



Service Provider Working Group Meeting

Wednesday, August 28, 2019 | 3:00 PM – 4:30 PM

450 Civic Center Plaza, Richmond, CA 94804

Richmond Room

MEETING NOTES

1. Welcome and Introductions

2. Department of Children and Youth Update

See PowerPoint

3. Service Provider Working Group Discussion

See PowerPoint

Recommendations on Service Provider Working Group:

- The Purpose and Composition are fine with the group. Quarterly meetings (in addition to meetings as needed) are also fine with the group
- Recommendation – “Young adults” be included whenever children, youth, and families are listed in materials
- Recommendation – West Contra Costa Unified School District (WCCUSD) and Community Services Department (CSD) be included at future Service Provider Working Group meetings

4. Community Needs Assessment Overview

See PowerPoint

Recommendations on Community Needs Assessment:

- Collect data on North Richmond in addition to the City of Richmond
- Utilize both West Contra Costa Unified School District and City of Richmond data
- Look at both positive and negative data (e.g. tardiness, drop-out rates, etc.)
- Use Peach Jar to send information in the community
- Be considerate of survey fatigue and anonymity in receiving community input

5. Community Needs Assessment Gallery Walk and Group Discussion

Below are attendees' notes from each Gallery Walk section (edited for consistency):

Boundary Designation – How would we like to designate/categorize the various neighborhoods in Richmond (e.g. neighborhood councils, police beats, census tracts, etc.)?

- Income average
- Maybe reach out to John Gioia's Office for statistics
- Data can inform boundary designation – diverse makeup
- Beat three - Richmond annex, Panhandle Annex, Park Plaza, Park View
- WCCUSD school families
- Neighborhood identity?
- North Richmond vs. iron triangle

Data Collection - What type of information from community members do we need to focus on collecting (e.g. health data, income based data, youth resource availability, etc.)?

- Family income levels and income-based data
- Data that's publicly available to measure growth
- I think you should just hit it all, some neighborhood councils will not be any help
- Community-based participatory research methods/principles
- School site-specific CNA (e.g. Stege Elementary)
- Youth resources
- Greatest area of need or resources that don't exist
- Mobility?
- Language/access to language + culturally-specific resources
- Surveys
 - Youth resources of variability
 - Strategic Investment Plan
 - Neighborhood councils
- Providing incentives or a prize for completing surveys or participating in focus groups
- Resources available vs. resources the public doesn't feel they have access to
- What types of services does the community value most?
 - Existing programs
 - Needed programs
- What barriers exist to providing services to youth?

Data Collection – Are there any existing resources or documents that would help in this development process of the Community Needs Assessment?

- Equity Access Bay Area Policy Link
- OST + Library Assessment/Mapping – Ed Fund
- GO Public Schools Data Report – school data
- SENI – LA
 - Student equity needs index
 - Mix of schools and community data
- SparkPoint Contra Costa (Betty)
- 211 (Tom)
- PD/FIRE/EMS
- Richmond Community Foundation
- California Healthy Kids Survey
- Race Counts
 - Advancement projects online data tool looking at disparities
- RYSE Listening Campaign report
- Financial security data (source: Prosperity Now and Insight Center)
- UC Davis mapping/data tool – putting youth on the map

Consultant Criteria – What criteria or characteristics would you like to see in a consultant that would work on the Community Needs Assessment, the Strategic Investment Plan, the grant guidelines, and grant application?

- Consultants:
 - Third Plateau from Sacramento (worked on WCCUSD Strategic Plan)
 - Public profit in Oakland
 - Does WCCUSD OST Assessment evaluation
 - COSP Reports
- Deep experience in the work
- Understanding of Richmond
 - Geographic, politics, major issues, history
- Neutral – open
- Clear timelines and deliverables
- A person of color
- A person from the community or similar
- Experience working with our demographics, organizations, and grants
- Worked with DCYF or OFCY or in Richmond/WCC
- Consultant could be national, the data will be better with most money for consultant services

- Bilingual (English/Spanish) helpful but not required

Engagement and Collaboration

- Barriers to engagement:
 - Survey fatigue
 - Capacity
 - Concerns of anonymity
 - Reaching “hard to reach” communities
 - Many surveys don’t go deep enough into population
- Suggestions:
 - Peach Jar (WCCUSD)
 - Crime survivors for safety and justice (MASK)
 - Get the “right messengers” to recruit participants (community members and community organizations)
 - Would suggest town halls on youth subjects and that they are categories of funding if we know. Possible areas include:
 - Civic engagement
 - Mental health
 - Early child development
 - College pipeline
 - Working with homeless shelters, churches, in addition to schools
 - Technology access
 - The more personal you can be the better
 - Surveys (larger group) + focus groups/interviews (for smaller target group)
 - Survey
 - Accessible location and time, offer incentives to participate
 - Also language/disability accessible
 - Use existing community meetings
 - Meet at a walkable, easily navigable location
 - Offer incentives for community participation
 - Outreach at Parent Teacher Associations
 - Richmond youth master plan?
 - City of Woodland is drafting one
 - National League of Cities has a template

Service Provider Working Group

- Budgeting constraints for recommendations
- Add “young adult”
- Flow of data
- WCCUSD representative included
- Support for training
- Community Services Department – Have community centers open for free at additional hours

Oversight Board Training

- Types of training:
 - Diversity, equity, and inclusion
 - Cultural competency/awareness
 - Classes for credit
 - Trauma-informed healing centered
 - Harm reduction
 - Gender-responsive
 - Political education
 - Opportunities for the department to be the place to train youth
 - Risk management
 - Youth engagement
 - Working with teens
 - Landscape of Richmond – Understanding all neighborhoods
- Training resources:
 - Check with leadership public school about their community leadership institute curriculum – inspinosa@leadps.org
 - The Practice Space – equity and public speaking
 - Safe Return Project
 - Collective Impact Institute
 - Urban Habitat
 - Boards and Commissions Leadership Institute – Training for boards and commissions
 - Building Blocks for Kids – Launched a program
 - Youth leadership Institute – Trains youth councils

6. Next Steps

Next steps include:

- Sharing information with the Service Provider Working Group
- Developing a newsletter to share information with the community