



Finance Department – Treasury Division

**M E M O R A N D U M**

**To:** Mayor and Members of the City Council

**From:** Belinda Warner, Finance Director/Treasurer *BW*  
Tracey T. Angelo, Investment Analyst *TJA*

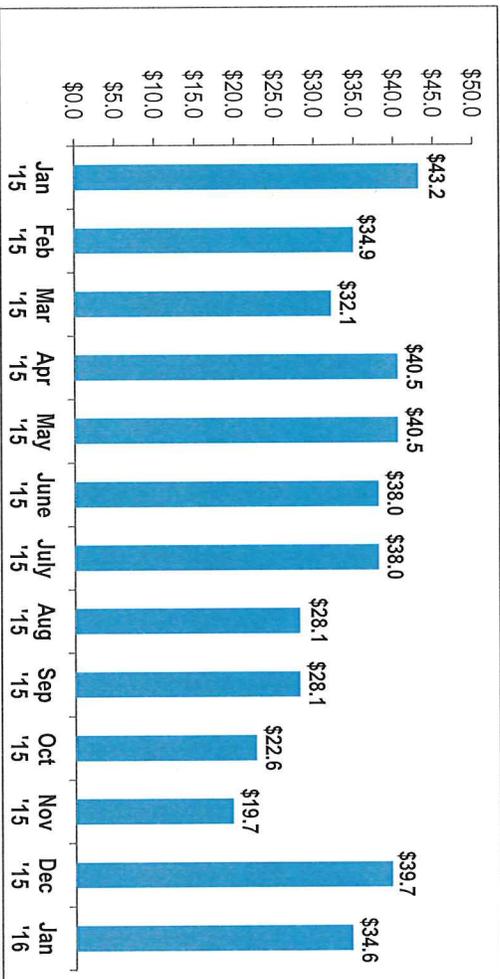
**Date:** March 1, 2016

**Subject:** MONTHLY CASH BALANCES & INVESTMENT REPORTS –  
January 2016

Enclosed for your information are the Portfolio Summary, Investment Report, and Cash Report for the month of January 2016 prepared by the City Treasurer pursuant to the statutory requirements of the State of California.

City of Richmond  
 Investment Report for Jan 2016  
 Pooled Investment Portfolio Analysis  
 UNAUDITED

**Book Value History**  
 (in millions)



**Investment Composition:**

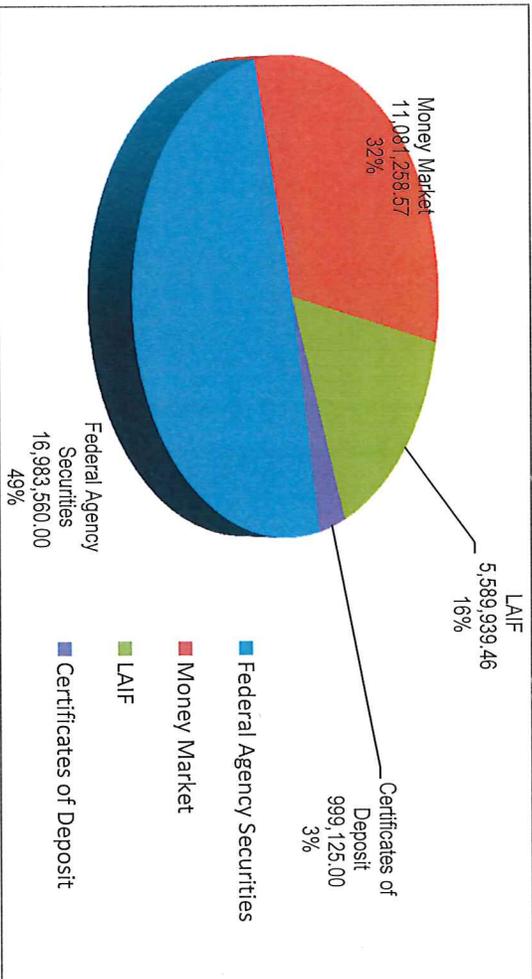
Book Value of Investments Held	34,653,883.03
Market Value of Investments Held	34,688,198.03
Unrealized Gain (Loss) - amount	34,315.00
Unrealized Gain (Loss) - percentage	0.10%

	%	Amount
Federal Agency Securities	49.01%	16,983,560.00
Money Market	31.98%	11,081,258.57
LAIF	16.13%	5,589,939.46
Certificates of Deposit	2.88%	999,125.00
<b>Total</b>	<b>100.00%</b>	<b>34,653,883.03</b>

**Cash Summary:**

Pooled Investments	34,653,883.03
Fiscal Agent & Other Restricted Investments:	
City	59,821,884.16
Successor Agency to the RCRA	32,966,214.97
Total Fiscal Agent & Other Investments	92,788,099.13
Checking Accounts & Other Activity	(467,819.37)
<b>Total Cash Balance (detail attached)</b>	<b>126,974,162.79</b>

**Book Value by Investment Type**





**City of Richmond**  
**Portfolio Management**  
**Portfolio Summary**  
**January 31, 2016**

City of Richmond  
 Finance Department  
 450 Civic Center Plaza  
 Richmond, CA 94804  
 (510)620-6740

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM/C 360 Equiv.	YTM/C 365 Equiv.
Local Agency Investment Funds	5,589,939.46	5,589,939.46	5,589,939.46	16.13	1	1	0.440	0.446
Money Markets	11,081,258.57	11,081,258.57	11,081,258.57	31.98	1	1	0.560	0.568
Federal Agency Issues - Coupon	17,000,000.00	17,018,010.00	16,983,560.00	49.01	1,656	703	1.144	1.159
Negotiable Certificates of Deposit	1,000,000.00	998,990.00	999,125.00	2.88	1,279	640	1.184	1.201
<b>Investments</b>	<b>34,671,198.03</b>	<b>34,688,198.03</b>	<b>34,653,883.03</b>	<b>100.00%</b>	<b>849</b>	<b>364</b>	<b>0.845</b>	<b>0.856</b>

<b>Cash</b>								
Passbook/Checking (not included in yield calculations)	7,553,243.09	7,553,243.09	7,553,243.09		1	1	0.000	0.000
<b>Total Cash and Investments</b>	<b>42,224,441.12</b>	<b>42,241,441.12</b>	<b>42,207,126.12</b>		<b>849</b>	<b>364</b>	<b>0.845</b>	<b>0.856</b>

Total Earnings	January 31 Month Ending	Fiscal Year To Date
Current Year	25,126.01	154,879.00
Average Daily Balance	43,632,780.48	40,966,237.12
Effective Rate of Return	0.68%	0.64%

The above investments are consistent with the City's Investment Policy and allowable under current legislation of the State of California. Investments were selected using safety, liquidity and yield as the criteria. The source of the market values for the investments are provided by Union Bank of California in accordance with the California Government Code requirement. The City has sufficient cash flow to cover anticipated expenditures through the next six months.

Belinda Warner, Director of Finance/Treasurer  
*Belinda Warner* *2/23/16*

Reporting period 01/01/2016-01/31/2016

Run Date: 02/10/2016 - 16:33

**City of Richmond  
Portfolio Management  
Portfolio Details - Investments  
January 31, 2016**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM/C 365	Days to Maturity	Maturity Date
<b>Local Agency Investment Funds</b>												
11-07-003	200676	L.A.I.F. - TRAN			0.00	0.00	0.00	0.278		0.278	1	
98-07-724	1000	L.A.I.F. - City of Richmond			5,589,939.46	5,589,939.46	5,589,939.46	0.446		0.446	1	
		<b>Subtotal and Average</b>	<b>7,008,412.39</b>		<b>5,589,939.46</b>	<b>5,589,939.46</b>	<b>5,589,939.46</b>			<b>0.446</b>	<b>1</b>	
<b>Money Markets</b>												
SYS200595	200595	Toney Pines/Alta Alliance			0.00	0.00	0.00	0.200		0.203	1	
SYS200602	200810	CALTRUST TRAN			0.00	0.00	0.00	0.510		0.517	1	
SYS200601	200601	Cal Trust			11,080,966.90	11,080,966.90	11,080,966.90	0.560		0.568	1	
1601111894	200581	Wells Fargo Bank			0.00	0.00	0.00	0.100		0.101	1	
431114503	200534	Union Bank of Calif - Safekap			291.67	291.67	291.67			0.000	1	
		<b>Subtotal and Average</b>	<b>11,081,258.57</b>		<b>11,081,258.57</b>	<b>11,081,258.57</b>	<b>11,081,258.57</b>			<b>0.568</b>	<b>1</b>	
<b>Federal Agency Issues - Coupon</b>												
3133ECMF8	200784	Federal Farm Credit Bank		04/26/2013	3,000,000.00	2,997,090.00	2,996,250.00	0.980	AAA	1.006	813	04/24/2018
313382FP3	200779	Federal Home Loan Bank		03/20/2013	3,000,000.00	2,997,150.00	2,995,500.00	1.030	AAA	1.061	778	03/20/2018
3134G33Y4	200766	Federal Home Loan Mortgage Cor		01/22/2013	2,000,000.00	1,997,100.00	1,997,000.00	0.950	AAA	0.981	721	01/22/2018
3134G42G2	200786	Federal Home Loan Mortgage Cor		04/30/2013	3,000,000.00	3,000,210.00	3,000,300.00	1.050	AAA	1.048	819	04/30/2018
3136G23H8	200809	Federal National Mortgage Asso		08/15/2014	3,000,000.00	3,013,440.00	3,000,000.00	1.600	AAA	1.600	196	11/15/2018
3135G0E33	200813	Federal National Mortgage Asso		06/08/2015	3,000,000.00	3,013,020.00	2,994,510.00	1.125	AAA	1.202	900	07/20/2018
		<b>Subtotal and Average</b>	<b>16,983,560.00</b>		<b>17,000,000.00</b>	<b>17,018,010.00</b>	<b>16,983,560.00</b>			<b>1.159</b>	<b>703</b>	
<b>Negotiable Certificates of Deposit</b>												
02587DYK8	200812	American Express Centurion		06/08/2015	250,000.00	250,065.00	249,625.00	1.450		1.515	854	06/04/2018
05568P2U0	200775	BMW BANK		03/04/2013	250,000.00	250,045.00	250,000.00	0.700		0.700	36	03/08/2016
20033AKU9	200811	Comenly/ Cap Bk Salt Lake City		06/08/2015	250,000.00	248,887.50	249,500.00	1.350		1.439	851	06/01/2018
254671N5	200788	Discover Bank		04/23/2013	250,000.00	249,992.50	250,000.00	1.150		1.150	820	05/01/2018
		<b>Subtotal and Average</b>	<b>999,125.00</b>		<b>1,000,000.00</b>	<b>998,990.00</b>	<b>999,125.00</b>			<b>1.201</b>	<b>640</b>	
		<b>Total and Average</b>	<b>43,632,780.48</b>		<b>34,671,198.03</b>	<b>34,688,198.03</b>	<b>34,653,883.03</b>			<b>0.856</b>	<b>364</b>	

**City of Richmond**  
**Portfolio Management**  
**Portfolio Details - Cash**  
**January 31, 2016**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM/C 365 Days to Maturity
<b>Cash In Banks</b>										
SYS200723	200723	Mechanics Bank	0.00		7,553,243.09	7,553,243.09	7,553,243.09			0.000 1
		Average Balance	0.00							1
		<b>Total Cash and Investments</b>	<b>43,632,780.48</b>		<b>42,224,441.12</b>	<b>42,241,441.12</b>	<b>42,207,126.12</b>			<b>0.856 364</b>

CITY OF RICHMOND  
 CASH BALANCES BY FUND  
 COMPARATIVE REPORT - JAN 2015 AND JAN 2016

FUND	FUND DESCRIPTION	JAN 2015		JAN 2016		% Change
		TOTAL	TOTAL	TOTAL	TOTAL	
<u>GENERAL FUND</u>						
0001	GENERAL FUND	21,634,584.18	21,634,584.18	3,053,696.91	3,053,696.91	14.1%
<u>SPECIAL REVENUE FUNDS</u>						
1001	SECURED PENSION OVERRIDE	(3,586,092.40)		(1,302,051.06)		
1002	STATE GAS TAX	1,630,609.69		1,500,318.36		
1003	PARATRANSIT OPERATIONS	(409,826.42)		(598,684.08)		
1004	ASSET SEIZURE FUND	644,074.06		498,532.31		
1005	LIBRARY FUND	619,867.43		584,512.58		
1006	OUTSIDE FUNDED SVCS - GRANTS	(318,496.79)		165,249.34		
1007	EMERGENCY MED SERV	184,410.46		255,464.39		
1008	PT MOLATE SEC & MAINT	(364,758.04)		(364,758.04)		
1009	VEOLIA MITIGATION	87,487.98		103,217.64		
1010	N.RICHMOND WASTE	(253,304.49)		499,333.39		
1011	OUTSIDE FUNDED SVCS - DONATION	(6,039.45)		6,370.89		
1012	HILLTOP LANDSCAPE MAINT DIST	300,616.24		162,714.80		
1013	HAZMAT FUND	691,532.43		(209,781.70)		
1014	EDA GRANT FUND	352,938.32		329,474.45		
1015	MARINA BAY LANDSCP & LIGHT DIST	623,708.13		619,370.95		
1017	CHEVRON MODERNIZATION PROJECT	1,000,000.00		11,915,066.44		
1050	CR-PLANNING & BUILDING	(6,262,031.04)		(5,191,585.74)		
1051	CR-ENGINEERING	(1,940,254.57)		(2,289,127.88)		
1053	CR-CODE ENFOCEMENT	(2,923,686.28)		(3,106,792.11)		
1054	ENGINEERING GRANTS	1,465,932.87		(425,796.22)		
1200	HOUSING ADMINISTRATION	(332,702.22)		(405,498.40)		
1201	CDBG	(264,365.85)		(49,264.87)		
1202	HOME PROGRAM	(786,997.12)		(790,473.52)		
1203	NEIGHBORHOOD STABILIZATION	(21,914.23)		505,432.74		
1205	EMPLOYMENT & TRAINING	1,698,343.95		1,499,294.36		
1206	CDBG HOMELESS PREV RAPID RESP	0.54		0.00		
1207	COR-NEIGHBORHOOD STAB(CITY)	(814,324.23)		(541,021.97)		
1208	SUCCESSOR HOUSING AGENCY	640,154.50		201,446.45		
1209	CAL-HOME GRANT FUND	155,320.39		91,592.41		
1302	HOUSING IN LIEU	0.00	(8,189,796.14)	1,173,720.86	4,836,276.77	-59.1%

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>JAN 2015</u>	<u>TOTAL</u>	<u>JAN 2016</u>	<u>TOTAL</u>	<u>% Change</u>
<b>CAPITAL PROJECT FUNDS</b>						
2001	GENERAL CAPITAL FUND	4,375,371.33		3,094,263.77		
2002	MEASURE J	665,979.30		827,575.36		
2003	CIP LSE REV BOND 01	12.30		0.00		
2004	CIVIC CENTER	0.36		0.00		
2006	PARKS FUND	(1,038,081.77)		(1,038,081.77)		
2007	HARBOR FUND	774,530.24		776,122.53		
2008	TRANSPORTATION FUND	0.21		0.00		
2009	STATE HIGHWAY FUND	9.13		0.00		
2110	IMPACT FEE - PARKS	635,703.02		92,114.63		
2111	IMPACT FEE - TRAFFIC	(1,832,601.71)		(1,711,011.36)		
2113	IMPACT FEE - FIRE	121,464.82		54,161.55		
2114	IMPACT FEE - POLICE	188,584.17		207,397.99		
2115	IMPACT FEE - COMM/AQUATC	178,482.78		171,179.49		
2116	IMPACT FEE - PARKS/OPEN	(296,999.63)		149,010.82		
2117	IMPACT FEE - LIBRARY	228,420.21		318,233.56		
2118	IMPACT FEE - HILLTOP	23,166.62		25,818.48		
2119	IMPACT FEE - STORM DRAINAGE	396,636.94		626,444.63		
2125	SECTION 108 IRON TRIANGLE	1,511,948.94		1,512,401.37		
2126	HOUSING CIP FUND	779,403.05	6,712,030.31	(23,446.27)	5,082,184.78	75.7%
<b>DEBT SERVICE FUNDS</b>						
3001	DS - 2005 TAXABLE POB	8,573,291.58		9,237,762.92		
3002	DS - 99A PENSION OBLIG BOND	403,271.29		(2,049,968.00)		
3005	DS-2007 REFUNDING&CVC CTR	5,554,361.18	14,530,924.05	591,255.12	7,779,050.04	53.5%
<b>ENTERPRISE FUNDS</b>						
4001	PORT OF RICHMOND	5,762,507.08		5,711,703.78		
4003	WASTEWATER	30,287,729.36		21,527,944.58		
4005	MARINA	3,067,479.13		3,239,663.73		
4006	STORMWATER	(2,412,856.67)		(2,101,853.66)		
4007	UTL-ENCROC	0.00		49,042.90		
4008	KCRT - CABLE TELEVIS	513,620.83		204,483.47		
4101	RHA-HSNG CHOICE VOUCHER-SEC 8	1,048,357.27		640,830.94		
4102	RHA-HOPE 6	(198,372.04)		309,795.62		
4103	RHA-PROJECT REAL	(32,985.49)		(130,611.87)		
4201	RHA-CAPITAL FUND	541,667.77		78,268.77		
4401	RHA-HACIENDA	(338,809.47)		(237,851.42)		
4402	RHA-FRIENDSHIP MANOR	(123,735.31)		(13,878.38)		

FUND	FUND DESCRIPTION	JAN 2015		JAN 2016		TOTAL	% Change
			TOTAL		TOTAL		
4403	RHA-TRIANGLE COURT	(191,505.77)		(44,168.75)			
4404	RHA-NEVIN PLAZA	(388,534.65)		(322,168.32)			
4405	RHA-NYSTROM VILLAGE	(163,941.63)		56,919.18			
4406	RHA-RICHMOND VILLAGE ONE	(56,224.57)		9,045.97			
4407	RHA-RICHMOND VILLAGE TWO	(17,595.00)		21,860.25			
4408	RHA-RICHMOND VILLAGE THREE	(22,554.00)		(6,429.75)			
4409	RHA-LOCAL FUND	(2,857.36)		(33,784.57)			
4501	RHA-CENTRAL OFFICE COST CNTR	(743,201.47)		(724,408.44)			
			36,528,188.01		28,234,404.03		77.3%

<u>INTERNAL SERVICE FUNDS</u>							
5001	INSURANCE RESERVES	19,966,830.39		24,141,092.83			
5002	INFORMATION TECHNOLOGY	0.00		0.00			
5003	EQUIPMENT SERVICES	535,177.67		619,294.53			
5004	FACILITIES MANAGEMENT	(3,998.65)		0.00			
5005	CAD DISPATCH SYSTEM	670,048.20		(58,191.99)			
5006	RMS RECORDS SERVICES	190,444.07		173,987.83			
5008	COMP ABSENCES	0.00		690,365.42			
			21,358,501.68		25,566,548.62		119.7%

<u>TRUST &amp; AGENCY FUNDS</u>							
6001	GENERAL TRUST & AGENCY	15,661.29		3,594.78			
6002	JOHNSON TRUST	10,171.04		10,207.42			
6003	CUBA FRIENDSHIP	1,971.25		0.00			
6004	COMMISSION ON AGING	39,481.71		38,889.31			
6005	SEAVER GALLERY TRUST FUND	111,598.58		129,876.28			
6006	POLICE GENERAL TRUST	936,635.64		993,064.31			
6007	SENIOR TRUST DEPOSIT	51,582.52		51,173.25			
6049	PT MOLATE NAVY GRANT	15,792,592.60		5,868,032.18			
6050	GENERAL PENSION FUND	644,931.79		599,610.81			
6051	POLICE & FIRE PENSION	11,543,459.25		10,193,320.53			
6052	GARFIELD PENSION FUND	208,833.79		221,768.09			
6056	SAN PABLO 854 ASSES	250,165.03		251,059.90			
6057	HARBOR NAVIGATION IM	507,024.28		388,019.16			
6058	MARINA WESTSHORE DEB	782,368.18		785,069.16			
6059	COUNTRY CLUB VISTA	1,377,264.46		1,380,567.08			
6060	REASSESSMENT DISTRICT 2003-1	2,583,588.73		2,701,363.22			
		0.00	34,857,330.14	0.00	23,615,615.48		67.7%

SUCCESSOR AGENCY - FIDUCIARY FUNDS

FUND	FUND DESCRIPTION	JAN 2015		JAN 2016		% Change
		TOTAL	TOTAL	TOTAL	TOTAL	
6101	SA - PROPERTY TAX TRUST FUND	9,702,168.94	12,904,168.16			
6102	SA-ADMINISTRATION	(436,299.43)	319,359.76			
6103	SA-CAPITAL PROJECT FUNDS	(2,869,420.80)	(1,947,840.44)			
6202	SA-CIP 00B TARB BND PRCD-S.HSNG	58,76	0.00			
6205	SA-CIP 04A TARB BND PRCD-S.HSNG	276,749.09	276,804.38			
6206	SA-CIP 04B TARB BND PRCD-S.HSNG	610,798.65	223,126.60			
6207	SA-CIP 07A TARB BND PRCD-S	126,864.01	1.31			
6208	SA-CIP 07B TARB BND PRCD-S.HSNG	591,672.81	591,772.00			
6300	SA-DS HARBOR 98 TARB	1,212,178.80	1,212,179.20			
6303	SA-DS 2003A TARB	11.00	0.00			
6304	SA-DS 2003B TARB	661,070.79	656,234.46			
6305	SA-DS 2004A TARB 2/3	1,839,170.34	1,647,202.75			
6306	SA-DS 2004A TARB -1/3 HSING	919,430.79	801,935.12			
6307	SA-DS 2004B TARB - HOUSING	200,009.04	198,306.95			
6308	SA-DS 2007/10A TARB	7,988,033.44	7,903,032.67			
6309	SA-DS 2007/10B TARB - HOUSING	1,673,114.13	1,673,396.39			
6401	SA-DS 2014A NON-TAXABLE BONDS	1,289,774.31	1,290,132.03			
6402	SA-DS 2014B TAXABLE BONDS	92,062.46	82,789.42			
6999	TPA Fix Spending-01	1,688,882.77	25,566,329.90	31,390,683.71	122.8%	

**RICHMOND HOUSING AUTHORITY**

8101	RHA - CONVENTIONAL FUND	(2,621,071.76)	(2,621,071.76)	(2,619,442.12)	(2,619,442.12)	99.9%
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**TREASURER'S FUNDS**

9999	TREASURER'S FUND -	(13,318.65)	(13,318.65)	35,144.57	35,144.57	-263.9%
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<b>TOTAL CASH</b>			<b>150,363,701.72</b>	<b>126,974,162.79</b>	<b>126,974,162.79</b>	<b>84.44%</b>
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