



Finance Department – Treasury Division

MEMORANDUM

To: Mayor and Members of the City Council

From: Belinda Brown, Finance Director/Treasurer

Date: May 5, 2020

**Subject: MONTHLY CASH BALANCES & INVESTMENT REPORT –
March 2020**

Enclosed for your information are the Investment Report, Portfolio Summary, and Comparative Cash Report for the month of March 2020 prepared by the City Treasurer pursuant to the statutory requirements of the State of California.

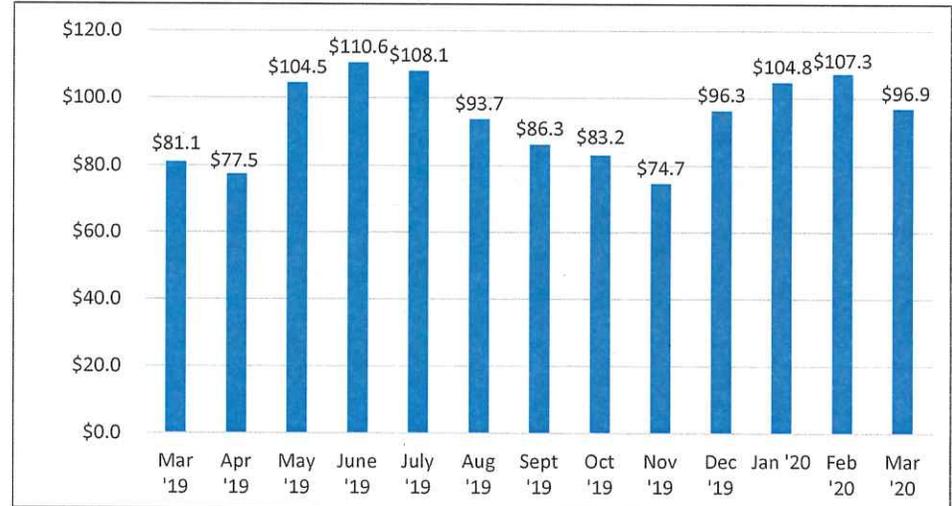
City of Richmond
Investment Report for March 2020
Pooled Investment Portfolio Analysis
UNAUDITED

Investment Composition:

Book Value of Investments Held	96,913,496.40
Market Value of Investments Held	96,913,496.40
Unrealized Gain (Loss) - amount	-
Unrealized Gain (Loss) - percentage	0.00%

	%	<u>Book Value</u>
Federal Agency Securities	0.00%	-
Money Market	58.01%	56,218,425.10
Local Agency Investment Fund (LAIF)	41.99%	40,695,071.30
Certificates of Deposit	0.00%	-
Total Investments Held	100.00%	96,913,496.40

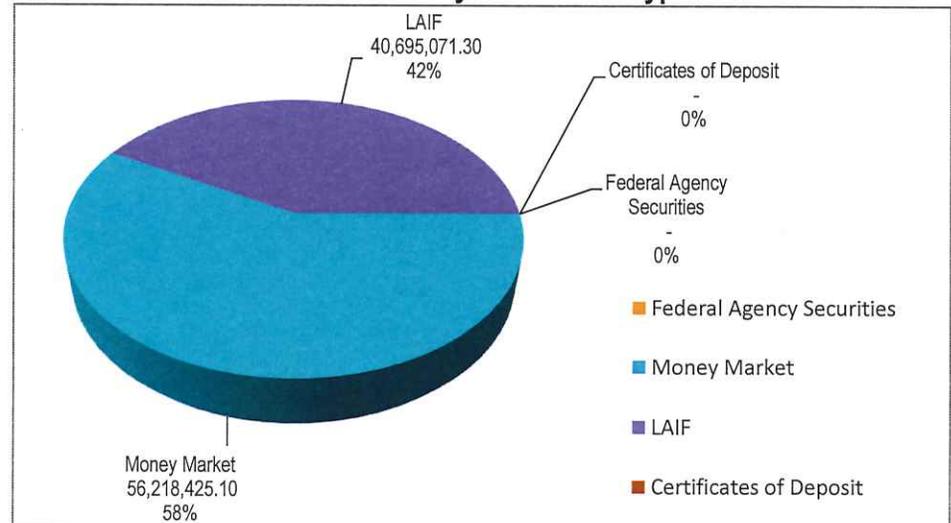
Book Value History
(in millions)



Cash Summary:

Pooled Investments (Unrestricted)	<u>96,913,496.40</u>
Fiscal Agent & Other Restricted Investments:	
City	56,089,670.09
Successor Agency to the RCRA	31,690,529.55
Total Fiscal Agent & Other Investments	<u>87,780,199.64</u>
Checking Accounts & Other Activity	15,332,102.41
Total Cash Balance (Fund detail attached)	<u>200,025,798.45</u>

Book Value by Investment Type





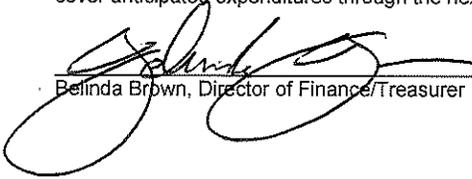
**City of Richmond
Portfolio Management
Portfolio Summary
March 31, 2020**

City of Richmond
Finance Department
450 Civic Center Plaza
Richmond, CA 94804
(510)620-6740

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM/C 360 Equiv.	YTM/C 365 Equiv.
Local Agency Investment Funds	40,695,071.30	40,695,071.30	40,695,071.30	41.99	1	1	1.763	1.787
Money Markets	56,218,425.10	56,218,425.10	56,218,425.10	58.01	1	1	1.530	1.551
Investments	96,913,496.40	96,913,496.40	96,913,496.40	100.00%	1	1	1.628	1.650
Cash								
Passbook/Checking (not included in yield calculations)	15,285,757.98	15,285,757.98	15,285,757.98		1	1	0.000	0.000
Total Cash and Investments	112,199,254.38	112,199,254.38	112,199,254.38		1	1	1.628	1.650

Total Earnings	March 31 Month Ending
Current Year	155,414.61
Average Daily Balance	115,520,306.91
Effective Rate of Return	1.58%

The above investments are consistent with the City's Investment Policy and allowable under current legislation of the State of California. Investments were selected using safety, liquidity and yield as the criteria. The source of the market values for the investments are provided by Union Bank of California in accordance with the California Government Code requirement. The City has sufficient cash flow to cover anticipated expenditures through the next six months.


Belinda Brown, Director of Finance/Treasurer

Reporting period 03/01/2020-03/31/2020

Run Date: 04/15/2020 - 11:39

No fiscal year history available

Portfolio CITY
CP
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.6.1

**City of Richmond
Portfolio Management
Portfolio Details - Investments
March 31, 2020**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM/C 365	Days to Maturity	Maturity Date
Local Agency Investment Funds												
11-07-003	200676	L.A.I.F. - TRAN			0.00	0.00	0.00	0.278		0.278	1	
98-07-724	1000	L.A.I.F. - City of Richmond			40,695,071.30	40,695,071.30	40,695,071.30	1.787		1.787	1	
Subtotal and Average			46,356,361.62		40,695,071.30	40,695,071.30	40,695,071.30			1.787	1	
Money Markets												
SYS200595	200595	Torrey Pines/Alta Alliance			0.00	0.00	0.00	0.200		0.203	1	
SYS200602	200810	CALTRUST TRAN			0.00	0.00	0.00	0.510		0.517	1	
SYS200601	200601	Cal Trust			56,218,425.10	56,218,425.10	56,218,425.10	1.530		1.551	1	
1601111894	200581	Wells Fargo Bank			0.00	0.00	0.00	0.100		0.101	1	
431114503	200534	Union Bank of Calif - Safekeep		07/01/2015	0.00	0.00	0.00			0.000	1	
Subtotal and Average			56,138,196.37		56,218,425.10	56,218,425.10	56,218,425.10			1.551	1	
Total and Average			115,520,306.91		96,913,496.40	96,913,496.40	96,913,496.40			1.650	1	

**City of Richmond
Portfolio Management
Portfolio Details - Cash
March 31, 2020**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM/C 365	Days to Maturity
Cash In Banks											
SYS200723	200723	Mechanics Bank			15,285,757.98	15,285,757.98	15,285,757.98			0.000	1
		Average Balance	0.00								1
		Total Cash and Investments	115,520,306.91		112,199,254.38	112,199,254.38	112,199,254.38			1.650	1

**City of Richmond
Portfolio Management
Investment Status Report - Investments
March 31, 2020**

CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	YTM/C 360	YTM/C 365	Payment Dates	Accrued Interest At Purchase	Current Principal	Book Value
Local Agency Investment Funds												
11-07-003	200676	L-TRAN	0.00	0.278			0.274	0.278	11/30 - Quarterly		0.00	0.00
98-07-724	1000	LAIF	40,695,071.30	1.787			1.763	1.787	07/01 - Quarterly		40,695,071.30	40,695,071.30
Local Agency Investment Funds Totals			40,695,071.30				1.763	1.787		0.00	40,695,071.30	40,695,071.30
Money Markets												
SYS200595	200595	ALTA	0.00	0.200			0.200	0.203	07/01 - Monthly		0.00	0.00
SYS200602	200810	CALTR-	0.00	0.510			0.510	0.517	12/01 - Monthly		0.00	0.00
SYS200601	200601	CALTRU	56,218,425.10	1.530			1.530	1.551	07/01 - Monthly		56,218,425.10	56,218,425.10
1601111894	200581	GRBAY	0.00	0.100			0.100	0.101	07/01 - Monthly		0.00	0.00
431114503	200534	UBOC	0.00			07/01/2015	0.000	0.000	08/01 - Monthly		0.00	0.00
Money Markets Totals			56,218,425.10				1.530	1.551		0.00	56,218,425.10	56,218,425.10
Investment Totals			96,913,496.40				1.628	1.650		0.00	96,913,496.40	96,913,496.40

**City of Richmond
Portfolio Management
Investment Status Report - Cash
March 31, 2020**

CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	YTM/C 360	YTM/C 365	Payment Dates	Accrued Interest At Purchase	Current Principal	Book Value
Cash in Banks												
SYS200723	200723	MECHBK	15,285,757.98				0.000	0.000	07/31 - Monthly		15,285,757.98	15,285,757.98
Cash Totals			15,285,757.98							0.00	15,285,757.98	15,285,757.98
Total Cash and Investments			112,199,254.38				1.628	1.650		0.00	112,199,254.38	112,199,254.38

CITY OF RICHMOND
CASH BALANCES BY FUND
COMPARATIVE REPORT - MARCH 2019 AND MARCH 2020

FUND	FUND DESCRIPTION	MARCH 2019 FUND BALANCE	MARCH 2019 TOTAL	MARCH 2020 FUND BALANCE	MARCH 2020 TOTAL	% of Change
GENERAL FUND						
0001	GENERAL FUND	10,963,473.67		13,748,044.87		
<i>General Fund Total</i>			10,963,473.67		13,748,044.87	25.4%
SPECIAL REVENUE FUNDS						
1001	SECURED PENSION OVERRIDE	(10,470,723.62)		(10,471,347.79)		
1002	STATE GAS TAX	(1,068,175.36)		504,835.36		
1003	TRANSPORTATION OPERATIONS	(3,115,641.05)		(1,942,173.17)		
1004	ASSET SEIZURE FUND	378,744.26		328,309.06		
1005	LIBRARY FUND	587,029.93		553,498.85		
1006	OUTSIDE FUNDED SVCS - GRANTS	549,617.92		330,184.32		
1007	EMERGENCY MED SERV	441,612.98		215,251.76		
1008	PT MOLATE SEC & MAINT	-		-		
1009	VEOLIA MITIGATION	188,463.63		216,820.28		
1010	N.RICHMOND WASTE	116,400.26		46,389.35		
1011	OUTSIDE FUNDED SVCS - DONATION	6,539.58		6,651.57		
1012	HILLTOP LANDSCAPE MAINT DIST	300,996.90		240,893.89		
1013	HAZMAT FUND	(1,670.95)		28,385.75		
1014	EDA GRANT FUND	271,096.11		363,877.17		
1015	MARINA BAY LNDSCP & LIGHT DIST	743,698.53		869,155.09		
1016		-		-		
1017	CHEVRON MODERNIZATION PROJECT	13,058,149.10		12,035,055.82		
1018	RENT CONTROL	(261,702.29)		965,065.45		
1019	GAS TAX SEC 201	831,286.72		1,347,363.78		
1050	CR-PLANNING & BUILDING	4,454,585.31		3,442,804.55		
1051	CR-ENGINEERING	(2,915,118.73)		(3,225,966.59)		
1053	CR-CODE ENFORCEMENT	(2,540,566.18)		(214,067.10)		
1054	ENGINEERING GRANTS	(1,467,074.36)		(772,553.48)		
1055	ENCROACHMENT SERVICES	593,294.84		1,116,740.83		
1056	RENT CONTROL	-		-		
1200	HOUSING ADMINISTRATION	(3,416,163.87)		(1,376,316.20)		
1201	CDBG	1,438,452.77		1,424,466.18		
1202	HOME PROGRAM	843,085.43		848,452.61		
1203	NEIGHBORHOOD STABILIZATION	175,957.96		176,834.44		
1204	CDBG RECOVERY	193,457.00		-		
1205	EMPLOYMENT & TRAINING	1,944,403.18		1,246,041.15		
1206	CDBG HOMELESS PREV RAPID RESP	-		-		
1207	COR-NEIGHBORHOOD STAB(CITY)	(82,686.98)		(83,396.13)		
1208	SUCCESSOR HOUSING AGENCY	1,512,850.67		1,932,435.37		
1209	CAL-HOME GRANT FUND	450,795.36		663,118.46		
1302	HOUSING IN LIEU	1,448,955.17		2,148,993.31		
1303	KIDS FIRST	66,520.52		469,311.02		
<i>Special Revenue Funds</i>			5,256,470.74		13,435,114.96	156%
CAPITAL PROJECT FUNDS						
2001	GENERAL CAPITAL FUND	2,653,145.70		3,522,077.44		
2002	MEASURE J	1,374,344.33		787,031.86		
2003	CIP LSE REV BOND 01	-		-		
2004	CIVIC CENTER	-		-		
2006	PARKS FUND	-		-		
2007	HARBOR FUND	44,230.60		44,987.97		
2008	TRANSPORTATION FUND	-		-		
2009	STATE HIGHWAY FUND	-		-		
2110	IMPACT FEE - PARKS	125,159.06		119,696.76		
2111	IMPACT FEE - TRAFFIC	1,078,125.90		1,064,348.99		
2113	IMPACT FEE - FIRE	227,250.78		218,262.43		
2114	IMPACT FEE - POLICE	275,450.18		267,197.07		
2115	IMPACT FEE - COMM/AQUATC	561,089.46		515,640.07		
2116	IMPACT FEE - PARKS/OPEN	1,434,303.30		1,736,059.85		
2117	IMPACT FEE - LIBRARY	1,202,252.26		1,311,184.12		
2118	IMPACT FEE - HILLTOP	30,709.09		31,234.93		
2119	IMPACT FEE - STORM DRAINAGE	784,179.81		560,078.51		
2120	IMPACT FEE - WASTEWATER	2,106,764.12		2,329,591.04		
2125	SECTION 108 IRON TRIANGLE	658,898.87		503,942.67		
2126	HOUSING CIP FUND	(932,560.93)		(2,037,414.67)		
<i>Capital Project Funds Total</i>			11,623,342.53		10,973,919.04	-5.6%
DEBT SERVICE FUNDS						
3001	DS - 2005 TAXABLE POB	11,136,263.00		11,961,459.06		
3002	DS - 99A PENSION OBLIG BOND	5,068.43		7,844.38		
3003	DS - 95A SER REV RFDG BDS	-		-		

FUND	FUND DESCRIPTION	MARCH 2019 FUND BALANCE	MARCH 2019 TOTAL	MARCH 2020 FUND BALANCE	MARCH 2020 TOTAL	% of Change
3005	DS-2007 REFNDING&CVC CTR	(1,081,533.43)		2,253,605.11		
Debt Service Funds Total			10,059,798.00		14,222,908.55	41.4%
ENTERPRISE FUNDS						
4001	PORT OF RICHMOND	8,410,964.35		(17,568,521.31)		
4003	WASTEWATER	27,182,556.58		43,972,590.74		
4005	MARINA	3,727,675.39		3,959,692.52		
4006	STORMWATER	(849,872.85)		(1,569,873.29)		
4007	UTL-ENCROC	-		-		
4008	KCRT - CABLE TELEVIS	18,779.92		289,103.90		
4009	PARKING AUTHORITY	-		-		
4101	RHA-HSNG CHOICE VOUCHER-SEC 8	1,485,545.63		(818,435.22)		
4102	RHA-HOPE 6	272,247.90		236,618.52		
4103	RHA-PROJECT REAL	(40,216.09)		(40,216.09)		
4201	RHA-CAPITAL FUND	93,006.39		(69,599.90)		
4401	RHA-HACIENDA	(154,568.21)		(248,446.27)		
4402	RHA-FRIENDSHIP MANOR	(70,918.94)		(76,304.94)		
4403	RHA-TRIANGLE COURT	(169,006.12)		(191,746.85)		
4404	RHA-NEVIN PLAZA	(663,025.49)		(1,953,394.63)		
4405	RHA-NYSTROM VILLAGE	(65,498.31)		(291,212.79)		
4406	RHA-RICHMOND VILLAGE ONE	(46,008.10)		41,676.15		
4407	RHA-RICHMOND VILLAGE TWO	56,385.06		96,440.06		
4408	RHA-RICHMOND VILLAGE THREE	(33,746.75)		(6,832.75)		
4409	RHA-LOCAL FUND	13,736.87		13,736.87		
4501	RHA-CENTRAL OFFICE COST CNTR	(2,348,522.22)		(3,187,615.39)		
4502	RHA - HSG CORP	-		(1,430.00)		
Enterprise Funds Total			36,819,515.01		22,586,229.33	-38.7%
INTERNAL SERVICE FUNDS						
5001	INSURANCE RESERVES	39,433,127.81		45,031,532.74		
5002	INFORMATION TECHNOLOGY	-		-		
5003	EQUIPMENT SERVICES	2,385,531.66		2,576,254.41		
5004	FACILITIES MANAGEMENT	-		-		
5005	CAD DISPATCH SYSTEM	1,235,638.96		548,098.45		
5006	RMS RECORDS SERVICES	137,235.49		147,299.66		
5007	800 MHZ TELECOM SYSTEM	-		-		
5008	COMP ABSENCES	(12,059.34)		520,354.05		
Internal Service Funds Total			43,179,474.58		48,823,539.31	13.1%
TRUST & AGENCY FUNDS						
6001	GENERAL TRUST & AGENCY	1,432.74		824.02		
6002	JOHNSON TRUST	10,477.70		10,657.10		
6003	CUBA FRIENDSHIP	-		-		
6004	COMMISSION ON AGING	41,154.81		42,017.17		
6005	SEAVER GALLERY TRUST FUND	79,011.96		(4,034.80)		
6006	POLICE GENERAL TRUST	1,395,068.28		1,578,664.65		
6007	SENIOR TRUST DEPOSIT	66,495.74		72,794.90		
6047	CALPERS CERT ACCT	-		3,895,402.52		
6049	PT MOLATE NAVY GRANT	3,084,774.50		2,862,669.15		
6048	OPEB PL FUND	17,747,703.24		21,700,349.05		
6050	GENERAL PENSION FUND	377,706.27		1,240,259.65		
6051	POLICE & FIRE PENSION	8,873,589.49		8,548,251.69		
6052	GARFIELD PENSION FUND	352,841.20		307,751.79		
6053	JPFA: 99 REV REFUND	-		-		
6054	CUTTING CANAL A.D. 8	-		-		
6055	HILLTOP REDEMPTION F	-		-		
6056	SAN PABLO 854 ASSES	257,707.80		262,120.60		
6057	HARBOR NAVIGATION IM	173,865.28		176,842.42		
6058	MARINA WESTSHORE DEB	744,167.01		733,705.75		
6059	COUNTRY CLUB VISTA	811,627.58		1,025,722.53		
6060	REASSESSMENT DISTRICT 2003-1	2,588,971.14		1,827,081.42		
6061	REGLA CITY	1,650.12		1,727.75		
6064	ZHOUSHAN FRIENDSHIP COM.	38.71		288.71		
6062	SHIMADA CITY	13,665.69		14,513.85		
6999	PAYROLL LIABILITIES FUND	4,294,916.82		2,376,171.30		
Trust & Agency Funds Total			40,916,866.08		46,673,781.22	14.1%
SUCCESSOR AGENCY - FIDUCIARY FUNDS						
6101	SA - PROPERTY TAX TRUST FUND	3,418,189.60		2,130,253.06		
6102	SA-ADMINISTRATION	262,683.70		170,725.48		
6103	SA-CAPITAL PROJECT FUNDS	9,750,371.09		11,331,022.29		
6104	SA-LOW/MOD INCOME HOUSING	-		-		
6105	SA-WELLS FARGO 2002 LOAN	-		-		
6106	EPA LN POL	-		-		
6201	SA-CIP 00A TAR BND PRCD S-JPFA	-		-		
6202	SA-CIP 00B TAR BND PRCD S-HSNG	-		-		

FUND	FUND DESCRIPTION	MARCH 2019 FUND BALANCE	MARCH 2019 TOTAL	MARCH 2020 FUND BALANCE	MARCH 2020 TOTAL	% of Change
6203	SA-CIP 03B TAR BND PRCD	-	-	-	-	
6204	SA-CIP 04A TAR BND PRCD	-	-	-	-	
6205	SA-CIP 04A TAR BND PRCD-HSG	-	-	-	-	
6206	SA-CIP 04B TAR BND PRCD-HSG	36,845.02	-	-	-	
6207	SA-CIP 07A TAR BND PRCD	-	-	-	-	
6208	SA-CIP 07B TAR BND PRCD-HSG	113,922.47	-	72,202.75	-	
6300	SA-DS HARBOR 98 TAR	2,333,600.69	-	2,332,361.12	-	
6301	SA-DS 2000A TAR	-	-	-	-	
6302	SA-DS 2000B TAR - HOUSING	-	-	-	-	
6303	SA-DS 2003A TAR	-	-	-	-	
6304	SA-DS 2003B TAR	1,613,712.75	-	1,639,304.99	-	
6305	SA-DS 2004A TAR 2/3	3,180,159.96	-	1,503,748.37	-	
6306	SA-DS 2004A TAR - 1/3 HSING	787,938.32	-	751,874.13	-	
6307	SA-DS 2004B TAR - HOUSING	323,383.99	-	322,979.50	-	
6308	SA-DS 2007/10A TAR	5,759,264.43	-	5,925,565.19	-	
6309	SA-DS 2007/10B TAR - HOUSING	2,043,112.76	-	2,420,160.42	-	
6401	SA-DS 2014A NON-TAXABLE BONDS	3,425,836.28	-	3,472,847.93	-	
6402	SA-DS 2014B TAXABLE BONDS	-	-	-	-	
6403	SA-DS LOANS PAYABLE	-	-	(544,823.44)	-	
6996	SUCCESSOR AGENCY - GLTDAG	-	-	-	-	
6997	SUCCESSOR AGENCY - GFAAG	-	-	-	-	
Successor Agency - Fiduciary Funds			33,049,021.06		31,528,221.79	-4.60%
RHA CONVNL FUNDS						
8101	RHA CONVNL	(2,215,969.76)		(2,215,969.76)		
RHA Convnl Funds			(2,215,969.76)		(2,215,969.76)	0.00%
TREASURER'S FUNDS						
9999	TREASURER'S FUND -	207,630.39		250,009.14		
Treasurer's Fund Total			207,630.39		250,009.14	20.4%
TOTAL CASH			\$ 189,859,622.30		\$ 200,025,798.45	5.35%