

ORDINANCE NO. 11-87 N.S.AN ORDINANCE OF THE COUNCIL OF THE CITY OF RICHMOND ADDING  
CHAPTER 3.56 TO THE MUNICIPAL CODE OF SAID CITY ESTABLISHING THE  
ECONOMIC DEVELOPMENT COMMISSION

The Council of the City of Richmond do ordain as follows:

Section 1. Chapter 3.56 of the Municipal Code of the City of Richmond is hereby adopted to read as follows:

## CHAPTER 3.56

ECONOMIC DEVELOPMENT COMMISSION

## Sections:

- 3.56.010 Creation of Commission
- 3.56.020 Commission purpose and operation
- 3.56.030 Appointment and qualifications of members
- 3.56.040 Terms of office of members
- 3.56.050 Absence from meetings
- 3.56.060 Officers
- 3.56.070 Powers and duties
- 3.56.080 Meetings
- 3.56.090 Rules and records

3.56.010 Creation of Commission. There is created an Economic Development Commission.

3.56.020 Commission purpose and operation. The purpose of this Commission is to advise the City Council and City officials on proposed activities for the development of the City's port, marina and for other overall economic development of the City. The Commission shall work with the City Manager and his designees on projects which substantially affect overall economic development in the City. Staff resources necessary to facilitate economic development shall be coordinated through the City Manager's office. These resources shall include but not be limited to the City Manager's office, the Redevelopment Agency, the Public Works Department, the Planning Department and the Port Department.

3.56.030 Appointment and qualifications of members. The Commission shall consist of fifteen (15) commissioners who shall be broadly representative of the community, who shall not be officers or employees of the City and who shall be appointed by the Mayor with the concurrence of the City Council. Any vacancies on the Commission shall be filled by appointment by the Mayor with the concurrence of the City Council for the unexpired portion of the term of the appointee's predecessor. Each individual considered for appointment to the Commission shall either reside or work in the City and shall have a background which provides the Commission with expertise in a field related to economic development of the City; provided, however, that a majority of the members of the Commission shall be residents of the City. The commissioners shall serve without compensation, provided that the City Council may authorize the reimbursement of reasonable expenses incurred by the commissioners in the performance of their duties.

3.56.040 Terms of office of members. The term of each member of the commission shall be for three years; provided, however, that of the members first appointed, five shall serve for a term of one year, five shall serve for a term of two years, and five shall serve for a term of three years, as determined by lot by such members at the first regularly scheduled meeting following the adoption of this chapter. No member shall serve for more than three consecutive full terms.

3.56.050 Absence from meetings. The absence of any member of the Commission from more than three regularly scheduled meetings of the Commission within any twelve-consecutive-month period shall constitute an automatic resignation from the commission. Such a resignation shall not, however, disqualify an individual from subsequently being appointed to the same or any other City commission or board. In the event of any such resignation, the vacancy shall be filled by appointment for the unexpired portion of the term of the appointee's predecessor in the manner prescribed in Section 3.56.030.

3.56.060 Officers. The Commission shall elect from among their own number a chairman and vice-chairman who shall serve in such capacity for one year. In the case of a vacancy in the position of chairman or vice-chairman, the Commission shall elect a successor who shall serve for the balance of the predecessor's term. The Commission shall appoint a secretary who may be, but need not be, a member of the Commission.

3.56.070 Powers and duties. The specific powers and duties of the Commission are as follows:

(a) Assist City officials, develop, compile and coordinate information regarding available areas suitable for economic development in the City of Richmond by reviewing staff work and providing appropriate feedback;

(b) Upon request of the City Council, review proposed agreements for lease, sale or use of City-owned land and properties for economic development and make recommendations to the City Council;

(c) Work with the City staff on matters relating to the economic development of the Port of Richmond;

(d) Review appropriate zoning ordinances and make recommendations to staff to encourage proper zoning and orderly development of areas suitable for economic development;

(e) Work with City staff on matters relating to the economic development of the City's marina to assure that planning and development of the marina meets the overall needs of citizens of the City (including social, economic and environmental needs of both the residential and business community);

(f) Work with state and local agencies, governing bodies, public and private organizations as appropriate to encourage economic development of the City;

(g) Promote the interests of commercial and industrial development in metropolitan Richmond while giving due consideration to the interests of the neighborhoods and the overall quality of life in the

City;

(h) Perform other tasks related to the City's economic development as requested by the City Manager or the City Council.

3.56.080 Meetings. The Commission shall hold its first meeting within thirty days after all of its members have been appointed. At such meeting, the Commission shall fix the time and place of regular meetings of the Commission which shall not be less frequent than once each month. All meetings of the Commission shall be open to the public.

3.56.090 Rules and records. The Commission shall adopt rules for the transaction of the business of the Commission, which rules shall, among other things, include the term of the secretary of the Commission, the manner of calling and giving notices of special meetings and hearings, and the appointment and powers of standing committees. The Commission shall keep records which shall be open to the public of its resolutions, transactions, motions, orders, findings and determinations.

Section 2. Chapters 3.14 and 3.36 of the Municipal Code of the City of Richmond are hereby repealed.

Section 3. This Ordinance shall become effective after its final passage and adoption.

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First read at a regular meeting of the Council of the City of Richmond, California, held March 23, 1987, and finally passed and adopted at a regular meeting thereof held March 30, 1987, by the following vote:

Ayes: Councilmembers Niccolls, Corbin, Marquez, Ziesenhenne, McMillan, MacDiarmid, Griffin and Mayor Livingston

Noes: None

Absent: Councilmember Washington

HARLAN J. HEYDON  
Clerk of the City of Richmond

Approved:

GEORGE L. LIVINGSTON  
Mayor

Approved as to form:

MALCOLM HUNTER  
City Attorney

I certify that the foregoing is a true copy of Ordinance No. 11-87 N.S. finally passed and adopted by the Council of the City of Richmond at a regular meeting held March 30, 1987, and published in accordance with law.

Harlan J. Heydon  
Clerk of the City of Richmond