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## Richmond Fund for Children and Youth Oversight Board Overview and Guidelines

In 2018, Richmond voters approved Measures E and K (Kids First Initiative) which established the Department and Fund for Children and Youth. The City of Richmond is seeking 15 Richmond and North Richmond residents to serve on the inaugural Oversight Board for the Richmond Fund for Children and Youth (Fund). By serving on this Board, individuals will help guide funding for youth-serving organizations, thus making a real difference in the lives of children, youth, and families in Richmond and North Richmond.

### Are you eligible to serve on the Oversight Board?

- ✓ Be a Richmond or North Richmond resident
- ✓ Be 15 years of age or older
  - Applicants between the ages of 15 and 17 must have parental or guardian approval
- ✓ Applicants over 24 years of age are not eligible if they are a paid employee or serve as a Board member of an organization that serves youth between the ages of 0 and 24 and plans to apply for funding from the Fund

### What is the time commitment of the Oversight Board?

- ✓ Must be able to attend at least 6 meetings per year
- ✓ Must be able to commit to at least 50 hours of involvement (e.g. meetings, trainings, etc.)
- ✓ Must be able to serve two-year terms (members under age 24 may serve a one-year term)

### Oversight Board members will:

- Create a strong foundation for this Oversight Board by developing policies and procedures
- Assist in the development of a community needs assessment to determine the most pressing needs of Richmond families, children, and youth between the ages of 0 and 24
- Assist in the development of a Strategic Investment Plan that would determine funding strategies and grant-making for the next three years
- Ensure that meaningful engagement is conducted within the Richmond community
- Ensure that the Fund is managed in a manner accountable to the community
- Participate in the review of grant applications and provide funding recommendations to the City Council
- Receive trainings, childcare, meals, and interpretation/translation services at Oversight Board meetings as needed

### Please mark the boxes below to indicate acknowledgment of the following statements:

- I understand the responsibilities, powers, and functions of the Richmond Fund for Children and Youth Oversight Board and have reviewed the Department of Children and Youth webpage (Please refer to the documents included on the webpage).
- Participation on the Richmond Fund for Children and Youth Oversight Board may require filing of the Fair Political Practices Commission's Statements of Economic Interest (Form 700). If necessary, I will comply with all filing obligations.

## Richmond Fund for Children and Youth Oversight Board Application

### Personal Information

Name: \_\_\_\_\_

I am between the ages of 15 and 24

I am over the age of 24

Date of Birth: \_\_\_\_\_

Home Address (Street Address, City, Zip Code):  
\_\_\_\_\_

E-mail Address: \_\_\_\_\_ Phone: \_\_\_\_\_

How long have you been a resident of the City of Richmond or North Richmond? \_\_\_\_\_

Are you a parent of a Richmond youth?  Yes  No

What gender do you identify as? \_\_\_\_\_

What ethnic/racial identity do you identify as? (Include one or more if applicable)  
\_\_\_\_\_

What is your primary language? \_\_\_\_\_

What other languages do you speak? \_\_\_\_\_

List any organization, club, or association you currently participate in and/or are a member of. Please specify if you serve as a current Board member or hold a leadership position:

### Employment and Education

Note: Having work or educational experience is not required to join the Oversight Board.

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Employer Address (Street Address, City, Zip Code): \_\_\_\_\_

Please list current school and/or prior education:

### Questions

**1. Please state why you are interested in serving as a member of the Oversight Board (60 words - maximum - Any words beyond this maximum will not be taken into consideration):**

**2. Please state your vision for youth in Richmond (60 words maximum - Any words beyond this maximum will not be taken into consideration):**

3. According to Measure E, below are eligible uses for the Richmond Fund for Children and Youth. If applicable, please mark one or more of the areas below that you have expertise or work/volunteer experience in:

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Violence Prevention and Response    | <input type="checkbox"/> Youth and Family Leadership, Organizing and Civic Engagement | <input type="checkbox"/> Outdoor Education and Recreation   |
| <input type="checkbox"/> Education and Job Training          | <input type="checkbox"/> Health and Well-Being  | <input type="checkbox"/> Deportation Support: Support for young people and families experiencing or being threatened with deportation |
| <input type="checkbox"/> Parent/Guardian Support             | <input type="checkbox"/> Environmental Health and Justice                             |   |
| <input type="checkbox"/> Media, Arts, Culture and Technology |   |   |

4. Based on or in addition to the areas marked above, please list or expand on applicable skills and/or experience that you can bring to the Oversight Board (e.g. experience with eligible uses as listed above, strategic planning, financial management, youth organizing, teamwork, working with underserved populations, etc.) (80 words maximum - Any words beyond this maximum will not be taken into consideration):

5. Is there any additional information that you would like to share? If so, please list the information below: (40 words maximum - Any words beyond this maximum will not be taken into consideration):

**References**

List name, email, phone number and relationship (e.g. teacher, coach, employer, mentor, etc.):

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

To the best of my knowledge, the information that is provided is true and correct:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian (if under 18): Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Email to: [CityClerkDept@ci.richmond.ca.us](mailto:CityClerkDept@ci.richmond.ca.us) OR**

**Mail to: City Clerk, 450 Civic Center Plaza, Suite 300, Richmond, CA 94804**