

City of Richmond, CA Neighborhood Permit Parking (NPP) Program Overview

This permit program is designed to balance the needs of those who park on Richmond's residential streets including residents, visitors, and commuters. NPP zones can be created within neighborhoods where public parking limits are unique to that area and take into account the neighborhood's specific needs.

How the program works

NPP Zones

Areas are designated where on-street parking for non-residents is limited or border commercial areas within the city. Vehicles without a permit may park one time only per day and after the initial time limitation, may not park in that designated zone on the same day. The general time limit for parking will be two hours, between the hours of 8 AM and 6 PM, Monday through Saturday, unless otherwise indicated on the posted signage.

NPP Permits

Permits are obtained to allow individuals to park their vehicles in an NPP zone beyond the posted restriction, will be made available to residents, visitors and merchants. Parking permits may be issued only for passenger non-commercial and passenger commercial (i.e. SUVs, small pick-up trucks etc.) motor vehicles owned and registered by legal residents of the NPP area. Boat trailers, camping trailers, motor homes and work type commercial vehicles are not eligible to use parking permits for on-street parking under the terms of this parking permit program. Each NPP zone will be designated by the appropriate signage. Vehicles with permits are exempted from posted time parking restrictions. Parking permit applications will be made available online, and in person through Transportation Parking Services.

Parking permits are issued to a vehicle registered to an eligible address, not to a person. If moving into a neighborhood that has an NPP, owners will need to update their vehicle's registration to the new address with California Department of Motor Vehicles (DMV) before applying for a permit. Please remember that it is necessary for vehicle owners to update both their vehicle registration and driver license as these are two separate records with DMV. To update vehicle registration online, please visit <http://dmv.ca.gov/online/onlinesvcs.htm>. Print out the updated confirmation and submit it as part of your supporting documents.

Want to Establish a Residential Parking Permit Zone in Your Neighborhood?

Individuals interested in establishing Permit Parking in their neighborhood please view the application and petition found on the city website under Transportation and Transit Services web page. For additional information, call the Parking Management Services at (510) 621-1718.

How do I obtain a permit within an established parking zone?

If you are NEW to the Neighborhood Permit Parking program you can apply two ways:

- **Complete an application.**
- **Provide the qualifying documents** (name and address on application must match those on the documents):
 - Current vehicle registration
 - Current California identification

- Current utility bill (a gas, electric, water or garbage bill issued within the last 30 days) at address where permit is requested
- Current rental or lease agreement at address where permit is requested (if you are the property owner, please provide documentation demonstrating ownership such as mortgage statement, property tax bill or deed. (Note: You can redact all financial related information).
- **Payment of Fees** (permit limits apply)
- **Submit your application:**
 - **In person** at 450 Civic Center Plaza, Parking Services, 2nd Floor, Richmond, CA 94804. Please bring with you a completed application and the required supporting documents; or
 - Register and pay **online** via <https://richmond.getapermit.net>
- **Once you receive a permit**, vehicles not displaying a permit must follow the time restrictions posted on the street. Permits are not valid for use on trailers, motor-homes, boats, or vehicles that exceed the maximum gross vehicle weight for certain streets (RMC 14.52.050).
- **Permit(s) will be revoked in any of the following situations:**
 - If any person falsely represents him or herself as eligible for a parking permit or furnishes false information to the Parking Services Division in order to obtain a permit.
 - If any person allows or uses a permit for commuter parking. Commuter parking means use of a permit for the purpose of parking to go to one's place of employment or educational institution.
 - If any person sells, transfers, exchanges, assigns, photocopies, produces or otherwise brings into existence a facsimile or counterfeit permit in order to evade parking regulations.

Visitor Parking Permits

Visitor permits are issued to residents within the NPP area to provide their short-term guests temporary parking rights similar to those belonging to a resident of the NPP area. ***Use of the visitor parking permit on a resident vehicle is not permitted, and may result in the issuance of a citation and/or confiscation of the visitor permit.***

- Visitor permits are issued as rear view mirror hang tags, and must be displayed from the rear view mirror to be valid.
- Visitor parking permit hangers are transferable, and may be placed on any visiting vehicle of the resident's choosing. Any residence, either single family or multi-family (duplex to four plex), eligible to obtain a residential parking permit may acquire a household visitor parking permit hanger.
- Only one (1) visitor parking permit hanger may be issued per household.
- Lost or damaged visitor permits may be replaced at the discretion of Parking Services staff.



Neighborhood Parking Permit (NPP) Petition Form
(One signature per household only)

Return this signed petition form to:

City of Richmond
Department of Transportation - Parking Management Services
Attn: Denée Evans
450 Civic Center Plaza, 2nd Floor
Richmond, CA 94804

Upon return of the completed petition, The Transportation Department in coordination with the City Traffic Engineer will evaluate the petition, conduct a parking study of the area, and make a recommendation to the City Council in accordance with RMC 14.56.060 of the Richmond Traffic Code.

We the undersigned, hereby petition that a 2 hour zoned Preferential Neighborhood Parking Permit Zone be established on the following streets:

- 1) _____, _____ side, between
(Name of Street) (N/S/E/W)
the intersections of _____ and _____.
- 2) _____, _____ side, between
(Name of Street) (N/S/E/W)
the intersections of _____ and _____.
- 3) _____, _____ side, between
(Name of Street) (N/S/E/W)
the intersections of _____ and _____.
- 4) _____, _____ side, between
(Name of Street) (N/S/E/W)
the intersections of _____ and _____.
- 5) _____, _____ side, between
(Name of Street) (N/S/E/W)
the intersections of _____ and _____.
- 6) _____, _____ side, between
(Name of Street) (N/S/E/W)
the intersections of _____ and _____.
- 7) _____, _____ side, between
(Name of Street) (N/S/E/W)
the intersections of _____ and _____.

NEIGHBORHOOD PERMIT PARKING PETITION SIGNATURES

*We, the undersigned, are residents and/or business owners of the proposed preferential residential permit parking area described in this petition. We understand that, if this area is designated as a neighborhood permit parking area, certain restrictions will be placed upon on –street parking within the designated parking area; and residents of the area will be eligible to obtain permits exempting them from such parking restrictions; that the annual fee for a neighborhood parking permit shall be charged by the City of Richmond in accordance with the Master Fee Schedule; that a Neighborhood Parking Permit may be issued to a resident of the same address, but not more than **two** parking permits shall be issued to any one address, except in areas where it appears that the number of permits issued would exceed the number of legal on-street parking spaces where the initial sale would be limited to two or possibly one permit per resident; that no more than one Neighborhood Parking Permit shall be issued to each motor vehicle owned or leased for which an application is made; that fees for Disabled Reserved Parking Permits, one-day and 14 day Visitor Parking Permits shall be in accordance with the Master Fee Schedule per vehicle. We, the undersigned, hereby request that the City Council of the City of Richmond consider this application for establishment of the above described area as a preferential Neighborhood Permit Parking Area.*

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