

**RICHMOND RISING  
COLLABORATIVE STAKEHOLDER COMMITTEE (CSC)  
MEETING MINUTES  
MARCH 6<sup>th</sup>, 2024  
6:00-8:00 P.M.**

**NEVIN COMMUNITY CENTER  
598 NEVIN AVE. RICHMOND, CA 94801**

**CALL TO ORDER AND ROLL CALL**

At 6:09 P.M., Committee member Beatriz Guerrero calls the meeting, greets meeting attendees, and states availability of live Spanish interpretation and free childcare.

**Roll Call:**

- Present: Project lead for City of Richmond: Beatriz Guerrero Auna
- Present: Project lead for GRID Alternatives: Ambessa Cantave
- Present: Project lead for Groundwork: Sarah Calderon
- Present: Project lead for Trust for Public Land: Terence Wu
- Present: Project lead for UC Berkeley: Jason Corburn
- Present: Project lead for Urban Tilth: Chito Floriano
- Absent: Project lead for Rich City Rides: Najari Smith

**LAND ACKNOWLEDGEMENT**

Committee member Beatriz Guerrero reads TCC land acknowledgement, which has been reviewed by all partners:

- While Richmond Rising seeks to strengthen the economy, improve public health and the environment – particularly in the Iron Triangle, Santa Fe and Coronado Neighborhoods, we do so with the awareness that we occupy unceded Huichin and Karkin Ohlone territory.
- We acknowledge that land theft of indigenous homelands, and the dismantling of indigenous sovereignty, was done to advance colonization.
- We acknowledge that capitalism and white supremacy are branches of colonization that have persisted throughout hundreds of years of oppression, are alive today, and contribute to keeping Black, Indigenous, and all other People of Color from thriving.
- We further acknowledge that this country's political economy and social institutions were built on the forced labor of African people on stolen land through violent, systematic abduction from their homelands and enslavement over hundreds of years.
- We further acknowledge the exploitation of immigrant and refugee communities as modern forms of cheap and disposable labor are regularly carried out on stolen land.

- Thus, we acknowledge that we have been impacted and harmed by these histories and experiences imposed on our ancestors and communities. We further uplift the shared struggle among Black, Indigenous, and People of Color.
- We also acknowledge that indigenous people continue to live here, steward the land, and resist settler colonialism.
- We conclude that our Land acknowledgement is an active and evolving statement and process. It requires us to recognize historical injustices and invites us in to be active participants in our collective healing.

## **RICHMOND RISING AND COLLABORATIVE STAKEHOLDER STATEMENT**

Committee member Beatriz Guerrero introduces Richmond Rising, including project background and support from California Strategic Growth Council's Transformative Climate Communities Program. Beatriz then gives background on Collaborative Stakeholder Committee, including roles and responsibilities as defined in the MOU signed by each project lead.

## **PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Committee member Beatriz Guerrero requests comments from members of the public for items on the agenda. No public comment is received.

## **PROJECT STATUS REPORTS**

Project Leads presented project status reports for each project and Transformative Plan of the Richmond Rising collaborative, including up-to-date financials and grant expenditures to date.

All comments and questions from the Committee and public are summarized below.

- **Project #5: Basins of Relations.** Committee member Jason Corburn asked whether there were any current measurements regarding water saved or other positive impacts of greywater installations. Project Lead Chito Floriano responded that he was unsure but would look into this and report back to the Committee. Committee member Sarah Calderon asked whether the project was anticipated to be expanded beyond the Project Area, as she has heard of requests for this program outside of the Project Area. Project Lead Chito Floriano responded that Urban Tilth is currently only implementing the project in the Project Area, but that there may be additional funds from a different source in the future that could be used to implement this program outside of the Project Area.
- **Community Engagement Plan.** Based on this presentation, Committee member Jason Corburn asked the Committee whether the Community Engagement Log that UC Berkeley is designing as part of the Indicator Tracking Plan would be redundant to existing engagement tracking efforts. Committee member Beatriz Guerrero responded that there was currently only a log for the Youth Fellows program, and noted she would share the log with the Indicator Tracking team.
- **Indicator Tracking Plan (ITP).** Committee member Sarah Calderon stated that Groundwork Richmond was already collecting data (e.g. greenhouse gas reduction, trees planted), and asked how the proposed standardized data

collection system would be able to capture this data. Project Lead Jason Corburn responded that the ITP team was intending to do site visits or calls with leaders from each project, to ensure alignment between various tracking tools. Project Lead Jason Corburn also mentioned that they are striving to have the reporting tools be cloud-based, so all members have simultaneous access, and that the ITP team would work to get access to data in the least burdensome way possible. City of Richmond Environmental Manager Samantha Carr asked whether it would be possible to integrate the data tracking and evaluation process with Transparent Richmond, the City's publicly accessible data platform. Project Lead Jason Corburn responded that the ITP team is interested in creating this link and would like to meet with the City of Richmond to better understand the Transparent Richmond platform. City of Richmond Environmental Manager Samantha Carr also added that there is a section of the Transparent Richmond platform that is dedicated to the Transformative Climate Communities program and expressed willingness to meet with the ITP team to discuss this in greater detail.

## **REPORT ON COMMUNITY QUESTIONS AND COMMENTS RECEIVED**

No community questions or comments have been received at this time. Beatriz explained to Project Leads that any comments or questions received from the public should be forward to the Grantee project team, in order to track and report these comments or questions.

## **COMMITTEE BUSINESS ITEMS**

### **Discussion of governance procedures: Rosenberg's Rules of Order**

Committee member Beatriz Guerrero gave an overview of Rosenberg's Rules of Order, including the following format for each discussion item:

- a. Quorum (more than half of all Committee members)
- b. Report including recommendations.
- c. Technical clarifications
- d. Opportunity for public comment
- e. Motion
- f. Second
- g. Repeat the motion
- h. Committee discussion
- i. Decision or recommendation – vote
- j. Announce result of vote (name who voted in the minority) and what action (if any) the committee has taken

### **Discussion of roles and responsibilities.**

Committee member Beatriz Guerrero presented a brief overview of Committee structure, including the following:

- Committee shall have at least 14 members
- One Project Lead for each of the six partner organizations
- Two youth aged 16-24 from Youth Fellow Cohort

- Three to six seats shall be ‘community seats’
  - Must be residents, or individuals that operate a business or organization in the project area
  - Should also reflect each of the neighborhoods of the project area
- No more than three unexcused absences

Committee member Sarah Calderon made a motion to allow each Project Lead to appoint one alternate, who could attend and vote in their stead. Committee member Terence Wu seconded this motion. During discussion of this motion, committee member Ambessa Cantave asked that the Committee consider additional clarity on attending virtually. Committee member Beatriz Guerrero responded that the MOU requires Committee members to attend in-person, the Committee can determine appropriate reasons for excused absences and for attending virtually.

The Committee voted as follows:

In favor:

- Project lead for City of Richmond: Beatriz Guerrero Auna
- Project lead for GRID Alternatives: Ambessa Cantave
- Project lead for Groundwork: Sarah Calderon
- Project lead for Trust for Public Land: Terence Wu
- Project lead for UC Berkeley: Jason Corburn
- Project lead for Urban Tilth: Chito Floriano

Absent:

- Project lead for Rich City Rides: Najari Smith

The motion passed.

### **Appoint Chair, Co-Chair, and Secretary**

The Committee discussed the following preliminary responsibilities of the officer positions:

- **Chair:** Convening and presiding over Committee meetings
- **Co-Chair:** Convening and presiding over Committee meetings when the Chair is unable to attend the meeting.
- **Secretary:** Review meeting minutes.

Committee member Sarah Calderon motioned to approve the following appointments:

- **Chair:** Beatriz Guerrero
- **Co-Chair:** Chito Floriano
- **Secretary:** Ambessa Cantave.

Committee member Jason Corburn seconded the motion.

The Committee voted as follows:

In favor:

- Project lead for City of Richmond: Beatriz Guerrero Auna
- Project lead for GRID Alternatives: Ambessa Cantave
- Project lead for Groundwork: Sarah Calderon
- Project lead for Trust for Public Land: Terence Wu
- Project lead for UC Berkeley: Jason Corburn
- Project lead for Urban Tilth: Chito Floriano

Absent:

- Project lead for Rich City Rides: Najari Smith

The motion passed.

### **Appoint special committee to review and recommend Committee procedures, bylaws, key priorities, and goal and vision statement**

The Committee discussed the requirement that at least five members are appointed to review and make recommendations regarding the following topics:

- Bylaws
- Key priorities
- Goal and vision statement

Committee member Ambessa Cantave motioned for the following appointments to the special committee:

- Project lead for City of Richmond: Beatriz Guerrero Auna
- Project lead for GRID Alternatives: Ambessa Cantave
- Project lead for Trust for Public Land: Terence Wu
- Project lead for UC Berkeley: Jason Corburn
- Project lead for Urban Tilth: Chito Floriano
- Rich City Rides Program Manager Mayeli Rico (not a part of the Committee)

Committee member Sarah Calderon seconded the motion. The Committee voted as follows:

In favor:

- Project lead for City of Richmond: Beatriz Guerrero Auna
- Project lead for GRID Alternatives: Ambessa Cantave
- Project lead for Groundwork: Sarah Calderon
- Project lead for Trust for Public Land: Terence Wu
- Project lead for UC Berkeley: Jason Corburn
- Project lead for Urban Tilth: Chito Floriano

Absent:

- Project lead for Rich City Rides: Najari Smith

The motion passed.

### **Review Community Agreements**

The Committee reviewed the community agreements.

## **Discussion of nomination process for community seats**

The Committee discussed the nomination process for community seats, including review of the draft nomination form. It was clarified that the nomination process will be open to all members of the public who live in or represent an organization located within the Project Area, that community members may be self-nominated or nominated by someone else, and that a two-thirds vote of the Committee is required to appoint community seats. Committee member Jason Corburn asked how the Committee would approach a lack of applicants. Committee member Beatriz Guerrero responded that the Committee would keep a rolling application process, so community member nominations could be submitted and accepted as needed. Committee member Sarah Calderon recommended that the community nomination form be sent to Neighborhood Councils in the Project Area, which the Committee agreed was a good idea.

*\*\*\*Committee member Jason Corburn left at this point of the meeting. However, 5 out of 7 Committee members were present and therefore quorum was maintained\*\*\**

## **Public Kickoff Planning (Earth Day event: April 20th, 2024)**

Committee member Beatriz Guerrero presented the final Richmond Rising Logo and draft event mailer for the public kickoff event. The Committee commented that they would appreciate seeing all Partner logos on the mailer. Committee member Sarah Calderon asked about the various partnership levels available for supporting the lead event organizer Urban Tilth. Committee member Beatriz Guerrero responded that she was unsure of the specific details, and that interested Committee members should reach out to Arleide Santos (Urban Tilth Greenway Community Organizer) directly.

## **AGENDA REQUESTS FOR NEXT MEETING**

The Committee did not request any agenda items for the next meeting. Committee member Beatriz Guerrero stated that she would contact Committee member Jason Corburn regarding a presentation of the Indicator Tracking Plan.

## **GENERAL ANNOUNCEMENTS**

Committee member Chito Floriano announced a free fruit tree giveaway event happening at Unity Park on March 9<sup>th</sup> at 10A.M.

## **ADJOURNMENT**

The meeting was adjourned at 7:45 P.M.