

**Filing Schedule for
Candidates and Controlled Committees for Local Office
Who Will be Voted Upon at the November 8, 2022, Election**

Deadline	Period	Form	Notes
Aug 1, 2022 <i>Semi-Annual</i>	01/1/22 – 06/30/22	460	<ul style="list-style-type: none"> ▪ Each candidate listed on the ballot must file Form 460
Within 24 Hours <i>Contribution Reports</i>	08/10/22 – 11/8/22	497	<ul style="list-style-type: none"> ▪ File if a contribution of \$1,000 or more in the aggregate is received from a single source. ▪ File if a contribution of \$1,000 or more in the aggregate is made to <i>another</i> candidate or ballot measure being voted on the November 8, 2022. ▪ The recipient of a non-monetary contribution of \$1,000 or more must file a Form 497 within 48 hours from the time the contribution is received. ▪ File by personal delivery, e-mail, guaranteed overnight service, fax or online, if available.
Sep 29, 2022 <i>1st Pre-Election</i>	07/1/22 – 09/24/22	460 or 470	<ul style="list-style-type: none"> ▪ Each candidate listed on the ballot must file either Form 460 or Form 470 (see below).
Oct 27, 2022 <i>2nd Pre-Election</i>	09/25/22 – 10/22/22	460	<ul style="list-style-type: none"> ▪ All committees must file this report. ▪ Paper copies must be filed by personal delivery or guaranteed overnight service only.
Nov 4, 2022 <i>3rd Pre-Election</i>	10/23/22 – 11/03/22	460	<ul style="list-style-type: none"> ▪ City Ordinance No. 4-91 N.S.
Within 24 Hours	11/03/22 – 11/08/20	497	<ul style="list-style-type: none"> ▪ The recipient of monetary contributions of \$250 or more must file a Form 497 within 24 hours from the time the contribution is received.
Jan 31, 2023 <i>Semi-Annual</i>	10/23/22 – 12/31/22	460	<ul style="list-style-type: none"> ▪ All committees must file unless the committee filed termination Forms 410 and 460 before December 31, 2022.

- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to 24-hour/10-Day Contribution Report (Form 497) that is due the weekend before the election, and this extension never applies to any 24-Hour/10-Day Independent Expenditure reports (Form 496). Such reports must be filed within 24 hours regardless of the day of the week. Statements filed after the deadline are subject to a \$10 per day late fine.
- **Method of Delivery:** All paper filings are filed by personal delivery or first class mail unless otherwise noted. A paper copy of a statement may not be required if filing electronically
- **Form 501:** All candidates must file Form 501 (Candidate Intention Statement) before soliciting/receiving contributions.
- **Form 460:** Candidates who have raised/spent \$2,000 or more file the Form 460. The Form 410 (Statement of Organization) must also be filed once \$2,000 or more has been raised/spent.
- **Form 470:** Candidates who do not raise or spend \$2,000 or more (or anticipate raising or spending \$2,000 or more) in 2022 and do not have an open committee may file Form 470 on or before September 29, 2022. If, later during the calendar year, the candidate raises or spends \$2,000 or more, a Form 460 Supplement and a Form 410 must be filed.

- **Independent Expenditures: Committees** making independent expenditures totaling \$1,000 or more to support or oppose candidates or ballot measures also file:
 - [462](#): This verification form must be e-mailed to the FPPC within 10 days of making an independent expenditure of \$1,000 or more. Once the California Access Replacement System (CARS) system is live, this report will be eliminated, and the information captured on other reports.
 - [496](#): This form is due within 24 hours if made in the 90-day, 24-hour reporting period of the candidate's or measure's election. Refer to the applicable filing schedule. Form 496 is filed with the filing officer in the jurisdiction of the affected candidate or measure.
- **After the election**: Reporting requirements will depend on whether the candidate is successful and whether a campaign committee is open. See [Campaign Disclosure Manual 2](#) for additional information.
- **Public Documents**: All statements and reports are public documents.
- **Resources**: Campaign manuals and other instructional materials are available on the Campaign Rules page. Or, visit www.fppc.ca.gov > Learn > Campaign Rules.

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