



**Richmond Department and Fund for Children and Youth
Service Provider Working Group
August 28, 2019**

Agenda

1. Welcome and Introductions
2. Department of Children and Youth Update
3. Service Provider Working Group Discussion
4. Community Needs Assessment Overview
5. Community Needs Assessment Gallery Walk and Group Discussion
6. Next Steps

Welcome and Introductions

Department of Children and Youth Update

Community Outreach and Meetings

Government Entities

Various City of Richmond Departments

Supervisor John Gioia

Department of Children, Youth and their
Families (City and County of San Francisco)

Oakland Fund for Children and Youth
(City of Oakland)

City of San Pablo, Community Services

West Contra Costa Unified School District

Community-Based Organizations

West County EdFund

Health Leads

Healthy Richmond

RYSE

Richmond Promise

YES Nature to Neighborhoods

Building Blocks For Kids

Richmond Neighborhood
Coordinating Council

Foundations

The California Endowment

Hellman Family Foundation

Richmond Funders Panel
(presentation to various funders
that meet on a monthly basis)

Oversight Board Application

FOR OFFICE USE ONLY
STAMP RECEIVED:



APPLICATION DEADLINE: AUGUST 30, 2019

Richmond Fund for Children and Youth Oversight Board Overview and Guidelines

In 2018, Richmond voters approved Measures E and K (Kids First Initiative) which established the Department and Fund for Children and Youth. The City of Richmond is seeking 15 Richmond and North Richmond residents to serve on the inaugural Oversight Board for the Richmond Fund for Children and Youth (Fund). By serving on this Board, individuals will help guide funding for youth-serving organizations, thus making a real difference in the lives of children, youth, and families in Richmond and North Richmond.

Are you eligible to serve on the Oversight Board?

- ✓ Be a Richmond or North Richmond resident
- ✓ Be 15 years of age or older
 - Applicants between the ages of 15 and 17 must have parental or guardian approval
- ✓ Applicants over 24 years of age are not eligible if they are a paid employee or serve as a Board member of an organization that serves youth between the ages of 0 and 24 and plans to apply for funding from the Fund

What is the time commitment of the Oversight Board?

- ✓ Must be able to attend at least 6 meetings per year
- ✓ Must be able to commit to at least 50 hours of involvement (e.g. meetings, trainings, etc.)
- ✓ Must be able to serve two-year terms (members under age 24 may serve a one-year term)

Oversight Board members will:

- Create a strong foundation for this Oversight Board by developing policies and procedures
- Assist in the development of a community needs assessment to determine the most pressing needs of Richmond families, children, and youth between the ages of 0 and 24
- Assist in the development of a Strategic Investment Plan that would determine funding strategies and grant-making for the next three years
- Ensure that meaningful engagement is conducted within the Richmond community
- Ensure that the Fund is managed in a manner accountable to the community
- Participate in the review of grant applications and provide funding recommendations to the City Council
- Receive trainings, childcare, meals, and interpretation/translation services at Oversight Board meetings as needed

Please mark the boxes below to indicate acknowledgment of the following statements:

- I understand the responsibilities, powers, and functions of the Richmond Fund for Children and Youth Oversight Board and have reviewed the Department of Children and Youth webpage (Please refer to the documents included on the webpage).
- Participation on the Richmond Fund for Children and Youth Oversight Board may require filing of the Fair Political Practices Commission's Statements of Economic Interest (Form 700). If necessary, I will comply with all filing obligations.

For more information, please visit www.richmondoyouth.org or call (510) 620-6523

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- We have received 23 Oversight Board applications
- 7 of them have been from individuals between the ages of 15 and 24
- 16 of them have been from individuals over the age of 24

Please continue to encourage people to apply!

Website and Social Media



@richmondca youth



/richmondca youth

www.richmondyouth.org

Timeline

September 2019	Staff will return to Council to present (1) matrix of eligible applicants categorized by geography and age (youth and adult), and (2) directions for selecting/ranking individual Oversight Board members
October 2019	Mayor and Councilmembers select and appoint Oversight Board members
November 2019	Oversight Board meetings begin with support of Department staff
November 2019 – November 2020	Community Needs Assessment and Strategic Investment Plan development process
December 2020	Strategic Investment Plan must be approved by Council
Before January 1, 2021	Grant application process shall begin

Support and Collaboration

- Learn more about the Department of Children and Youth at www.richmondyouth.org
- Connect with us on Instagram and Facebook
- Encourage Richmond and North Richmond residents to apply to be on the Oversight Board
- Share ideas for possible trainings for the Oversight Board
- Let us know if your organization would like to host a community meeting during the Community Needs Assessment process

Service Provider Working Group

Purpose

- Providing input to the Oversight Board on community engagement and data collection
- Supporting the Oversight Board through trainings
- Serving as subject matter experts by using their expertise and knowledge of the Richmond and North Richmond community
- Provides feedback on various Department-related documents and any issues of concern relating to the Richmond Department and Fund for Children and Youth

Composition

The SPWG engages a broad cross-section of service providers to provide input to the Oversight Board and is open to all those who provide services to children, youth, and their families in Richmond and North Richmond.

Responsibilities

- Community Needs Assessment and Strategic Investment Plan
- Data and Evaluation
- Advocacy
- Community Engagement
- Grant Application Development
- Grantee Support

Schedule & Structure

Schedule

- The San Francisco Department of Children, Youth, and their Families SPWG meets monthly.

Structure

- The San Francisco Department of Children, Youth, and their Families SPWG is led by a Chair who is supported by a “core team” of individuals who work together to plan meeting agendas, facilitate meetings, and communicate with their version of the Oversight Board.

Community Needs Assessment

Community Needs Assessment Overview

We have approximately 10 months to complete and receive approval for the Community Needs Assessment and the Strategic Investment Plan

Process:

- We have begun to gather data for the Community Profiles
- We plan to work with UC Berkeley graduate students through a class project to expand upon these efforts
- We will be hiring a consultant to assist in the development of the Community Needs Assessment, Strategic Investment Plan, the grant guidelines, and the grant application
- We must choose a consultant

What is a Community Needs Assessment?

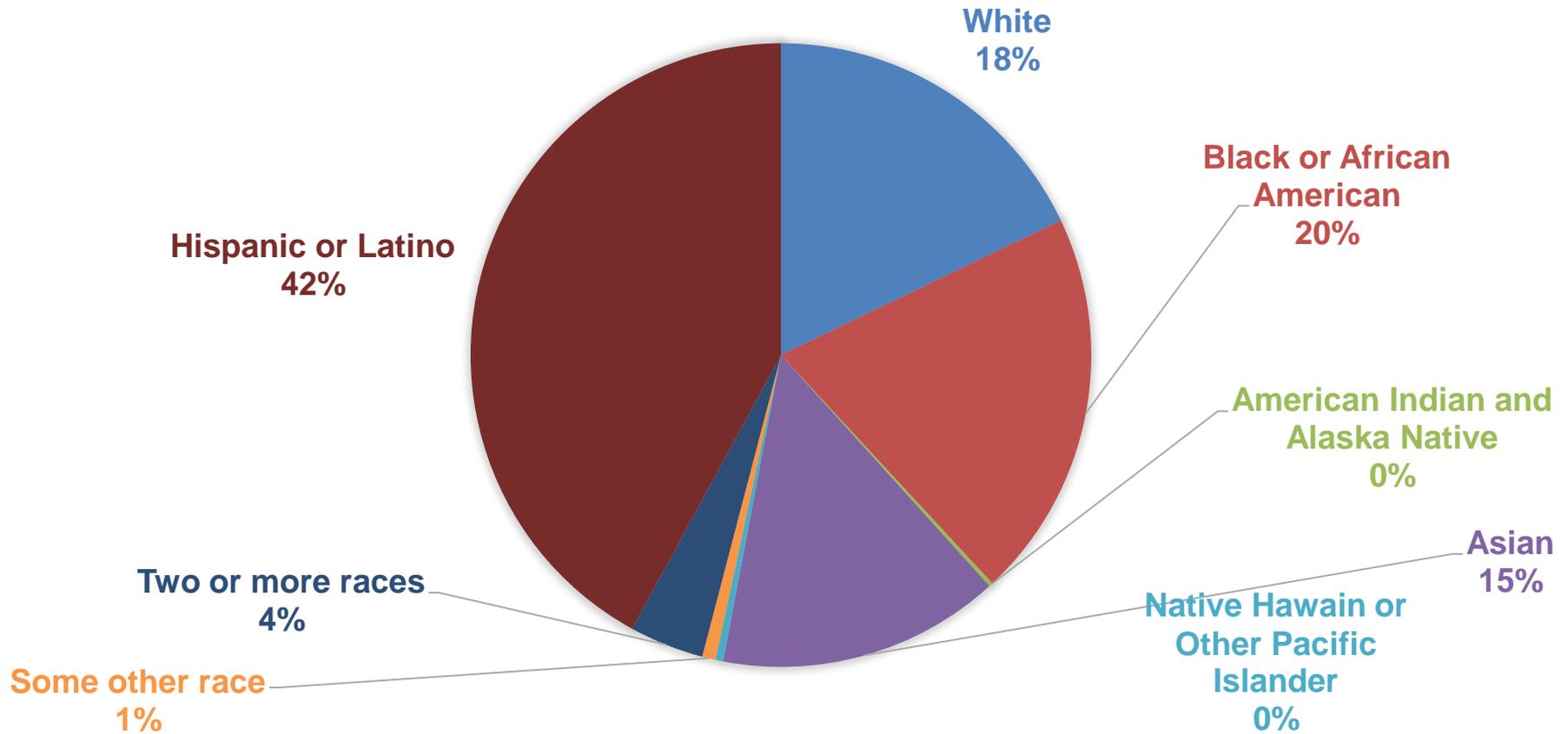
- Snapshot of systems, policies, and environments to identify areas of improvement
- Policy Change
 - Legislative or Organizational (e.g. taxes, menu labeling)
- Systems Change
 - All components (e.g. national school lunch program)
- Environment
 - Physical, social, and economic

What is a Community Needs Assessment?

- 1 • Plan assessment
- 2 • Conduct assessment
- 3 • Review and rate data
- 4 • Record and review consolidated data
- 5 • Develop an action plan

RICHMOND POPULATION ETHNICITY - 2013 - 2017 ACS

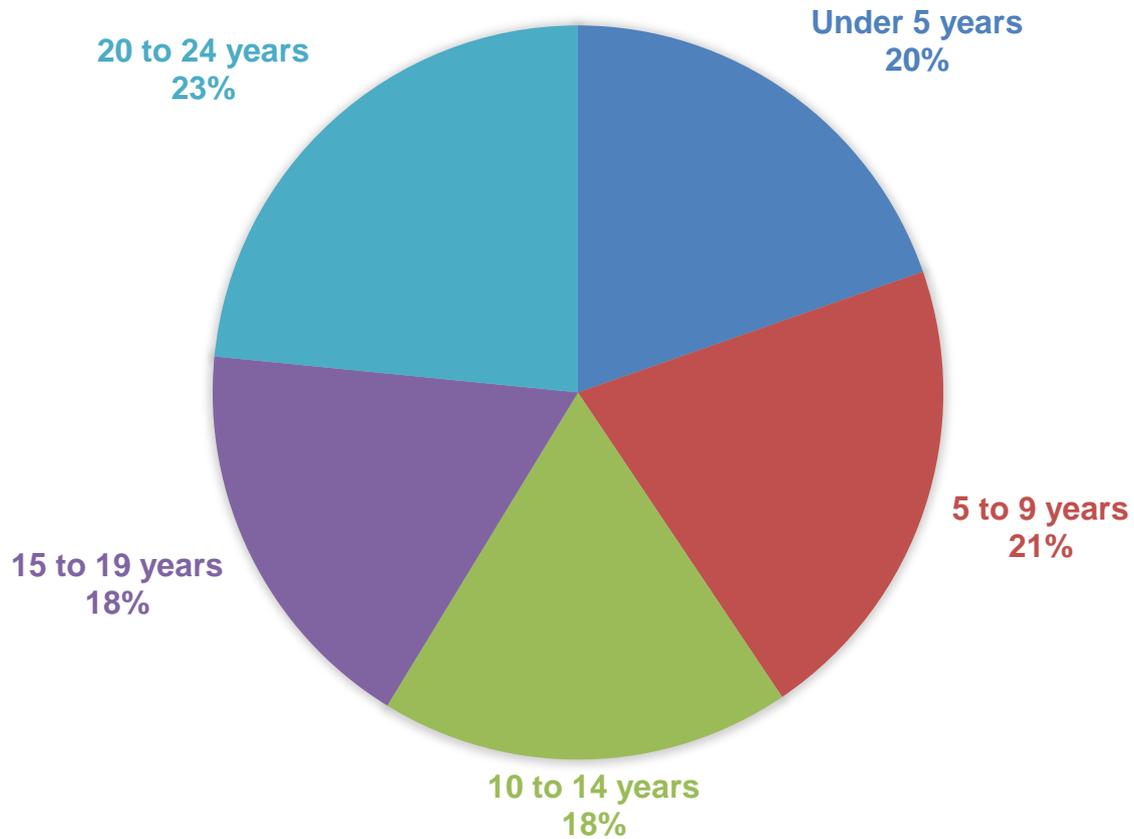
TOTAL POPULATION 108,853



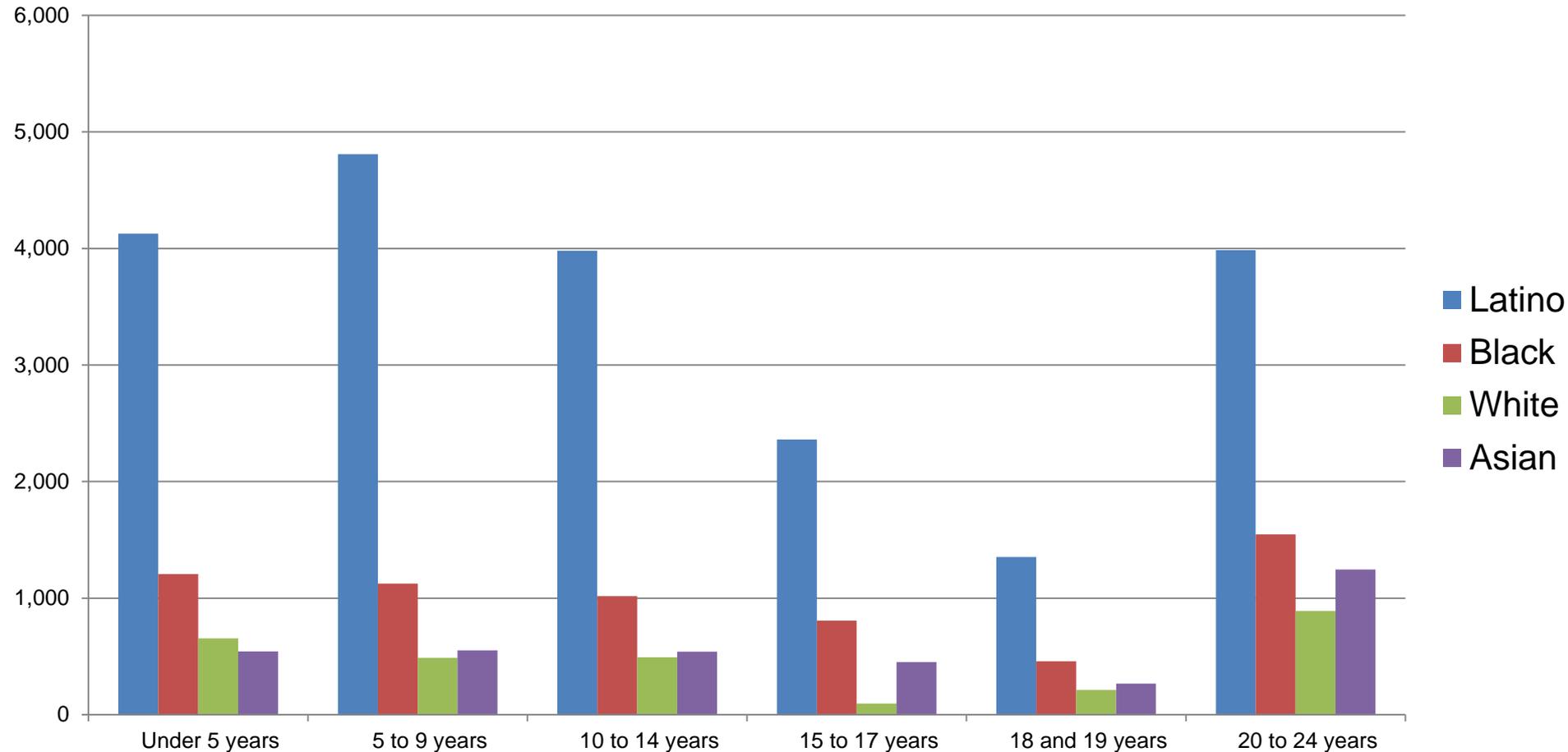
Source: 2013 - 2017 American Community Survey

BREAK DOWN BY AGE GROUPS - 2013 - 2017 ACS

TOTAL COUNT FROM BIRTH - 24: 35,261 (32.5 %)

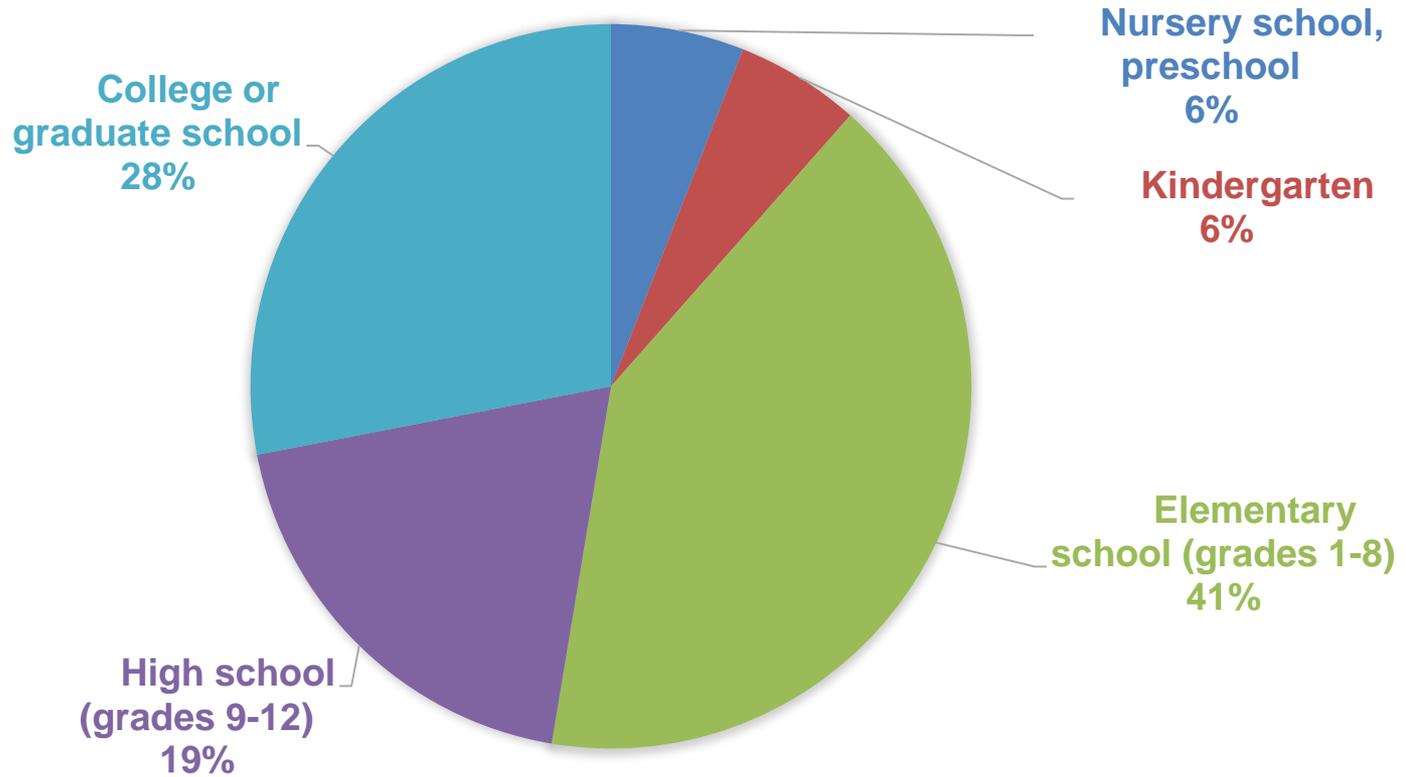


AGE SEGMENTS BY RACE ETHNICITY – 2013-2017 ACS



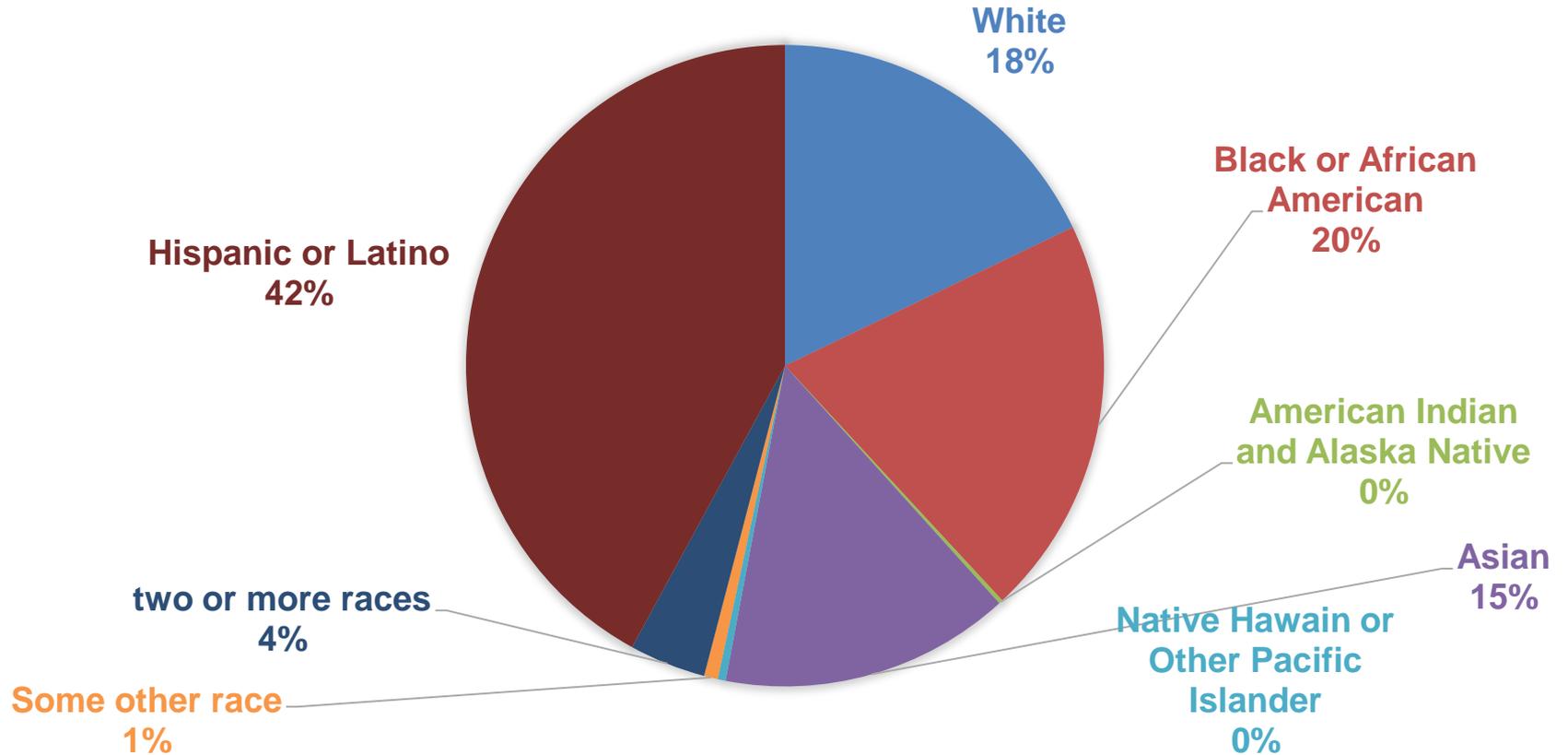
Source: 2013 - 2017 American Community Survey

SCHOOL ENROLLMENT BY EDUCATIONAL STAGE - 2013-2017 ACS



RICHMOND POPULATION ETHNICITY - 2013 - 2017 ACS

TOTAL POPULATION 108,853



Any Questions?

Thank You!

**Community Needs Assessment
Gallery Walk and Group
Discussion**

Community Needs Assessment Group Discussion

Purpose of the Community Needs Assessment

- What do you see as the purpose of the Community Needs Assessment?
- How can we best collaborate to fulfill this purpose (e.g. regular meetings with the SPWG, co-hosting events, scheduled calls)?

Methods for Community Outreach

- What methods do you suggest we use to collect information during the Community Needs Assessment (e.g. surveys, focus groups, demographic-specific, etc.)?
- What barriers have you encountered when attempting to collect community data that we should be aware of?

Data Collection

- What type of information from community members do we need to focus on collecting (e.g. health data, income based data, youth resource availability, etc.)?
- Are there any existing resources or documents that would help in this development process of the Community Needs Assessment?

Consultant Criteria

- What criteria or characteristics would you like to see in a consultant that would work on the Community Needs Assessment, the Strategic Investment Plan, the grant guidelines, and grant application?

Boundary Designations

- How would we like to designate/categorize the various neighborhoods in Richmond (e.g. neighborhood councils, police beats, census tracts, etc.)?