



September 5, 2013

To: Planning and Building Division
Clerk's Office

From: Richard Mitchell, Planning and Building Services Director

Subject: Acting Zoning Administrators

Section 15.04.945.020, Zoning Administrator, permits the Planning Director to appoint an Acting Zoning Administrator in my absence. I hereby appoint the following planners to act as the Zoning Administrator in my absence.

<u>NAME</u>	<u>TITLE</u>	<u>PHONE</u>
Hector Lopez	Senior Planner	620-6702
Lina Velasco	Senior Planner	620-6841

A handwritten signature in blue ink, appearing to read "Richard Mitchell", is written over a horizontal line.

Richard Mitchell
Planning and Building Service Director