

Finance Department – Treasury Division

MEMORANDUM

To: Mayor and Members of the City Council

From: Belinda Warner, Finance Director/Treasurer *BW*
Tracey T. Angelo, Investment Analyst *TJA*

Date: May 17, 2016

Subject: MONTHLY CASH BALANCES & INVESTMENT REPORTS –
March 2016

Enclosed for your information are the Portfolio Summary, Investment Report, and Cash Report for the month of March 2016 prepared by the City Treasurer pursuant to the statutory requirements of the State of California.

City of Richmond
Investment Report for Mar 2016
Pooled Investment Portfolio Analysis
UNAUDITED

Investment Composition:

Book Value of Investments Held	28,421,121.09
Market Value of Investments Held	28,461,468.59
Unrealized Gain (Loss) - amount	40,347.50
Unrealized Gain (Loss) - percentage	0.14%

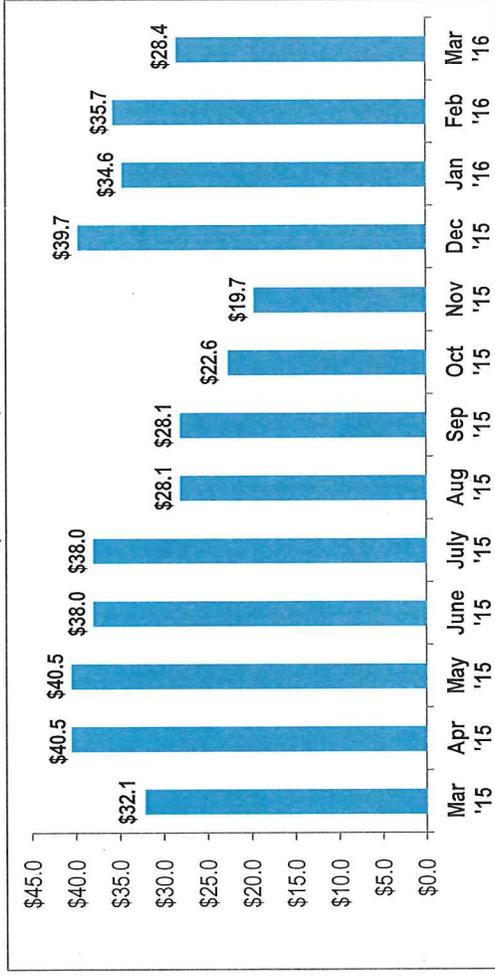
	%	Amount
Federal Agency Securities	59.76%	16,983,560.00
Money Market	3.87%	1,098,496.63
LAIF	33.74%	9,589,939.46
Certificates of Deposit	2.64%	749,125.00
	<u>100.00%</u>	<u>28,421,121.09</u>

Cash Summary:

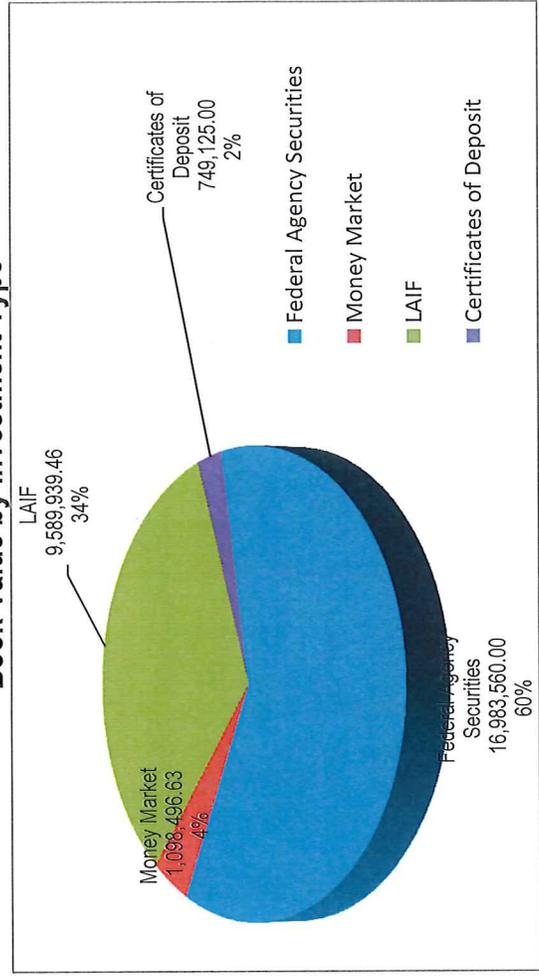
Pooled Investments	28,421,121.09
Fiscal Agent & Other Restricted Investments:	
City	49,997,110.66
Successor Agency to the RCRA	30,893,609.50
Total Fiscal Agent & Other Investments	<u>80,890,720.16</u>
Checking Accounts & Other Activity	10,627,930.45
Total Cash Balance (detail attached)	<u><u>119,939,771.70</u></u>

Book Value History

(in millions)



Book Value by Investment Type





**City of Richmond
Portfolio Management
Portfolio Summary
March 31, 2016**

City of Richmond
Finance Department
450 Civic Center Plaza
Richmond, Richmond, CA 94804
(510)620-6740

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM/C 360 Equiv.	YTM/C 365 Equiv.
Local Agency Investment Funds	9,589,939.46	9,589,939.46	9,589,939.46	33.74	1	1	0.499	0.506
Money Markets	1,098,496.63	1,098,496.63	1,098,496.63	3.87	1	1	0.650	0.659
Federal Agency Issues - Coupon	17,000,000.00	17,020,130.00	16,983,560.00	59.76	1,656	643	1.144	1.159
Negotiable Certificates of Deposit	750,000.00	752,902.50	749,125.00	2.64	1,339	782	1.349	1.368
Investments	28,438,436.09	28,461,468.59	28,421,121.09	100.00%	1,025	405	0.912	0.925
Cash								
Passbook/Checking (not included in yield calculations)	9,034,853.08	9,034,853.08	9,034,853.08		1	1	0.000	0.000
Total Cash and Investments	37,473,289.17	37,496,321.67	37,455,974.17		1,025	405	0.912	0.925

Total Earnings	March 31	Month Ending	Fiscal Year To Date
Current Year	24,721.44		203,721.41
Average Daily Balance	43,220,008.99		41,636,357.70
Effective Rate of Return	0.67%		0.65%

The above investments are consistent with the City's Investment Policy and allowable under current legislation of the State of California. Investments were selected using safety, liquidity and yield as the criteria. The source of the market values for the investments are provided by Union Bank of California in accordance with the California Government Code requirement. The City has sufficient cash flow to cover anticipated expenditures through the next six months.

Belinda Warner
Belinda Warner, Director of Finance/Treasurer

**City of Richmond
Portfolio Management
Portfolio Details - Investments
March 31, 2016**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM/C 365	Days to Maturity	Maturity Date
Local Agency Investment Funds												
11-07-003	200676	L.A.I.F. - TRAN			0.00	0.00	0.00	0.278		0.278	1	
98-07-724	1000	L.A.I.F. - City of Richmond			9,589,939.46	9,589,939.46	9,589,939.46	0.506		0.506	1	
		Subtotal and Average	11,460,907.20		9,589,939.46	9,589,939.46	9,589,939.46			0.506	1	
Money Markets												
SYS200595	200595	Torrey Pines/Alta Alliance			0.00	0.00	0.00	0.200		0.203	1	
SYS200602	200810	CALTRUST TRAN			0.00	0.00	0.00	0.510		0.517	1	
SYS200601	200601	Cal Trust			1,098,204.96	1,098,204.96	1,098,204.96	0.650		0.659	1	
1601111894	200581	Wells Fargo Bank			0.00	0.00	0.00	0.100		0.101	1	
431114503	200534	Union Bank of Calif - Safekeep			291.67	291.67	291.67	0.000		0.000	1	
		Subtotal and Average	4,972,140.55		1,098,496.63	1,098,496.63	1,098,496.63			0.659	1	
Federal Agency Issues - Coupon												
3133ECMF8	200784	Federal Farm Credit Bank		04/25/2013	3,000,000.00	2,993,010.00	2,996,250.00	0.980	AAA	1.006	753	04/24/2018
313382FP3	200779	Federal Home Loan Bank		03/20/2013	3,000,000.00	3,000,000.00	2,995,500.00	1.030	AAA	1.061	718	03/20/2018
3134G33Y4	200766	Federal Home Loan Mortgage Cor		01/22/2013	2,000,000.00	1,999,580.00	1,997,000.00	0.950	AAA	0.981	661	01/22/2018
3134G42G2	200786	Federal Home Loan Mortgage Cor		04/30/2013	3,000,000.00	2,995,320.00	3,000,300.00	1.050	AAA	1.048	759	04/30/2018
3136G23H8	200809	Federal National Mortgage Asso		08/15/2014	3,000,000.00	3,011,010.00	3,000,000.00	1.600	AAA	1.600	136	11/15/2018
3135G0E33	200813	Federal National Mortgage Asso		06/08/2015	3,000,000.00	3,021,210.00	2,994,510.00	1.125	AAA	1.202	840	07/20/2018
		Subtotal and Average	16,983,560.00		17,020,130.00	17,020,130.00	16,983,560.00			1.159	643	
Negotiable Certificates of Deposit												
02587DYK8	200812	American Express Centurion		06/08/2015	250,000.00	251,410.00	249,625.00	1.450		1.515	794	06/04/2018
20033AKU9	200811	Comenity Cap Bk Salt Lake City		06/08/2015	250,000.00	250,300.00	249,500.00	1.350		1.439	791	06/01/2018
254671NJ5	200788	Discover Bank		04/23/2013	250,000.00	251,192.50	250,000.00	1.150		1.150	760	05/01/2018
		Subtotal and Average	805,576.61		750,000.00	752,902.50	749,125.00			1.368	782	
		Total and Average	43,220,008.99		28,438,436.09	28,461,468.59	28,421,121.09			0.925	405	

City of Richmond
Portfolio Management
Portfolio Details - Cash
March 31, 2016

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM/C 365	Days to Maturity
Cash In Banks											
SYS200723	200723	Mechanics Bank			9,034,853.08	9,034,853.08	9,034,853.08			0.000	1
		Average Balance	0.00								1
		Total Cash and Investments	43,220,008.99		37,473,289.17	37,496,321.67	37,455,974.17			0.925	405

CITY OF RICHMOND
 CASH BALANCES BY FUND
 COMPARATIVE REPORT - MAR 2015 AND MAR 2016

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>MAR 2015</u>	<u>MAR 2016</u>	<u>TOTAL</u>	<u>% Change</u>
<u>GENERAL FUND</u>					
0001	GENERAL FUND	18,213,607.45	(90,644.49)	(90,644.49)	-0.5%
	<u>SPECIAL REVENUE FUNDS</u>				
1001	SECURED PENSION OVERRIDE	(3,586,092.40)	(1,302,051.06)		
1002	STATE GAS TAX	1,061,910.95	1,871,185.57		
1003	PARATRANSIT OPERATIONS	(379,570.34)	(705,386.61)		
1004	ASSET SEIZURE FUND	649,866.79	517,040.21		
1005	LIBRARY FUND	650,110.59	636,891.13		
1006	OUTSIDE FUNDED SVCS - GRANTS	29,991.35	118,991.92		
1007	EMERGENCY MED SERV	342,611.21	450,295.86		
1008	PT MOLATE SEC & MAINT	(364,758.04)	(364,758.04)		
1009	VEOLIA MITIGATION	84,135.98	109,467.64		
1010	N.RICHMOND WASTE	(275,193.88)	482,696.72		
1011	OUTSIDE FUNDED SVCS - DONATION	(10,587.20)	6,370.89		
1012	HILLTOP LANDSCAPE MAINT DIST	153,762.28	74,916.64		
1013	HAZMAT FUND	660,859.23	(209,885.10)		
1014	EDA GRANT FUND	410,566.58	344,627.01		
1015	MARINA BAY LINDSCP & LIGHT DIST	560,020.40	661,286.29		
1017	CHEVRON MODERNIZATION PROJECT	1,000,000.00	11,583,860.57		
1050	CR-PLANNING & BUILDING	(5,950,507.76)	(4,320,694.65)		
1051	CR-ENGINEERING	(2,109,320.65)	(2,240,951.25)		
1053	CR-CODE ENFORCEMENT	(2,918,310.63)	(3,319,025.92)		
1054	ENGINEERING GRANTS	1,734,299.71	140,828.58		
1200	HOUSING ADMINISTRATION	(340,515.72)	(477,290.16)		
1201	CDBG	(12,044.40)	(113,512.65)		
1202	HOME PROGRAM	(786,997.12)	(790,473.52)		
1203	NEIGHBORHOOD STABILIZATION	(20,051.99)	693,213.84		
1205	EMPLOYMENT & TRAINING	1,296,741.62	1,151,128.08		
1206	CDBG HOMELESS PREV RAPID RESP	0.54	0.00		
1207	COR-NEIGHBORHOOD STAB(CITY)	(834,119.78)	(597,115.45)		
1208	SUCCESSOR HOUSING AGENCY	1,058,885.53	299,488.94		
1209	CAL-HOME GRANT FUND	83,969.89	40,725.33		
1302	HOUSING IN LIEU	104,939.73	1,348,434.19		
		<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	
		18,213,607.45	(90,644.49)	(90,644.49)	-0.5%
				6,090,305.00	-79.0%
				(7,705,397.53)	

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>MAR 2015</u>	<u>MAR 2016</u>	<u>TOTAL</u>	<u>% Change</u>
CAPITAL PROJECT FUNDS					
2001	GENERAL CAPITAL FUND	4,150,668.89	3,019,477.23		
2002	MEASURE J	653,172.20	646,500.09		
2003	CIP LSE REV BOND 01	12.30	0.00		
2004	CIVIC CENTER	0.36	0.00		
2006	PARKS FUND	(1,038,081.77)	(1,038,081.77)		
2007	HARBOR FUND	774,538.73	776,200.40		
2008	TRANSPORTATION FUND	0.21	0.00		
2009	STATE HIGHWAY FUND	9.13	0.00		
2110	IMPACT FEE - PARKS	318,639.02	77,114.63		
2111	IMPACT FEE - TRAFFIC	(1,822,583.36)	(1,685,430.95)		
2113	IMPACT FEE - FIRE	124,505.73	48,165.97		
2114	IMPACT FEE - POLICE	189,753.17	212,129.99		
2115	IMPACT FEE - COMM/AQUATC	186,119.78	173,066.55		
2116	IMPACT FEE - PARKS/OPEN	(252,661.96)	232,954.82		
2117	IMPACT FEE - LIBRARY	220,839.51	316,676.23		
2118	IMPACT FEE - HILLTOP	25,726.45	29,916.92		
2119	IMPACT FEE - STORM DRAINAGE	423,767.08	577,700.63		
2120	IMPACT FEE - WASTEWATER	-	60,441.00		
2125	SECTION 108 IRON TRIANGLE	1,512,023.51	1,512,401.37		
2126	HOUSING CIP FUND	(200,000.00)	(23,446.27)		
				5,266,448.98	93.7%
DEBT SERVICE FUNDS					
3001	DS - 2005 TAXABLE POB	7,323,139.34	8,063,235.07		
3002	DS - 99A PENSION OBLIG BOND	(22,996.71)	(2,417,979.75)		
3005	DS-2007 REFNDING&CVC CTR	2,892,282.92	(1,157,870.43)		
				4,935,786.84	44.0%
ENTERPRISE FUNDS					
4001	PORT OF RICHMOND	6,319,061.15	4,966,649.09		
4003	WASTEWATER	26,116,397.26	17,490,740.01		
4005	MARINA	3,166,755.74	3,347,564.59		
4006	STORMWATER	(2,709,687.31)	(2,414,001.41)		
4007	UTL-ENCROC	-	(9,366.66)		
4008	KCRT - CABLE TELEVIS	622,427.59	235,732.40		
4101	RHA-HSNG CHOICE VOUCHER-SEC 8	448,638.42	51,833.23		
4102	RHA-HOPE 6	495,792.67	231,389.66		
4103	RHA-PROJECT REAL	(14,531.69)	134,776.41		
4201	RHA-CAPITAL FUND	535,214.38	181,005.55		
				10,192,425.55	
				4,487,384.89	44.0%

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>MAR 2015</u>	<u>TOTAL</u>	<u>MAR 2016</u>	<u>TOTAL</u>	<u>% Change</u>
4401	RHA-HACIENDA	(134,991.48)		(354,988.35)		
4402	RHA-FRIENDSHIP MANOR	3,492.99		(62,114.70)		
4403	RHA-TRIANGLE COURT	60,489.10		(132,115.30)		
4404	RHA-NEVIN PLAZA	(166,318.70)		(404,440.11)		
4405	RHA-NYSTROM VILLAGE	91,485.89		98,050.68		
4406	RHA-RICHMOND VILLAGE ONE	29,603.16		47,087.67		
4407	RHA-RICHMOND VILLAGE TWO	7,237.25		43,979.25		
4408	RHA-RICHMOND VILLAGE THREE	11,790.00		6,961.25		
4409	RHA-LOCAL FUND	(3,485.64)		(34,105.29)		
4501	RHA-CENTRAL OFFICE COST CNTR	(898,664.38)	33,980,706.40	(916,560.87)	22,508,077.10	66.2%
INTERNAL SERVICE FUNDS						
5001	INSURANCE RESERVES	20,745,347.64		25,132,965.10		
5003	EQUIPMENT SERVICES	651,100.43		734,772.18		
5004	FACILITIES MANAGEMENT	(3,778.65)		0.00		
5005	CAD DISPATCH SYSTEM	156,396.01		722,476.94		
5006	RMS RECORDS SERVICES	173,586.57		229,165.61		
5008	COMP ABSENCES	-	21,722,652.00	(996,959.20)	25,822,420.63	118.9%
TRUST & AGENCY FUNDS						
6001	GENERAL TRUST & AGENCY	15,661.29		3,594.78		
6002	JOHNSON TRUST	10,171.04		10,207.42		
6003	CUBA FRIENDSHIP	1,971.25		0.00		
6004	COMMISSION ON AGING	40,835.05		38,900.36		
6005	SEAVER GALLERY TRUST FUND	111,598.58		129,876.28		
6006	POLICE GENERAL TRUST	1,026,941.27		997,273.16		
6007	SENIOR TRUST DEPOSIT	55,793.71		56,498.49		
6049	PT MOLATE NAVY GRANT	15,015,898.87		5,700,050.27		
6050	GENERAL PENSION FUND	536,807.99		500,598.26		
6051	POLICE & FIRE PENSION	11,089,243.89		9,741,237.32		
6052	GARFIELD PENSION FUND	193,873.31		247,364.41		
6056	SAN PABLO 854 ASSES	250,165.03		251,059.90		
6057	HARBOR NAVIGATION IM	504,974.30		379,884.81		
6058	MARINA WESTSHORE DEB	777,967.01		779,199.96		
6059	COUNTRY CLUB VISTA	1,371,299.70		1,156,827.88		
6060	REASSESSMENT DISTRICT 2003-1	2,591,277.29		2,655,752.96		
6999	TPA Fix Spending-01	1,747,808.16	35,342,287.74	7,456,924.32	30,105,250.58	85.2%

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>MAR 2015</u>	<u>MAR 2016</u>	<u>TOTAL</u>	<u>% Change</u>
SUCCESSOR AGENCY - FIDUCIARY FUNDS					
6101	SA - PROPERTY TAX TRUST FUND	1,793,257.76	6,272,675.72		
6102	SA-ADMINISTRATION	(103,178.68)	179,540.84		
6103	SA-CAPITAL PROJECT FUNDS	(4,171,275.24)	(1,014,788.44)		
6202	SA-CIP 00B TAR BND PRCDS-HSNG	58.76	0.00		
6205	SA-CIP 04A TAR BND PRCDS-HSG	276,763.66	276,830.93		
6206	SA-CIP 04B TAR BND PRCDS-HSG	610,830.57	223,153.59		
6207	SA-CIP 07A TAR BND PRCDS	126,892.62	1.31		
6208	SA-CIP 07B TAR BND PRCDS-HSG	591,703.89	591,773.15		
6300	SA-DS HARBOR 98 TAR B	2,300,000.00	2,300,000.00		
6303	SA-DS 2003A TAR B	11.00	0.00		
6304	SA-DS 2003B TAR B	1,733,845.40	1,734,591.46		
6305	SA-DS 2004A TAR B 2/3	1,839,234.96	1,648,501.05		
6306	SA-DS 2004A TAR B -1/3 HSING	919,463.09	802,584.27		
6307	SA-DS 2004B TAR B - HOUSING	340,898.82	337,757.24		
6308	SA-DS 2007/10A TAR B	7,988,499.30	7,903,112.18		
6309	SA-DS 2007/10B TAR B - HOUSING	1,673,201.87	1,673,399.60		
6401	SA-DS 2014A NON-TAXABLE BONDS	5,198,336.00	5,627,294.71		
6402	SA-DS 2014B TAXABLE BONDS	521,853.94	82,800.71		
		21,640,397.72	28,639,228.32		132.3%
RICHMOND HOUSING AUTHORITY					
8101	RHA - CONVENTIONAL FUND	(2,620,707.76)	(2,619,442.12)		100.0%
TREASURER'S FUNDS					
9999	TREASURER'S FUND -	61,536.61	61,404.95		99.8%
TOTAL CASH		\$ 136,093,957.16	\$ 119,939,771.70		88.13%