

**Fair Political Practices Commission - Filing Schedule for
Committee Primarily Formed to Support/Oppose Local Measures
Listed on the June 5, 2018, Ballot**

Deadline	Period	Form	Notes
Jan 31, 2018 <i>Semi-Annual</i>	1/1/17 – 12/31/17	460	<ul style="list-style-type: none"> ▪ All committees must file this report.
Within 24 Hours <i>Contribution Reports</i>	3/7/18 – 6/5/18	496 497	<ul style="list-style-type: none"> ▪ 496: File if a contribution of \$1,000 or more in the aggregate is received from a single source. ▪ 497: File if a contribution of \$1,000 or more in the aggregate is made to a candidate or another ballot measure being voted on the June 5, ballot or made to a political party committee. ▪ The recipient of a non-monetary contribution of \$1,000 or more must file a Form 497 within 48 hours from the time the contribution is received. ▪ File by personal delivery, e-mail, guaranteed overnight service, fax or online, if available.
Apr 26, 2018 <i>1st Pre-Election</i>	1/1/18 – 4/21/18	460	<ul style="list-style-type: none"> ▪ All committees must file Form 460.
May 24, 2018 <i>2nd Pre-Election</i>	4/22/18 – 5/19/18	460	<ul style="list-style-type: none"> ▪ All committees must file Form 460. ▪ Paper copies must be filed by personal delivery or guaranteed overnight service only or online, if available.
Jun 1, 2016 <i>3rd Pre-Election</i>	5/20/18 – 5/31/18	460	<ul style="list-style-type: none"> ▪ City Ordinance No. 4-91 N.S.
Jul 31, 2018 <i>Semi-Annual</i>	5/20/18 – 6/30/18	460	<ul style="list-style-type: none"> ▪ All committees must file Form 460 unless the committee filed termination Forms 410 and 460 before June 30, 2018.

Depending on committee activity, the following reports may also be required:

[460 - Ballot Measure Quarterly Report:](#) Quarterly campaign reports are required prior to the semi-annual period in which pre-election reports must be filed by a primarily formed ballot measure committee.

[511 - Paid Spokesperson Report:](#) File within 10 days of making either of the following expenditures related to an advertisement to support or oppose a ballot measure: 1) A payment totaling \$5,000 or more to an individual to appear in an advertisement, or 2) A payment of any amount to an individual portraying a member of a licensed occupation (e.g., nurse, doctor, firefighter).

Additional Notes:

- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to the deadline for a Form 497 due the weekend before the election, or to any Form 496. Such reports must be filed within 24 hours regardless of the day of the week. Statements filed after the deadline are subject to a \$10 per day late fine.
- **Method of Delivery:** All paper filings are filed by personal delivery or first class mail unless otherwise noted. A paper copy of a report may not be required if a local agency requires online filing pursuant to a local ordinance.
- **Public Documents:** All forms are public documents. Campaign manuals and instructional materials are available at www.fppc.ca.gov. Click on Learn, then Campaign Rules.
- **Other Committee Expenditures:** Contact the FPPC if the committee makes independent expenditures/contributions to candidates and/or other measures. Additional reports may be required.
- **Multi-Purpose Organizations (including non-profits):** multipurpose organization that uses its general dues account to make contributions or expenditures may qualify as a major donor or independent expenditure committee and may be required to report payments on Campaign Form 461. Such an organization will qualify as a recipient committee if expenditures exceed \$50,000 in a 12-month period or \$100,000 in four consecutive calendar years. An organization that qualifies as a recipient committee may need to file reports disclosing contributors. See the [Campaign Disclosure Manual 3, Chapter 13](#), for complete instructions.