pieces had been installed. She also noted that the structural entryway to the ferry used LED lights that would compete with the public art at night, and after the installation of the public art was complete, it would be recommended that the lights at the entryway be turned off.

VII. Report on Status of Proposed Public Art Board Ordinance and Public Art Policies & Procedures

Ms. Seville advised that she had no information to report at this time in that the issue of the Public Art Board would be deferred pending determinations on the Policies & Procedures.

The PAAC requested that the item remain on the agenda each month pending progress on the issue.

VIII. Report on the Artists Roster

Ms. Seville advised that Committee Member Parker was out of the country and the Artists Roster had not been uploaded. She recommended the presentation to the Planning Department be deferred pending the implementation of the Artists Roster and the Brochure.

Chair Balisle recognized the daunting task associated with the Artists Roster which might be too much for one person and ways to apportion the task so that volunteers could run the process efficiently and respond to questions from the artists expeditiously were being sought. She explained that the Committee Members involved were attempting to set up an automated response with a notation of when the material would be evaluated. A part-time city staff member to be responsible for the process was highly recommended, with a suggestion for a student intern or someone from the Academy of Art. Ms. Kalin expressed the opinion that the Artist's Roster not be supported by PAAC volunteers, but instead needed a dedicated City employee (i.e. an Assistant for Staff).

By consensus, the PAAC requested tech support for the Artists Roster, the website, typing for Richmond Writes!, and help for presentations. Chair Balisle would draft a recommendation to staff for that tech support.

IX. Report on New Developer Handout Materials Including Brochure Update

Ms. Seville reported that a request for legal opinion on the question of whether the \$500,000 threshold for compliance with the One Percent for Art requirement addressed commercial, industrial and multifamily residential structures of ten or more or just multifamily units with a building development cost of \$500,000 or more, and no answer had yet been provided. The PAAC's need for a clarification

was to ensure that the language was correct in the new Developer Handout materials and Brochure.

Committee Member Kalin requested that the copy that she and Committee Member Baker had prepared that related directly to the ordinance be included in the information submitted to Everett Jenkins at the City Attorney's Office.

Ms. Seville advised that she would contact Mr. Jenkins to get a status report.

It was recommended by Committee Member Baker that without an opinion from the City Attorney and to be able to move forward, the language from the ordinance itself should be included in the Brochure without an interpretation. Ways to work with the Planning Department to facilitate a smooth process to comply with the One Percent For Art requirement were discussed.

X. Discussion on Edits to City Website Creation for Arts & Culture

Ms. Seville referred to the document in the staff report which had been included because it had answers to questions that had been asked previously.

Committee Member Baker explained that there were 12 to 15 pages on the web that were significantly outdated that related to the PAAC. Acknowledging that there was overlap with the Richmond Arts & Culture Commission (RACC) on the web, she noted there was a setup for the Artists Roster and the site should be used and be the link for the Drop Box process.

Ms. Seville suggested the easiest way to update the website would be to update the pages in need of correction in a Word document with track changes, and Committee Member Baker would make those changes and submit them to staff.

XI. Discussion of Percent for Art in Private Development Planning Department Presentation

The PAAC decided that the Brochure and the Artists Roster should be completed prior to making a presentation to the Planning Department.

Ms. Seville verified the PAAC's intent to create an e-mail address to which questions regarding Drop Box problems would be sent and various PAAC members could respond, and Chair Balisle stated at this point there would likely be three volunteers to determine how much work there would be and thereafter to train people to do that work.

On the discussion of a need to have a primary contact, Committee Member Herriman volunteered to be the primary contact.

XII. Status Report of Existing/Future CIP Projects and Private Development Projects

Ms. Seville explained that the CIP update was the Port project; there were no

new CIP projects.

With respect to the Officer Bradley A. Moody Underpass, there would be a meeting of the Marina Bay Neighborhood Council at the Harbor Master's on Marina Bay South on January 9 at 7:00 P.M. The artist, Masayuki Nagase, would make a 20-minute presentation of the project with a focus on the Ohlone people. The Ohlone had asked to be able to plant native plants at the site.

XIII. Staff Report

Ms. Seville reported that there had been an extension to the Community Conversations Grant; the Richmond Plunge Swimming Pool had been repaired, caulked, and sanded and the mural by John Wehrle was in the process of restoration. In addition, the Neighborhood Public Arts Mini-Grants were all coming along.

XIV. Announcements

Ms. Seville advised that the Harbour-8 Park Improvement Project was soliciting input from the community and would have an outreach station on the greenway on Martin Luther King, Jr. Day, and January 7 through 21 from 1:00 to 4:00 P.M. to solicit input. Toody Maher from Pogo Park would attend the next PAAC meeting to discuss the project.

XV. Next Steps

Chair Balisle advised that she would prepare notes in one space instead of doing PowerPoints for each meeting; she would hash out the Public Artists Roster with Committee Member Parker upon her return; and she would write a paragraph recommending a staff assistant.

Committee Member Baker would send the email to Chair Balisle and Committee Member Parker that she had previously emailed to Ms. Seville regarding the outdated websites, and would start providing updated web pages downloaded to Word in track change format.

Committee Member Kalin would finish the Brochure. She suggested that Ms. Seville consider two email accounts given the volume of emails involved to separate PAAC business from other Art & Culture business.

Ms. Seville stated she would follow up on the legal opinion for the Brochure, work with Committee Member Parker on the Artists Roster, and process the recommendation for a staff assistant.

XVI. Adjournment

The meeting adjourned at 8:36 P.M. to the next meeting on February 12, 2019.