

## **Continued Objectives for EOC Staff**

The priorities of the City of Richmond EOC are protecting life, the environment, property and ensuring the well-being of the population. Each section of the EOC will continue to support these priorities by providing the following functions until the emergency order is rescinded.

### **Operations Section (Public Works)**

- Monitor progress of the HOA contractor with winterization efforts on hillside above Seaview Drive.
- Regularly meet with HOA contractor and consultant to analyze and coordinate mitigation plans.
- Coordinate with Veolia any flooding remediation task in the area.
- Respond to fallen trees and flooded roadways during the storm, ensuring traffic control and tree removal.
- Be ready to provide support to Richmond Police and Fire should the Seaview event worsen.
- Maintain communication with EOC Duty Officer and report any change of conditions to hillside above Seaview Way and depression on Seacliff Drive.

### **Law Branch (Richmond Police)**

- Site security of the evacuated area on Seaview Drive and Seacliff Dr will be maintained 24 hours a day.
  - Staffed with 2 police officers and 2 Allied Security Officers 24/7.
- Field personnel will coordinate temporary re-entry for residents during agreed upon timeframes to allow residents the opportunity to retrieve necessary items.
- Mobile Field Force officers, who are trained in urban search and rescue techniques, are on stand-by and ready to deploy should the Seaview event worsen.
- Field officers will provide real-time hillside development information to the Duty Officer if the situations worsens.

### **Fire Branch (Richmond Fire)**

- Maintain contingency plan in event of land slide, including mutual aid requests for SAR resources or any additional needs within the XCC Operational Area.
- Maintain communication with EOC Duty Officer and report any change of conditions to hillside above Seaview Way and depression on Seacliff Drive.
- Maintain daily accountability of ESR employees working on hillside above Seaview Drive.

### **Planning & Intelligence Section (Planning & Community Development)**

- Continue support of other EOC sections and functions as needed - in progress and ongoing.
- Brief additional Planning section staff being brought into event response - in progress.
- Monitor shelter and/or other resource status - ongoing.
- Contingency planning for possible land slide – ongoing

**Logistics Section (Human Resources & IT)**

- Continue to support all EOC procurement and logistical needs.
- Continue to support all EOC IT needs.

**Finance Section (Finance)**

- Continued receiving timely submissions of the various forms including ICS 214 forms and receipts.
- Coordinate timely payment of all incurred costs including hotels and contractor expenses.

**Liaison Officer (City Manager's Office)**

- Continued communicating and coordinating with external stakeholders.
- Continue to work closely with PIO to disseminate information.

**Legal (City Attorney's Office)**

- Continued to advise EOC staff and city personnel on legal matters, communications, press releases, and meeting with external stakeholders.

**Public Information Officer (RFD & RPD)**

- The single point of contact for all evacuees.
- In collaboration with Richmond Police, will coordinate opportunities for residents to gather essential items. This will be in consideration of duty officer recommendations in conjunction with current weather.
- Produce incident updates to Mayor, City Manager, City Council.
- Produce necessary media releases.
- Prepare for reentry messaging.
- Field media requests for information.

The Public Works Department along with Police and Fire will maintain a continuity of service plan while the Seaview Incident is active. We will continue to respond to fallen trees and flooded roadways during the storm and ensure all other emergency services are provided to residents as needed.