Richmond Department of Children and Youth
Service Provider Working Group

Purpose: The Service Provider Working Group (SPWG) provides input to the Oversight Board on community engagement and data collection, supports the Oversight Board through trainings, and uses their expertise and knowledge of the Richmond and North Richmond community to serve as subject matter experts to both the Oversight Board and Department of Children and Youth. The SPWG also provides feedback on various Department-related documents and any issues of concern relating to the Richmond Department and Fund for Children and Youth.

Composition: The SPWG engages a broad cross-section of service providers to provide input to the Oversight Board and is open to all those who provide services to children, youth, young adults, and their families in Richmond and North Richmond.

Responsibilities:

Community Needs Assessment and Strategic Investment Plan
- Providing data and input that will aid in the development of a Community Needs Assessment and assist by providing space to conduct community meetings
- Providing feedback during the development and implementation process of the Strategic Investment Plan

Data and Evaluation
- Addressing evaluation needs of the Richmond Fund for Children and Youth
- Providing feedback on data needs and the evaluation process

Advocacy
- Ensuring city leadership maintains prioritization of children, youth, and families, especially those from our most marginalized communities
- Ensuring transparency with how the Fund is monitored and shared with the public

Community Engagement
- Ensuring broad community voice – children, youth, young adults, parents, families, service providers
- Addressing emerging community needs and ensuring the City maintains equitable community engagement methods

Grant Application Development
- Reviewing and providing input on grant application process and documents
- Raising community awareness when a Request for Proposals (RPF) is released to receive grant applications

Grantee Support
- Providing support to grantees via trainings
- Providing technical assistance throughout the process for "new" organizations

Acknowledgement: San Francisco Department of Children, Youth and Their Families (DCYF)