

Appendix A

City of Richmond Environmental Information Form

Application will not be accepted unless this form is accompanied by a complete set of project plans. Also provide photos of site and vicinity, with map showing location and direction of photos.

Section 1: General Information

1. Project Title: _____
2. Project Location: _____
Between _____ and _____
3. Applicant*: _____
(*If the owner and/or applicant is an LLC, please complete Disclosure Statement attached)
Address: _____
City/Zip: _____
Phone/Fax#: _____
4. Contact Person/Authorized Representative: _____
Address: _____
City/Zip: _____
Phone/Fax#: _____
5. Project Area/Site Size (acres and/or sq.ft.): _____
6. Assessor's Parcel No.: _____
7. Existing Land Use or Activity on Project Site: _____
8. Project Description (Describe the whole action involved, including but not limited to later phases of the project, and any secondary, support, or off-site features necessary for its implementation. Attach additional sheets if necessary):
9. Name and describe any existing or proposed projects that are related:
10. If the project involves a variance, General Plan amendment, or rezone, indicate why such action is required:
11. Other public agencies whose approval is required (e.g. permits, licenses, financing approval, or participation agreement):

Section 2: Project Development Information (Complete applicable sections)

1. Residential:

- a. Number of dwelling units: Single-family_____ Townhomes_____
 Condominiums_____ Apartments_____ Mobile homes_____
 other: _____
- b. Unit sizes in sq.ft: _____
 Unit sizes (& nos. of each) by # bedrooms: _____
- c. Total parking_____ Off-street: _____ On street: _____
 Number of parking spaces per unit: _____
- d. Height of buildings (feet): Average: _____ Maximum _____
 Numbers of stories (highest) _____
- e. List accessory facilities (swimming pools, tennis courts, etc.):
- f. On-site open space (excluding parking areas, streets/roads): sq. ft. _____
 Percent of site in open space: _____ "Usable" open space: _____
 Percent of site in porous/permeable surfaces: _____ sq.ft. _____
 Sq. ft. of site in impervious surfaces (roofs, parking, streets, etc.): _____
- g. other:

2. Commercial, Industrial, Institutional, or Other:

- a. Type: _____
 Major function(s): _____
- b. Total square footage of all buildings' roof areas _____
 Total amount of floor area (sq.ft.) _____
- c. Building heights _____ Numbers of stories: _____
 Floor area (sq.ft.) per story: _____
- e. Percent of project in open space (excluding parking, roads, etc.): _____ Sq. ft. _____
 Percent of site in porous/permeable surfaces: _____ sq.ft: _____
 Sq. ft. of impervious surfaces onsite (roofs, streets, parking, etc.) _____
- f. Total number of parking spaces: _____
 Number of parking spaces per sq.ft. of floor area: _____
- g. Total sq.ft. of loading facilities: _____
 Number and dimensions of loading spaces:
- h. Occupancy limit: _____ Seating capacity: _____
 Estimated employment/occupancy: Total _____ Per shift _____
 # of Shifts: _____ Shift times: _____
- i. Other:

Section 3: Project and Site Overview

Are the following items applicable to the project or its effects? Discuss all items checked yes.

1. Change in existing features of any bays, tidelands, beaches, hills, creeks, streams or wet land, or substantial alteration of ground contours? Yes_____ No_____
2. Change in scenic views or vistas from existing developed areas, roads, or public lands? Yes_____ No_____
3. Change in the pattern, scale, or character from the area surrounding the project? Yes_____ No_____
4. Change in dust, ash, smoke, fumes, odors or airborne pollutants in the vicinity? Yes_____ No_____
5. Change in ocean, bay, lake, creek, stream, wetland, or ground water quality or quantity, or alteration of existing drainage patterns? Yes_____ No_____
6. Change in existing noise or vibration levels? Yes_____ No_____
7. Significant amounts of solid waste or litter? Yes_____ No_____
8. Project site on filled land or on slope of 10% or more? Yes_____ No_____
9. Substantial change in demand for municipal utilities or services? (e.g. police, fire, water, sewer) Yes_____ No_____
10. Substantially increase energy consumption? (e.g. electricity, oil, natural gas) Yes_____ No_____]
11. Change in cultural, historic, or archaeological resources? Yes_____ No_____
12. Relationship to larger project or series of projects? Yes_____ No_____

Explain any items marked "Yes" above: *(Attach additional sheets, if necessary.)*

Section 4: Environmental Setting & Issues:

1. Land Use:

	Zoning	General Plan designation(s)	Land Use	Existing Intensity*
Site				
N				
S				
E				
W				

*# of units/density/commercial-industrial square footage

2. Plans & Policies:

- a. List relevant General Plan Elements, and Area Plans:
- b. Redevelopment Project Area:
- c. Other applicable policies, including other agencies/jurisdictions:

3. Adjacent and Surrounding Development:

Describe surrounding properties, including information on the type of land use, and scale of development (building types, heights, setbacks):

4. Environmental Issues: (Fill in as much information as is known about the project, site, and vicinity. If you don't know the answer, please state: unknown.)

a. Air Resources & Noise

- i) Project could contribute air pollutants for which the project area and/or air basin are under non-attainment status (ozone, particulates)? Yes___ No___
- ii) Could contribute other air pollutants or odors to site or area? Yes___ No___
- iii) Ambient noise levels without project: Below 65 dBA___ 65-75 dBA___ Above 75 dBA___ Unknown___
- iv) Sensitive receptors in project area or adjacent to project site (children, elderly)? Yes___ No___

b. Biological Resources

- i) Natural communities on or adjacent to site: Yes___ No___
Check all that apply:
Aquatic___ Mudflat___ Marsh or wetland___ Grassland___ Brushland___
Wildflowers___ Woodland or Forest___ Urban___
- ii) Unique Natural Areas: Brooks Island___ Mira Vista County Club (native wildflowers)___ El Sobrante chaparral___ San Pablo brushland___ Wildcat Canyon___ Other_____
- iii) Rare, threatened, endangered or sensitive plant and animal species? _____

c. Cultural Resources

- i) Describe any existing structures on site, dates built, and past uses:
- ii) Historical or Architectural significance: local____ state____ national____ none____
- iii) Archaeological significance: known site____ high cultural sensitivity____ moderate cultural sensitivity____ archaeological resources not expected____
- iv) Listing of archaeological or historical resource: National Register of Historic Places____ State Historic Landmark____ State Inventory of Historic Resources____ Contra Costa County Preliminary Historic Resources Inventory____

4. Geology and Soils

- i) Soil type(s):_____
- ii) Slope steepness: Less than 10%____ 10-14%____ 15-30%____ >30%____
- iii) Landslide potential: Low____ Medium____ High____
- iv) On or near major ridgeline: Yes____ No____
- v) Within Alquist-Priolo Special Studies Zone: Yes____ No____
- vi) Distance from historically active fault: _____
- vii) Liquefaction potential: Zone I, potential present____ Zone II, potential possibly present____ Zone III, potential probably absent____ Zone IV, potential unknown____

5. Hazardous Materials

- i) Was the project site used to produce, treat, store, transport, or dispose of (formally or informally) hazardous materials at any time in the past? Yes____ No____ Maybe____
- ii) Does the project involve the management of hazardous materials (i.e. the generation, storage, transport, treatment, or disposal of hazardous materials)? Yes____ No____
- If so, list and describe materials and quantities, and explain type of management (attach additional sheets if necessary):
- iii) If the project is a new development, does it involve the management of 4,000 tons per year of hazardous waste or more than 12,500 tons per year of hazardous materials? Yes____ No____
- iv) If the project is the expansion of an existing facility, will the expansion result in an increase or cumulative increase in excess of the amount of such waste or material managed per year, of:
- at least 10% of the amount of hazardous waste managed? Yes____ No____

- more than 2,000 tons of hazardous waste managed? Yes_____ No_____
- 25% or more of the amount of hazardous material managed? Yes_____ No_____
- more than 12,500 tons of hazardous material managed? Yes_____ No_____
- will the physical modification of the facility result in the management of 10,000 tons per year or more of hazardous waste in the portion of the facility to be modified? Yes_____ No_____

6. **Other Hazards**

- i) Flood Hazard: 100-year floodplain_____ 100-500 year floodplain_____ 100-year coastal floodplain_____ Minimal flooding area_____ Undetermined put possible flooding area_____ Area subject to upstream dam failure or mudflow_____
- ii) Contains or is adjacent to wildlands with risk of wildfire? Yes_____ No_____
- iii) Located near petroleum refinery or chemical manufacturing plant (1/2 mile radius)? Yes_____ No_____
- iv) Located adjacent to a petroleum or natural gas pipeline? Yes_____ No_____
- v) Other:

7. **Hydrology & Water Quality**

- i) Site contains or is adjacent to watercourse? Yes_____ No_____
- ii) On or adjacent to San Francisco Bay system? Yes_____ No_____
- iii) Structures within 100 feet of any natural water body? Yes_____ No_____
- iv) Is the site tributary to an impaired water body? Yes_____ No_____
- v) Does the proposed project contain an automotive repair shop or area, restaurant, gas station, trash storage areas, non-residential waste handling or storage, vehicle fueling, washing or maintenance, or liquids loading or unloading areas? Yes_____ No_____
- vi) Would project result in increased impervious surfaces and associated increased rates or volumes of runoff? Yes_____ No _____
- vii) Could the project result in an increase in pollutant discharges to receiving waters? (Consider temperature, dissolved oxygen, turbidity, heavy metals, pathogens, petroleum derivatives, synthetic organics, sediment, nutrients, trash) Yes_____ No_____
- viii) Would the proposed project result in a significant alteration of receiving water quality during or following construction? Yes_____ No_____
- ix) Could the proposed project result in an adverse impact on ground water quality? Yes_____ No_____
- x) Will the project impact aquatic, wetland, or riparian habitat? Yes_____ No_____

8. Traffic & Circulation

i) Project generates, or could generate, more than 100 trips per day? Yes____ No____

ii) Project area roadway characteristics:

Abutting & nearby streets	# Lanes	Average Daily Traffic (ADT)
Nearest Intersections	Signalized/Non-signalized	Level of Service (LOS)

iii) Could result in or cause inadequate emergency access? Yes____ No____

iv) Contains design features (curves, intersections) that could cause a traffic hazard?
Yes____ No____

v) Transit available within ¼ mile of site: AC Transit____ BART____ Other____
None____

CERTIFICATION: I hereby certify that the statements furnished above and in the attached exhibits present the data and information to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief. I further understand that, if any CEQA processing beyond an Initial Study is required (such as a mitigated negative declaration (MND) or environmental impact report (EIR)), I will cover the cost of the processing, plus any Fish & Game fees, and the City’s overhead charge. I also understand that, if my project is approved, additional fees will be required (per AB 3158) to be paid to the County Clerk of Contra Costa County for the filing of the Notice of Determination.

(Applicant’s Signature)

(Date)

For _____

Disclosure Statement for Limited Liability Companies

Whenever the owner of a property or the applicant for a City permit or license is a limited liability company (“LLC”), the LLC shall provide the City with the names and business addresses of any and all shareholders, directors, officers, members, managers, other authorized persons, partners, and “Beneficial Owners” of the applying LLC. A Beneficial Owner is any person or entity who: (1) exercises substantial control over the applying LLC; (2) owns 25% or more of the interest in the applying LLC; or (3) receives substantial economic benefits from the assets of the applying LLC. If any LLC shareholder, director, officer, member, manager, other authorized person, partner, or Beneficial Owner is itself an LLC or other business entity, the names and business addresses must also be provided for any and all shareholders, directors, officers, members, managers, other authorized persons, partners, and Beneficial Owners of that LLC or other business entity all the way up through each entity in the organizational chart until ultimate ownership by individual people is disclosed.

Name: _____

Title: _____

Address: _____

Name: _____

Title: _____

Address: _____

Name: _____

Title: _____

Address: _____

Check this box if additional ownership information is attached to this Disclosure Statement.

In signing this Disclosure Statement, I represent that the information submitted in this Disclosure Statement, and any attachments, is true and correct.

Signature: _____

Printed Name: _____

Title: _____

Date: _____