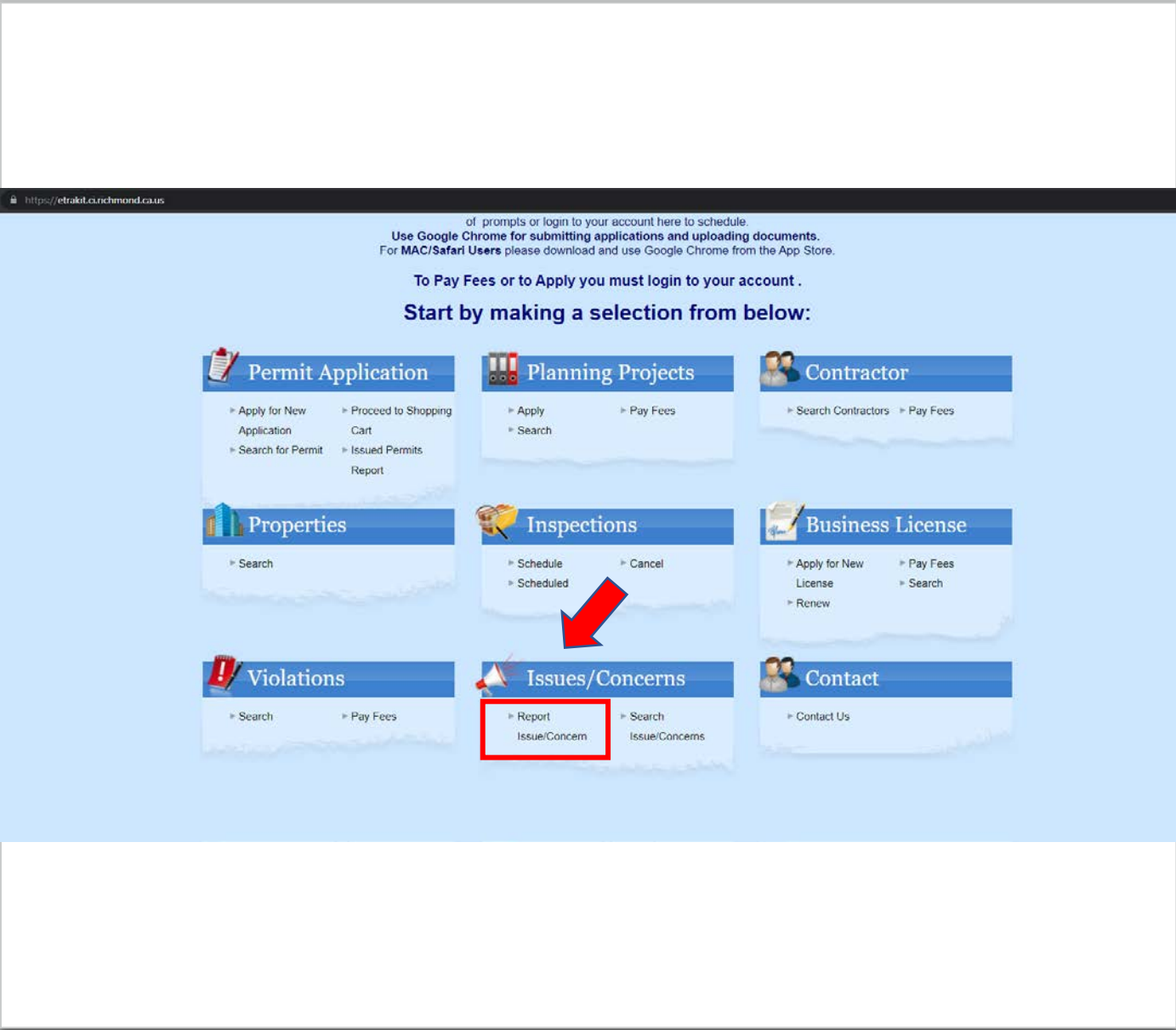


Como Reportar un Problema/Preocupación

Primer Paso:

Hacer clic en “Report an Issue/Concern” abajo de la sección “Issues/Concerns” en eTRAKiT.



Como Reportar un Problema/Preocupación

Segundo Paso:

Llenar el “Issue/Concern Details” con

- el “Issue/Concern Type”,
- una descripción de el problema,
- y la dirección de dónde está su preocupación.

The screenshot shows a web interface for reporting issues. On the left is a navigation menu with categories like 'Permit Application', 'Planning Projects', 'Contractor', 'Properties', 'Inspections', 'Business License', 'Violations', 'Issues/Concerns', 'Shopping Cart', and 'Contact'. The main content area is titled 'Issues/Concerns' and includes a 'Help Us Help You.' section with instructions on reporting. Below this is the 'Issue/Concern Details' form. Three red arrows point to the 'Issue/Concern Type' dropdown (set to 'Abandoned Vehicle'), the 'Description' text area (containing a sample text about an abandoned vehicle on Richmond Way), and the address input field (containing '123 Richmond Way, Richmond, CA'). A 'SEARCH' button is next to the address field. At the bottom, there is a disclaimer and instructions on how to attach documents.

My Dashboard

Issues/Concerns

Help Us Help You.

Anonymous reports are accepted. However, we will be unable to provide you of a resolution unless contact information is given. To follow resolution of your issue, you must enter (2) matching fields of information.
If reporting an issue for "Noise" please call Richmond Police Department non-emergency ph# (510) 233-1214, for Animal Control please dial ph# (925) 335-8300

Issue/Concern Details

Issue/Concern Type: Abandoned Vehicle

*Description: There was an abandoned vehicle on richmond way and it has been there for a very long time and is in the public right of way and poses a threat to pedestrian safety. |

*Enter all or part of the address and press search

123 Richmond Way, Richmond, CA SEARCH

Under penalty of perjury under the laws of the State of California that all submissions are true and correct, and that any and all copy of documents submitted is true and correct copies of the original documents, and that any and all documents submitted have not been altered except for the crossing out of dollar amounts and account numbers which is permitted.(California Penal Code Sections 118-131)

To attach documents to your Issue click the "Select" button next to the filename area. Before you click "UPLOAD" make sure that you provide a description of the document type.

Como Reportar un Problema/Preocupación

Tercer Paso:

Subir una imagen de el problema y otros documentos relacionados al problema.

- Primero haga clic en “Select” para elegir la imagen y otros documentos que quiere subir y después haga clic en “Upload”.

The screenshot shows a web interface for reporting an issue. On the left is a blue sidebar with navigation links: Business License (Apply for New License, Search License, Pay Fees), Violations (Search, Pay Fees), Issues/Concerns (Report Issue/Concern, Search Issue/Concerns), Shopping Cart (Pay All Fees, Paid Items), and Contact (Contact us). The main content area has a search bar with the text "123 Richmond Way, Richmond, CA" and a "SEARCH" button. Below the search bar is a legal disclaimer: "Under penalty of perjury under the laws of the State of California that all submissions are true and correct, and that any and all copy of documents submitted is true and correct copies of the original documents, and that any and all documents submitted have not been altered except for the crossing out of dollar amounts and account numbers which is permitted. (California Penal Code Sections 118-131)". Below the disclaimer is an instruction: "To attach documents to your Issue click the 'Select' button next to the filename area. Before you click 'UPLOAD' make sure that you provide a description of the document type." The form includes a "Filename" input field with a "Select" button next to it, a red arrow pointing to the "Select" button, and a file upload area showing "abandoned vehicle.PNG" with a "Remove" link. Below this is a "Description" input field containing "abandoned vehicle 123 richmond". At the bottom left of the form is a blue "UPLOAD" button with a red arrow pointing to it.

Como Reportar un Problema/Preocupación

Cuarto Paso:

Complete la sección “Your Information” con su información, y envíe su informe haciendo clic en “Submit”.

- Si desea mantener el anonimato, por favor haga clic en la caja que dice “I wish to remain anonymous”.

The screenshot shows a web form titled "Your Information" with the following fields and controls:

- I wish to remain anonymous (indicated by a red arrow pointing to the checkbox)
- *Name: Jane Doe
- Phone: () - -
- Email:
- Address Lookup
- Address:
- City:
- State:
- Zip:

At the bottom right, there are two buttons: "CANCEL" and "SUBMIT" (indicated by a red arrow pointing to the button).