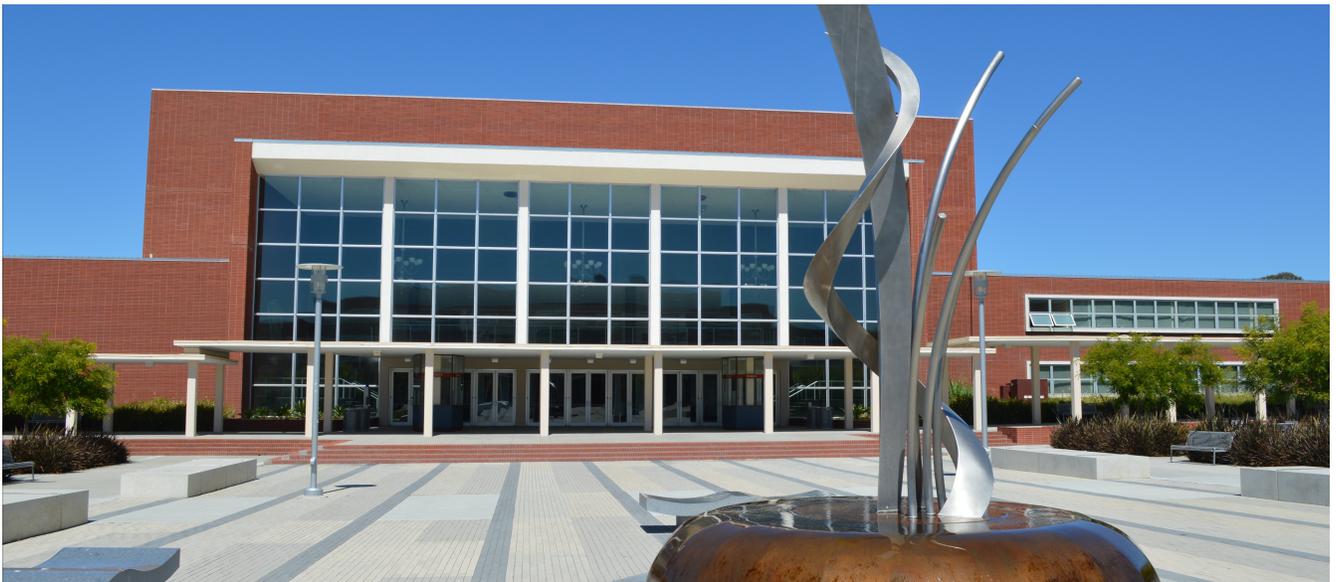




# City of Richmond, California, USA Fiscal Year 2023-2024 Operating Budget



**Adopted Version**

Last updated 02/08/24





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# INTRODUCTION

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# City Officials

## City Council

Mayor (At-large)  
Eduardo Martinez

Vice-Mayor (District 5)  
Gayle McLaughlin

Councilmember (District 1)  
Melvin Willis

Councilmember (District 2)  
Cesar Zepeda

Councilmember (District 3)  
Doria Robinson

Councilmember (District 4)  
Soheila Bana

Councilmember (District 6)  
Claudia Jimenez

## Administration and Executive Management

City Manager  
Shasa Curl

Director of Community Development  
Lina Velasco

Deputy City Manager – Internal Services  
Nickie Mastay

Director of Economic Development  
Nannette Beacham

Deputy City Manager – Community Services  
LaShonda White

Chief of Fire  
Angel Montoya

City Attorney  
Dave Aleshire

Chief of Police  
Bisa French

City Clerk  
Pamela Christian

Director of Public Works  
Daniel Chavarria

## Fiscal Year 2023-24 Operating Budget Team

City Manager  
Shasa Curl

Deputy City Manager – Internal Services  
Nickie Mastay

Deputy Director of Finance  
Mubeen Qader

Deputy City Manager – Community Services  
LaShonda White

Accounting Manager  
Antonio Banuelos

Interim Director of Human Resources  
Sharrone Taylor

Senior Budget Analyst  
Vrenesia Ward

Human Resources Manager  
Catherine Selkirk

Budget Analyst II  
Bert Jones

Project Manager I  
Patrick Seals

Senior Accountant  
Jerry Gurule

Office Clerk  
Ruben Calvario

Senior Accountant  
Rita Gurule



# Fiscal Year 2023-24 – 2027-28 Five-Year Capital Improvement Program Budget Team

Deputy Director of Finance  
Mubeen Qader

Senior Budget Analyst  
Vrenesia Ward

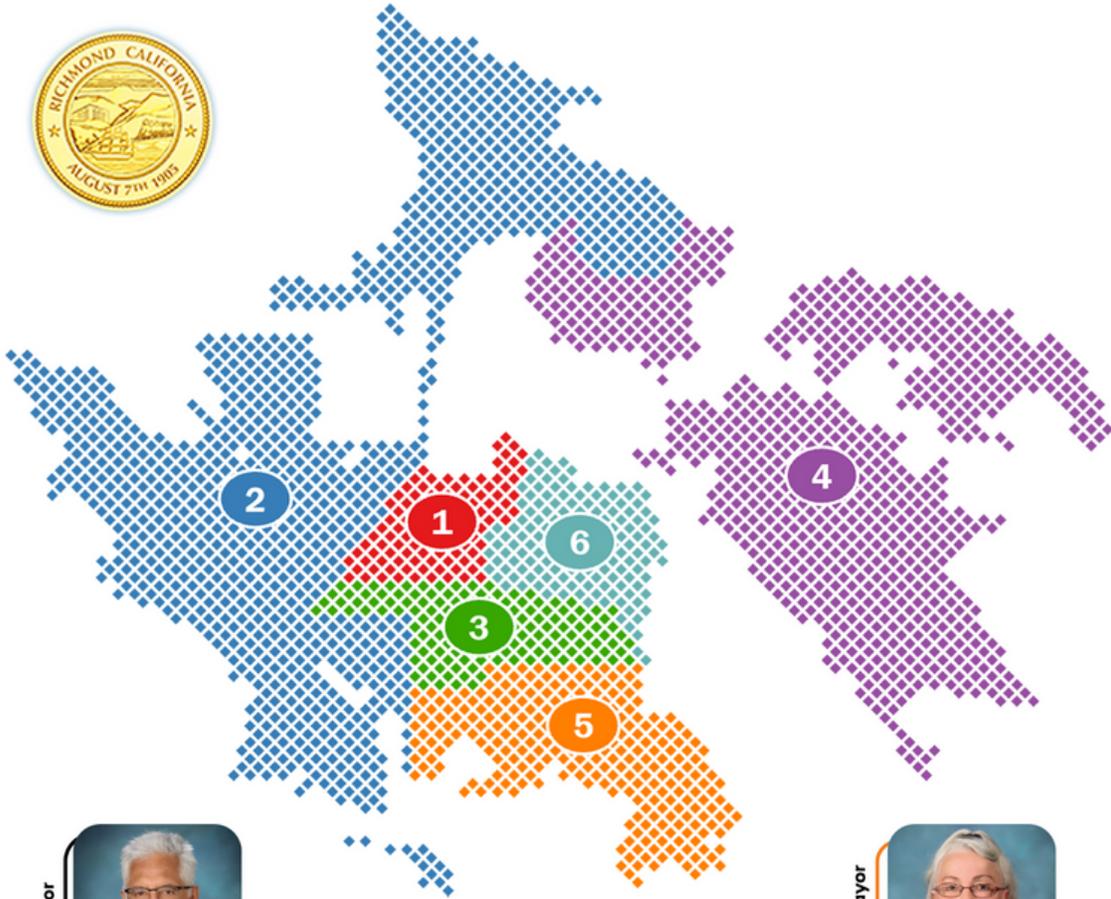
Senior Accountant  
Avinesh Nadan

Project Manager  
Mary Phelps

Capital Projects Manager  
Josef Munoz



# Richmond City Council



Mayor

**Eduardo Martinez**

AT-LARGE



Vice-Mayor

**Gayle McLaughlin**

DISTRICT 5

## COUNCIL DISTRICTS



**Melvin Willis**

DISTRICT 1



**Cesar Zepeda**

DISTRICT 2



**Doria Robinson**

DISTRICT 3



**Soheila Bana**

DISTRICT 4



**Claudia Jimenez**

DISTRICT 6



## AGENDA REPORT

<b>Date:</b>	June 20, 2023
<b>To:</b>	Mayor Martinez and Members of the City Council
<b>From:</b>	Shasa Curl, City Manager Nickie Mastay, Deputy City Manager, Internal Services LaShonda White, Deputy City Manager, Community Services Mubeen Qader, Deputy Director of Finance Antonio Banuelos, Accounting Manager
<b>Subject:</b>	ADOPT Fiscal Year (FY) 2023-2024 Proposed Operating Budget and Fiscal Year 2023-2024 through 2027-2028 Capital Improvement Projects (CIP) Program Budget.
<b>Financial Impact:</b>	There is no financial impact associated with adopting the FY 2022-2023 Annual Operating Budget and FY 2022-2023 through FY 2026-2027 Five-Year Capital Improvement Program. At this point, the General Fund budget is structurally balanced with revenue and expenditures equal to \$225,374,607.
<b>Previous Council Action:</b>	May 2, 2023; May 16, 2023; May 23, 2023; June 6, 2023
<b>Statement of the Issue:</b>	City staff is submitting the Fiscal Year (FY) 2023-2024 Annual Operating Budget and the FY 2023-2024 to FY 2027-2028 Five-Year Capital Improvement Projects Program Budget to City Council for adoption.
<b>Recommended Action:</b>	ADOPT resolutions approving: (1) Fiscal Year (FY) 2023-2024 Annual Operating Budget, and (2) FYs 2023-2024 to 2027-2028 Five-Year Capital Improvement Plan Budget – City Manager’s Office/Finance Department (Shasa Curl 510-620-6512/ Nickie Mastay 510-620-6609/ Mubeen Qader 510-412-2077).



**DISCUSSION:**

On April 20, 2021, the Richmond City Council adopted fiscal guidelines to enhance transparency, fiscal responsibility, and sustainability, and provided a set of budgeting principles to navigate through economic challenges. The guidelines were developed to help City staff, City Council, and the community at-large address community needs and services throughout the budget process. The guidelines were developed to maximize public participation and require City staff to engage with the City Council and the public to reflect community aspirations in the budget. During the budget development process, per the City of Richmond Charter, the City Manager met with the Mayor several times, the City staff facilitated four community budget meetings, and one meeting with the labor unions to receive input from various stakeholders. The City Council also held Goal Setting public sessions, facilitated by Henry Gardner on May 22, 2023, May 31, 2023, and June 15, 2023, to determine City Council priorities. City staff also met with several City Councilmembers to address specific questions regarding various aspects of the budget development process. In accordance with Richmond Municipal Code Section 2.61.010, on May 2, 2023, the City Manager submitted the first draft of the FY 2023-2024 operating budget that was balanced with General Fund Revenue and Expenditure at \$221,330,130, and FYs 2023- 2024 through 2027-2028 Five-Year Capital Improvement Plan. On June 6, 2023, the City staff presented a second draft of the FY 2023-2024 budget with revised revenue and expenditure balanced at \$225,374,607. The proposed budget incorporated several new appropriations encompassing several Community Services, Public Safety and Public Works areas. This agenda item presents a balanced General Fund budget for FY 2023-2024, and requests that City Council adopts resolutions approving: (1) FY 2023-2024 Annual Operating Budget, and (2) FYs 2023-2024 to 2027-2028 Five-Year Capital Improvement Program Budget (Attachment 1 and Attachment 2, respectively).

**General Fund**

The updated draft FY 2023-24 budget is balanced with revenue and expenditures equal at \$225,374,607.

**Figure 1:** Updated General Fund Draft Budget FY 2023-2024 Revenue & Expenditures

GENERAL FUND	FY 2023-2024 DRAFT BUDGET
<b>TOTAL REVENUE</b>	<b>225,374,607</b>
<b>TOTAL EXPENSE</b>	<b>225,374,607</b>
<b>Net (-Gap)/+Surplus</b>	<b>-</b>

**General Fund Revenues**

The total proposed General Fund revenue for the FY 2023-2024 budget is unchanged from the June 6, 2023, presentation (see Attachment 3 for a detailed explanation). Figure 2 below shows the revenue and expenditure budget.

**Figure 2:** General Fund Revenue Draft Budget

GENERAL FUND	REVISED BUDGET FY 2022-23	PROPOSED BUDGET FY 2023-2024	PCT CHANGE
<b>Property Taxes</b>	<b>(48,608,929)</b>	<b>(50,567,173)</b>	<b>4.03%</b>
<b>Sales &amp; Use Tax</b>	<b>(55,554,137)</b>	<b>(56,752,495)</b>	<b>2.16%</b>
<b>Utility Users Tax</b>	<b>(50,861,279)</b>	<b>(55,775,083)</b>	<b>9.66%</b>
<b>Other Taxes</b>	<b>(22,452,187)</b>	<b>(23,237,723)</b>	<b>3.50%</b>
<b>Licenses, Permits &amp; Fees</b>	<b>(11,080,956)</b>	<b>(13,286,195)</b>	<b>19.90%</b>
<b>Fines &amp; Forfeitures</b>	<b>(465,275)</b>	<b>(331,144)</b>	<b>-28.83%</b>
<b>Use Of Money &amp; Property</b>	<b>(1,021,047)</b>	<b>(1,011,535)</b>	<b>-0.93%</b>
<b>Charges For Services</b>	<b>(3,568,792)</b>	<b>(2,561,992)</b>	<b>-28.21%</b>
<b>Other Revenue</b>	<b>(192,545)</b>	<b>(238,480)</b>	<b>23.86%</b>
<b>Rental Income</b>	<b>(874,506)</b>	<b>(777,028)</b>	<b>-11.15%</b>



Intergovernmental State Taxes	(125,000)	(125,000)	0.00%
Intergovernmental State Grant	(175,000)	(110,000)	-37.14%
Intergovernmental Other Grant	(263,569)	(250,000)	-5.15%
Proceeds From Sale of Property	(100,000)	-	-100.00%
Loan/Bond Proceeds	(39,400)	(40,400)	2.54%
Operating Transfers-In	(19,720,418)	(20,310,358)	2.99%
<b>TOTAL REVENUES</b>	<b>(215,103,041)</b>	<b>(225,374,607)</b>	<b>4.78%</b>

### General Fund Expenditures

FY 2023-2024 total proposed expenditures are unchanged from the June 6, 2023, presentation (see Attachment 3 for the detailed assumptions). Figure 3 below details the summary of expenditures.

**Figure 3:** General Fund Expenditures

GENERAL FUND	REVISED BUDGET FY 2022-23	PROPOSED BUDGET FY 2023-2024	PCT CHANGE
Salaries and Wages	76,715,696	83,176,695	8.42%
Payroll/Fringe Benefits	66,846,458	63,042,611	-5.69%
Professional and Administrative	20,043,782	20,045,191	0.01%
Other Operating	6,954,201	9,180,842	32.02%
Utilities	5,387,756	5,295,865	-1.71%
Equipment and Contract Services	2,718,982	6,018,370	121.35%
Provision for Insurance Loss	29,641	34,200	15.38%
Cost Pool	15,277,766	21,593,734	41.34%
Asset/Capital Outlay	5,756,590	1,893,500	-67.11%
Debt Services Expenditure	1,037,009	841,353	-18.87%
A87 Cost Plan Reimbursement	(3,531,610)	(3,531,611)	0.00%
Grant Expenditures	117,990	19,155	-83.77%
Operating Transfers Out	17,785,428	17,764,702	-0.12%
<b>TOTAL EXPENDITURES</b>	<b>215,139,689</b>	<b>225,374,607</b>	<b>4.76%</b>

**Operating Transfers Out** – There are two changes to this expenditure item when compared to the June 6, 2023, draft budget.

1. There is a \$300,000 Climate Resiliency Contingency item.
2. The contract compliance function is now budgeted in the Finance Department for FY2023-24; therefore, the Employment & Training subsidy was reduced by \$250,000. The remaining Operating Transfers Out items remain unchanged. See Figure 4 for the details of the General Fund Operating Transfers Out.

The remaining Operating Transfers Out items remain unchanged. See Figure 4 for the details of the General Fund Operating Transfers Out.

**Figure 4:** General Fund Operating Transfers Out Draft Budget FY 2023-2024

Operating Transfers Out	Draft Budget FY 2023-2024
Debt Service	4,849,954
Hilltop Lighting and Landscaping District	235,988
Marina Bay Lighting and Landscaping District	476,309
Employment and Training	486,201
Information Technology Equipment Replacement	100,000
Department of Children and Youth	6,453,091
Richmond Housing Authority	1,261,082
Pension Fund	152,077



Reimagining Public Safety -Unhoused Intervention	1,320,000
Reimagining Public Safety -Youthworks	1,980,000
Rent Program General Liability Subsidy	150,000
Climate Resiliency Contingency	300,000
<b>Total</b>	<b>17,764,702</b>

### General Fund Additional Appropriations

The June 6, 2023 draft budget staff report detailed several additional appropriations. Upon further review and analysis of the proposed budget, additional modifications were made. Figure 5 details the items that were incorporated into the proposed budget in addition to the appropriations detailed in the June 6, 2023, staff report.

**Figure 5:** General Fund Additional Appropriations

Department	Appropriation	Description
Public Works	25,000	City Council Chairs Upholstery
Community Services	100,000	Administrative Costs and Community Stewards
Non-Departmental	100,000	User Fee Study
Non-Departmental	100,000	Special Events & Fee Subsidy
Non-Departmental	750,000	Public Bank
Non-Departmental	300,000	Climate Resiliency Contingency/Built Environment Mitigations
Fire/Public Works	500,000	Climate Resiliency Contingency/Wildfire Safety
Police	200,000	Flock Pan Tilt Cameras
<b>Total</b>	<b>2,075,000</b>	

### NON-GENERAL FUND/OTHER FUNDS

#### Non-General Fund Revenue

The total Non-General Fund proposed revenue budget is \$229,254,599. Figure 6 below shows total revenue by each fund type.

**Figure 6:** Non-General Fund Proposed Revenue Budget FY 2023-24

FUND	PROPOSED BUDGET FY 2023-24 REVENUE
Total Capital Improvement Fund	(44,435,732)
Total Debt Service Fund	(19,551,216)
Total Enterprise Fund	(41,443,141)
Total Housing Funds	(1,911,772)
Total Housing Authority Funds	(5,563,388)
Total Internal Service Funds	(30,919,340)
Total Other Operations Funds	(32,931,748)
Total Pension Funds	(152,897)
Total Special Revenue Funds	(52,345,364)
Total Trust Funds	-



	-
<b>Total All Funds</b>	<b>(229,254,599)</b>

**Capital Improvement Funds (\$44,435,732)**

Major sources of revenue in this fund type include Fund 1006-Outside Funded services at \$22 million and Fund 1054-Engineering Grants at \$12 million.

**Debt Service Funds (\$19,551,216)**

Major sources of revenue in this fund type include; fund 3001-Pension Obligation Bonds, \$11 million, transfer in from General Fund and Pension Tax Override allocation. The 2016 JPFA Lease Revenue Bonds track the Civic Center debt service - \$8 million, receives transfer in from the General Fund and other Non-General Funds.

**Enterprise Fund (\$41,443,141)**

This fund type includes revenues in the Wastewater Fund at \$28 million, and the Port Fund at \$11.5 million.

**Housing Funds (\$1,911,772)**

Major funds in this category are Fund 1200-Housing Administration Fund at \$647,000, Fund 2125-Housing In Lieu Fee Developer Fee fund at \$496,000, and the Fund 2125- Iron Triangle/EPA Program fund at \$277,000.

**Internal Service Funds (\$30,919,340)**

This category includes Fund 5001-Insurance Reserves at \$22 million, Fund 5003- Equipment Services at \$6 million, and Fund 5008-Compensate Absences fund at \$2.6 million.

**Other Operations (\$32,931,748)**

Major funds in this category include 1050-CR Planning & Building at \$17.6 million, 1012-Employment & Training Fund at \$8.5 million, and 4006-Stormwater Fund at \$3.4 million.

**Special Revenue (\$52,345,364)**

Major funds in this category are Fund 1001-Secured Pension Override at \$26.4 million, Fund 1005-Library Fund at \$10.2 million, Fund 1303-Kids First Initiative at \$6.5 million, Fund 1017-Chevron Community Benefits fund at \$4 million, and Fund 1018-Rent Control Fund at \$3.1 million.

**Non-General Fund Expenditure**

Total Non-General Fund expenditures for the proposed FY 2023-2024 budget are \$326,104,928. Figure 7 below shows totals by each fund type and the detailed budget report for each fund is available in Attachment 4.

**Figure 7:** Non-General Fund Expenditure

FUND	PROPOSED BUDGET FY 2023-24 REVENUE
<b>Total Capital Improvement</b>	<b>70,620,922</b>
<b>Total Debt Service</b>	<b>19,174,879</b>
<b>Total Enterprise Fund</b>	<b>86,084,855</b>
<b>Total Housing Funds</b>	<b>6,249,305</b>
<b>Total Housing Authority</b>	<b>5,570,438</b>
<b>Total Internal Service Funds</b>	<b>36,799,838</b>
<b>Total Other Operations</b>	<b>33,182,604</b>
<b>Total Pension Funds</b>	-
<b>Total Special Revenue Funds</b>	<b>68,422,088</b>
<b>Total All Funds</b>	<b>326,104,928</b>



### **Capital Improvement Funds (\$70,620,921)**

Major sources of the expenditures in this fund type are Fund 1006-Outside Funded services at \$22 million, Fund 1054-Engineering Grants at \$12 million, Fund 2001- General Capital at \$22 million, Fund 2002-Measure J at \$6.1 million, and Fund 1002- State Gas Tax at \$3 million.

### **Debt Service Funds (\$19,174,878)**

Fund 3001-Pension Obligation Bonds debt service payments, \$11 million and 2016 JPFA Lease Revenue Bonds Civic Center debt service, \$8 million.

### **Enterprise Fund (\$86,084,855)**

This fund type includes revenues in the Wastewater Fund at \$71 million, and Port Fund at \$12.6 million.

### **Housing Funds (\$6,249,305)**

Major funds in this category are Fund 1200-Housing Administration at \$636,000, Fund 2125-Housing In Lieu Fee Developer Fee at \$2.6 million, Fund 1208-COR Successor Housing at \$1.2 million, and Fund 1201-Community Development Block Grant at \$972,000 thousand.

### **Internal Service Funds (\$36,799,838)**

Funds in this category include Fund 5001-Insurance Reserves at \$24.5 million, Fund 5003-Equipment Services at \$9.7 million, and Fund 5008-Compensate Absences fund at \$2.6 million.

### **Other Operations (\$33,182,604)**

Major funds in this category include Fund 1050-CR Planning & Building at \$17.8 million, Fund 1205-Employment & Training Fund at \$8.3 million, and Fund 4006-Stormwater at \$3.3 million.

### **Special Revenue (\$68,422,088)**

Major funds in this category are Fund 1001-Secured Pension Override at \$28.6 million, Fund 1005-Library at \$10.2 million, Fund 1303-Kids First Initiative at \$6.1 million, Fund 1017-Chevron Community Benefits fund at \$9.7 million, and Fund 1018-Rent Control Fund at \$3.2 million.

### **Non-General Additional Appropriations**

The budget presentation on June 6, 2023, included several Non-General Fund appropriations with explanations. In addition to those appropriations, the proposed budget includes a \$250,000 professional services budget for the Port's Strategic Planning.

### **Focus on Enhanced Service Levels**

FY 2023-24 proposed budget focuses on enhanced service levels around the City Council priority areas. Two new promotional Accounting Manager Positions included, and one Contract Compliance position has been added to the Finance department for enhanced support, and to focus on strengthened financial and contract management.

Three new positions have been added to the Community Development Department. One (1) Housing Program Analyst will support providing services to the unhoused community members within the City. Two new positions, one Project Coordinator, and an Associate Administrative Analyst position have been added to administer the \$35 million Transformative Climate Communities (TCC) grant.

The Community Services Department is recommending the addition of the following positions within different divisions to support the development and implementation of current and existing programs:

- Community Services-Library received several new positions during FY 2022-23 Mid-Year Budget Review for expanded operations at the Main Library. In addition to the previously approved positions, Library requested the addition of a Head-of References position in the proposed FY 2023-2024 Budget. This position will allow for appropriate support and supervision of Library staff and will serve as an additional Library staff person to assist with staffing for expanded hours, outreach and programming.
- Community Services-Recreation is requesting the addition of four (4) new fulltime positions. Two (2) positions will allow for the expansion of the mobile tool lending library to access other areas outside of North Richmond, and support the expansion of hours at the tool lending library located at the Recreation



Complex. The two (2) Recreation Program Coordinators, one of which was a reclassification of a permanent part-time position, will support enhanced sports programs and extension of weeknight and Saturday hours at the Recreation Complex. These new full-time positions are in addition to the 60-80 part-time temporary positions that support existing and expanded services to the community. The Administrative Services Analyst will support the administrative functions of the Recreation Division, including but not limited to support of the registration office, budget development and oversight, program implementation, policy development, and outreach.

- A new Project Manager position within the Community Services Department is requested to support Social Services, coordination with the Contra Costa County, and the implementation of a future Community Crisis Response Program and any other Council-directed social service-related programs. The individual hired to fill this position will have the expertise needed to successfully manage, oversee, and implement programs that will benefit the Richmond community.
- The Transportation Division is requesting one (1) Associate Administrative Analyst, which shall be completely grant-funded and a term position, to support the acquisition, development, implementation and reporting of various transportation grant and greenhouse gas reduction-related programs.

See Attachment 5 for complete list of City-wide position listing by department.

### **Capital Improvement Projects Program**

The City has Capital Improvement type funds to track the Capital Improvement Projects (CIP); however, several capital projects are tracked in their respective operating funds such as Wastewater, Stormwater, and the Port of Richmond fund. Below are some of the major projects that are proposed in the FY 2023-2024 CIP Budget.

Community Services, Library, Revitalizing the Main Library, \$29,569,469: The project is funded by several funding sources, such as Grants, Developer Impact Fee, and the General Fund. The scope of the project is to address critical maintenance and life-safety issues throughout the building and recreate interior spaces for enhanced library experience for the community.

Community Services, Recreation, Auditorium Convention Center Upgrades, \$500,000: This project includes several upgrades to the main floor lighting and electrical switchboards along with removing the fire curtains from the stage area.

Economic Development, Port, Terminal 4 Wharf Removal, \$6,102,815: The scope of this project is to remove the wharf, warehouse, and piles to restore the Point Molate Shoreline. Completion of the project will allow for eelgrass to expand along the shoreline improving water quality and enhance the marine ecological system.

Economic Development, Terminals 7 & 8 Berth Electrification, \$1,700,000: The scope of this project is to install a shore power system that is consistent with the California Air Resources Board requirements.

Public Works, Water Resource Recovery, Wastewater Treatment Plant, \$34,314,184: This project rehabilitates or replaces treatment plant process equipment and structures that have reached the end of their useful life and require upgrades. Project elements include grit and screening, aeration system for the biological secondary treatment process, sludge thickening, dechlorinating, and protecting plant assets and property from rockslides.

### **Fleet Analysis**

FY 2023-2024 budget includes a placeholder budget of \$9.7 million for vehicles and large equipment. The Fleet division of Public Works will work collaboratively with the City Manager's Office and the Finance department to draft a long-term plan for fleet procurement and present it to the City Council for approval in the coming months. This is in addition to the Zero-Emission Fleet and Infrastructure Ten-Year transition Plan.

### **NEXT STEPS**

City staff recommends ADOPTING resolutions approving: (1) Fiscal Year (FY) 2023- 2024 Annual Operating Budget, and (2) FYs 2023-2024 to 2027-2028 Five-Year Capital Improvement Program Budget. The City Council is currently working with Henry Gardner on developing City Council Priorities and Goals and upon conclusion of the process, the City Council may amend the Budget in September/October 2023.



<b>Date:</b>	June 6, 2023
<b>To:</b>	Mayor Martinez and Members of the City Council
<b>From:</b>	Shasa Curl, City Manager Nickie Mastay, Deputy City Manager, Internal Services LaShonda White, Deputy City Manager, Community Services Mubeen Qader, Deputy Director of Finance Antonio Banuelos, Accounting Manager
<b>Subject:</b>	State Audit Corrective Action Plan, Pension funding Policies <a href="#">Click here for Subject</a>
<b>Financial Impact:</b>	There is no financial impact to receiving this report.
<b>Previous Council Action:</b>	May 2, 2023; May 16, 2023; May 23, 2023
<b>Statement of the Issue:</b>	On May 2, 2023, City Council received a draft of the balanced FY 2023-24 operating budget and FY 2023-2028 Capital Improvement Plan budget. Currently, the draft General Fund budget is balanced with revenue and expenditure at \$225,374,607. The purpose of this item is to provide the City Council with an overview of the budget documents, discuss potential future revenue and expenditure adjustments, and receive direction from the City Council prior to final budget adoption. The agenda item also presents a five-year forecast with three scenarios and CalPERS update as well as cost management strategies per the State Auditor recommendation in the Corrective Action Plan.
<b>Recommended Action:</b>	RECEIVE an update on the draft FY 2023-2024 Annual Operating Budget and FY2023-2028 Five-Year Capital Improvement Plan Budget; and RECEIVE DIRECTION from City Council prior to final budget adoption – City Manager’s Office/Finance Department (Shasa Curl, 510-620-6512, Nickie Mastay, 510-620-6609, Mubeen Qader, 510-412-2077).



**DISCUSSION:**

**FY 2023-2024 DRAFT BUDGET UPDATE**

In accordance with Richmond Municipal Code Section 2.61.010, on May 2, 2023, the City Manager submitted the first draft of the Fiscal Year (FY) 2023-2024 Operating budget, and the draft FY 2023-2024 – 2027-2028 Five-Year Capital Improvement Plan budget. Initially, the General Fund operating budget was balanced with the revenues and expenditures at \$221,330,130. On May 23, 2023, a comprehensive Five-Year Capital Improvement Plan draft budget for FY 2023-24 – 2027-2028 was presented to the City Council.

After further review and analysis of the General Fund revenues and expenditures, the second draft General Fund budget is balanced with revised revenue and expenditure amounts of \$225,374,607. City staff will provide a FY 2023-2024 budget update, discuss proposed adjustments, and provide an opportunity for City Council to provide direction on additional modifications to the draft budget prior to final approval before June 30, 2023. It is proposed that the City Council adopt the budget on June 20, 2023, and staff will incorporate additional modifications in Quarter 1 and Mid-year to reflect the goals and objectives identified by the City Council in their facilitated meetings with Henry Gardner.

**Figure 1:** General Fund Budget

GENERAL FUND	FY 2022-23 REVISED BUDGET	FY 2023-24 MAY 2, DRAFT BUDGET	FY 2023-24 JUNE 6, DRAFT BUDGET	PCT CHANGE  (Between FY 22-23 and 6/6/23 FY 23-24 budgets)
TOTAL REVENUES	(215,103,041)	(221,330,130)	(225,374,607)	4.78%
TOTAL EXPENDITURES	215,139,689	221,330,130	225,374,607	4.76%
(-SURPLUS)/+DEFICIT	36,648	-	-	-100.00%

**SUMMARY**

The FY 2023-2024 city-wide expenditure budget amounts to \$543,767,651 of which \$225,374,607 is from the General Fund, and \$318,393,044 is from non-General Fund accounts.

- General Fund: The draft FY 2023-2024 is balanced with revenue and expenditure estimated at \$225,374,607. These estimates are an increase from the current FY 2022-2023 revenue and expenditure budget by 4.78 percent and 4.76 percent respectively.
  - Revenue: The proposed FY 2023-2024 revenue is estimated at \$225,374,607, which is an additional \$10.3 million in General Fund revenue in comparison to the current FY 2022-2023 revised General Fund budget. Utility Users Tax and Licenses Permits & Fees are estimated with the highest increases. The General Fund Revenue Summary is available in Attachment 1.
- Expenditures: Estimated expenditures for FY 2023-2024 are \$225,374,607. Major expenditure categories are listed below, and additional information can be found in Attachment 2 – General Fund by Department:
  - Salary/Wages and Fringe Benefits (\$148.0 million)
  - Cost Pool (\$21.8 million)
  - Professional Admin (\$23.4 million)
  - Operating Transfers Out (\$17.7 million)
  - Cost Allocation Plan (\$3.5 million)
  - Other (\$11 million)
- Multi-Year Position Listing: The proposed budget includes salaries and wages of 741 Full-Time Equivalent (FTE) positions, which are net nine (9) additional FTEs than the current FY 2022-2023 approved FTE total. The Multi-Year Position Listing is available in Attachment 3. Please note that the balanced budget contains a vacancy saving factor of six percent (6%) in addition, Raftelis has initiated a workforce analysis, per the State Audit recommendation and the City’s Corrective Action Plan.



- Non-General Fund: The total non-General Fund budget is estimated at \$318,393,044 and primarily includes funds dedicated to housing, debt service, enterprise funds, and other city operations. The Non-General Fund by Category summary is included in Attachment 4.
- Capital Improvement Plan (CIP): The CIP includes essential capital projects and has a total budget of \$126,585,340 spread across several funds (Attachment 5 – List of CIP Projects). The CIP lists many projects that are unfunded; however, the funded projects are budgeted on an annual basis.
- American Rescue Plan Act (ARPA): To support Covid-19 relief, the City received Commented [LW1]: The total of the five categories is approx \$214.4M which leaves ~\$11M unaccounted for Page 4 of 23 June 6, 2023 \$27.7 million in ARPA funds, and the City Council has already approved \$11.96 million in allocations and the remaining balance of \$15.78 million is available for the City Council to allocate The City Council received an ARPA update at the May 16, 2023, City Council meeting.
- Reimagining Public Safety Intervention Programs: Programs implemented as part of Youthworks (\$1,980,000 million), Office of Neighborhood Safety (\$2,057,898 million), Unhoused Intervention (\$1,800,000 million), and Community Crisis Response Program (\$1 million) are budgeted at an estimated total of \$6.8 million for FY 2023-2024.
- The Environmental and Community Investment Agreement (ECIA): The ECIA includes \$80 million in investments over a ten-year period in community-based greenhouse gas (GHG) reduction programs and community programs. Currently, the City has received \$70 million of the \$80 million and is in the 8 th year of implementation. There is currently approximately \$10 million remaining for future expenditures aligned with the GHG reduction programs and approximately \$5 million for community programs (this does not include budgeted and unexpended amounts for FY 2022-23), which can be allocated per City Council direction. An updated ECIA budget can be provided after the close of FY 2022-23.

## GENERAL FUND

The updated draft FY 2023-24 budget is balanced with revenue and expenditures equal at \$225,374,607.

**Figure 2:** Updated General Fund Draft Budget FY 2023-2024 Revenue & Expenditures

GENERAL FUND	FY 2023-2024 DRAFT BUDGET
TOTAL REVENUE	225,374,607
TOTAL EXPENSE	225,374,607
Net (-Gap)/+Surplus	-

### Revenues

The total proposed General Fund revenue for the FY 2023-2024 budget is approximately \$225.4 million. City staff are projecting an additional \$10.3 million in General Fund revenue above the current FY 2022-2023 Revised General Fund Budget. Detailed information regarding revenue changes can be found in Attachment 1 – General Fund Revenue Summary.

**Property Tax** – Increase of \$2.0 million: In preparing the FY 2023-2024 budget, City staff forecasted Assessed Valuation (AV) growth of 3.3 percent. This was based on the combination of the valuation change of properties sold during the last calendar year, the Page 5 of 23 June 6, 2023 Chevron Refinery AV remaining flat, and all other properties increasing by two percent. Actual change in AV will not be known until the Equalized Roll is published by Contra Costa County Assessor, during the first week of July 2023. This roll will list every property in Richmond, including the updated valuations. The AV change impacts the Secure Property Taxes stream within the larger Property Tax category.

**Sales Tax** – Increase of \$1.2 million: This increase is based on updated estimates provided by the City's sales tax consultants, Avenue Consulting. This increase is in part due to the local economy doing well, bolstered by the big-box stores including Costco, Target, Home Depot, and Wal-Mart. In particular, the Bradley Burns one



percent sales tax is projected to increase by four percent, while the two voter-approved half cent measures are expected to increase by an average of 1.3 percent in the coming year compared to the current FY 2022-2023 revised budgeted amounts. Within the Sales Tax category, there is also the Vehicle License Fee Backfill Swap which is tied to Assessed Valuation. Like Secured Property Taxes, the projected growth is 3.3 percent. The projected overall growth for the Sales Tax category is 2.2 percent. However, it should be noted that this is a volatile revenue stream.

**Utility Users Tax (UUT)** – Increase of \$4.9 million: UUT is an “excise” or usage tax imposed on a person or entity using utility services (i.e., electricity, gas, or communications). An increase of \$3.9 million is budgeted stemming from a forecasted increase in the UUT Cap Provision. The cap amount, paid by Chevron, is tied the Consumer Price Index (CPI) for energy services in the San Francisco metropolitan area. This CPI through the May 2023 postings by the United States Bureau of Labor Statistics corresponds to an increase of over 13 percent. The actual amount will not be known until mid-June 2023. Additionally, UUT for gas and electricity is estimated to increase by \$1.2 million. This is an increase of 8.6 percent from the revised budgeted amount for FY 2022-2023. The increase stems from higher than budgeted amounts collected during the fiscal year which are expected to continue through next year. The other UUT streams, such as those for cable and telecommunications, will either remain flat or decrease. The projected growth for the UUT category is 9.7 percent.

**Other Taxes** – Increase of \$785,536: This revenue category includes the Documentary Transfer Tax, whose budgeted amount corresponds to the average Transfer Tax collected since the voter-approved tiered structure went into effect in 2019, as per instructions within the Guiding Fiscal Policies. Using that formula yields an estimate of \$13.8 million, which is \$545,332,000 less than the amount in the revised FY 2022-2023 budget. The Electricity Franchise Fee which was updated earlier this fiscal year will increase by 50 percent due to the updated Franchise Agreement with PG&E in FY2022- 2023. The projected growth for the Other Taxes category is 3.5 percent.

**Licenses, Permits & Fees** – Net Increase of \$2.2 million: The increase is tied to Measure U Business Tax. In FY 2023-2024 total Business Tax is estimated at \$10.5 million, a \$2.5 million increase from the revised FY2022-2023 budgeted amount. The estimated amount for the FY 2023-2024 license is based on amounts collected YearTo-Date for both the FY 2021-2022 and FY 2022-2023 Business Tax Accounts received Commented [LW2]: Correct year? Commented [MQ3R2]: @Antonio Banuelos please confirm Commented [AB4R2]: Yes Page 6 of 23 June 6, 2023 year-to-date. All other revenue streams that tie into this category are estimated to have a net decrease of \$269,761 compared to the current year's revised budget. Much of the decrease, \$230,000, is from Recreation fees based on lower than projected usage and the implementation of the fee waiver process. The projected growth for the Licenses, Permits, & Fees category is 19.9 percent.

**Other Revenues** – (Includes Fines & Forfeitures, Use of Money and Property, Charges for Services, Other Revenues, Rental Income, Intergovernmental State Taxes & Grants, Proceeds from Sale of Property, and Loan & Bond Proceeds) – Net decrease of \$1.4 million. Most of these adjustments are generated from revenue received year-to-date that were either not originally budgeted, nor expected in the current fiscal year. In some cases, these are one-time revenue that cannot be anticipated, or the amount received year-to-year varies significantly.

- Decrease to Fines & Forfeitures of \$134,131 or 28.8 percent. Revised amounts are on par with current year trends.
- Decrease to Use of Money & Property of \$9,512 or 0.9 percent. This revenue stream is estimated to remain flat.
- Decrease to Charges for Services of \$1 million or 28.2 percent. This is a decrease in the budgeted amount but is flat compared to estimated amounts collected. The main item is \$900,000d that was previously budgeted for Public Works related to Street Paving Management that is no longer included in the General Fund.
- Increase to Other Revenue of \$45,935 or 23.9 percent. Other revenue is unpredictable. Budgeted amounts are the department's best estimates of what might be received.
- Decrease in Rental Income of \$97,479 or 11.1 percent. This is mostly tied to Terminal 4 revenue being moved from the General Fund to the Port Fund.
- No change to Intergovernmental Taxes. This revenue stream is expected to remain flat next fiscal year.
- Decrease of \$65,000 or 37.1 percent in Intergovernmental State Grants. This revenue is tied to the State of California's State Mandated Claims, Reimbursements. The amount may increase if the State budget



includes additional reimbursements for cities.

- Decrease of \$13,569 in Intergovernmental Other Grants. Staff is budgeting only the known grants, which thus far is the Supplemental Law Enforcement Revenue from Contra Costa County.
- Decrease of \$100,000 or 100 percent in Proceeds from Sale of Property. The price of surplus property sales is unknown at this time.

**Operating Transfers In** – Increase of \$590,000 or 3 percent in Operating Transfers-In from the Pension Tax Override Fund. The revenue that flows into the Pension Tax Override fund is expected to increase at the same rate as Property Taxes. In July 2023, the City will begin paying off the 2022 Pension Obligation Bonds that were part of the bond refinancing last year. Payment directly out of this fund will be less than in previous years while the revenue generated will increase, which will result in higher transfers to the General Fund. This has a positive impact on the General Fund.

Proposed General Fund revenue adjustments in the FY 2023-2024 budget for July 1, 2023, are listed below in Figure 3 and in Attachment 1.

**Figure 3:** General Fund Revenue Draft Budget

GENERAL FUND	REVISED BUDGET FY 2022-23	PROPOSED BUDGET FY 2023-2024	PCT CHANGE
Property Taxes	(48,608,929)	(50,567,173)	4.03%
Sales & Use Tax	(55,554,137)	(56,752,495)	2.16%
Utility Users Tax	(50,861,279)	(55,775,083)	9.66%
Other Taxes	(22,452,187)	(23,237,723)	3.50%
Licenses, Permits & Fees	(11,080,956)	(13,286,195)	19.90%
Fines & Forfeitures	(465,275)	(331,144)	-28.83%
Use Of Money & Property	(1,021,047)	(1,011,535)	-0.93%
Charges For Services	(3,568,792)	(2,561,992)	-28.21%
Other Revenue	(192,545)	(238,480)	23.86%
Rental Income	(874,506)	(777,028)	-11.15%
Intergovernmental State Taxes	(125,000)	(125,000)	0.00%
Intergovernmental State Grant	(175,000)	(110,000)	-37.14%
Intergovernmental Other Grant	(263,569)	(250,000)	-5.15%
Proceeds From Sale of Property	(100,000)	-	-100.00%
Loan/Bond Proceeds	(39,400)	(40,400)	2.54%
Operating Transfers-In	(19,720,418)	(20,310,358)	2.99%
<b>TOTAL REVENUES</b>	<b>(215,103,041)</b>	<b>(225,374,607)</b>	<b>4.78%</b>

**Expenditures**

FY 2023-2024 total proposed expenditures are \$225,374,607. Overall, total expenditures are increasing by 4.8 percent from the FY 2022-2023 revised budget. Figure 4 outlines proposed Operating Transfers Out in the budget and below are some of the assumptions used to develop the draft budget:

**Salaries and Wages increase of \$7,143,040** – The budget is based on the approved MOUs with bargaining units of Executives, Mid-Management, General Employees, Fire, and Police Officers, and include the costs for the implementation of Class and Compensation study and Cost of Living Adjustments in the FY 2023-2024. The budget also includes some estimated place holder amounts for the pending negotiations with Police Management, and Fire Management bargaining units.



The proposed budget includes salaries and wages of 741 Full-Time Equivalent (FTE) positions, which represents a net increase of 9 additional FTEs when compared to the current FY 2022-2023 approved total. A complete list of proposed positions by department for FY 2023-2024 is provided in Attachment 3 – Draft Multi-year Position Listing.

The proposed positions include additions in Community Services, Economic Development, Finance, and Housing to assist with work in progress, as requested by the City Council.

**Vacancy Saving --** The June 6 draft budget assumes approximately \$11,156,230 in vacancy savings, which is an approximate 6 percent vacancy rate. In FY 2022-2023, the City used a 6 percent vacancy rate that was approximately \$8.3 million. The 6 percent vacancy rate will be further refined before the budget is adopted by June 30, 2023.

**Payroll/Fringe Benefits, decrease of \$2,689,978 –** The budget includes the current benefits rates for health care costs, Worker Compensation, and actuarially determined contribution for Other Post Employment Benefits. Retirement costs are based on the rates for the normal cost and Unfunded Actuarial Liability (UAL) annual payment that is provided by CalPERS.

**Professional & Administrative, increase of \$3,649,980 –** The budget includes baseline recurring line items for all departments plus approximately 5 percent of inflation factor. This category also includes about \$4.8 million in additional appropriations that is discussed below in this document.

**Other Operating, Utilities, Equipment and Contract Services, increase of \$111,653 –** This provides a baseline budget with about five percent (5%) inflation factor.

**Cost Pool, increase of \$6,499,531 –** The vehicle replacement budget is a placeholder pending a prioritized list from the Fleet Services Division, and the General Liability budget is a placeholder pending further analysis from Matrix Consulting. Civic Center rent is allocated based on the debt payment and the square footage.

**Asset Capital Outlay, decrease of \$4,114,090 –** The budget includes information technology equipment replacement project costs and several other small projects.

**Debt Service, decrease of \$195,656 –** Debt service payments are based on the following repayments: Recovery Zone Economic Development Series 2010, California Energy Commission Loan, and Bank of America Merrill Lynch - Street Light Lease.

**A87 Cost Plan Reimbursement, no change –** The budget is unchanged from FY 2022-2023 pending a new cost plan by Matrix Consulting.

**Grant Expenditures, decrease of \$98,835 –** Budget for Love Your Block Mini Grants program. Only remaining balances of a grant are budgeted in the beginning of a fiscal year, additional budget is appropriated as new grants are received.

**Operating Transfers Out, decrease of \$70,726 –** The draft budget includes recurring subsidies for the Hilltop and Marina districts that are increased by three percent (3%). Department of Children and Youth at 3 percent of the General Fund revenue, Richmond Housing Authority and Employment and Training subsidies are placeholders pending final budgets in the respective departments. The budget also includes Reimagining Public Safety contributions to Unhoused Intervention and Youthworks programs. The budget also includes a placeholder subsidy for the Rent Program in lieu of the increase in their General Liability budget. Transfers out are listed below in Figure 4.

**Figure 4:** General Fund Operating Transfers Out Draft Budget FY 2023-2024

Operating Transfers Out	Draft Budget FY 2023-2024
Debt Service	4,849,954



Hilltop Lighting and Landscaping District	235,988
Marina Bay Lighting and Landscaping District	476,309
Employment and Training	736,201
Information Technology Equipment Replacement	100,000
Department of Children and Youth	6,453,091
Richmond Housing Authority	1,261,082
Pension Fund	152,077
Reimagining Public Safety -Unhoused Intervention	1,320,000
Reimagining Public Safety -Youthworks	1,980,000
Rent Program General Liability Subsidy	150,000
<b>Total</b>	<b>17,714,702</b>

**Figure 5:** General Fund Expenditures

GENERAL FUND	FY 2022-23 REVISED BUDGET	FY 2022-23 JUNE 6, DRAFT BUDGET	CHANGE
Salaries and Wages	76,715,696	83,176,695	8.42%
Payroll/Fringe Benefits	66,846,458	63,042,611	-5.69%
Professional and Administrative	20,043,782	20,045,191	0.01%
Other Operating	6,954,201	9,180,842	32.02%
Utilities	5,387,756	5,295,865	-1.71%
Equipment and Contract Services	2,718,982	6,018,370	121.35%
Provision for Insurance Loss	29,641	34,200	15.38%
Cost Pool	15,277,766	21,593,734	41.34%
Asset/Capital Outlay	5,756,590	1,893,500	-67.11%
Debt Services Expenditure	1,037,009	841,353	-18.87%
A87 Cost Plan Reimbursement	(3,531,610)	(3,531,611)	0.00%
Grant Expenditures	117,990	19,155	-83.77%
Operating Transfers Out	17,785,428	17,764,702	-0.12%
<b>TOTAL EXPENDITURES</b>	<b>215,139,689</b>	<b>225,374,607</b>	<b>4.76%</b>

### General Fund Additional Appropriations

The proposed draft budget includes additional appropriations of about \$5.07 million. The additional appropriations are for local arts organizations and for several departments and divisions including, but not limited to Library, Recreation, Fire, Police, Public Works, and Information Technology. The appropriations are focused on enhanced Community Services such as expanded library hours, enhanced programming and hours at the Community Centers and Aquatic Centers, strengthening Public Safety, City staff wellbeing, and investment in technological infrastructure for efficient service delivery.

- **Economic Development (\$135,000)**
  - \$135,000 -- Increased contribution by \$45,000 to NAID, Richmond Art Center, and East Bay Performing Arts Center (total \$100,000 each)
- **City Manager (\$5,000)**
  - \$5,000 -- Increase funding for part-time student administrative intern to assist with City Council and City Manager directed priorities as required.



o **Library (\$121,568)**

- \$25,000 -- The library has experienced considerable turnover in staff and leadership and would like to offer staff trainings and workshops focused on workstyles, diversity and inclusion, and support effective communication, and emotional intelligence to ensure a professional and collegial work environment to maintain focus on community needs and service delivery. The requested funds will be used for professional services of consultants and trainers to address these departmental needs.
- \$25,500 -- The strategic planning process will raise community awareness of existing library services and direct the library's future investment in programs, services, and materials.
- \$71,068 -- Administrative Student Intern(s) to provide ongoing support for neighborhood councils and volunteer services as well as complete special projects related to volunteer services and community outreach.

o **Recreation (\$255,924)**

- \$47,355 -- Additional resources and supplies to meet the need of inperson enrollment for the community to prepare for enhanced programming and extended hours at the community centers.
- \$50,008 -- Additional funds will be required to restore programs (youth soccer, basketball, tennis and volleyball, adult softball, outdoor adventure activities).
- \$36,959 -- Part-time staff for the Developing Personal Resources Center (DPRC)
- \$42,993 -- Part-time staff for the following special events: Chinese New Year, Black History Experience, Senior Info Day, Third of July, and Tree Lighting.
- \$29,309 -- Additional staff required due to enhanced precautionary measures in place for rescue scenarios at the swimming pools (as advised by American Red Cross and other CA and regional public pool operators)
- \$9,300 -- Postage for mailing additional Community Services program guides.
- \$40,000 -- Allocation of \$2,000 for each neighborhood council for community events and festivities. The budget would help activate and empower the councils, engage residents, and build community.

o **Fire (\$491,200)**

- \$2,000 -- General employee's overtime for special projects that need to be completed in a timely manner such as billing businesses after engine/truck company program inspections (mercantile, apartment).
- \$17,200 -- Acting pay of line personnel (Suppression) to fill vacant roster assignments, to meet the minimum staffing requirements, and to support the department's strategic goal of providing safer communities through fire and medical response coverage to the community.
- \$10,000 -- The cost for plan reviews by third party needs to be outsourced to expedite the review process for FY23-24. It will allow the Fire Marshal and Deputy Fire Marshal to focus on the additional responsibilities as both have been assigned to perform due to the current staffing ratio. Completing plan reviews are vital to ensuring that new constructions and tenant improvements in the City are compliant with fire codes.
- \$1,500 -- Public educational materials (e.g., junior fire hats, stickers, pamphlets) for community and school events.
- \$16,000 -- Maintenance, diagnostic, and repair of chest compression devices and AED defibrillators.
- \$2,000 -- Fire apparatus (APD) and boat (PRISM) insurance due to the increase in premiums.
- \$2,000 -- HAZMAT registration fee which was previously funded by a grant.
- \$14,500 -- Office of Emergency Services CERT supplies
- \$8,800 -- Firecom/DC headset replacement, wildland/structure nozzles, and rescue materials (MPD and Ropes).
- \$260,700 -- The Fire Department intends to conduct another fire academy in FY23-24 to fill future vacancies due to anticipated promotions. The additional funding will be used to buy new personal protective equipment for firefighter trainees and replacement of expired turnouts, and medical supplies.
- \$8,500 -- Small equipment such as generators and portable lights used by the Emergency Operations division.
- \$120,000 -- The Fire Department plans to conduct another series of promotional examinations (Battalion Chief, Fire Engineer, and Fire Inspector), and background investigations, (New Hires) in FY23-24. Part of the funds will be used for fire fighter's medical exam and screening.
- \$28,000 -- The additional appropriation will be used by the Training Division: for (a) EMS Training due to the decrease in overall EMS funding from Chevron Community Benefit fund and HAZMAT grant.



- **Public Works (\$127,800)**
  - \$36,000 -- Overtime budget in Streets Maintenance division
  - \$7,000 -- Updated tools are needed to increase the efficiency and safety of traffic signs and lines installations.
  - \$32,000 -- Overtime budget to support Police Department around the Bart Station
  - \$2,900 -- Stationary Engineers training and travel for asbestos and swimming pool certification. Personnel training for all 4 modules of APWA advance management skills in public works.
  - \$9,900 -- Small tools, supplies, and materials
  - \$40,000 -- Carpenters and Painters, building materials
- **Police (\$893,505)**
  - \$125,005 -- Animal control agreement cost increase
  - \$110,000 -- Police station lease increase
  - \$253,500 -- Maintenance for Automated License Plate Reader
  - \$50,000 -- RPD entered into a contract with RippleWorx to provide officers and non-sworn staff with a mental health application to monitor and provide improvement solutions to the users.
  - \$180,000 -- RPD entered into a contract with Public Safety Family Counseling Group to provide officers and non-sworn staff with specialized law enforcement counseling services provided by a physician aimed at mental health improvements and support. The amount requested is the amount due annually.
  - \$100,000 -- Increase in training and ammunition supplies to account for the hiring of 30+ positions.
  - \$50,000 -- Rental expenses to account for the hiring of 30+ positions.
  - \$25,000 -- New speed trailer to address over speeding in the City
- **Information Technology (\$3,039,978)**
  - \$3,039,978 -- Software replacement, network security, and other costs, final list pending to be finalized

## NON-GENERAL FUND/OTHER FUNDS

The total Non-General Fund budget is estimated at \$318,393,044 and primarily includes funds dedicated to housing, debt service, enterprise funds, and other city operations. Other than the General Fund, the City has several funds and each fund's draft budget is listed in detail in the Attachment 4 – Non-General Fund by Category. A Comprehensive Capital Improvement draft presentation was made to the City Council on May 23, 2023. Below is the list of Non-General Fund requests for new appropriations:

### Non-General Fund Requests for New Appropriations (\$4,261,200)

- Housing, \$250,000 -- Financial consultants to support 12th & Macdonald project and Home-key program for homeless housing.
- Housing, \$1,200 -- Amerinational Loan Service expense
- Housing, \$500,000 -- CalHome Loan Housing Improvement Loan Program
- Planning & Building, \$2,300,000 -- Pass through environmental impact review planning projects
- Planning & Building, \$750,000 -- Consultant to implement Priority Development Area grant program
- Planning & Building, \$450,000 -- Pass through legal services for planning projects
- Planning & Building, \$10,000 -- Additional legal notice requirement for Planning projects

### Reimagining Public Safety

In June 2021, the City Council approved the recommendations of the Reimagining Public Safety Community Task Force, which included an allocation of \$6.38 million for the four (4) interventions listed below. is noted below:

- YouthWORKS: \$1,980,000
- Office of Neighborhood Safety: \$2,057,898
- Community Crisis Response Program: \$1,000,000
- Unhoused Interventions: \$1,800,000

### Port of Richmond Capital Improvement Projects



Currently, the draft Five Year Capital Improvement Plan includes annual appropriation of \$9,282,158 in the FY 2022-2023 budget for the following projects in the Port of Richmond/Economic Development:

PORT OF RICHMOND - 5 YEAR CIP BUDGET			FISCAL YEAR				
DESCRIPTION	LOCATION	TOTAL	FY24	FY25	FY26	FY27	FY28
AREA FM CAP	-	924,842	924,842				
Terminals 7 and 8 Electrification	PPMT	1,700,000	1,700,000				
Terminal 4 Demolition	T4	2,500,000	2,500,000				
Terminal 4 Wharf Removal	T4	2,687,316	2,687,316				
PPMT Electrical and Water Metering	PPMT	365,000	365,000				
Processing Building Window Repair	PPMT	350,000	350,000				
Electrical Maintenance	PPMT	200,000	60,000	30,000	35,000	35,000	40,000
Pavement Maintenance	PPMT	765,000	150,000	150,000	150,000	155,000	160,000
Riggers Loft Painting	PPMT	285,000	285,000				
Processing Building Ventilation	PPMT	55,000	55,000				
OUI and OU2 Monitoring	PPMT	370,000	70,000	72,000	74,000	76,000	78,000
General Warehouse Monitoring	PPMT	80,000	25,000	15,000	10,000	18,000	12,000
Terminals 7 and 8 Dredging	PPMT	1,265,000	65,000		1,200,000		
Yacht Entrance Harbour Dredging	Channel	845,000	45,000	800,000			
	<b>TOTAL</b>	<b>12,392,158</b>	<b>9,282,158</b>	<b>1,067,000</b>	<b>1,469,000</b>	<b>284,000</b>	<b>290,000</b>

### Fleet Analysis

FY 2023-2024 budget includes a total of \$11 million for vehicles and large equipment. The \$11 million includes a \$740,000 carry forward from FY 2021-2022, and a \$2,710,000 carry forward from FY 2022-2023. Approximately \$7,570,000 is currently proposed for FY 2023-2024. The equipment and vehicle replacement budget is a placeholder as the City staff continue to develop a five-year equipment/vehicle replacement plan and Zero Emission Fleet Infrastructure Ten-Year Transition Plan. Upon completion of the plans, the budget will be revised for the next fiscal year, the budget will also change based on the prioritized list of the equipment/vehicle.

### Paving Index

The proposed Capital Improvement budget for the FY 2023-2024 has a total of \$5,755,099 allocated to paving improvement in Gas Tax and Road Repair and Accountability Act (SB1) funds combined. Based on a 2021 study by Pavement Engineering Inc., the City's average Pavement Condition Index (PCI) was fair (60), and the City needed \$22.9 million annually to maintain the PCI at 60. With the current average annual investment of about \$5 million, the City's PCI is expected to drop by 9 points by 2026. As such, City staff will continue to work collaboratively with the City Council to refine the budget and allocate funding to improve the PCI as funds become available. For example, the Fleet budget may decrease to increase the Paving Management Program and Traffic Calming Program.

### Risk Reserve

The City's Risk Reserve is funded through Worker's Compensation and General Liability charges to the departments. The City Council approved the minimum desired confidence level for the Risk Reserve at 80 percent; however, the City also approved a Page 15 of 23 June 6, 2023 professional services contract with Matrix Consulting to review the rate structure for Workers Compensation and General Liability. At this juncture, the City's General Liability and Workers Compensation rates are draft and aspire gradually increase towards achieving an 80 percent confidence level over approximately five years. However, the final rates for General Liability and Workers Compensation are pending completion of the Matrix Consulting analysis and further review.

### GENERAL FUND FIVE YEAR FORECAST

On April 4, 2022, the City of Richmond was notified by the California State Auditor that they will be conducting an audit of the City, as approved by the Joint Legislative Audit Committee on June 30, 2021. The State Auditor's local audit program identifies and supports local government agencies that might be at high risk based upon analysis of the City's audited financial statements. Richmond's risk assessment began in February 2021.



At the conclusion of audit, the State Auditor formalized eleven (11) recommendations that the City has grouped into three broad areas: (1) Budget Strategy, (2) Housing Authority Administration, and (3) Operations.

One of the State Auditors recommendations is regarding a Five-Year Forecast:

“Richmond should include multiple scenarios in its financial projections, including scenarios with potential additional risks, such as economic downturns or recessions, and how the city would continue to fund its operations under those circumstances.” (California State Auditor’s 2021-806-Audit)

Following the State Auditor’s Recommendation and the City’s Corrective Action Plan, the City staff prepared three scenarios: Optimistic, Middle of the Road, and Pessimistic with the following assumptions. The scenarios also assume steady staffing and service levels with no major changes in organizational structure or service delivery model.

### **Revenue Scenarios & Assumptions**

The General Fund Revenue Forecast Scenarios stem from a detailed review of all the General Fund Revenue categories and streams. Even within each category, many of the main revenue streams change year to year based on different criteria. A great example is the Utility Users Tax where the amounts are increasing for some of the items and decreasing for the others. Generally, staff examined historical trends, actual year to date amounts for FY 2022-2023, and where we expect to land, budgeted amounts for FY 2023-2024, and merged that with any known variables. The detailed description below of the revenue assumptions focuses on the middle of the road scenario revenue forecast. Generally, the pessimistic scenario assumes some of the more volatile revenue streams will grow at a much lower pace while in the optimistic scenario, those same revenue streams will grow at a higher pace.

**Property Tax** – Increase of four percent in FY 2024-2025 and increases averaging five percent in the subsequent years. The last three years, Property Taxes have increased Page 16 of 23 June 6, 2023 by 3.9 percent while the average growth for the last ten years has been 5.8 percent. The valuation changes in this category can have significant impacts year to year caused by items such as the valuation changes of the Chevron Refinery or significant increase in large sales.

**Sales Tax** – Average increase 3.5 percent for the forecasted years. Forecast for the regular Sales Tax and the two voter approved sales tax measures is provided by the City’s sales tax consultant. The consultants assumed FY 2023-2024 would see the economy slowing down a bit, and then going back up again in FY 2024-2025. Within this category we also have the Vehicle License Fee Backfill Swap (VLF) which is directly tied to the City’s yearly AV growth. For the VLF, staff used the same assumptions as that for the Secured Property Taxes.

**Utility Users Tax (UUT)** – Average increase of 1.1 percent. As mentioned above, this revenue category has individual revenue streams going in very distinct directions. This revenue category also includes the Chevron Tax Settlement which ends in FY 2024- 2025, meaning the City will have a revenue loss of \$4 million annually. For all years on the forecast UUT on cable, telecommunications, and prepaid wireless is forecasted to decrease while that on Gas & Electricity and the Cap Amount are both forecasted to increase.

**Other Taxes** – Average increase of 8.6 percent. Like other revenue streams, this one also includes items that change very independently from each other. This category includes revenues such as the Hotel Tax, Transfer Tax and Franchise Fees. The largest item within this category is Transfer Tax and for that the forecast, although the budget is based on a specific formula tied to the average amount collected since passage by the voters, the forecast incorporates modest growth. One item in this category that will see a significant bump is the Electricity Franchise Fee which was updated earlier this fiscal year and will double in FY 2024-2025 and modest growth thereafter. For the category as whole, because of this change to the Electricity Franchise Fee, an increase of nearly 15 percent is expected in FY 2024-25 while the subsequent years, the yearly growth is a more modest 7.2 percent.

**Licenses, Permits & Fees** – Average increase of 5.4 percent. Like in Other taxes, there is one year with a significant bump then steady growth thereafter. Here, the year with the increase is FY 2023-2024. For clarification, the increase is tied to Measure U Business Tax and the comparison here is between budgeted amounts for FY 2023- 2024 versus Revised Budgeted amounts for FY 2022-2023. Actuals amount in FY 2022-



2023 will be higher than future years as we continue with the implementation of the new tax and transition all businesses to have an expiration date of December 31. This transition calls for some businesses to pay both the 2022 and the 2023 Business Taxes within FY 2022-2023. More normal and predictable amounts are expected moving forward at an average rate of four percent per year for the category.

**Other Revenues** (Includes Fines & Forfeitures, Use of Money and Property, Charges for Services, Other Revenues, Rental Income, Intergovernmental State Taxes & Grants, Page 17 of 23 June 6, 2023 Proceeds from Sale of Property, and Loan & Bond Proceeds) – These various revenues are expected to remain relatively flat. For these revenue categories, City staff only budget what is known that the City will receive. For FY 2023-2024, there is a reduction of 20 percent in this revenue stream creating a new base that going forward is expected to stay flat. thereafter.

**Operating Transfers In** – Nearly all the revenue that gets transferred into the General Fund comes from the Pension Tax Override Fund. This revenue stream is increasing and decreasing through the forecast. The revenue that flows into the Pension Tax Override fund is expected to increase at the same rate as Property Taxes, the expenditures are lower this year and thus a higher excess amount available to be transferred to the General Fund. In FY 2025-2026 there is significantly higher payment out of this fund, reducing the excess amount and thus less revenue available to transfer into the General Fund. Subsequent years we see the revenue stream becoming more consistent.

Proposed General Fund revenue assumptions for FY 2023-2024 through FY 2027-2028 are found in the table below.

**Figure 6:** Five-Year Revenue Forecast Scenario Assumptions

General Fund Revenues	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30
30 - PROPERTY TAXES	5.04%	3.97%	5.12%	5.77%	5.98%	4.02%
31 - SALES & USE TAXES	6.03%	4.28%	3.03%	2.52%	2.56%	2.80%
32 - UTILITY USERS TAXES	2.26%	1.52%	0.96%	0.85%	0.53%	0.51%
33 - OTHER TAXES	15.42%	8.14%	9.63%	7.68%	6.31%	4.27%
33 - TRANSFER TAXES	15.42%	8.14%	9.63%	7.68%	6.31%	4.27%
34 - BUSINESS TAXES	12.57%	6.76%	2.50%	4.78%	2.41%	3.52%
34 - LICENSES, PERMITS & FEES	12.57%	6.76%	2.50%	4.78%	2.41%	3.52%
35 - FINES & FORFEITURES	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
36 - USE OF MONEY&PROPRTY	-1.14%	0.00%	0.00%	0.00%	0.00%	0.00%
37 - CHARGES FOR SERVICES	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%
38 - OTHER REVENUE	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
39 - RENTAL INCOME	14.80%	2.00%	2.00%	2.00%	2.00%	2.00%
3A - INTERGOV STATE TAXES	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
3B - INTERGOV FED GRANT	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
3C - INTERGOV STATE GRANT	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
3D - INTERGOV OTHER GRANT	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
60 - PROC FR SLE PROP	0.00%	0.00%	0.00%	0.00%	0.00%	2.00%
61 - LOAN/BOND PROCEEDS	0.00%	0.00%	0.00%	0.00%	0.00%	2.00%
90 - OPER XFERS IN	3.05%	-8.95%	2.41%	2.46%	2.46%	2.51%
TOTALS	6.64%	2.42%	3.33%	3.29%	3.75%	2.51%

**Expenditure Scenarios & Assumptions**

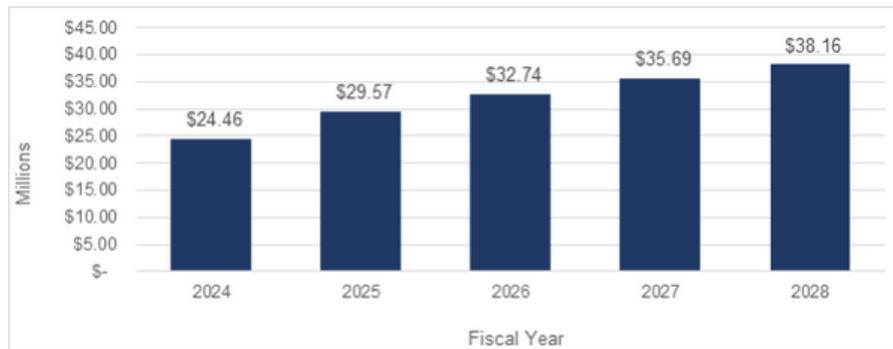


**Salaries and Benefits** -- all three scenarios use same universal assumptions regarding the personnel costs, the forecasts assume in-place MOUs for all bargaining units through FY 2024-2025 and a three percent (3%) annual increase in the years thereafter.

- Retirement Costs -- The City’s financial consultant GovInvest anticipates the City’s Unfunded Accrued Liability (UAL) with PERS will increase over the next few years. The main reason for the increase is, PERS had a - seven- and one-half percent (7.5%) return (loss) on investment last year and to date has approximately a four percent (4%) return on investment. Both, negative return (loss) and the lower than assumed return in the longterm plan will increase the Unfunded Accrued Liability. Additionally, given the general economic conditions that exist, it may be difficult for PERS to make its projected earnings next year as well. The chart below shows the estimated UAL annual payments for the coming years.

The UAL is the present value of future employer contributions for service that has already been earned (retirees) and is in addition to future normal cost contributions for active members.

**Figure 7:** Unfunded Accrued Liability Payment Forecast



**Non-Personnel Costs:** for the Pessimistic and Middle of the Road Scenarios all nonpersonnel categories use a zero percent growth rate for FY 2024-2025 and a three percent (3%) annual growth rate for the years thereafter.

For the Optimistic scenario, there is a two percent (2%) growth rate for FY 2024-2025 and a four percent (4%) annual growth rate for the years thereafter. The table below summarizes the growth rates in a table format.

**Figure 8:** Five-Year Forecast Scenario Assumptions

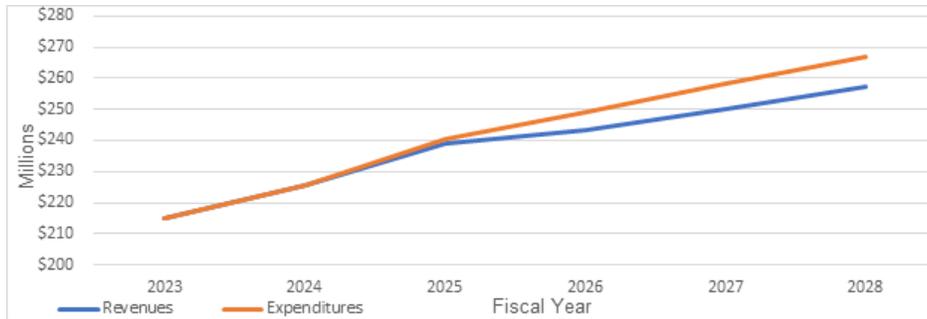
	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
<b>Universal Growth Rates (Personnel Costs)</b>					
Salaries & Wages	Proposed Budget	MOU	3%	3%	3%
Benefits	Proposed Budget	MOU	3%	3%	3%
CalPERS Normal Cost	PERS Rates	PERS Rates	PERS Rates	PERS Rates	PERS Rates
CalPERS Unfunded Liability	CalPERS	GovInvest	GovInvest	GovInvest	GovInvest
<b>Non-Personnel Costs</b>					
Pessimistic Scenario	Proposed Budget	0%	3%	3%	3%
Middle of the Road Scenario	Proposed Budget	0%	3%	3%	3%
Optimistic Scenario	Proposed Budget	2%	4%	4%	5%

**Figure 9:** Five-Year Forecast, Pessimistic Scenario



	2023	2024	2025	2026	2027	2028
Revenues	215,103,041	225,374,607	238,843,933	243,243,012	250,092,434	257,279,354
Expenditures	215,139,687	225,374,607	240,503,329	249,276,243	258,213,985	266,846,849
Surplus/(Deficit)	(36,647)	-	(1,659,396)	(6,033,231)	(8,121,551)	(9,567,495)

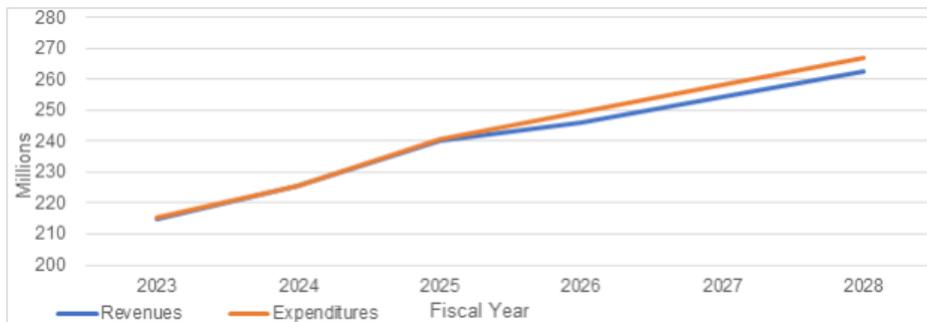
**Table 1:** Five-Year Forecast, Pessimistic Scenario



**Figure 10:** Five-Year Forecast, Middle of the Road Scenario

	2023	2024	2025	2026	2027	2028
Revenues	215,103,041	225,374,607	240,336,167	246,144,984	254,347,132	262,707,395
Expenditures	215,139,687	225,374,607	240,574,735	249,349,990	258,290,142	266,925,489
Surplus/(Deficit)	(36,647)	-	(238,567)	(3,205,006)	(3,943,009)	(4,218,095)

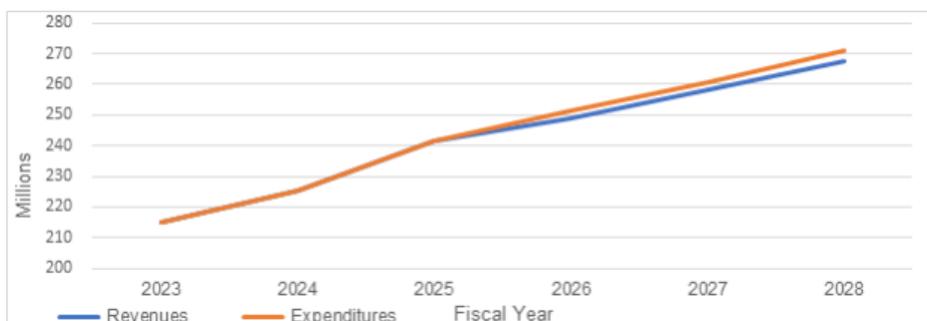
**Figure 11:** Five-Year Forecast, Middle of the Road Scenario



**Figure 12:** Five-Year Forecast, Optimistic Scenario

	2023	2024	2025	2026	2027	2028
Revenues	215,103,041	225,374,607	241,697,698	248,791,175	258,227,107	267,656,166
Expenditures	215,139,687	225,374,607	241,742,538	251,148,408	260,761,915	270,759,775
Surplus/(Deficit)	(36,647)	-	(44,841)	(2,357,232)	(2,534,808)	(3,103,608)

**Figure 12s:** Five-Year Forecast, Optimistic Scenario



## CALPERS UPDATE AND COST MANAGEMENT STRATEGIES

The City of Richmond's (the "City") unfunded accrued liability ("UAL"), also known as the net pension liability ("NPL"), has grown from \$263 million as of fiscal year end 2015, to a projected \$381 million, as of fiscal year end 2022. Annual costs to amortize this debt with CalPERS have risen from \$14 million, to \$29 million, over the last 6 years and are projected to grow another 46 percent (46%) by fiscal year 2031. Rising pension costs are one of the largest financial challenges facing agencies state-wide and are projected to impact the City's budget significantly soon, potentially crowding out other critical priorities and projects.

NHA Advisors will provide a presentation that will provide an overview of recent pension cost trends, projected future cost trends, and several cost-management strategies for City Council consideration. Their presentation is intended to follow the GovInvest pension education presentation received on May 16, 2023, and 2022 Pension Refunding Bonds presentation update on July 19, 2022. The June 6, 2023, presentation will reiterate essential CalPERS concepts previously presented, but also include more detail relating to (1) the City's Pension Tax Override Revenues, (2) the 2022 Pension Refunding Bonds Restructuring and (3) pension cost management strategies that can be explored.

The City of Richmond, like most cities in California, has a UAL associated with its CalPERS pension plans for Safety and Non-Safety employees. A UAL occurs when current pension plan assets are not projected to be sufficient to pay projected pension costs in future years. As of June 30, 2021 (the most recent CalPERS valuation), the City's UAL was \$249 million. However, CalPERS reported an investment return of -7.5 percent for fiscal year 2022, which is projected to increase the City's UAL to approximately \$381 million.

CalPERS investment earnings for fiscal year 2023 were not meeting its target as of the end of March, which, if unchanged, may increase the UAL to more than \$409 million at the plan's June 30, 2023, valuation. CalPERS effectively charges the City of Richmond a 6.8 percent interest rate on this debt and requires a repayment schedule that escalates quickly over the next decade, as shown in the chart above. Payments to amortize this debt have risen from \$14 million in fiscal year 2018, to \$29 million in fiscal year 2023, and are projected to rise to close to \$43 million by the end of the decade. In addition to the City's \$29 million in UAL costs, other pension costs include \$12 million for CalPERS Normal Costs and \$6 million for the 2022 Pension Obligation Bonds, bringing overall pension costs for FY 2023 to approximately \$47 million.

Unique to the City of Richmond, and approximately 20 other public agencies statewide, is a property tax override (PTO) levied to cover a portion of pension costs, related to benefits was in place prior to 1978. This provides the City of Richmond a tool to assist with managing rising pension costs. Based on the most recent independent actuarial report, approximately 82 percent of overall (UAL, Normal Cost and POB) pension costs can legally be paid for by the PTO revenues (PTORS). However, the City of Richmond also has a constraint on the PTO levy of 0.14 percent of assessed valuation, which currently generates approximately \$25 million of revenue (covering approximately 53 percent of the total \$47 million of annual pension costs). Additionally, secured annual debt service on the City's 2022 Pension Refunding Bonds have a first lien on PTO revenues received by the City. As such, the City will want to consider all available cost management options for addressing the UAL.

**Historical Efforts:** The City has taken some proactive steps to control pension costs already. In July 2022, the City approved the establishment of a Section 115 Trust with PARS. Benefits of a Section 115 Trust include (1) the ability to use the funds in the future to pay down the plan's UAL or help smooth required CalPERS expenses; (2) enhanced budgetary flexibility; (3) investment diversification of pension assets away from CalPERS; and (4) increased investment earnings vs. other City reserves.

The City has also historically taken advantage of the prepayment discount offered by CalPERS by making a lump sum UAL payment at the beginning of each fiscal year. Currently, the prepayment discount is approximately 3.3 percent. Additionally, the City issued Pension Refunding Bonds in August 2022, to strategically restructure prior pension obligation bonds and eliminate the City's exposure to interest rate swaps.



By matching the term of the bonds with the UAL, the City was able to restructure a portion of its pension expenses to better align with projected PTO revenues, generating significant savings to the General Fund over the next decade. However, with pension costs increasing significantly due to poor CalPERS investment performance, in conjunction with PTORs being limited by the 0.14 percent levy cap, it is imperative that the City continue to evaluate ways to manage growing expenses and implement cost management strategies to help stabilize future pension cost volatility.

Cost-Management Strategies: As noted above, the NHA Advisors presentation will provide an overview of the recent pension cost trends, as well as projected future trends. Most importantly, it will provide options for the City Council to consider implementing in the short- and long term. Thereby, proactively preparing for imminent cost increases. Specifically, the presentation will discuss the benefits of setting aside reserves and/or surplus funds to build up the City's Section 115 Trust. The presentation will also discuss other alternatives, such as Additional Discretionary Payments (ADPs) directly to CalPERS and the UAL Restructuring concept. With guidance from the City Council, it is anticipated that City staff will continue to explore the viability of all these pension cost management strategies over the next several months.

### **NEXT STEPS**

The next step in this process is for the City staff to proceed with the additional adjustments based on direction from the City Council, and update the FY 2023-2024 budget for final adoption. City staff will bring back a balanced FY 2023-2024 budget for adoption on June 20, 2023. City staff will also present CalPERS funding options to the City Council in the coming weeks. Additional adjustments can continue throughout the fiscal year to implement the City Council's adopted goals and objectives.



# History of Richmond



## History

The following are highlights of Richmond, California's varied and colorful history.

### Ohlone Period

The earliest inhabitants of Richmond were the Ohlone Indians, who settled here an estimated 5,000 years ago. Distinct and separate groups lived a stable and peaceful existence, with a culture based on strong community ties, spiritualism, and rich artistic creativity. The Ohlone were hunters and gatherers that built extensive shell mounds along the Bay. Amid the coming of the Europeans, the Ohlone way of life gradually came to an end and was destroyed.

### Spanish Era

The first Europeans to visit the City's future site were the Spanish explorers Pedro Fages and Reverend Juan Crespi, who passed through the East Bay in 1772. After Mexico won independence from Spain in 1821, large tracts of land in California were granted to military heroes and loyalists. In 1823, Don Francisco Castro was given 17,000 acres of land in Contra Costa, which became known as Rancho San Pablo. The City of Richmond was established on a portion of Castro's land grant about seventy years after his death.

### Early Industry (1895-1901)

In 1895, Augustin S. Macdonald visited Point Richmond and conceived the idea of a transcontinental rail terminal and ferry service to provide a direct route from Richmond to San Francisco. Macdonald presented his idea to the Santa Fe Railroad, and in 1899 the railroad established its western terminus in Point Richmond. The first overland passenger train arrived in Richmond from Chicago in 1900. In 1901, Santa Fe moved its shops to Richmond, and the Standard Oil Company built its refinery.

### Industrial Growth (1900-1940)

When Richmond incorporated as a city in 1905 it had a population of 2,150 and was already an established industrial town. The City charter was adopted in 1909, and by 1910 the town numbered 7,500. Within a few years, the following substantial industries located to Richmond: Winehaven, Pullman Palace Car Shops, American Radiator, Standard Sanitary Company, Stauffer Chemical Company, and several others that were less well known. Town sites began to emerge around these industries, as Rancho San Pablo's vast grain fields were subdivided into uniform City lots.

As the City grew during the 1920s and 1930s, Richmond's Downtown emerged as the City's business and retail center. The elegant Carquinez Hotel (later renamed Hotel Don) opened its doors in 1925 and soon became the center of the City's social and civic life. Construction of shipping port terminals began in this period. By 1907 harbor construction was being promoted, and major dredging and terminal construction was authorized by



bond issues in 1912 and 1920. Tideland filling as part of the harbor dredging in the 1920s made possible the opening of the Ford Motor Assembly Plant and the Felice and Perelli Cannery in 1931. The prohibition era forced the closing of Winehaven. The City's population, meanwhile, had grown from 2,150 in 1905 to 23,600 in 1940.

### **World War II and the Shipyards (1940-1945)**

The next chapter was by far the most dramatic and earth-shaking in Richmond's history. World War II began, and the Kaiser Richmond Shipyards, one of the biggest wartime shipbuilding operations on the West Coast, sprang up on Richmond's South Shoreline in January 1941. The result was explosive growth, large scale migration of workers, a "boomtown" atmosphere, and profound long-term effects on the City. The shipyards covered much of the vacant industrial land in the South Shoreline harbor area, requiring extensive additional tideland filling. Richmond's population increased dramatically from 23,600 in 1940 to over 93,700 in 1943, as tens of thousands of new residents, white and black, migrated from the economically depressed South and Southwest to work in the shipyards. Much of the new population was housed in temporary structures. Dormitories, demountable houses, and apartment buildings were built; more than 60,000 persons lived in public housing. Many "temporary" housing units remain today.

### **Postwar Adjustment (1945-1960)**

At the end of the war, the shipyards closed in 1945 and a far-reaching readjustment began. Industrial production rapidly declined and the population decreased steadily from 101,500 persons in 1947 (a special census count) to 71,900 in 1960. A number of new industries moved in to occupy vacated shipyard structures. Among them were Kaiser Aircraft, Garwood, Butler, Southwest Welding, Pacific Vegetable Oil, United Heckathorn, and the first of the major warehousing operations, Ford Parts Depot and International Harvester. The Richmond Redevelopment Agency was formed in 1949 and undertook several redevelopment projects starting in the mid-1950s. Three of these were industrial projects (Harbor Gate, Galvin, and Terrace). The Harbor Gate Redevelopment Project cleared war housing in 1955, thereby providing sites for additional major warehouses such as Safeway and United Grocers. As new industries arrived, a number of old ones moved out. Ford moved to Milpitas in 1955 and the Pullman Shops closed in 1959. A strong growth in warehousing, distribution, and chemical and research facilities were evident among the post-war developments. Throughout this history Standard Oil, now called Chevron USA, and its subsidiaries, Chevron Chemical and (later) Chevron Research, have grown steadily and have remained the City's major industry and employer, with the exception of the brief war-time shipbuilders.

Land annexations by the City between 1953 and 1957 to the east, north, and northwest resulted in a geographically enlarged but barely contiguous city.

### **Richmond (1960 to 1995)**

Four major developments since 1960 -- Marina Bay, Hilltop Shopping Center, the new Knox Freeway, and the Richmond Parkway -- have transformed Richmond's geography, as well as its economy. Starting in the mid-1970s, the Harbour Redevelopment Project on the City's South Shoreline led to the transformation of the old Inner Harbor Basin (the site of the wartime shipyards) into the Marina Bay development, a 350-acre master-planned waterfront community that will eventually comprise 2,100 residential units, 650,000 square feet of commercial space, several restaurants, a 1,500-berth pleasure boat marina, and a chain of lagoons, parks, and waterfront promenades. Opening in 1976, Hilltop Mall Regional Shopping Center had a major impact on Richmond's economy and its old downtown area in particular. Hilltop is a 1.3 million square foot enclosed shopping center located in the northern corner of the City along Interstate 80. Richmond's downtown business district began to decline in the early 1970s as its major retailers (Macy's, J.C. Penney's, Thrifty, and Woolworth's) all either moved to Hilltop or closed their Richmond operations entirely. Another major event occurred in 1978 when the proposed Hoffman Freeway (now the Knox Freeway, Interstate 580) was designated a part of the Interstate freeway system, thereby ensuring its construction. Funding (90% Federal, 10% State) was attained in late 1982, crowning more than 25 years of efforts. Construction began in 1985 and was mostly completed by the end of 1991. The new freeway passes across Richmond's South Shoreline and connects Interstate 80 with the Richmond-San Rafael Bridge. The freeway provided seven new interchanges along the South Shoreline, and has made it a very attractive corridor for new high-tech industrial, business park, and commercial development. The fourth major development transforming Richmond has been the construction of the Richmond Parkway, which began around 1990 and is still in progress. A "drivable route" along all sections of the Parkway was achieved by the end of 1994. The Parkway is a 7 1/2-mile, four lane scenic expressway providing a



speedy link between the northern edge of Richmond (Interstate 80 at Hilltop) and the City's southwest corner (the new I-580 freeway and the Richmond-San Rafael Bridge). The Parkway has fostered development of a large industrially-zoned area in northwest Richmond that has historically remained largely underdeveloped, due to poor access.

### **Population Changes (1960-1995)**

The City's population remained within the 71,000 - 79,000 range from 1960 to 1987, with little new development until the early 1980s. Between 1987 and 1995, however, Richmond's population grew steadily from 78,900 in 1987 to 93,000 in 1995. This dramatic increase was due primarily to the large number of new homes that were built in the El Sobrante, Hilltop, Brickyard Cove, Marina Bay, and City Center/Downtown areas during that period. The high rate of new housing construction, however, dropped off sharply beginning in 1992.

### **Ethnic Composition**

Two dramatic demographic changes occurred in Richmond's population between 1980 and 1990. First, the Asian and Pacific Islander population increased by almost 3 times, from 3,600 persons in 1980 (4.9% of the City's total population) to 10,300 in 1990 (12% of the City total). Second, persons of Hispanic Origin increased by almost 5,000 in this 10-year period -- from 7,700 persons in 1980 (10.3% of the City's total population) to 12,700 (14.5% of the total). In the latest census (1990), Richmond's population was 44% Black, 36% White, 0.5% American Indian or Eskimo, 12% Asian and Pacific Islander, and 7.5% "Other."

### **Richmond Today**

Richmond covers 56 square miles and has a population estimated at 116,448 (source: U.S. Bureau Census 2020 American Community Survey). Richmond's economy is currently undergoing a major transition from its former heavy industrial character toward more high technology ("high tech"), and light industrial companies with new business parks accommodating light industrial and "office/flex" land uses. Biotechnology, in particular, has developed as an important new "niche" in Richmond's growing economy. At the same time, the City's major manufacturer, Chevron, has continued to upgrade their Richmond facilities, making major investments to modernize and expand their facilities. Richmond is a growing maritime, industrial, and residential community with a thriving and changing economy, a dynamic business environment, and a strong potential for further growth.



# Population Overview



TOTAL POPULATION

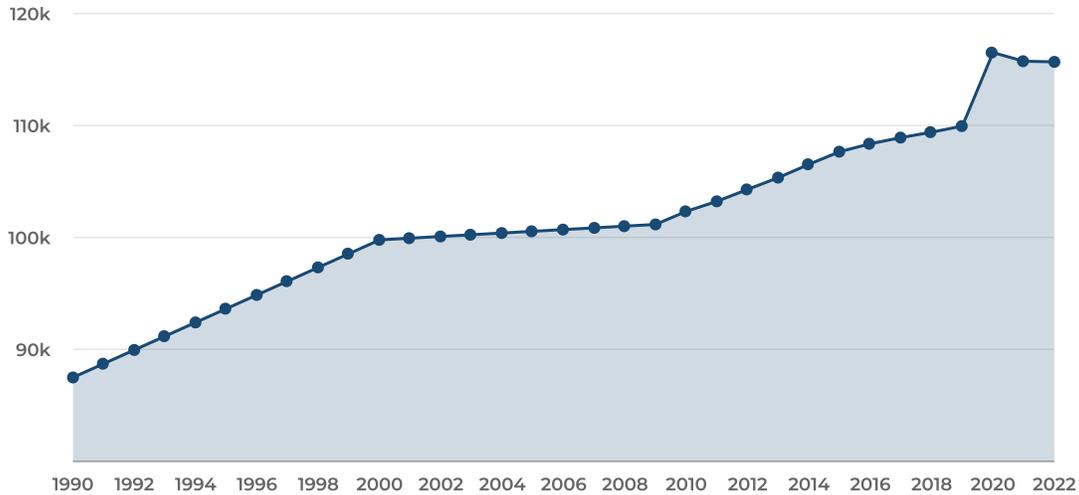
**115,619**

▼ **.05%**  
vs. 2021

GROWTH RANK

**197** out of **498**

Municipalities in California



\* Data Source: U.S. Census Bureau American Community Survey 5-year Data and the 2020, 2010, 2000, and 1990 Decennial Censuses



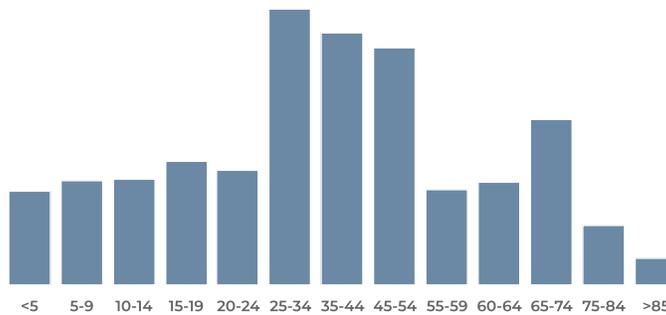
DAYTIME POPULATION

**106,450**

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

\* Data Source: American Community Survey 5-year estimates

## POPULATION BY AGE GROUP



Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

\* Data Source: American Community Survey 5-year estimates

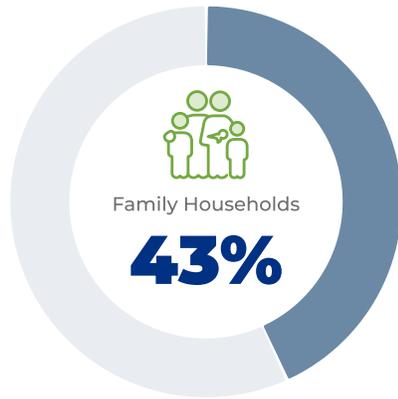


# Household Analysis

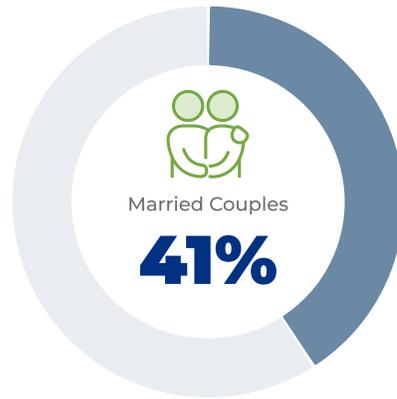
TOTAL HOUSEHOLDS

# 39,618

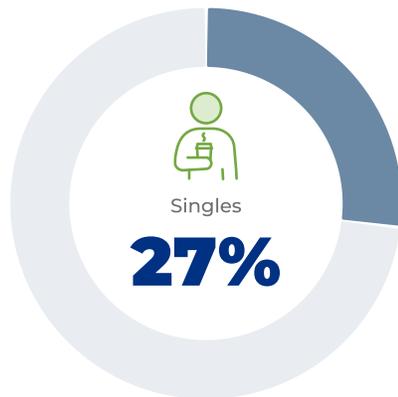
Municipalities must consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the municipal tax base.



▼ **12%**  
lower than state average



▼ **18%**  
lower than state average



▲ **12%**  
higher than state average



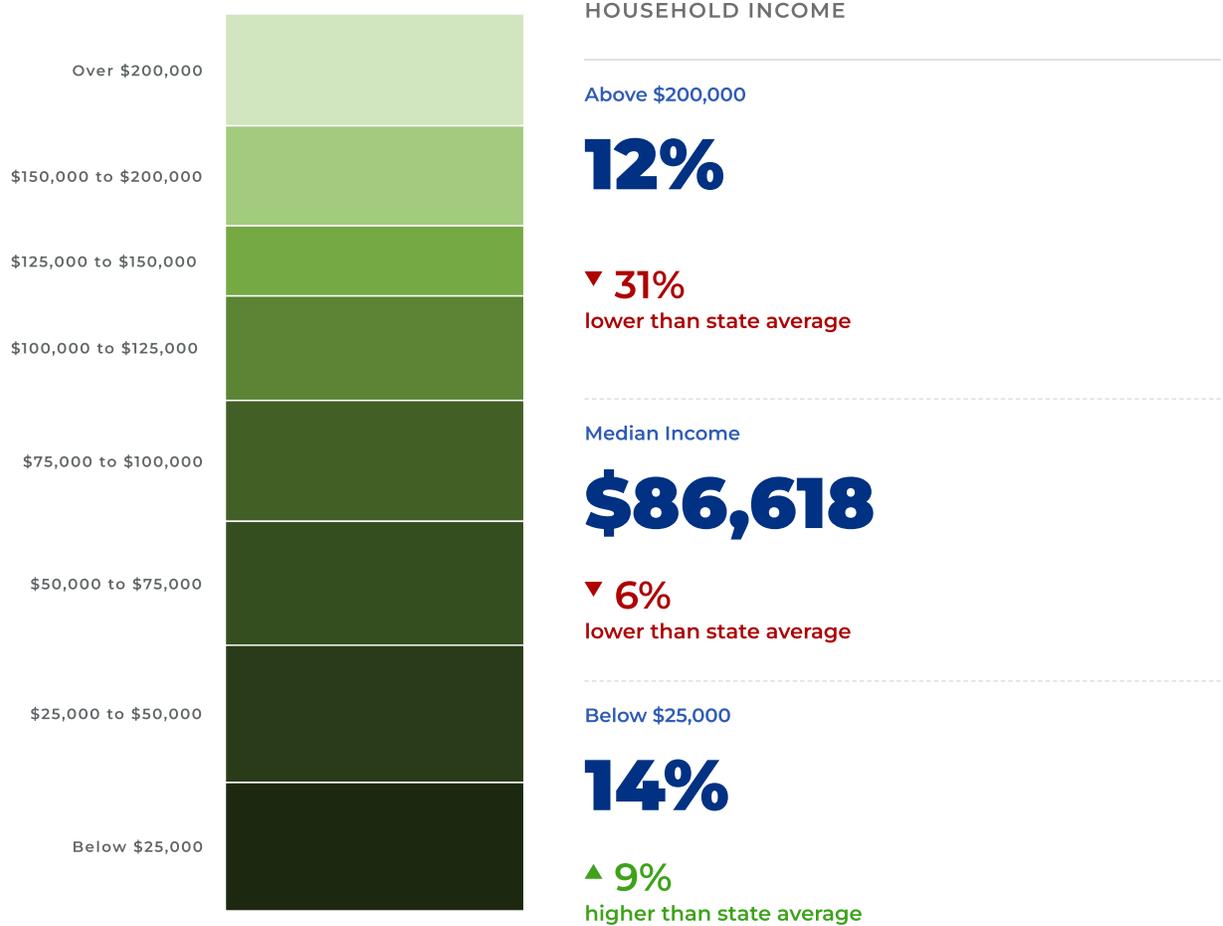
▲ **12%**  
higher than state average

*\* Data Source: American Community Survey 5-year estimates*



# Economic Analysis

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.



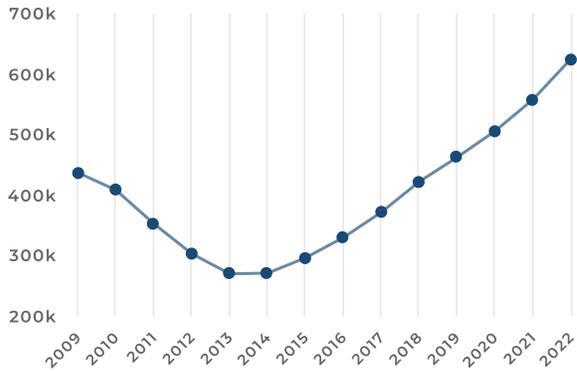
\* Data Source: American Community Survey 5-year estimates



# Housing Overview



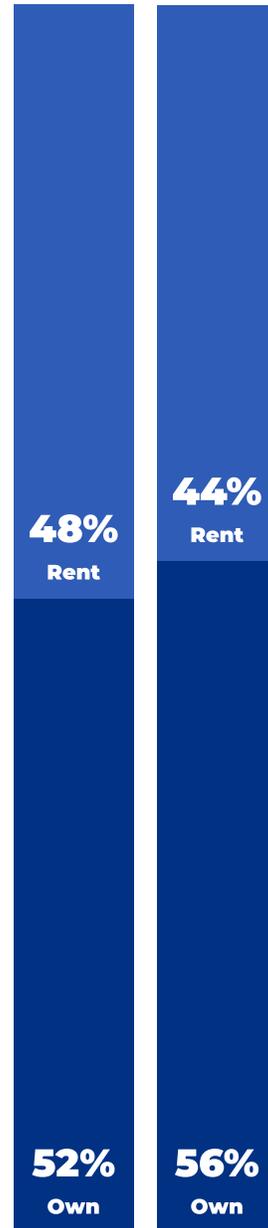
2022 MEDIAN HOME VALUE  
**\$624,800**



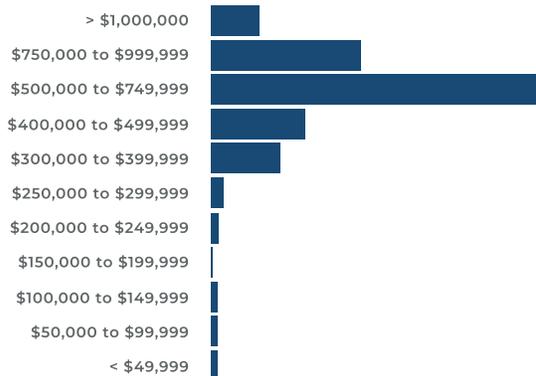
\* Data Source: 2022 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

## HOME OWNERS VS RENTERS

Richmond State Avg.



## HOME VALUE DISTRIBUTION

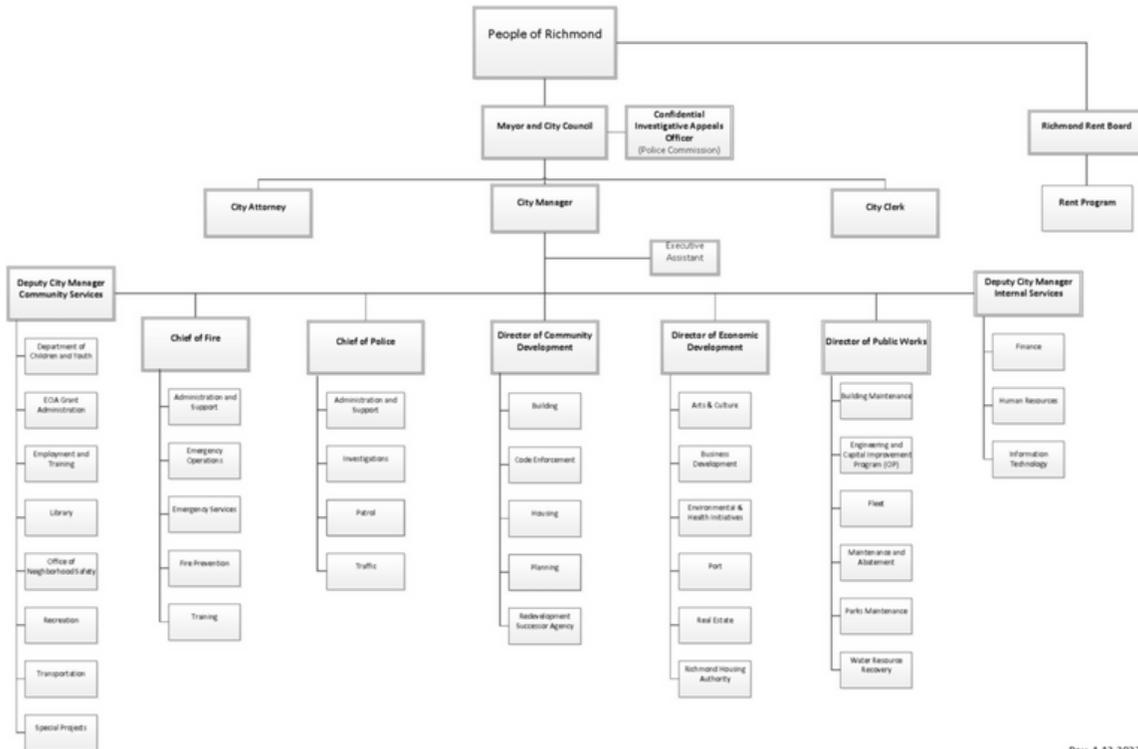
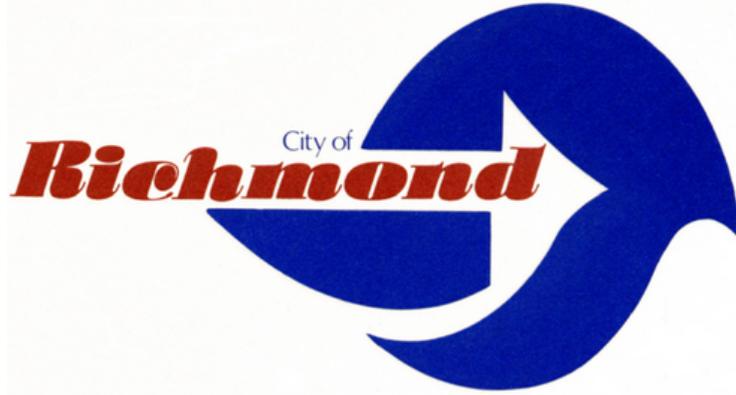


\* Data Source: 2022 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

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# Organizational Chart



Rev. 1.12.2023



# Budget Process



# Budget Assumptions

## Revenue

### Property Tax:

Assuming 3.3% growth for secured, and other revenue streams flat, based on year-to-date (YTD) actuals (not budgeted amount).

### Sales and Use Tax:

Using Avenue Consulting Sales Tax (Regular, two-voter approved, and Prop 172) forecast models and reducing by amount paid to City of El Cerrito.

### Utility User Tax:

Using percentage growth estimates from Avenue Consulting coupled with YTD amounts from current fiscal year.

### Other Taxes:

Utility Users Tax amounts for gas and electricity, cable, and telecommunications based on projected FY 2022-23 revenues times growth in Avenue Consulting's forecast. Operation based on the formula in RMC and estimate of CPI change with actual postings through May (June CPI posting pending).

### Licenses, Permits, and Fee:

Main item is Business Tax at \$10.5M - which is the expected base going forward. Estimate is based on gross receipts payments received YTD which corresponded to both calendar years 2022 and 2023.

### Fine and Forfeitures:

Based on YTD amounts.

### Use of Money and Property:

Flat, based on YTD actuals. If interest rates and cash balances remain high, this could be revisited.

### Charges for Services:

Decrease from budgeted amount but in line with YTD actuals and flat from there.

### Other Revenue:

Other revenue is unpredictable. Budgeted amounts are department's best estimates.

### Rental Income:

Terminal 4 Lease (\$80K) moved from GF Port Fund.

### Intergovernmental State Taxes:

Flat - only item is Motor Vehicle Fees.

### Intergovernmental State Grant:

Flat - main item is State Mandated Costs Reimbursement.

### Intergovernmental Other Grant:

Flat - only grant is Supplemental Law Enforcement.

### Proceeds form Sale of Property:

No surplus property planned for sale.

### Loan/Bond Proceeds:

Flat - based on current year actuals.

### Operating Transfers-In:



Pension Tax Override Fund - Assesed Valuation Growth of 3.3% plus adjustments to the new 2022 Bond Schedule - leftover funds get rolled to GF.

## **Expenditures**

### **Salaries and Wages:**

Approved MOUs for Fire L188, Police and Local 1021. Estimated costs for pending MOUs for Fire and Police Management, Executives, and Local 21.

### **Payroll Fringe Benefits:**

Healthcare costs at current rates as of FY 2022-23. Other Post-Employment Benefits per current Actuarial report. Retirement rates per current CalPERS rates. Worker's Compensation rate 3.35 percent overall decrease in rates.

### **Professional and Admin Services:**

Baseline budget plus \$5.5 million for additional appropriations including an inflation factor of \$761K.

### **Other Operating:**

Baseline budget with one-time appropriations removed plus an inflation factor of \$258K.

### **Utilities:**

Baseline budget plus an inflation factor of \$257K.

### **Equipment and Contract Services:**

Baseline budget based plus an inflation factor of \$130K.

### **Provision for Insurance Loss:**

Insurance Premiums.

### **Cost Pool (Vehicle Replacement):**

Placeholder budget based on the Fleet Services provided list of equipment - the budget will change, and the list of equipment will be revised.

### **Cost Pool (General Liability):**

Based on Risk Reserve Analysis.

### **Cost Pool (Cost Allocation Plan - Admin Charges):**

Unchanged pending new Cost Allocation Plan (draft - the budget may change).

### **Cost Pool (Civic Center Debt Allocation):**

Charge derived from the debt service, cash balance, and square footage used by the City departments.

### **Asset Capital Outlay:**

As needed.

### **Debt Service Expenditure:**

Based on the Debt Service Schedule.

### **A87 Cost Plan Reimbursement:**

Unchanged pending new Cost Allocation Plan (draft - the budget may change).

### **Grant Expenditures:**

Based on the awarded grants.

### **Operating Transfers-Out:**

Recurring and one-time subsidies to non-General Fund programs.



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# **BUDGET OVERVIEW**

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# Position Listing

Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>CITY ATTORNEY'S OFFICE</b>				
Administration Services Analyst	1.0	1.0		1.0
Assistant City Attorney	2.0	2.0		2.0
Chief Assistant City Attorney	1.0	1.0		1.0
City Attorney	1.0	1.0		1.0
Office Specialist	1.0	1.0		1.0
Law Office Supervisor		1.0		1.0
Senior Assistant City Attorney	3.0	3.0		3.0
Supervising Office Assistant	1.0			
<b>Total Full-Time Equivalents (FTEs)</b>	<b>10.0</b>	<b>10.0</b>	<b>0.0</b>	<b>10.0</b>
<b>CITY CLERK'S OFFICE</b>				
City Clerk	1.0	1.0		1.0
Deputy City Clerk	3.0	3.0		3.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>4.0</b>	<b>4.0</b>	<b>0.0</b>	<b>4.0</b>
<b>CITY COUNCIL</b>				
Councilmember	6.0	6.0		6.0
Project Coordinator	1.0	1.0		1.0
Assistant Administrative Analyst		1.0		1.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>7.0</b>	<b>8.0</b>	<b>0.0</b>	<b>8.0</b>
<b>CITY MANAGER'S OFFICE</b>				
Deputy City Manager		2.0	-2.0	0.0
City Manager	1.0	1.0		1.0
Executive Assistant to the City Manager	1.0	1.0		1.0
Management Analyst (Communications Analyst)			1.0	1.0
Management Analyst I/ II	1.0	1.0		1.0
Senior Admin Analyst	0.0	0.0	1.0	1.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>3.0</b>	<b>5.0</b>	<b>0.0</b>	<b>5.0</b>
<b>COMMUNITY DEVELOPMENT (Building Services, Code Enforcement, Housing, Planning)</b>				
Administrative Aide	1.0	1.0		1.0
Associate Administrative Analyst (+1-TCC Grant)	1.0	1.0	1.0	2.0
Building Inspector	1.0	2.0		2.0
Building Inspector Supervisor	1.0	1.0		1.0
Building Official	1.0	1.0		1.0
Code Enforcement Manager	1.0	1.0		1.0
Code Enforcement Officer I/II	7.0	7.0		7.0
Deputy Building Official	1.0	1.0		1.0
Director of Community Development	1.0	1.0		1.0
Housing Programs Analyst			1.0	1.0
Housing Manager	1.0	1.0		1.0
Housing Services Supervisor		1.0		1.0
Industrial Building Inspector	1.0	1.0		1.0



## Position Listing

Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
Permit Technician I/II	4.0	4.0		4.0
Plan Checking Engineer	1.0	1.0		1.0
Planner I/II	3.0	3.0		3.0
Planning Manager	1.0	1.0		1.0
Planning Technician I/II		1.0		1.0
Project Coordinator (TCC Grant Position)			1.0	1.0
Senior Accountant	1.0	1.0	-1.0	0.0
Senior Administrative Analyst	1.0	1.0		1.0
Senior Building Inspector	4.0	3.0		3.0
Senior Planner	4.0	4.0		4.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>36.0</b>	<b>38.0</b>	<b>2.0</b>	<b>40.0</b>
<b>COMMUNITY POLICE REVIEW COMMISSION</b>				
Assistant Administrative Analyst	0.1	0.1		0.1
<b>Total Full-Time Equivalents (FTEs)</b>	<b>0.1</b>	<b>0.1</b>	<b>0.0</b>	<b>0.1</b>
<b>COMMUNITY SERVICES (Administration)</b>				
Deputy City Manager	0.0	0.0	1.0	1.0
Finance Manager		1.0		1.0
<b>Total Community Services (Administration)</b>	<b>0.0</b>	<b>1.0</b>	<b>1.0</b>	<b>2.0</b>
<b>COMMUNITY SERVICES (Employment &amp; Training)</b>				
Administrative Aide	1.0	1.0		1.0
Administrative Trainee		1.0		1.0
Assistant Administrative Analyst	2.0	2.0		2.0
Administrative Services Analyst	1.0	1.0		1.0
Deputy Director of Community Services - E&T	1.0	1.0		1.0
Employment Program Manager	3.0	3.0		3.0
Employment Program Specialist I/II	9.0	12.0		12.0
Library & Community Services Director	1.0	1.0		1.0
Office Assistant I/II		1.0		1.0
Project Coordinator	1.0	1.0		1.0
Senior Accountant	1.0	1.0		1.0
Senior Employment Program Specialist	2.0	2.0		2.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>22.0</b>	<b>27.0</b>	<b>0.0</b>	<b>27.0</b>
<b>COMMUNITY SERVICES (Library)</b>				
Administrative Librarian	2.0	1.0		1.0
Administrative Services Analyst	1.0	1.0		1.0
Associate Administrative Analyst	1.0	0.0		0.0
Deputy Director of Community Services - Library	1.0	1.0		1.0
Executive Secretary I/II	1.0	1.0		1.0
Family Literacy Specialist	1.0	1.0		1.0
Head of Reference		1.0	1.0	2.0
Learning Center Manager I/II	1.0	1.0		1.0



## Position Listing

Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
Librarian I/II	8.0	9.0		9.0
Library Assistant I/II	6.0	8.0		8.0
Library Associate	2.0	2.0		2.0
Library Information Systems Support Technician	1.0	1.0		1.0
Literacy Program Manager	1.0	1.0		1.0
Office Assistant I/II	0.7	0.7		0.7
Senior Library Assistant	2.0	2.0		2.0
Senior Administrative Analyst		1.0		1.0
Volunteer Tutor/Learner Coordinator	3.0	3.0		3.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>31.7</b>	<b>34.7</b>	<b>1.0</b>	<b>35.7</b>
<b>COMMUNITY SERVICES (Office of Neighborhood Safety)</b>				
Administrative Aide	1.0	1.0		1.0
Accounting Assistant	1.0			
Deputy Director - ONS	1.0	1.0		1.0
Management Analyst I/II		1.0		1.0
Neighborhood Change Agent	11.0	11.0		11.0
ONS Field Coordinator	2.0	2.0		2.0
ONS Program Manager	1.0	1.0		1.0
Project Coordinator	1.0			
<b>Total Full-Time Equivalents (FTEs)</b>	<b>18.0</b>	<b>17.0</b>	<b>0.0</b>	<b>17.0</b>
<b>COMMUNITY SERVICES (Recreation)</b>				
Accounting Asst I/II	1.0	1.0		1.0
Administrative Aide	1.0	2.0		2.0
Administrative Services Analyst			1.0	1.0
Assistant Administrative Analyst	1.0	1.0		1.0
Associate Administrative Analyst	1.0	1.0		1.0
Auditorium Aide	3.2	3.2		3.2
Deputy Director of Community Services - Recreation	1.0	1.0		1.0
Development Project Manager II	0.4	0.4		0.4
Executive Secretary I/II	1.0	1.0		1.0
Library Associate (Tool Lending Library)			2.0	2.0
Lifeguard	1.6	1.6		1.6
Office Specialist	2.0	1.0		1.0
Recreation Program Coordinator	8.0	8.0	2.0	10.0
Recreation Program Specialist	3.2	4.2	-1.0	3.2
Recreation Supervisor	3.0	3.0		3.0
Senior Accountant	1.0			0.0
Senior Lifeguard	1.6	1.6		1.6
<b>Total Full-Time Equivalents (FTEs)</b>	<b>30.0</b>	<b>30.0</b>	<b>4.0</b>	<b>34.0</b>



## Position Listing

Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>COMMUNITY SERVICES (Social Services)</b>				
Project Manager II - Social Services			1.0	1.0
<b>Total Community Services</b>	<b>0.0</b>	<b>0.0</b>	<b>1.0</b>	<b>1.0</b>
<b>COMMUNITY SERVICES (Transportation)</b>				
Associate Administrative Analyst			1.0	1.0
Paratransit Driver	2.0	2.0		2.0
Paratransit Driver Leadworker	1.0	1.0		1.0
Project Manager I/II	2.0	2.0		2.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>5.0</b>	<b>5.0</b>	<b>1.0</b>	<b>6.0</b>
<b>DEPARTMENT OF CHILDREN AND YOUTH</b>				
Management Analyst I/II	1.0	1.0	1.0	2.0
Project Manager I/II (Grants Manager)	0.0	0.0	1.0	1.0
Senior Management Analyst	1.0	1.0	-1.0	0.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>2.0</b>	<b>2.0</b>	<b>1.0</b>	<b>3.0</b>
<b>ECONOMIC DEVELOPMENT (Arts &amp; Culture, Environmental Health Initiative, Economic Development, Real Estate, and Port)</b>				
Arts & Culture Manager	1.0	1.0		1.0
Deputy City Manager (Moved to Finance)	1.0			0.0
Development Project Manager II	1.0	1.0		1.0
Director of Economic Development		1.0		1.0
Senior Admin Analyst	1.0	1.0	-1.0	0.0
Economic Development Coordinator			1.0	1.0
Environmental Manager	1.0	1.0		1.0
Executive Secretary I/II	1.0	1.0		1.0
Management Analyst I/II	1.0	2.0		2.0
Port Director/Project Manager III	1.0	1.0		1.0
Port Marketing/Operations Manager	1.0	1.0		1.0
Project Manager I/II (Grants Manager)	1.0	1.0	-1.0	0.0
Senior Business Assistance Officer	1.0	1.0		1.0
Senior Management Analyst/ Management Analyst I/II	1.0			0.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>12.0</b>	<b>12.0</b>	<b>-1.0</b>	<b>11.0</b>
<b>PORT is now in Economic Development as of FY21-22</b>				
<b>FINANCE</b>				
Accountant I/II	8.0	7.0	-1.0	6.0
Accounting Assistant I/II	5.0	5.0		5.0
Accounting Manager	2.0	2.0	2.0	4.0
Administrative Services Analyst	1.0	1.0		1.0
Budget Administrator	1.0	1.0	-1.0	0.0
Budget Analyst I/II	1.0	2.0		2.0
Business License Field Inspector	1.0	1.0		1.0
Business License Specialist	2.0	2.0		2.0



## Position Listing

Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
Buyer I/II	1.0	1.0		1.0
Project Manager I (Contract Compliance)			1.0	1.0
Chief Accountant			1.0	1.0
Deputy City Manager		0.0	1.0	1.0
Deputy Director of Finance	1.0	1.0		1.0
Director of Finance	1.0	1.0		1.0
Payroll Coordinator	2.0	2.0		2.0
Payroll Supervisor	1.0	1.0		1.0
Senior Accountant	3.0	3.0	0.0	3.0
Senior Budget Analyst	1.0	1.0		1.0
Senior Buyer	1.0	1.0		1.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>32.0</b>	<b>32.0</b>	<b>3.0</b>	<b>35.0</b>
<b>FIRE</b>				
<b>SWORN</b>				
Fire Chief	1.0	1.0		1.0
Battalion Chief	4.0	4.0		4.0
Deputy Fire Chief	1.0	1.0		1.0
Deputy Fire Marshal	1.0	1.0		1.0
Fire Captain	24.0	24.0		24.0
Fire Engineer	24.0	24.0		24.0
Fire Fighter	30.0	30.0		30.0
Fire Inspector I/II (Backfilling Two FTEs)	3.0	5.0		5.0
Fire Marshal	1.0	1.0		1.0
<b>Sub-total Sworn</b>	<b>89.0</b>	<b>91.0</b>	<b>0.0</b>	<b>91.0</b>
<b>NON-SWORN</b>				
Administrative Aide	1.0	1.0		1.0
Administrative Services Analyst	1.0	1.0		1.0
Associate Administrative Analyst	1.0	1.0		1.0
Emergency Services Analyst	1.0	1.0		1.0
Emergency Services Manager	1.0	1.0		1.0
<b>Sub-total Non-Sworn</b>	<b>5.0</b>	<b>5.0</b>		<b>5.0</b>
<b>Total Full-Time Equivalents (FTEs)</b>	<b>94.0</b>	<b>96.0</b>	<b>0.0</b>	<b>96.0</b>
<b>HUMAN RESOURCES</b>				
Administrative Aide		1.0		1.0
Administrative Services Analyst	1.0	0.0		0.0
Employee Benefits Analyst I	1.0	1.0		1.0
Human Resources Manager	3.0	3.0		3.0
Human Resources Management Director	1.0	1.0		1.0
Human Resources Technician I/II/III	2.0	2.0		2.0



## Position Listing

Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
Personnel Analyst I/II	3.0	4.0		4.0
Principal Personnel Analyst	1.0	1.0		1.0
Senior Personnel Analyst	1.0	2.0		2.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>13.0</b>	<b>15.0</b>	<b>0.0</b>	<b>15.0</b>
<b>INFORMATION TECHNOLOGY</b>				
Business Analyst I	1.0	1.0		1.0
Cable TV Manager	1.0	1.0		1.0
Cable TV Programming Coordinator	1.0	1.0		1.0
Duplicating/Mail Assistant I/II	1.0	1.0		1.0
GIS Administrator	1.0	0.0		0.0
Information Technology Assistant	1.0	1.0		1.0
Information Technology Director	1.0	1.0		1.0
Information Technology Manager	1.0	2.0		2.0
Microcomputer Support Specialist I/II	1.0	1.0		1.0
Network & Systems Security Officer	1.0	1.0		1.0
Network & Systems Specialist I/II	1.0	1.0		1.0
Senior Cable TV Production Assistant	1.0	1.0		1.0
Senior Programmer Analyst	1.0	1.0		1.0
Telecommunication Manager	1.0	1.0		1.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>14.0</b>	<b>14.0</b>	<b>0.0</b>	<b>14.0</b>
<b>MAYOR'S OFFICE</b>				
Mayor	1.0	1.0		1.0
Assistant Administrative Analyst	1.9	1.0		1.0
Management Analyst II	1.0	2.0		2.0
Secretary to the Mayor		1.0		1.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>3.9</b>	<b>5.0</b>	<b>0.0</b>	<b>5.0</b>
<b>POLICE</b>				
<b>SWORN</b>				
Assistant Police Chief	1.0	1.0		1.0
Police Captain	3.0	3.0		3.0
Police Chief	1.0	1.0		1.0
Police Lieutenant	8.0	8.0		8.0
Police Officer	107.0	107.0		107.0
Police Officer Trainee	2.0	2.0		2.0
Police Sergeant	23.0	23.0		23.0
<b>Sub-total Sworn</b>	<b>145.0</b>	<b>145.0</b>	<b>0.0</b>	<b>145.0</b>
<b>NON-SWORN</b>				
Administrative Aide	2.0	2.0		2.0
Assistant Police Property Technician	1.0	1.0		1.0
Administrative Service Analyst	1.0	1.0	-1.0	0.0
CCTV Wireless & Systems Specialist	1.0	1.0		1.0



## Position Listing

Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
Civilian Administrative Manager	1.0	1.0	-1.0	0.0
Community Services Officer	2.0	2.0		2.0
Communications Dispatcher I/II/III	17.0	17.0		17.0
Communications Manager	1.0	1.0		1.0
Communications Shift Supervisor	4.0	4.0		4.0
Crime Analysis Technician	1.0	1.0		1.0
Crime Analyst	1.0	1.0		1.0
Crime Prevention Manager	1.0	1.0		1.0
Crime Prevention Specialist	1.0	1.0		1.0
Crime Scene Technician	3.0	3.0		3.0
Jailer	6.0	6.0		6.0
Network & Systems Specialist I/II	2.0	2.0		2.0
Office Assistant I/II	1.0	1.0		1.0
Parking Enforcement Representative	3.0	5.0		5.0
Police Administrative Manager			1.0	1.0
Police Property Technician	1.0	1.0		1.0
Police Records & Property Manager	1.0	1.0		1.0
Police Records Specialist	9.0	9.0		9.0
Project Manager I/II	1.0	1.0		1.0
Public Information Officer/Community Engagement Manager	1.0	1.0		1.0
Public Safety Technology Supervisor	1.0	1.0		1.0
Senior Accountant	1.0	1.0		1.0
Senior Administrative Analyst		1.0		1.0
Systems Administrator	1.0	1.0		1.0
<b>Sub-total Non-Sworn</b>	<b>65.0</b>	<b>68.0</b>	<b>-1.0</b>	<b>67.0</b>
<b>Total Full-Time Equivalents (FTEs)</b>	<b>210.0</b>	<b>213.0</b>	<b>-1.0</b>	<b>212.0</b>
<b>PUBLIC WORKS</b>				
Administrative Aide	3.0	3.0		3.0
Associate Administrative Analyst	1.0	1.0		1.0
Building Trades Worker I/II/III	4.0	4.0		4.0
Capital Projects Manager	1.0	1.0		1.0
Carpenter	2.0	2.0		2.0
Combination Equipment Mechanic	7.0	7.0		7.0
Construction & Maintenance Supervisor	1.0	1.0		1.0
Construction Inspector I/II	3.0	3.0		3.0
Custodial Maintenance Supervisor	1.0	1.0		1.0
Deputy Public Works Director	1.0	1.0		1.0
Development Project Manager I/II	0.4	0.4		0.4
Electrical Supervisor	1.0	1.0		1.0
Electrician I/II	5.0	4.0		4.0
Engineer I/II	1.0	1.0		1.0
Equipment Mechanic III/IV	3.0	3.0		3.0
Equipment Operator	11.0	11.0		11.0
Equipment Parts Specialist	2.0	2.0		2.0
Equipment Services Superintendent	1.0	1.0		1.0
Equipment Supervisor	1.0	1.0		1.0



## Position Listing

Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
Executive Secretary I/II	1.0	1.0		1.0
Gardener	3.0	3.0		3.0
Groundskeeper/Gardener	13.0	13.0		13.0
Maintenance Leadworker	10.0	10.0		10.0
Maintenance Worker I/II	21.0	21.0		21.0
Office Aide	0.8	0.8		0.8
Office Assistant II	1.0	1.0		1.0
Painter	2.0	2.0		2.0
Parks & Landscaping Superintendent	1.0	1.0		1.0
Parks Construction & Maintenance Worker	5.0	5.0		5.0
Parks Supervisor	3.0	3.0		3.0
Project Manager I/II	1.0	1.0	-1.0	0.0
Public Works Director	1.0	1.0		1.0
PW Facilities Maintenance Superintendent	1.0	1.0		1.0
PW Streets Maintenance Superintendent	1.0	1.0		1.0
Public Works Superintendent	1.0	1.0		1.0
Senior Civil Engineer	2.0	2.0		2.0
Senior Electrician		1.0		1.0
Stationery Engineer	3.0	3.0		3.0
Stationery Engineer Supervisor	1.0	1.0		1.0
Tree Leadworker	1.0	1.0		1.0
Utility Worker II	10.0	10.0		10.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>132.2</b>	<b>132.2</b>	<b>-1.0</b>	<b>131.2</b>
<b>PUBLIC WORKS (Water Resource Recovery)</b>				
Administrative Aide	1.0	1.0		1.0
Administrative Services Analyst	1.0	1.0		1.0
Deputy Director of Public Works - City Engineer	1.0	1.0		1.0
Engineering Infrastructure Administrator	1.0	1.0		1.0
Environmental Compliance Inspector	3.0	2.0		2.0
Environmental Manager	1.0	1.0		1.0
Executive Secretary I/II		1.0		1.0
Project Manager I/II	1.0	1.0		1.0
Project Coordinator	1.0	1.0	-1.0	0.0
Senior Accountant		1.0		1.0
Senior Civil Engineer			1.0	1.0
Senior Environmental Inspector	1.0	1.0		1.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>11.0</b>	<b>12.0</b>	<b>0.0</b>	<b>12.0</b>
<b>RENT CONTROL</b>				
Administrative Aide	3.0	3.0		3.0
Assistant Administrative Analyst	1.0	0.0		0.0
Deputy Director Rent Program	1.0	1.0		1.0
Executive Director Rent Program	1.0	1.0		1.0
Hearing Examiner Rent Program	1.0	1.0		1.0
Rent Board General Counsel	1.0	1.0		1.0



## Position Listing

Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
Rent Program Analyst I/II	2.0	2.0		2.0
Senior Administrative Analyst		1.0		1.0
Senior Management Analyst	1.0	1.0		1.0
Staff Attorney Rent Program	1.0	1.0		1.0
<b>Total Full-Time Equivalents(FTEs)</b>	<b>12.0</b>	<b>12.0</b>	<b>0.0</b>	<b>12.0</b>
<b>RICHMOND HOUSING AUTHORITY</b>				
Administrative Aide	1.0	1.0		1.0
Building Maintenance Supervisor	1.0	1.0		1.0
Executive Director	1.0	1.0		1.0
Resident Housing Manager	1.0	1.0		1.0
Senior Development Project Manager	1.0	1.0		1.0
Senior Property Manager	1.0	1.0		1.0
Senior Resident Housing Manager	1.0	1.0	-1.0	0.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>7.0</b>	<b>7.00</b>	<b>-1.00</b>	<b>6.00</b>
<b>GRAND TOTAL ALL DEPARTMENTS</b>	<b>709.9</b>	<b>732.0</b>	<b>10.0</b>	<b>742.0</b>



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# FUND SUMMARIES

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# Budget Summaries

	General Fund	Other Operations	Special Revenues	Capital Improvements
<b>ESTIMATED BEGINNING BALANCE 07/01/2023</b>	52,588,710	13,188,253	48,636,566	26,815,122
<b>Revenues</b>				
30 Property Tax	50,567,173	1,834,118	26,607,369	-
31 Sales Tax	56,752,495	-	-	-
32 Utility Users Tax	55,775,083	-	-	-
33 Other Taxes	23,237,723	-	-	-
34 Licenses, Permits and Fees	13,286,195	7,087,038	4,302,152	-
35 Fines, Forfeitures and Penalties	331,144	-	-	-
36 Interest and Investment Income	1,011,535	32,307	20,000	-
37 Charges for Services	2,561,992	6,244,300	227,000	-
38 Other Revenues	238,480	20,050	50,000	-
39 Rental Income	777,028	4,380	-	-
3A State and Local Taxes	125,000	-	-	6,154,382
3B Federal Grant Revenue	-	3,539,664	-	5,000
3C State Grant Revenue	110,000	8,049,313	10,175,752	33,612,557
3D Other Grant Revenue	250,000	1,142,080	4,060,000	4,663,793
3H Pension Stabilization Revenue	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-
61 Loan/Bond Proceeds	40,400	-	-	-
<b>Total Revenues</b>	<b>205,064,249</b>	<b>27,953,250</b>	<b>45,442,273</b>	<b>44,435,732</b>
<b>Expenditures</b>				
40 Salaries and Wages	83,176,695	6,422,530	1,650,017	-
41 Benefits	63,042,611	4,491,981	1,127,643	-
42 Professional Services	20,045,191	12,330,180	17,472,984	3,863,224
43 Other Operating	8,755,842	479,765	133,167	133,977
44 Utilities	5,295,865	276,395	4,400	50,000
45 Equipment & Contractual Svcs.	6,018,370	996,463	1,576,829	1,164,500
46 Provision for Insurance Loss	34,200	-	9,300	-
47 Cost Pool	21,593,734	3,864,420	541,980	-
48 Asset & Capital Outlay	1,893,500	1,342,278	17,058,270	63,127,032
49 Debt Service Expenditures	841,353	-	-	-
50 Grant Expenditures	19,155	4,058,067	55,000	2,932,188
51 CDBG/Home/Hsg Proj	-	-	-	-
52 Employment & Training Allocations	-	(1,079,476)	-	-
53 RHA Cost Allocation	-	-	-	-
4A A87 Cost Plan Reimbursement	(3,531,611)	-	-	-
<b>Total Expenditures</b>	<b>207,184,905</b>	<b>33,182,604</b>	<b>39,629,591</b>	<b>71,270,921</b>



	General Fund	Other Operations	Special Revenues	Capital Improve- ments
<b>90 Transfers in from:</b>				
General Fund	-	4,498,498	6,678,091	650,000
Operations	-	-	-	-
Special Revenue	20,223,580	-	-	-
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Enterprise Fund	86,778	-	-	-
Internal Service Funds	-	-	-	-
Housing Department	-	480,000	-	-
Successor Agency	-	-	-	-
Housing Authority	-	-	-	-
	<hr/>			
Total transfers in	20,310,358	4,978,498	6,678,091	650,000
<b>91 Transfers out to:</b>				
General Fund	-	-	20,223,580	-
Operations	4,498,498	-	-	-
Special Revenue	7,328,091	-	-	-
Capital Improvements	-	-	-	-
Debt Service	4,523,936	-	8,343,097	-
Enterprise Fund	-	-	-	-
Internal Service Funds	426,018	-	-	-
Housing Department	-	-	-	-
Successor Agency	-	-	-	-
Housing Authority	1,261,082	-	-	-
Garfield Pension	-	-	-	-
General Pension	152,077	-	820	-
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Total transfers out	18,189,702	-	28,567,497	-
Net transfers in/out	2,120,656	4,978,498	(21,889,406)	650,000
<b>Excess/(Deficiency)</b>	<b>-</b>	<b>(250,856)</b>	<b>(16,076,724)</b>	<b>(26,185,189)</b>
<b>ENDING BALANCE</b>	<b>52,588,710</b>	<b>12,937,397</b>	<b>32,559,842</b>	<b>629,933</b>



	Debt Service	Enterprise Funds	Internal Service	Subtotal
<b>ESTIMATED BEGINNING BALANCE 07/01/2023</b>	11,334,558	59,322,381	37,162,523	249,048,112
<b>Revenues</b>				
30 Property Tax	-	-	-	79,008,660
31 Sales Tax	-	-	-	56,752,495
32 Utility Users Tax	-	-	-	55,775,083
33 Other Taxes	-	-	-	23,237,723
34 Licenses, Permits and Fees	-	1,286,000	-	25,961,385
35 Fines, Forfeitures and Penalties	-	2,000	-	333,144
36 Interest and Investment Income	-	-	-	1,063,842
37 Charges for Services	6,684,183	28,250,000	27,893,322	71,860,797
38 Other Revenues	-	-	2,600,000	2,908,530
39 Rental Income	-	10,901,891	-	11,683,299
3A State and Local Taxes	-	-	-	6,279,382
3B Federal Grant Revenue	-	-	-	3,544,664
3C State Grant Revenue	-	-	-	51,947,622
3D Other Grant Revenue	-	1,003,250	-	11,119,123
3H Pension Stabilization Revenue	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-
61 Loan/Bond Proceeds	-	-	-	40,400
<b>Total Revenues</b>	<b>6,684,183</b>	<b>41,443,141</b>	<b>30,493,322</b>	<b>401,516,150</b>
<b>Expenditures</b>				
40 Salaries and Wages	-	2,451,420	3,106,482	96,807,144
41 Benefits	-	1,406,045	317,505	70,385,785
42 Professional Services	-	12,824,799	1,152,200	67,913,579
43 Other Operating	-	413,330	50,500	10,391,582
44 Utilities	-	1,906,276	-	7,532,936
45 Equipment & Contractual Svcs.	-	470,300	155,000	10,381,462
46 Provision for Insurance Loss	-	45,604	21,850,182	21,939,286
47 Cost Pool	-	1,366,762	619,218	27,986,114
48 Asset & Capital Outlay	-	52,580,000	9,222,733	144,573,813
49 Debt Service Expenditures	19,174,878	12,533,540	326,018	32,875,789
50 Grant Expenditures	-	-	-	7,064,410
51 CDBG/Home/Hsg Proj	-	-	-	-
52 Employment & Training Allocations	-	-	-	(1,079,476)
53 RHA Cost Allocation	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	(3,531,611)
<b>Total Expenditures</b>	<b>19,174,878</b>	<b>85,998,077</b>	<b>36,799,838</b>	<b>493,240,814</b>



	Debt Service	Enterprise Funds	Internal Service	Subtotal
<b>90 Transfers in from:</b>				
General Fund	4,523,936	-	426,018	16,776,543
Operations	-	-	-	-
Special Revenue	8,343,097	-	-	28,566,677
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Enterprise Fund	-	-	-	86,778
Internal Service Funds	-	-	-	-
Housing Department	-	-	-	480,000
Successor Agency	-	-	-	-
Housing Authority	-	-	-	-
<b>Total transfers in</b>	<b>12,867,033</b>	<b>-</b>	<b>426,018</b>	<b>45,909,998</b>
<b>91 Transfers out to:</b>				
General Fund	-	86,778	-	20,310,358
Operations	-	-	-	4,498,498
Special Revenue	-	-	-	7,328,091
Capital Improvements	-	-	-	-
Debt Service	-	-	-	12,867,033
Enterprise Fund	-	-	-	-
Internal Service Funds	-	-	-	426,018
Housing Department	-	-	-	-
Successor Agency	-	-	-	-
Housing Authority	-	-	-	1,261,082
Garfield Pension	-	-	-	-
General Pension	-	-	-	152,897
<b>Total transfers out</b>	<b>-</b>	<b>86,778</b>	<b>-</b>	<b>46,843,977</b>
<b>Net transfers in/out</b>	<b>12,867,033</b>	<b>(86,778)</b>	<b>426,018</b>	<b>(933,979)</b>
<b>Excess/(Deficiency)</b>	<b>376,338</b>	<b>(44,641,713)</b>	<b>(5,880,498)</b>	<b>(92,658,643)</b>
<b>ENDING BALANCE</b>	<b>11,710,896</b>	<b>14,680,667</b>	<b>31,282,025</b>	<b>156,389,469</b>



	Housing Department	RHA	Pension Trusts	Total
<b>ESTIMATED BEGINNING BALANCE 07/01/2023</b>	6,184,034	1,379,158	1,018,951	257,630,255
<b>Revenues</b>				
30 Property Tax	-	-	-	79,008,660
31 Sales Tax	-	-	-	56,752,495
32 Utility Users Tax	-	-	-	55,775,083
33 Other Taxes	-	-	-	23,237,723
34 Licenses, Permits and Fees	520,269	-	-	26,481,654
35 Fines, Forfeitures and Penalties	-	-	-	333,144
36 Interest and Investment Income	59,843	-	-	1,123,686
37 Charges for Services	-	-	-	71,860,797
38 Other Revenues	618,299	6,200	-	3,533,029
39 Rental Income	-	250,000	-	11,933,299
3A State and Local Taxes	-	-	-	6,279,382
3B Federal Grant Revenue	275,967	3,093,824	-	6,914,455
3C State Grant Revenue	-	-	-	51,947,622
3D Other Grant Revenue	-	-	-	11,119,123
3H Pension Stabilization Revenue	-	-	-	-
60 Proceeds from Sale of Property	133,664	57,000	-	190,664
61 Loan/Bond Proceeds	303,730	-	-	344,130
<b>Total Revenues</b>	<b>1,911,772</b>	<b>3,407,024</b>	<b>-</b>	<b>406,834,946</b>
<b>Expenditures</b>				
40 Salaries and Wages	469,568	612,807	-	97,889,519
41 Benefits	226,432	520,850	-	71,133,067
42 Professional Services	213,074	1,595,130	-	69,721,783
43 Other Operating	8,712	283,895	-	10,684,189
44 Utilities	801	206,600	-	7,740,337
45 Equipment & Contractual Svcs.	-	329,748	-	10,711,210
46 Provision for Insurance Loss	-	35,860	-	21,975,146
47 Cost Pool	148,270	46,756	-	28,181,140
48 Asset & Capital Outlay	1,150,000	125,000	-	145,848,813
49 Debt Service Expenditures	-	-	-	32,875,789
50 Grant Expenditures	-	918,510	-	7,982,920
51 CDBG/Home/Hsg Proj	3,552,448	-	-	3,552,448
52 Employment & Training Allocations	-	-	-	(1,079,476)
53 RHA Cost Allocation	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	(3,531,611)
<b>Total Expenditures</b>	<b>5,769,305</b>	<b>4,675,156</b>	<b>-</b>	<b>503,685,275</b>



	Housing Department	RHA	Pension Trusts	Total
<b>90 Transfers in from:</b>				
General Fund	-	1,261,082	152,077	18,189,702
Operations	-	-	-	-
Special Revenue	-	-	820	28,567,497
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Enterprise Fund	-	-	-	86,778
Internal Service Funds	-	-	-	-
Housing Department	-	-	-	480,000
Successor Agency	-	-	-	-
Housing Authority	-	895,282	-	895,282
<b>Total transfers in</b>	<b>-</b>	<b>2,156,364</b>	<b>152,897</b>	<b>48,219,259</b>
<b>91 Transfers out to:</b>				
General Fund	-	-	-	20,310,358
Operations	480,000	-	-	4,978,498
Special Revenue	-	-	-	7,328,091
Capital Improvements	-	-	-	-
Debt Service	-	-	-	12,867,033
Enterprise Fund	-	-	-	-
Internal Service Funds	-	-	-	426,018
Housing Department	-	-	-	-
Successor Agency	-	-	-	-
Housing Authority	-	895,282	-	2,156,364
Garfield Pension	-	-	-	-
General Pension	-	-	-	152,897
<b>Total transfers out</b>	<b>480,000</b>	<b>895,282</b>	<b>-</b>	<b>48,219,259</b>
<b>Net transfers in/out</b>	<b>(480,000)</b>	<b>1,261,082</b>	<b>152,897</b>	<b>-</b>
<b>Excess/(Deficiency)</b>	<b>(4,337,533)</b>	<b>(7,050)</b>	<b>152,897</b>	<b>(96,850,329)</b>
<b>ENDING BALANCE</b>	<b>1,846,501</b>	<b>1,372,108</b>	<b>1,171,848</b>	<b>160,779,926</b>



FUND	General Fund 0001
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Estimated Beginning Balance 07/01/2023	52,588,710
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<b>Revenues</b>	
30 Property Tax	50,567,173
31 Sales Tax	56,752,495
32 Utility Users Tax	55,775,083
33 Other Taxes	23,237,723
34 Licenses, Permits and Fees	13,286,195
35 Fines, Forfeitures and Penalties	331,144
36 Interest and Investment Income	1,011,535
37 Charges for Services	2,561,992
38 Other Revenues	238,480
39 Rental Income	777,028
3A State and Local Taxes	125,000
3B Federal Grant Revenue	-
3C State Grant Revenue	110,000
3D Other Grant Revenue	250,000
3H Pension Stabilization Revenue	-
60 Proceeds from Sale of Property	-
61 Loan/Bond Proceeds	40,400
	<hr/>
<b>Total Revenues</b>	<b>205,064,249</b>
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<b>Expenditures</b>	
40 Salaries and Wages	83,176,695
41 Benefits	63,042,611
42 Professional Services	20,045,191
43 Other Operating	8,755,842
44 Utilities	5,295,865
45 Equipment & Contractual Svcs.	6,018,370
46 Provision for Insurance Loss	34,200
47 Cost Pool	21,593,734
48 Asset & Capital Outlay	1,893,500
49 Debt Service Expenditures	841,353
50 Grant Expenditures	19,155
51 CDBG/Home/Hsg Proj	-
52 Employment & Training Allocations	-
53 RHA Cost Allocation	-
4A A87 Cost Plan Reimbursement	(3,531,611)
	<hr/>
<b>Total Expenditures</b>	<b>207,184,905</b>



FUND	<u>General Fund</u>
	0001
<b>90 Transfers in from:</b>	
General Fund	-
Operations	-
Special Revenue	20,223,580
Capital Improvements	-
Debt Service	-
Enterprise Fund	86,778
Internal Service Funds	-
Housing Department	-
Successor Agency	-
Housing Authority	-
	<hr/>
Total transfers in	<u>20,310,358</u>
<b>91 Transfers out to:</b>	
General Fund	-
Operations	4,498,498
Special Revenue	7,328,091
Capital Improvements	-
Debt Service	4,523,936
Enterprise Fund	-
Internal Service Funds	426,018
Housing Department	-
Successor Agency	-
Housing Authority	1,261,082
Garfield Pension	-
General Pension	152,077
	<hr/>
Total transfers out	<u>18,189,702</u>
<b>Net transfers in/out</b>	<u><b>2,120,656</b></u>
<b>Excess/(Deficiency)</b>	<hr/> <b>-</b>
<b>Ending Balance</b>	<hr/> <b><u>52,588,710</u></b>



FUND	Transportation	Hilltop	Marina Bay	Planning/Bldg
	Operations	L&L	L&L	Cost Recovery
	1003	1012	1015	1050
Estimated Beginning Balance 07/01/2023	106,920	543,543	689,565	9,284,112
<b>Revenues</b>				
30 Property Tax	-	1,124,594	709,524	-
31 Sales Tax	-	-	-	-
32 Utility Users Tax	-	-	-	-
33 Other Taxes	-	-	-	-
34 Licenses, Permits and Fees	-	-	-	7,012,038
35 Fines, Forfeitures and Penalties	-	-	-	-
36 Interest and Investment Income	-	-	-	32,307
37 Charges for Services	-	-	-	4,314,000
38 Other Revenues	20,000	-	-	50
39 Rental Income	-	-	-	-
3A State and Local Taxes	-	-	-	-
3B Federal Grant Revenue	-	-	-	750,000
3C State Grant Revenue	-	-	-	3,735,340
3D Other Grant Revenue	859,097	-	-	-
3H Pension Stabilization Revenue	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-
61 Loan/Bond Proceeds	-	-	-	-
<b>Total Revenues</b>	<b>879,097</b>	<b>1,124,594</b>	<b>709,524</b>	<b>15,843,736</b>
<b>Expenditures</b>				
40 Salaries and Wages	226,088	587,668	399,727	2,903,182
41 Benefits	226,214	466,983	241,437	1,803,443
42 Professional Services	110,000	40,000	53,503	10,581,394
43 Other Operating	7,900	67,900	80,000	132,791
44 Utilities	2,500	88,000	134,395	9,000
45 Equipment & Contractual Svcs.	19,097	75,000	-	51,644
46 Provision for Insurance Loss	-	-	-	-
47 Cost Pool	270,211	463,200	153,348	2,325,434
48 Asset & Capital Outlay	-	-	-	1,000
49 Debt Service Expenditures	-	-	-	-
50 Grant Expenditures	-	-	-	-
51 CDBG/Home/Hsg Proj	-	-	-	-
52 Employment & Training Allocations	-	-	-	-
53 RHA Cost Allocation	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-
<b>Total Expenditures</b>	<b>862,010</b>	<b>1,788,751</b>	<b>1,062,410</b>	<b>17,807,888</b>



FUND	Transportation	Hilltop	Marina Bay	Planning/Bldging
	Operations	L&L	L&L	Cost Recovery
	1003	1012	1015	1050
<b>90 Transfers in from:</b>				
General Fund	-	235,988	476,309	1,320,000
Operations	-	-	-	-
Special Revenue	-	-	-	-
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Enterprise Fund	-	-	-	-
Internal Service Funds	-	-	-	-
Housing Department	-	-	-	480,000
Successor Agency	-	-	-	-
Housing Authority	-	-	-	-
ECIA	-	-	-	-
<b>Total transfers in</b>	<b>-</b>	<b>235,988</b>	<b>476,309</b>	<b>1,800,000</b>
<b>91 Transfers out to:</b>				
General Fund	-	-	-	-
Operations	-	-	-	-
Special Revenue	-	-	-	-
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Enterprise Fund	-	-	-	-
Internal Service Funds	-	-	-	-
Housing Department	-	-	-	-
Successor Agency	-	-	-	-
Housing Authority	-	-	-	-
<b>Total transfers out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net transfers in/out</b>	<b>-</b>	<b>235,988</b>	<b>476,309</b>	<b>1,800,000</b>
<b>Excess/(Deficiency)</b>	<b>17,087</b>	<b>(428,169)</b>	<b>123,423</b>	<b>(164,153)</b>
<b>Ending Balance</b>	<b>124,007</b>	<b>115,374</b>	<b>812,988</b>	<b>9,119,959</b>



FUND	Engineering Cost Recovery	Code Enforcement	Employment & Training	Stormwater	Operations Total
	1051	1053	1205	4006	
Estimated Beginning Balance 07/01/2023	17,500	21,444	548,139	1,977,030	13,188,253
<b>Revenues</b>					
30 Property Tax	-	-	-	-	1,834,118
31 Sales Tax	-	-	-	-	-
32 Utility Users Tax	-	-	-	-	-
33 Other Taxes	-	-	-	-	-
34 Licenses, Permits and Fees	-	-	-	75,000	7,087,038
35 Fines, Forfeitures and Penalties	-	-	-	-	-
36 Interest and Investment Income	-	-	-	-	32,307
37 Charges for Services	-	-	-	1,930,300	6,244,300
38 Other Revenues	-	-	-	-	20,050
39 Rental Income	-	-	-	4,380	4,380
3A State and Local Taxes	-	-	-	-	-
3B Federal Grant Revenue	-	-	2,789,664	-	3,539,664
3C State Grant Revenue	-	-	2,972,695	1,341,278	8,049,313
3D Other Grant Revenue	-	-	282,983	-	1,142,080
3H Pension Stabilization Revenue	-	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-	-
61 Loan/Bond Proceeds	-	-	-	-	-
<b>Total Revenues</b>	-	-	<b>6,045,342</b>	<b>3,350,958</b>	<b>27,953,250</b>
<b>Expenditures</b>					
40 Salaries and Wages	-	-	2,192,811	113,054	6,422,530
41 Benefits	-	-	1,683,712	70,192	4,491,981
42 Professional Services	-	-	15,700	1,529,583	12,330,180
43 Other Operating	-	-	54,000	137,175	479,765
44 Utilities	-	-	2,500	40,000	276,395
45 Equipment & Contractual Svcs.	-	-	850,723	-	996,463
46 Provision for Insurance Loss	-	-	-	-	-
47 Cost Pool	-	-	561,697	90,530	3,864,420
48 Asset & Capital Outlay	-	-	-	1,341,278	1,342,278
49 Debt Service Expenditures	-	-	-	-	-
50 Grant Expenditures	-	-	4,058,067	-	4,058,067
51 CDBG/Home/Hsg Proj	-	-	-	-	-
52 Employment & Training Allocations	-	-	(1,079,476)	-	(1,079,476)
53 RHA Cost Allocation	-	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-	-
<b>Total Expenditures</b>	-	-	<b>8,339,734</b>	<b>3,321,812</b>	<b>33,182,604</b>



FUND	Engineering Cost Recovery	Code Enforcement	Employment & Training	Stormwater	Operations Total
	1051	1053	1205	4006	
<b>90 Transfers in from:</b>					
General Fund	-	-	2,466,201	-	4,498,498
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	480,000
Successor Agency	-	-	-	-	-
Housing Authority	-	-	-	-	-
ECIA	-	-	-	-	-
<b>Total transfers in</b>	-	-	2,466,201	-	4,978,498
<b>91 Transfers out to:</b>					
General Fund	-	-	-	-	-
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Successor Agency	-	-	-	-	-
Housing Authority	-	-	-	-	-
<b>Total transfers out</b>	-	-	-	-	-
<b>Net transfers in/out</b>	-	-	2,466,201	-	4,978,498
<b>Excess/(Deficiency)</b>	-	-	171,809	29,146	(250,856)
<b>Ending Balance</b>	17,500	21,444	719,948	2,006,176	12,937,397



	Secured Pension Override	Library Fund	Emergency Medical Services	Veolia Mitigation Funds	N. Rich. Waste Mit. Funds
FUND	1001	1005	1007	1009	1010
Estimated Beginning Balance 07/01/2023	4,069,191	482,631	419,407	201,330	70,446
<b>Revenues</b>					
30 Property Tax	26,391,783	-	215,586	-	-
31 Sales Tax	-	-	-	-	-
32 Utility Users Tax	-	-	-	-	-
33 Other Taxes	-	-	-	-	-
34 Licenses, Permits and Fees	-	-	-	25,000	124,207
35 Fines, Forfeitures and Penalties	-	-	-	-	-
36 Interest and Investment Income	-	-	-	-	-
37 Charges for Services	-	-	-	-	-
38 Other Revenues	-	-	-	-	-
39 Rental Income	-	-	-	-	-
3A State and Local Taxes	-	-	-	-	-
3B Federal Grant Revenue	-	-	-	-	-
3C State Grant Revenue	-	10,175,752	-	-	-
3D Other Grant Revenue	-	60,000	-	-	-
3H Pension Stabilization Revenue	-	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-	-
61 Loan/Bond Proceeds	-	-	-	-	-
<b>Total Revenues</b>	<b>26,391,783</b>	<b>10,235,752</b>	<b>215,586</b>	<b>25,000</b>	<b>124,207</b>
<b>Expenditures</b>					
40 Salaries and Wages	-	(161,645)	-	-	-
41 Benefits	-	(52,045)	-	-	-
42 Professional Services	-	477,780	103,100	100,000	122,375
43 Other Operating	-	12,183	38,486	-	832
44 Utilities	-	-	-	-	1,000
45 Equipment & Contractual Svcs.	-	-	74,000	-	-
46 Provision for Insurance Loss	-	-	-	-	-
47 Cost Pool	-	-	-	-	-
48 Asset & Capital Outlay	-	9,954,479	-	-	-
49 Debt Service Expenditures	-	-	-	-	-
50 Grant Expenditures	-	5,000	-	-	-
51 CDBG/Home/Hsg Proj	-	-	-	-	-
52 Employment & Training Allocations	-	-	-	-	-
53 RHA Cost Allocation	-	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-	-
<b>Total Expenditures</b>	<b>-</b>	<b>10,235,752</b>	<b>215,586</b>	<b>100,000</b>	<b>124,207</b>



FUND	Secured Pension Override	Library Fund	Emergency Medical Services	Veolia Mitigation Funds	N. Rich. Waste Mit. Funds
	1001	1005	1007	1009	1010
<b>90 Transfers in from:</b>					
General Fund	-	-	-	-	-
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Successor Agency	-	-	-	-	-
Housing Authority	-	-	-	-	-
<b>Total transfers in</b>	-	-	-	-	-
<b>91 Transfers out to:</b>					
General Fund	20,223,580	-	-	-	-
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	8,343,097	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Police & Fire Pension	-	-	-	-	-
Housing Authority	-	-	-	-	-
Garfield Pension	-	-	-	-	-
General Pension	820	-	-	-	-
<b>Total transfers out</b>	28,567,497	-	-	-	-
<b>Net transfers in/out</b>	(28,567,497)	-	-	-	-
<b>Excess/(Deficiency) [1]</b>	(2,175,714)	-	0	(75,000)	-
<b>Ending Balance</b>	1,893,477	482,631	419,407	126,330	70,446



FUND	Outside	Hazmat	Chevron	Rent Control	Encroachments
	Funded Services Donations	Grant	Modernization Project	Fund	Fund
	1011	1013	1017	1018	1055
Estimated Beginning Balance 07/01/2023	6,793	(6,209)	20,331,643	1,669,200	2,481,696
<b>Revenues</b>					
30 Property Tax	-	-	-	-	-
31 Sales Tax	-	-	-	-	-
32 Utility Users Tax	-	-	-	-	-
33 Other Taxes	-	-	-	-	-
34 Licenses, Permits and Fees	-	-	-	2,914,945	838,000
35 Fines, Forfeitures and Penalties	-	-	-	-	-
36 Interest and Investment Income	-	-	-	20,000	-
37 Charges for Services	-	-	-	-	227,000
38 Other Revenues	-	-	-	50,000	-
39 Rental Income	-	-	-	-	-
3A State and Local Taxes	-	-	-	-	-
3B Federal Grant Revenue	-	-	-	-	-
3C State Grant Revenue	-	-	-	-	-
3D Other Grant Revenue	-	-	4,000,000	-	-
3H Pension Stabilization Revenue	-	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-	-
61 Loan/Bond Proceeds	-	-	-	-	-
<b>Total Revenues</b>	-	-	<b>4,000,000</b>	<b>2,984,945</b>	<b>1,065,000</b>
<b>Expenditures</b>					
40 Salaries and Wages	-	-	-	1,442,839	412,750
41 Benefits	-	-	-	868,399	264,071
42 Professional Services	-	-	7,986,442	547,458	-
43 Other Operating	-	-	19,541	33,425	4,700
44 Utilities	-	-	-	500	2,900
45 Equipment & Contractual Svcs.	-	-	1,502,829	-	-
46 Provision for Insurance Loss	-	-	-	9,300	-
47 Cost Pool	-	-	-	330,473	207,055
48 Asset & Capital Outlay	-	-	171,901	3,000	-
49 Debt Service Expenditures	-	-	-	-	-
50 Grant Expenditures	-	-	50,000	-	-
51 CDBG/Home/Hsg Proj	-	-	-	-	-
52 Employment & Training Allocations	-	-	-	-	-
53 RHA Cost Allocation	-	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-	-
<b>Total Expenditures</b>	-	-	<b>9,730,713</b>	<b>3,235,394</b>	<b>891,476</b>



FUND	Outside	Hazmat	Chevron	Rent Control	Encroachments
	Funded Services Donations	Grant	Modernization Project	Fund	Fund
	1011	1013	1017	1018	1055
<b>90 Transfers in from:</b>					
General Fund	-	-	-	150,000	-
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Successor Agency	-	-	-	-	-
Housing Authority	-	-	-	-	-
<b>Total transfers in</b>	-	-	-	150,000	-
<b>91 Transfers out to:</b>					
General Fund	-	-	-	-	-
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Police & Fire Pension	-	-	-	-	-
Housing Authority	-	-	-	-	-
Garfield Pension	-	-	-	-	-
General Pension	-	-	-	-	-
<b>Total transfers out</b>	-	-	-	-	-
<b>Net transfers in/out</b>	-	-	-	150,000	-
<b>Excess/(Deficiency) [1]</b>	-	-	(5,730,713)	(100,449)	173,524
<b>Ending Balance</b>	6,793	(6,209)	14,600,929	1,568,751	2,655,220



	Kids First Fund	Emergency Operations Fund	Public Art Fund	ARPA Fund	Special Revenue Total
FUND	1303	1304	1305	1306	
Estimated Beginning Balance 07/01/2023	1,530,734	237,968	1,836,322	15,305,413	48,636,566
<b>Revenues</b>					
30 Property Tax	-	-	-	-	26,607,369
31 Sales Tax	-	-	-	-	-
32 Utility Users Tax	-	-	-	-	-
33 Other Taxes	-	-	-	-	-
34 Licenses, Permits and Fees	-	-	400,000	-	4,302,152
35 Fines, Forfeitures and Penalties	-	-	-	-	-
36 Interest and Investment Income	-	-	-	-	20,000
37 Charges for Services	-	-	-	-	227,000
38 Other Revenues	-	-	-	-	50,000
39 Rental Income	-	-	-	-	-
3A State and Local Taxes	-	-	-	-	-
3B Federal Grant Revenue	-	-	-	-	-
3C State Grant Revenue	-	-	-	-	10,175,752
3D Other Grant Revenue	-	-	-	-	4,060,000
3H Pension Stabilization Revenue	-	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-	-
61 Loan/Bond Proceeds	-	-	-	-	-
<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>400,000</b>	<b>-</b>	<b>45,442,273</b>
<b>Expenditures</b>					
40 Salaries and Wages	(43,927)	-	-	-	1,650,017
41 Benefits	47,218	-	-	-	1,127,643
42 Professional Services	6,103,579	75,000	1,153,500	803,750	17,472,984
43 Other Operating	24,000	-	-	-	133,167
44 Utilities	-	-	-	-	4,400
45 Equipment & Contractual Svcs.	-	-	-	-	1,576,829
46 Provision for Insurance Loss	-	-	-	-	9,300
47 Cost Pool	4,453	-	-	-	541,980
48 Asset & Capital Outlay	-	-	-	6,928,890	17,058,270
49 Debt Service Expenditures	-	-	-	-	-
50 Grant Expenditures	-	-	-	-	55,000
51 CDBG/Home/Hsg Proj	-	-	-	-	-
52 Employment & Training Allocations	-	-	-	-	-
53 RHA Cost Allocation	-	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-	-
<b>Total Expenditures</b>	<b>6,135,323</b>	<b>75,000</b>	<b>1,153,500</b>	<b>7,732,640</b>	<b>39,629,591</b>



	Kids First Fund	Emergency Operations Fund	Public Art Fund	ARPA Fund	Special Revenue Total
FUND	1303	1304	1305	1306	
<b>90 Transfers in from:</b>					
General Fund	6,453,091	75,000	-	-	6,678,091
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Successor Agency	-	-	-	-	-
Housing Authority	-	-	-	-	-
Total transfers in	6,453,091	75,000	-	-	6,678,091
<b>91 Transfers out to:</b>					
General Fund	-	-	-	-	20,223,580
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	8,343,097
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Police & Fire Pension	-	-	-	-	-
Housing Authority	-	-	-	-	-
Garfield Pension	-	-	-	-	-
General Pension	-	-	-	-	820
Total transfers out	-	-	-	-	28,567,497
<b>Net transfers in/out</b>	<b>6,453,091</b>	<b>75,000</b>	<b>-</b>	<b>-</b>	<b>(21,889,406)</b>
<b>Excess/(Deficiency) [1]</b>	<b>317,768</b>	<b>-</b>	<b>(753,500)</b>	<b>(7,732,640)</b>	<b>(16,076,724)</b>
<b>Ending Balance</b>	<b>1,848,502</b>	<b>237,968</b>	<b>1,082,822</b>	<b>7,572,773</b>	<b>32,559,842</b>



	Gas Tax	Asset Seizure	Outside Grants	Engineering Grants	Road Maint. Fund
FUND	1002	1004	1006	1054	1019
Estimated Beginning Balance 07/01/2023	1,310,911	188,530	-	(8,605,228)	787,516

**Revenues**

30 Property Tax	-	-	-	-	-
31 Sales Tax	-	-	-	-	-
32 Utility Users Tax	-	-	-	-	-
33 Other Taxes	-	-	-	-	-
34 Licenses, Permits and Fees	-	-	-	-	-
35 Fines, Forfeitures and Penalties	-	-	-	-	-
36 Interest and Investment Income	-	-	-	-	-
37 Charges for Services	-	-	-	-	-
38 Other Revenues	-	-	-	-	-
39 Rental Income	-	-	-	-	-
3A State and Local Taxes	3,289,455	-	-	-	2,864,927
3B Federal Grant Revenue	-	-	-	5,000	-
3C State Grant Revenue	-	-	21,986,200	11,626,357	-
3D Other Grant Revenue	-	-	58,812	312,099	-
3H Pension Stabilization Revenue	-	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-	-
61 Loan/Bond Proceeds	-	-	-	-	-
<b>Total Revenues</b>	<b>3,289,455</b>	<b>-</b>	<b>22,045,012</b>	<b>11,943,456</b>	<b>2,864,927</b>

**Expenditures**

40 Salaries and Wages	-	-	-	-	-
41 Benefits	-	-	-	-	-
42 Professional Services	34,000	-	3,629,224	-	-
43 Other Operating	-	-	16,977	-	-
44 Utilities	-	-	50,000	-	-
45 Equipment & Contractual Svcs.	850,000	-	272,000	27,500	-
46 Provision for Insurance Loss	-	-	-	-	-
47 Cost Pool	-	-	-	-	-
48 Asset & Capital Outlay	2,236,105	140,000	15,144,623	11,915,956	2,944,644
49 Debt Service Expenditures	-	-	-	-	-
50 Grant Expenditures	-	-	2,932,188	-	-
51 CDBG/Home/Hsg Proj	-	-	-	-	-
52 Employment & Training Allocations	-	-	-	-	-
53 RHA Cost Allocation	-	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-	-
<b>Total Expenditures</b>	<b>3,120,105</b>	<b>140,000</b>	<b>22,045,012</b>	<b>11,943,456</b>	<b>2,944,644</b>



FUND	Gas Tax	Asset Seizure	Outside Grants	Engineering Grants	Road Maint. Fund
	1002	1004	1006	1054	1019
<b>90 Transfers in from:</b>					
General Fund	-	-	-	-	-
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Successor Agency	-	-	-	-	-
Housing Authority	-	-	-	-	-
	<hr/>				
Total transfers in	-	-	-	-	-
<b>91 Transfers out to:</b>					
General Fund	-	-	-	-	-
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Successor Agency	-	-	-	-	-
Housing Authority	-	-	-	-	-
	<hr/>				
Total transfers out	-	-	-	-	-
Net transfers in/out	-	-	-	-	-
<b>Excess/(Deficiency)</b>	<b>169,350</b>	<b>(140,000)</b>	<b>(0)</b>	<b>0</b>	<b>(79,717)</b>
<b>Ending Balance</b>	<b>1,480,261</b>	<b>48,530</b>	<b>(0)</b>	<b>(8,605,228)</b>	<b>707,799</b>



FUND	Capital Outlay	Harbor	Park	Traffic	
	Fund	Measure C/J	Fund	Impact Fee	Impact Fee
	2001	2002	2007	2110	2111
Estimated Beginning Balance 07/01/2023	22,170,449	2,176,026	45,947	150,808	1,176,999
<b>Revenues</b>					
30 Property Tax	-	-	-	-	-
31 Sales Tax	-	-	-	-	-
32 Utility Users Tax	-	-	-	-	-
33 Other Taxes	-	-	-	-	-
34 Licenses, Permits and Fees	-	-	-	-	-
35 Fines, Forfeitures and Penalties	-	-	-	-	-
36 Interest and Investment Income	-	-	-	-	-
37 Charges for Services	-	-	-	-	-
38 Other Revenues	-	-	-	-	-
39 Rental Income	-	-	-	-	-
3A State and Local Taxes	-	-	-	-	-
3B Federal Grant Revenue	-	-	-	-	-
3C State Grant Revenue	-	-	-	-	-
3D Other Grant Revenue	-	4,292,882	-	-	-
3H Pension Stabilization Revenue	-	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-	-
61 Loan/Bond Proceeds	-	-	-	-	-
<b>Total Revenues</b>	-	<b>4,292,882</b>	-	-	-
<b>Expenditures</b>					
40 Salaries and Wages	-	-	-	-	-
41 Benefits	-	-	-	-	-
42 Professional Services	-	200,000	-	-	-
43 Other Operating	-	-	-	-	-
44 Utilities	-	-	-	-	-
45 Equipment & Contractual Svcs.	-	15,000	-	-	-
46 Provision for Insurance Loss	-	-	-	-	-
47 Cost Pool	-	-	-	-	-
48 Asset & Capital Outlay	22,820,449	5,927,803	-	15,000	-
49 Debt Service Expenditures	-	-	-	-	-
50 Grant Expenditures	-	-	-	-	-
51 CDBG/Home/Hsg Proj	-	-	-	-	-
52 Employment & Training Allocations	-	-	-	-	-
53 RHA Cost Allocation	-	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-	-
<b>Total Expenditures</b>	<b>22,820,449</b>	<b>6,142,803</b>	-	<b>15,000</b>	-



FUND	Capital Outlay		Harbor	Park	Traffic
	Fund	Measure C/J	Fund	Impact Fee	Impact Fee
	2001	2002	2007	2110	2111
<b>90 Transfers in from:</b>					
General Fund	650,000	-	-	-	-
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Successor Agency	-	-	-	-	-
Housing Authority	-	-	-	-	-
Total transfers in	650,000	-	-	-	-
<b>91 Transfers out to:</b>					
General Fund	-	-	-	-	-
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Successor Agency	-	-	-	-	-
Housing Authority	-	-	-	-	-
Total transfers out	-	-	-	-	-
<b>Net transfers in/out</b>	<b>650,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Excess/(Deficiency)</b>	<b>(22,170,449)</b>	<b>(1,849,921)</b>	<b>-</b>	<b>(15,000)</b>	<b>-</b>
<b>Ending Balance</b>	<b>-</b>	<b>326,105</b>	<b>45,947</b>	<b>135,808</b>	<b>1,176,999</b>



FUND	Fire	Police	Recreation	Facility Fee	Library
	Impact Fee	Impact Fee	Impact Fee	Parks	Impact Fee
	2113	2114	2115	2116	2117
Estimated Beginning Balance 07/01/2023	52,044	648,838	552,916	2,488,615	1,693,196
<b>Revenues</b>					
30 Property Tax	-	-	-	-	-
31 Sales Tax	-	-	-	-	-
32 Utility Users Tax	-	-	-	-	-
33 Other Taxes	-	-	-	-	-
34 Licenses, Permits and Fees	-	-	-	-	-
35 Fines, Forfeitures and Penalties	-	-	-	-	-
36 Interest and Investment Income	-	-	-	-	-
37 Charges for Services	-	-	-	-	-
38 Other Revenues	-	-	-	-	-
39 Rental Income	-	-	-	-	-
3A State and Local Taxes	-	-	-	-	-
3B Federal Grant Revenue	-	-	-	-	-
3C State Grant Revenue	-	-	-	-	-
3D Other Grant Revenue	-	-	-	-	-
3H Pension Stabilization Revenue	-	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-	-
61 Loan/Bond Proceeds	-	-	-	-	-
<b>Total Revenues</b>	-	-	-	-	-
<b>Expenditures</b>					
40 Salaries and Wages	-	-	-	-	-
41 Benefits	-	-	-	-	-
42 Professional Services	-	-	-	-	-
43 Other Operating	117,000	-	-	-	-
44 Utilities	-	-	-	-	-
45 Equipment & Contractual Svcs.	-	-	-	-	-
46 Provision for Insurance Loss	-	-	-	-	-
47 Cost Pool	-	-	-	-	-
48 Asset & Capital Outlay	-	155,000	-	373,264	1,204,188
49 Debt Service Expenditures	-	-	-	-	-
50 Grant Expenditures	-	-	-	-	-
51 CDBG/Home/Hsg Proj	-	-	-	-	-
52 Employment & Training Allocations	-	-	-	-	-
53 RHA Cost Allocation	-	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-	-
<b>Total Expenditures</b>	<b>117,000</b>	<b>155,000</b>	<b>-</b>	<b>373,264</b>	<b>1,204,188</b>



FUND	Fire	Police	Recreation	Facility Fee	Library
	Impact Fee	Impact Fee	Impact Fee	Parks	Impact Fee
	2113	2114	2115	2116	2117
<b>90 Transfers in from:</b>					
General Fund	-	-	-	-	-
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Successor Agency	-	-	-	-	-
Housing Authority	-	-	-	-	-
<b>Total transfers in</b>	-	-	-	-	-
<b>91 Transfers out to:</b>					
General Fund	-	-	-	-	-
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Successor Agency	-	-	-	-	-
Housing Authority	-	-	-	-	-
<b>Total transfers out</b>	-	-	-	-	-
<b>Net transfers in/out</b>	-	-	-	-	-
<b>Excess/(Deficiency)</b>	<b>(117,000)</b>	<b>(155,000)</b>	<b>-</b>	<b>(373,264)</b>	<b>(1,204,188)</b>
<b>Ending Balance</b>	<b>(64,956)</b>	<b>493,838</b>	<b>552,916</b>	<b>2,115,351</b>	<b>489,008</b>



FUND	Hilltop Impact	Storm Drain	Wastewater	CIP
	Fee	Impact Fee	Impact Fee	Total
	2118	2119	2120	
Estimated Beginning Balance 07/01/2023	31,901	1,023,067	922,588	26,815,122
<b>Revenues</b>				
30 Property Tax	-	-	-	-
31 Sales Tax	-	-	-	-
32 Utility Users Tax	-	-	-	-
33 Other Taxes	-	-	-	-
34 Licenses, Permits and Fees	-	-	-	-
35 Fines, Forfeitures and Penalties	-	-	-	-
36 Interest and Investment Income	-	-	-	-
37 Charges for Services	-	-	-	-
38 Other Revenues	-	-	-	-
39 Rental Income	-	-	-	-
3A State and Local Taxes	-	-	-	6,154,382
3B Federal Grant Revenue	-	-	-	5,000
3C State Grant Revenue	-	-	-	33,612,557
3D Other Grant Revenue	-	-	-	4,663,793
3H Pension Stabilization Revenue	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-
61 Loan/Bond Proceeds	-	-	-	-
<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>44,435,732</b>
<b>Expenditures</b>				
40 Salaries and Wages	-	-	-	-
41 Benefits	-	-	-	-
42 Professional Services	-	-	-	3,863,224
43 Other Operating	-	-	-	133,977
44 Utilities	-	-	-	50,000
45 Equipment & Contractual Svcs.	-	-	-	1,164,500
46 Provision for Insurance Loss	-	-	-	-
47 Cost Pool	-	-	-	-
48 Asset & Capital Outlay	-	-	250,000	63,127,032
49 Debt Service Expenditures	-	-	-	-
50 Grant Expenditures	-	-	-	2,932,188
51 CDBG/Home/Hsg Proj	-	-	-	-
52 Employment & Training Allocations	-	-	-	-
53 RHA Cost Allocation	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>250,000</b>	<b>71,270,921</b>



FUND	Hilltop Impact Fee	Storm Drain Impact Fee	Wastewater Impact Fee	CIP Total
	2118	2119	2120	
<b>90 Transfers in from:</b>				
General Fund	-	-	-	650,000
Operations	-	-	-	-
Special Revenue	-	-	-	-
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Enterprise Fund	-	-	-	-
Internal Service Funds	-	-	-	-
Housing Department	-	-	-	-
Successor Agency	-	-	-	-
Housing Authority	-	-	-	-
	<hr/>			
Total transfers in	-	-	-	650,000
<b>91 Transfers out to:</b>				
General Fund	-	-	-	-
Operations	-	-	-	-
Special Revenue	-	-	-	-
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Enterprise Fund	-	-	-	-
Internal Service Funds	-	-	-	-
Housing Department	-	-	-	-
Successor Agency	-	-	-	-
Housing Authority	-	-	-	-
	<hr/>			
Total transfers out	-	-	-	-
<b>Net transfers in/out</b>	-	-	-	<b>650,000</b>
<b>Excess/(Deficiency)</b>	-	-	(250,000)	(26,185,189)
<b>Ending Balance</b>	<b>31,901</b>	<b>1,023,067</b>	<b>672,588</b>	<b>629,933</b>



	2005 TAXBLE POBS	99A PENSION OBG	2016 Lease Revenue	Debt Svc Total
FUND	3001	3002	3005	
Estimated Beginning Balance 07/01/2023	11,333,263	325	969	11,334,558
<b>Revenues</b>				
30 Property Tax	-	-	-	-
31 Sales Tax	-	-	-	-
32 Utility Users Tax	-	-	-	-
33 Other Taxes	-	-	-	-
34 Licenses, Permits and Fees	-	-	-	-
35 Fines, Forfeitures and Penalties	-	-	-	-
36 Interest and Investment Income	-	-	-	-
37 Charges for Services	-	-	6,684,183	6,684,183
38 Other Revenues	-	-	-	-
39 Rental Income	-	-	-	-
3A State and Local Taxes	-	-	-	-
3B Federal Grant Revenue	-	-	-	-
3C State Grant Revenue	-	-	-	-
3D Other Grant Revenue	-	-	-	-
3H Pension Stabilization Revenue	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-
61 Loan/Bond Proceeds	-	-	-	-
<b>Total Revenues</b>	-	-	<b>6,684,183</b>	<b>6,684,183</b>
<b>Expenditures</b>				
40 Salaries and Wages	-	-	-	-
41 Benefits	-	-	-	-
42 Professional Services	-	-	-	-
43 Other Operating	-	-	-	-
44 Utilities	-	-	-	-
45 Equipment & Contractual Svcs.	-	-	-	-
46 Provision for Insurance Loss	-	-	-	-
47 Cost Pool	-	-	-	-
48 Asset & Capital Outlay	-	-	-	-
49 Debt Service Expenditures	11,403,165	-	7,771,713	19,174,878
50 Grant Expenditures	-	-	-	-
51 CDBG/Home/Hsg Proj	-	-	-	-
52 Employment & Training Allocations	-	-	-	-
53 RHA Cost Allocation	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-
<b>Total Expenditures</b>	<b>11,403,165</b>	-	<b>7,771,713</b>	<b>19,174,878</b>



FUND	2005	99A	2016	Debt Svc Total
	TAXBLE POBS	PENSION OBG	Lease Revenue	
	3001	3002	3005	
<b>90 Transfers in from:</b>				
General Fund	3,060,068	-	1,463,868	4,523,936
Operations	-	-	-	-
Special Revenue	8,343,097	-	-	8,343,097
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Enterprise Fund	-	-	-	-
Internal Service Funds	-	-	-	-
Housing Department	-	-	-	-
Successor Agency	-	-	-	-
Housing Authority	-	-	-	-
	<hr/>			
Total transfers in	11,403,165	-	1,463,868	12,867,033
<b>91 Transfers out to:</b>				
General Fund	-	-	-	-
Operations	-	-	-	-
Special Revenue	-	-	-	-
Capital Improvements	-	-	-	-
Debt Service	-	-	-	-
Enterprise Fund	-	-	-	-
Internal Service Funds	-	-	-	-
Housing Department	-	-	-	-
Successor Agency	-	-	-	-
Housing Authority	-	-	-	-
	<hr/>			
Total transfers out	-	-	-	-
<b>Net transfers in/out</b>	<b>11,403,165</b>	<b>-</b>	<b>1,463,868</b>	<b>12,867,033</b>
<b>Excess/(Deficiency)</b>	<b>(0)</b>	<b>-</b>	<b>376,339</b>	<b>376,338</b>
<b>Ending Balance</b>	<b>11,333,263</b>	<b>325</b>	<b>377,308</b>	<b>11,710,896</b>



FUND	Port	Wastewater	Marina	KCRT	Enterprise Fund
	Operations	Enterprise Operations	Operations	Operations	Total
	4001	4003	4005	4008	
Estimated Beginning Balance 07/01/2023	9,177,365	45,648,825	3,635,209	860,982	59,322,381
<b>Revenues</b>					
30 Property Tax	-	-	-	-	-
31 Sales Tax	-	-	-	-	-
32 Utility Users Tax	-	-	-	-	-
33 Other Taxes	-	-	-	-	-
34 Licenses, Permits and Fees	-	36,000	-	1,250,000	1,286,000
35 Fines, Forfeitures and Penalties	-	2,000	-	-	2,000
36 Interest and Investment Income	-	-	-	-	-
37 Charges for Services	-	28,250,000	-	-	28,250,000
38 Other Revenues	-	-	-	-	-
39 Rental Income	10,451,891	-	450,000	-	10,901,891
3A State and Local Taxes	-	-	-	-	-
3B Federal Grant Revenue	-	-	-	-	-
3C State Grant Revenue	-	-	-	-	-
3D Other Grant Revenue	1,003,250	-	-	-	1,003,250
3H Pension Stabilization Revenue	-	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-	-
61 Loan/Bond Proceeds	-	-	-	-	-
<b>Total Revenues</b>	<b>11,455,141</b>	<b>28,288,000</b>	<b>450,000</b>	<b>1,250,000</b>	<b>41,443,141</b>
<b>Expenditures</b>					
40 Salaries and Wages	459,994	1,485,971	-	505,455	2,451,420
41 Benefits	268,361	796,804	-	340,880	1,406,045
42 Professional Services	1,001,500	10,844,657	924,842	53,800	12,824,799
43 Other Operating	7,200	368,409	-	37,721	413,330
44 Utilities	483,500	1,417,049	-	5,727	1,906,276
45 Equipment & Contractual Svcs.	58,000	412,300	-	-	470,300
46 Provision for Insurance Loss	45,000	-	-	604	45,604
47 Cost Pool	481,859	663,397	-	221,506	1,366,762
48 Capital Improvement Projects	5,575,000	47,005,000	-	-	52,580,000
49 Debt Service Expenditures	4,267,000	8,059,725	206,815	-	12,533,540
50 Grant Expenditures	-	-	-	-	-
51 CDBG/Home/Hsg Proj	-	-	-	-	-
52 Employment & Training Allocations	-	-	-	-	-
53 RHA Cost Allocation	-	-	-	-	-
<b>Total Expenditures</b>	<b>12,647,414</b>	<b>71,053,312</b>	<b>1,131,657</b>	<b>1,165,693</b>	<b>85,998,077</b>



FUND	Port Operations	Wastewater Enterprise Operations	Marina Operations Operations	KCRT Operations	Enterprise Fund Total
	4001	4003	4005	4008	
<b>90 Transfers in from:</b>					-
General Fund	-	-	-	-	-
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Successor Agency	-	-	-	-	-
Housing Authority	-	-	-	-	-
	<hr/>				
Total transfers in	-	-	-	-	-
<b>91 Transfers out to:</b>					
General Fund	-	-	86,778	-	86,778
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Successor Agency	-	-	-	-	-
Housing Authority	-	-	-	-	-
	<hr/>				
Total transfers out	-	-	86,778	-	86,778
Net transfers in/out	-	-	(86,778)	-	(86,778)
<b>Excess/(Deficiency)</b>	<b>(1,192,273)</b>	<b>(42,765,312)</b>	<b>(768,435)</b>	<b>84,307</b>	<b>(44,641,713)</b>
<b>Ending Balance</b>	<b>7,985,092</b>	<b>2,883,513</b>	<b>2,866,774</b>	<b>945,289</b>	<b>14,680,667</b>



FUND	Risk Mngmnt	Equipment	Compensated	Internal
	Insurance	Replacement	Absences	Service
	5001	5003	5008	Total
Estimated Beginning Balance 07/01/2023	30,511,939	6,462,219	188,364	37,162,523
<b>Revenues</b>				
30 Property Tax	-	-	-	-
31 Sales Tax	-	-	-	-
32 Utility Users Tax	-	-	-	-
33 Other Taxes	-	-	-	-
34 Licenses, Permits and Fees	-	-	-	-
35 Fines, Forfeitures and Penalties	-	-	-	-
36 Interest and Investment Income	-	-	-	-
37 Charges for Services	22,227,589	5,665,733	-	27,893,322
38 Other Revenues	-	-	2,600,000	2,600,000
39 Rental Income	-	-	-	-
3A State and Local Taxes	-	-	-	-
3B Federal Grant Revenue	-	-	-	-
3C State Grant Revenue	-	-	-	-
3D Other Grant Revenue	-	-	-	-
3H Pension Stabilization Revenue	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-
61 Loan/Bond Proceeds	-	-	-	-
<b>Total Revenues</b>	<b>22,227,589</b>	<b>5,665,733</b>	<b>2,600,000</b>	<b>30,493,322</b>
<b>Expenditures</b>				
40 Salaries and Wages	506,482	-	2,600,000	3,106,482
41 Benefits	317,505	-	-	317,505
42 Professional Services	1,152,200	-	-	1,152,200
43 Other Operating	50,500	-	-	50,500
44 Utilities	-	-	-	-
45 Equipment & Contractual Svcs.	-	155,000	-	155,000
46 Provision for Insurance Loss	21,850,182	-	-	21,850,182
47 Cost Pool	619,218	-	-	619,218
48 Asset & Capital Outlay	7,000	9,215,733	-	9,222,733
49 Debt Service Expenditures	-	326,018	-	326,018
50 Grant Expenditures	-	-	-	-
51 CDBG/Home/Hsg Proj	-	-	-	-
52 Employment & Training Allocations	-	-	-	-
53 RHA Cost Allocation	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-
<b>Total Expenditures</b>	<b>24,503,087</b>	<b>9,696,751</b>	<b>2,600,000</b>	<b>36,799,838</b>





	Housing Admin	CDBG	Home Program	NSP (Non-Profit)	NSP (City)
FUND	1200	1201	1202	1203	1207
Estimated Beginning Balance 07/01/2023	682,645	1,059,993	421,059	83,291	23,268
<b>Revenues</b>					
30 Property Tax	-	-	-	-	-
31 Sales Tax	-	-	-	-	-
32 Utility Users Tax	-	-	-	-	-
33 Other Taxes	-	-	-	-	-
34 Licenses, Permits and Fees	25,000	-	-	-	-
35 Fines, Forfeitures and Penalties	-	-	-	-	-
36 Interest and Investment Income	3,741	19,567	957	-	-
37 Charges for Services	-	-	-	-	-
38 Other Revenues	618,299	-	-	-	-
39 Rental Income	-	-	-	-	-
3A State and Local Taxes	-	-	-	-	-
3B Federal Grant Revenue	-	-	-	-	-
3C State Grant Revenue	-	-	-	-	-
3D Other Grant Revenue	-	-	-	-	-
3H Pension Stabilization Revenue	-	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-	133,664
61 Loan/Bond Proceeds	-	142,356	2,538	15,000	-
<b>Total Revenues</b>	<b>647,039</b>	<b>161,923</b>	<b>3,494</b>	<b>15,000</b>	<b>133,664</b>
<b>Expenditures</b>					
40 Salaries and Wages	249,418	-	-	-	-
41 Benefits	93,990	-	-	-	-
42 Professional Services	168,903	18,272	-	9,500	-
43 Other Operating	1,909	51	-	-	6,753
44 Utilities	801	-	-	-	-
45 Equipment & Contractual Svcs.	-	-	-	-	-
46 Provision for Insurance Loss	-	-	-	-	-
47 Cost Pool	121,347	26,923	-	-	-
48 Asset & Capital Outlay	-	-	-	-	-
49 Debt Service Expenditures	-	-	-	-	-
50 Grant Expenditures	-	-	-	-	-
51 CDBG/Home/Hsg Proj	-	926,481	-	-	-
52 Employment & Training Allocations	-	-	-	-	-
53 RHA Cost Allocation	-	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-	-
<b>Total Expenditures</b>	<b>636,367</b>	<b>971,726</b>	<b>-</b>	<b>9,500</b>	<b>6,753</b>



	Housing Admin	CDBG	Home Program	NSP (Non-Profit)	NSP (City)
FUND	1200	1201	1202	1203	1207
<b>90 Transfers in from:</b>					
General Fund	-	-	-	-	-
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Successor Agency to RCRA	-	-	-	-	-
Housing Authority	-	-	-	-	-
Housing In Lieu	-	-	-	-	-
<b>Total transfers in</b>	-	-	-	-	-
<b>91 Transfers out to:</b>					
General Fund	-	-	-	-	-
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Successor Agency to RCRA	-	-	-	-	-
Housing Authority	-	-	-	-	-
Housing In Lieu	-	-	-	-	-
<b>Total transfers out</b>	-	-	-	-	-
<b>Net transfers in/out</b>	-	-	-	-	-
<b>Excess/(Deficiency)</b>	<b>10,672</b>	<b>(809,803)</b>	<b>3,494</b>	<b>5,500</b>	<b>126,911</b>
<b>Ending Balance</b>	<b>693,317</b>	<b>250,190</b>	<b>424,553</b>	<b>88,791</b>	<b>150,180</b>



FUND	Successor	Cal Home	Housing	Iron	Housing
	Housing Agency	Grant	In-Lieu Funds	Triangle	Department Total
	1208	1209	1302	2125	
Estimated Beginning Balance 07/01/2023	1,224,585	1,164,885	1,264,289	260,021	6,184,034
<b>Revenues</b>					
30 Property Tax	-	-	-	-	-
31 Sales Tax	-	-	-	-	-
32 Utility Users Tax	-	-	-	-	-
33 Other Taxes	-	-	-	-	-
34 Licenses, Permits and Fees	-	-	495,269	-	520,269
35 Fines, Forfeitures and Penalties	-	-	-	-	-
36 Interest and Investment Income	23,752	9,931	566	1,329	59,843
37 Charges for Services	-	-	-	-	-
38 Other Revenues	-	-	-	-	618,299
39 Rental Income	-	-	-	-	-
3A State and Local Taxes	-	-	-	-	-
3B Federal Grant Revenue	-	-	-	275,967	275,967
3C State Grant Revenue	-	-	-	-	-
3D Other Grant Revenue	-	-	-	-	-
3H Pension Stabilization Revenue	-	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-	133,664
61 Loan/Bond Proceeds	63,448	80,389	-	-	303,730
<b>Total Revenues</b>	<b>87,200</b>	<b>90,321</b>	<b>495,834</b>	<b>277,297</b>	<b>1,911,772</b>
<b>Expenditures</b>					
40 Salaries and Wages	130,698	-	89,452	-	469,568
41 Benefits	79,756	-	52,685	-	226,432
42 Professional Services	200	1,200	15,000	-	213,074
43 Other Operating	-	-	-	-	8,712
44 Utilities	-	-	-	-	801
45 Equipment & Contractual Svcs.	-	-	-	-	-
46 Provision for Insurance Loss	-	-	-	-	-
47 Cost Pool	-	-	-	-	148,270
48 Asset & Capital Outlay	-	-	1,150,000	-	1,150,000
49 Debt Service Expenditures	-	-	-	-	-
50 Grant Expenditures	-	-	-	-	-
51 CDBG/Home/Hsg Proj	1,000,000	500,000	850,000	275,967	3,552,448
52 Employment & Training Allocations	-	-	-	-	-
53 RHA Cost Allocation	-	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-	-
<b>Total Expenditures</b>	<b>1,210,655</b>	<b>501,200</b>	<b>2,157,137</b>	<b>275,967</b>	<b>5,769,305</b>



FUND	Successor Housing Agency	Cal Home Grant	Housing In-Lieu Funds	Iron Triangle	Housing Department Total
	1208	1209	1302	2125	
<b>90 Transfers in from:</b>					
General Fund	-	-	-	-	-
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Successor Agency to RCRA	-	-	-	-	-
Housing Authority	-	-	-	-	-
Housing In Lieu	-	-	-	-	-
<b>Total transfers in</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>91 Transfers out to:</b>					
General Fund	-	-	-	-	-
Operations	-	-	480,000	-	480,000
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Successor Agency to RCRA	-	-	-	-	-
Housing Authority	-	-	-	-	-
Housing In Lieu	-	-	-	-	-
<b>Total transfers out</b>	<b>-</b>	<b>-</b>	<b>480,000</b>	<b>-</b>	<b>480,000</b>
<b>Net transfers in/out</b>	<b>-</b>	<b>-</b>	<b>(480,000)</b>	<b>-</b>	<b>(480,000)</b>
<b>Excess/(Deficiency)</b>	<b>(1,123,455)</b>	<b>(410,880)</b>	<b>(2,141,303)</b>	<b>1,329</b>	<b>(4,337,533)</b>
<b>Ending Balance</b>	<b>101,130</b>	<b>754,005</b>	<b>(877,014)</b>	<b>261,350</b>	<b>1,846,501</b>



FUND	RHA	RHA	RHA	RHA	Housing
	Public Housing	Central Office	Housing Corp	Capital Fund	Authority Total
	4401 Through 4409	4501	4502	4201	
Estimated Beginning Balance 07/01/2023	2,142,205	(1,031,256)	(7,500)	275,709	1,379,158
<b>Revenues</b>					
30 Property Tax	-	-	-	-	-
31 Sales Tax	-	-	-	-	-
32 Utility Users Tax	-	-	-	-	-
33 Other Taxes	-	-	-	-	-
34 Licenses, Permits and Fees	-	-	-	-	-
35 Fines, Forfeitures and Penalties	-	-	-	-	-
36 Interest and Investment Income	-	-	-	-	-
37 Charges for Services	-	-	-	-	-
38 Other Revenues	6,200	-	-	-	6,200
39 Rental Income	250,000	-	-	-	250,000
3A State and Local Taxes	-	-	-	-	-
3B Federal Grant Revenue	1,635,391	-	-	1,458,433	3,093,824
3C State Grant Revenue	-	-	-	-	-
3D Other Grant Revenue	-	-	-	-	-
3H Pension Stabilization Revenue	-	-	-	-	-
60 Proceeds from Sale of Property	57,000	-	-	-	57,000
61 Loan/Bond Proceeds	-	-	-	-	-
<b>Total Revenues</b>	<b>1,948,591</b>	<b>-</b>	<b>-</b>	<b>1,458,433</b>	<b>3,407,024</b>
<b>Expenditures</b>					
40 Salaries and Wages	590,732	22,075	-	-	612,807
41 Benefits	456,397	64,453	-	-	520,850
42 Professional Services	230,010	1,138,820	7,050	219,250	1,595,130
43 Other Operating	113,895	-	-	170,000	283,895
44 Utilities	206,600	-	-	-	206,600
45 Equipment & Contractual Svcs.	179,440	-	-	150,308	329,748
46 Provision for Insurance Loss	35,860	-	-	-	35,860
47 Cost Pool	30,841	15,915	-	-	46,756
48 Asset & Capital Outlay	-	-	-	125,000	125,000
49 Debt Service Expenditures	-	-	-	-	-
50 Grant Expenditures	590,030	-	-	328,480	918,510
51 CDBG/Home/Hsg Proj	-	-	-	-	-
52 Employment & Training Allocations	-	-	-	-	-
53 RHA Cost Allocation	-	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-	-
<b>Total Expenditures</b>	<b>2,433,805</b>	<b>1,241,263</b>	<b>7,050</b>	<b>993,038</b>	<b>4,675,156</b>



FUND	RHA	RHA	RHA	RHA	Housing
	Public Housing	Central Office	Housing Corp	Capital Fund	Authority Total
	4401 Through 4409	4501	4502	4201	
<b>90 Transfers in from:</b>					
General Fund	122,262	1,138,820	-	-	1,261,082
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Successor Agency	-	-	-	-	-
Housing Authority	792,839	102,443	-	-	895,282
<b>Total transfers in</b>	<b>915,101</b>	<b>1,241,263</b>	<b>-</b>	<b>-</b>	<b>2,156,364</b>
<b>91 Transfers out to:</b>					
General Fund	-	-	-	-	-
Operations	-	-	-	-	-
Special Revenue	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Enterprise Fund	-	-	-	-	-
Internal Service Funds	-	-	-	-	-
Housing Department	-	-	-	-	-
Successor Agency	-	-	-	-	-
Housing Authority	429,887	-	-	465,395	895,282
<b>Total transfers out</b>	<b>429,887</b>	<b>-</b>	<b>-</b>	<b>465,395</b>	<b>895,282</b>
<b>Net transfers in/out</b>	<b>485,214</b>	<b>1,241,263</b>	<b>-</b>	<b>(465,395)</b>	<b>1,261,082</b>
<b>Excess/(Deficiency)</b>	<b>-</b>	<b>-</b>	<b>(7,050)</b>	<b>-</b>	<b>(7,050)</b>
<b>Ending Balance</b>	<b>2,142,205</b>	<b>(1,031,256)</b>	<b>(14,550)</b>	<b>275,709</b>	<b>1,372,108</b>



FUND	General	Police & Fire	Pension
	Pension Trusts	Pension Trusts	Total
	6050	6051	
Estimated Beginning Balance 07/01/2023	1,018,951	7,722,300	1,018,951
<b>Revenues</b>			
30 Property Tax	-	-	-
31 Sales Tax	-	-	-
32 Utility Users Tax	-	-	-
33 Other Taxes	-	-	-
34 Licenses, Permits and Fees	-	-	-
35 Fines, Forfeitures and Penalties	-	-	-
36 Interest and Investment Income	-	-	-
37 Charges for Services	-	-	-
38 Other Revenues	-	-	-
39 Rental Income	-	-	-
3A State and Local Taxes	-	-	-
3B Federal Grant Revenue	-	-	-
3C State Grant Revenue	-	-	-
3D Other Grant Revenue	-	-	-
3H Pension Stabilization Revenue	-	-	-
60 Proceeds from Sale of Property	-	-	-
61 Loan/Bond Proceeds	-	-	-
<b>Total Revenues</b>	-	-	-
<b>Expenditures</b>			
40 Salaries and Wages	-	-	-
41 Benefits	-	-	-
42 Professional Services	-	-	-
43 Other Operating	-	-	-
44 Utilities	-	-	-
45 Equipment & Contractual Svcs.	-	-	-
46 Provision for Insurance Loss	-	-	-
47 Cost Pool	-	-	-
48 Asset & Capital Outlay	-	-	-
49 Debt Service Expenditures	-	-	-
50 Grant Expenditures	-	-	-
51 CDBG/Home/Hsg Proj	-	-	-
52 Employment & Training Allocations	-	-	-
53 RHA Cost Allocation	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-
<b>Total Expenditures</b>	-	-	-



FUND	General	Police & Fire	Pension
	Pension Trusts	Pension Trusts	Total
	6050	6051	
<b>90 Transfers in from:</b>			
General Fund	152,077	-	152,077
Operations	-	-	-
Special Revenue	820	-	820
Capital Improvements	-	-	-
Debt Service	-	-	-
Enterprise Fund	-	-	-
Internal Service Funds	-	-	-
Housing Department	-	-	-
Successor Agency	-	-	-
Housing Authority	-	-	-
			-
Total transfers in	152,897	-	152,897
<b>91 Transfers out to:</b>			
General Fund	-	-	-
Operations	-	-	-
Special Revenue	-	-	-
Capital Improvements	-	-	-
Debt Service	-	-	-
Enterprise Fund	-	-	-
Internal Service Funds	-	-	-
Housing Department	-	-	-
Successor Agency	-	-	-
Housing Authority	-	-	-
			-
Total transfers out	-	-	-
<b>Net transfers in/out</b>	<b>152,897</b>	<b>-</b>	<b>152,897</b>
<b>Excess/(Deficiency)</b>	<b>152,897</b>	<b>-</b>	<b>152,897</b>
<b>Ending Balance</b>	<b>1,171,848</b>	<b>7,722,300</b>	<b>1,171,848</b>





# Transfer In-Out Schedule

## Transfer In - Out Schedule

TRANSFER OUT - FUNDS	FY 2023-24 BUDGET	JUSTIFICATION
General Fund	\$ 235,988	City Contribution to Hilltop Landscaping and Maintenance District
General Fund	\$ 476,309	City Contribution to Marina Bay Landscaping and Maintenance District
General Fund	\$ 150,000	General Liability Subsidy to Rent Program
General Fund	\$ 411,201	Administrative Overhead Subsidy
General Fund	\$ 75,000	Grant Writing
General Fund	\$ 1,980,000	Reimaging Public Safety Youthworks
General Fund	\$ 6,453,091	Funding Requirement based on the voter approved Kids First Initiative
General Fund	\$ 75,000	Climate Resiliency Contingency
General Fund	\$ 1,320,000	Reimaging Public Safety Unhoused Intervention Plan
General Fund	\$ 650,000	Original Adoption for Santa Rita Rd. Project Redirected to Rheem Creek Project
General Fund	\$ 1,463,868	2007 Refunding & Civic Center Debt Service
General Fund	\$ 326,018	Fire Truck Holman Capital Lease #5
General Fund	\$ 100,000	IT Computer Refresh - Computer Operational Equipment Replacement
General Fund	\$ 152,077	General Pension
General Fund	\$ 3,060,068	From GF to be Paid Towards 2022 POB Debt Service and Admin Fees
General Fund	\$ 122,262	Subsidy to Richmond Housing Authority-Nystrom Village
General Fund	\$ 1,138,820	General Fund Subsidy to Richmond Housing Authority-Central Office
Secured Pension Override Fund	\$ 820	General Pension ARC
Secured Pension Override Fund	\$ 8,343,097	Portion of Unfunded Accrued Actuarial Liability in Pension Fund
Secured Pension Override Fund	\$ 20,223,580	Non-Departmental Activity
Developer In Lieu Fee - Housing Fund	\$ 480,000	Reimaging Public Safety Unhoused Intervention
Marina Fund	\$ 86,778	Economic Development - Portion of Staff Cost Managing Marina Related Activities
Richmond Housing Authority Capital Fund	\$ 362,952	Capital Fund Operations
Richmond Housing Authority Capital Fund	\$ 102,443	Capital Fund - Central Office Administration
Richmond Housing Authority Nevin Plaza Fund	\$ 429,887	Nevin - Nystrom
Successor Agency Tax Trust Fund	\$ 250,000	Redevelopment Property Tax Trust Fund Administration Allowance
Successor Agency Tax Trust Fund	\$ 95,000	Redevelopment Property Tax Trust Fund Distribution for Employee Cost
Successor Agency Tax Trust Fund	\$ 8,744,321	Multiple SA Accounts
Successor Agency Tax Trust Fund CAP SCCR Administra	\$ 35,000	Multiple SA Accounts
	<b>\$ 57,343,580</b>	

TRANSFER IN - FUNDS	FY 2023-24 BUDGET	JUSTIFICATION
Hilltop Landscape Maintenance District Fund	\$ 235,988	City Contribution to Hilltop Landscaping and Maintenance District
Marina Bay Landscape and Light District Fund	\$ 476,309	City Contribution to Marina Bay Landscaping and Maintenance District
Rent Control Fund	\$ 150,000	General Liability Subsidy to Rent Program
Employment & Training Fund	\$ 411,201	Administrative Overhead Subsidy
Employment & Training Fund	\$ 75,000	Grant Writing
Employment & Training Fund	\$ 1,980,000	Reimaging Public Safety Youthworks
Kids First Initiative Fund	\$ 6,453,091	Funding Requirement based on the voter approved Kids First Initiative
Emergency Operations & Disaster Recovery Fund	\$ 75,000	Climate Resiliency Contingency
Planning & Building Fund	\$ 1,320,000	Reimaging Public Safety Unhoused Intervention Plan
General Capital Fund	\$ 650,000	Original Adoption for Santa Rita Rd. Project Redirected to Rheem Creek Project
Debt Service - 07 Refunding & Civic Center Fund	\$ 1,463,868	2007 Refunding & Civic Center Debt Service
Equipment Service Fund	\$ 326,018	Fire Truck Holman Capital Lease
Equipment Service Fund	\$ 100,000	IT Computer Refresh - Computer Operational Equipment Replacement
General Pension Fund	\$ 152,077	General Pension
Debt Service - 2005 Taxable Pension Obligation Bond Fur	\$ 3,060,068	From GF to be Paid Towards 2022 POB Debt Service and Admin Fees
Richmond Housing Authority - Nystrom Village Fund	\$ 122,262	Subsidy to Richmond Housing Authority-Nystrom Village
Richmond Housing Authority - Central Office Admin Fund	\$ 1,138,820	General Fund Subsidy to Richmond Housing Authority-Central Office
General Pension Fund	\$ 820	General Pension ARC
Debt Service - 2005 Taxable Pension Obligation Bond Fur	\$ 8,343,097	Portion of Unfunded Accrued Actuarial Liability in Pension Fund
General Pension Fund	\$ 20,223,580	Non-Departmental Activity
Planning & Building Fund	\$ 480,000	Reimaging Public Safety Unhoused Intervention
General Fund	\$ 86,778	Economic Development - Portion of Staff Cost Managing Marina Related Activities
Richmond Housing Authority - Nystrom Village Fund	\$ 362,952	Capital Fund Operations
Richmond Housing Authority - Central Office Admin Fund	\$ 102,443	Capital Fund - Central Office Administration
Richmond Housing Authority - Nystrom Village Fund	\$ 429,887	Nevin - Nystrom
Successor Agency Administration Fund	\$ 250,000	Redevelopment Property Tax Trust Fund Administration Allowance
Successor Agency Capital Project Fund	\$ 95,000	Redevelopment Property Tax Trust Fund Distribution for Employee Cost
Successor Agency Capital Project Multiple Funds	\$ 8,744,321	Multiple SA Accounts
Successor Agency Capital Project Multiple Funds	\$ 35,000	Multiple SA Accounts
	<b>\$ 57,343,580</b>	



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# DEPARTMENTS

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## Mayor



**Eduardo Martinez**  
Mayor

**“Working for the City of Richmond has been a gratifying experience. As a resident of this city, I feel proud to be able to contribute my grain of sand towards its progress. One of my favorite parts about working in the Mayor’s Office is the random chats with co-workers in the copy room and halls.”**

### **Antonio Tamayo**

Deputy Chief of Staff, Mayor's Office  
7 months

## What We Do

- Chief elected officer and ceremonial head of the City.
- Responsible for providing civic leadership.
- Responsible for informing the public about City issues, programs, and policies which are necessary for the welfare of the City.
- Marshalling public interest in, and support for, municipal activity.
- Involved with the general development of the community.
- Provide leadership and vision for the community.
- Promote economic development and job creation.
- Represent the community at the regional and national levels.
- Develop and administer the Operating and Capital Improvement Budget.
- Encourage public engagement and participation.



## What We Plan To Do

- Improve the City's capacity to serve residents by tackling the vacancy crisis.
- Work closely with county, state, and federal partners to invest in Richmond via funding, grants, and policy support.
- Solidify an extreme weather shelter plan for unhoused residents.
- Support expansion of Richmond's public recreational spaces for youth and families.
- Monitor the progress of Richmond's Mental Health Crisis Response program.
- Support Public Works in prioritizing safe and clean streets.

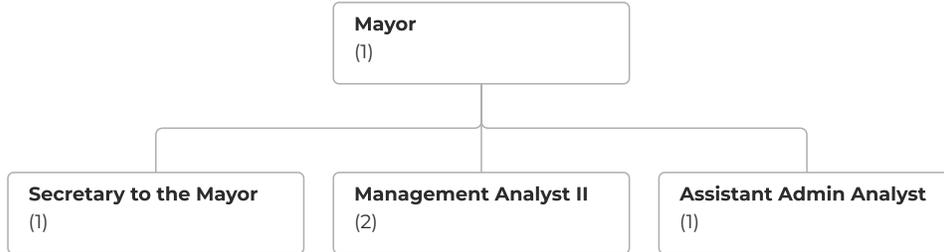


- Emphasizing environmental protections for climate change resilience in the foreground.
- Promote the rich art scene in our community.
- Promote City departments and staff, local events, and small businesses through digital media asset.



# Organizational Chart

## Mayor's Office



## Position Listing

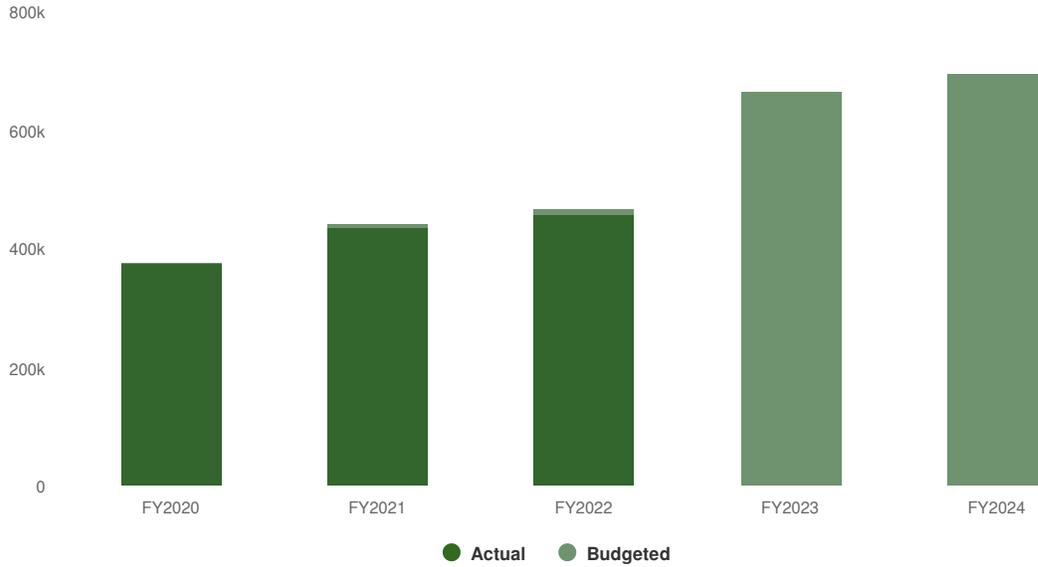
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>MAYOR'S OFFICE</b>				
Mayor	1.0	1.0		1.0
Assistant Admin Analyst	1.9	1.0		1.0
Management Analyst II	1.0	2.0		2.0
Secretary to the Mayor		1.0		1.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>3.9</b>	<b>5.0</b>	<b>0.0</b>	<b>5.0</b>



## Expenditures Summary

\$693,930
\$30,633  
(4.62% vs. prior year)

### Mayor Proposed and Historical Budget vs. Actual



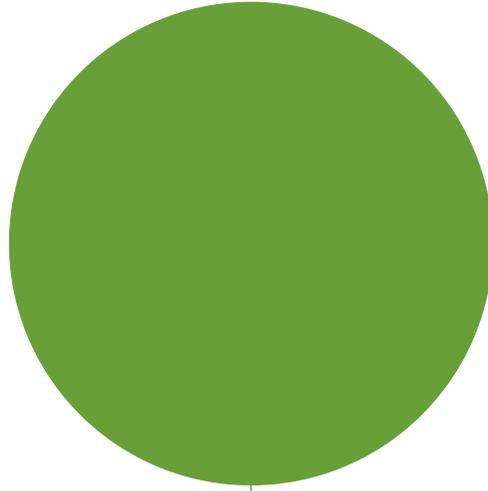
## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$373,946	\$434,173	\$457,811	\$663,297	\$693,930	4.6%
<b>Total All Funds:</b>	<b>\$373,946</b>	<b>\$434,173</b>	<b>\$457,811</b>	<b>\$663,297</b>	<b>\$693,930</b>	<b>4.6%</b>



# Expenditures by Function

## Budgeted Expenditures by Function



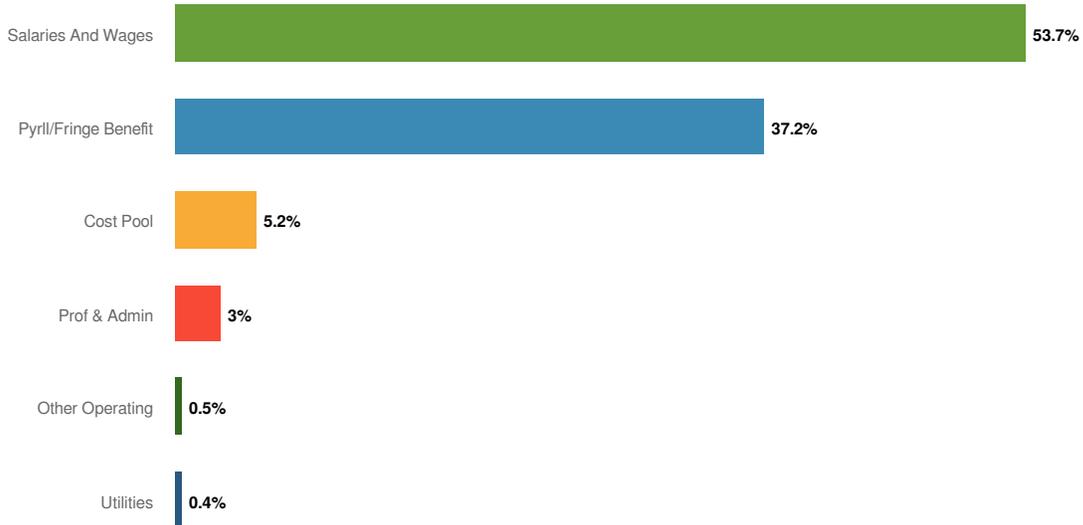
01101011-OFFICE OF THE MAYOR (100%)

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Office Of The Mayor						
Office Of The Mayor						
01101011-OFFICE OF THE MAYOR	\$373,946	\$434,173	\$457,811	\$663,297	\$693,930	4.6%
<b>Total Office Of The Mayor:</b>	<b>\$373,946</b>	<b>\$434,173</b>	<b>\$457,811</b>	<b>\$663,297</b>	<b>\$693,930</b>	<b>4.6%</b>
<b>Total Office Of The Mayor:</b>	<b>\$373,946</b>	<b>\$434,173</b>	<b>\$457,811</b>	<b>\$663,297</b>	<b>\$693,930</b>	<b>4.6%</b>
<b>Total Expenditures:</b>	<b>\$373,946</b>	<b>\$434,173</b>	<b>\$457,811</b>	<b>\$663,297</b>	<b>\$693,930</b>	<b>4.6%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$264,473	\$269,735	\$280,157	\$329,833	\$372,679	13%
Pysl/Fringe Benefit	\$226,591	\$252,401	\$262,022	\$255,823	\$258,424	1%
Prof & Admin	\$7,043	\$14	\$2,960	\$54,800	\$20,500	-62.6%
Other Operating	\$1,771	\$221	\$4,516	\$2,400	\$3,400	41.7%
Utilities	\$1,482	\$1,368	\$2,996	\$1,250	\$3,000	140%
Cost Pool	\$17,944	\$18,277	\$18,277	\$19,191	\$35,927	87.2%
A87 Cost Plan Reimbs	-\$145,358	-\$107,844	-\$113,118	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$373,946</b>	<b>\$434,173</b>	<b>\$457,811</b>	<b>\$663,297</b>	<b>\$693,930</b>	<b>4.6%</b>



# POLICE COMMISSION



**“I love being able to work with residents who are so passionate about bettering their community.”**

**Lilia Corral**

Management Analyst

1.5 Years

## What We Do

- The purpose of this Commission is to promote positive relations between the community and the Richmond police department, and to advise the City Council, City Manager, and Chief of Police on all matters pertaining to the administration of the Richmond Police Department.
- Review and evaluate the policies, practices, and procedures contained in the Richmond Police Department Manual, and develop programs and strategies to promote positive police community relations, and make appropriate recommendations to the Chief of Police.
- Receive, investigate, and hear complaints against Richmond Police Officers alleging the use of unreasonable force, discrimination, sexual harassment and/or sexual assault, as well as receive reports from the Investigative Officer on all incidents of "death or serious bodily injury," and/or all incidents of a discharge of a firearm at a person by an on-duty Richmond Police Officer.
- Conducts investigations on all incidents involving the discharge of a firearm at a person by a Richmond Police Officer, and/or when death or serious bodily injury results from direct police action.
- Handle appeals from the Office of Professional Accountability.
- Review and evaluate the policies, practices, and procedures contained in the Richmond Police Department Manual, and report to the Chief of Police, City Manager, and City Council.
- Develop programs and strategies to promote positive police-community relations.



## What We Did

- Held ten monthly meetings.
- Tabled the Cinco de Mayo and Juneteenth events to educate the community on the Community Police Review Commission.
- Reviewed two cases for 2022.



## What We Plan To Do

- Continue to hold monthly meetings.
- Send selected commissioners to the National Association for Civilian Oversight of Law Enforcement (NACOLE) conference to network and learn more about civilian oversight.
- Hold a retreat in August to help commissioners better understand the purpose and purview of the Community Police Review Commission (CPRC), as well as any legal and technical terms related to the CPRC.



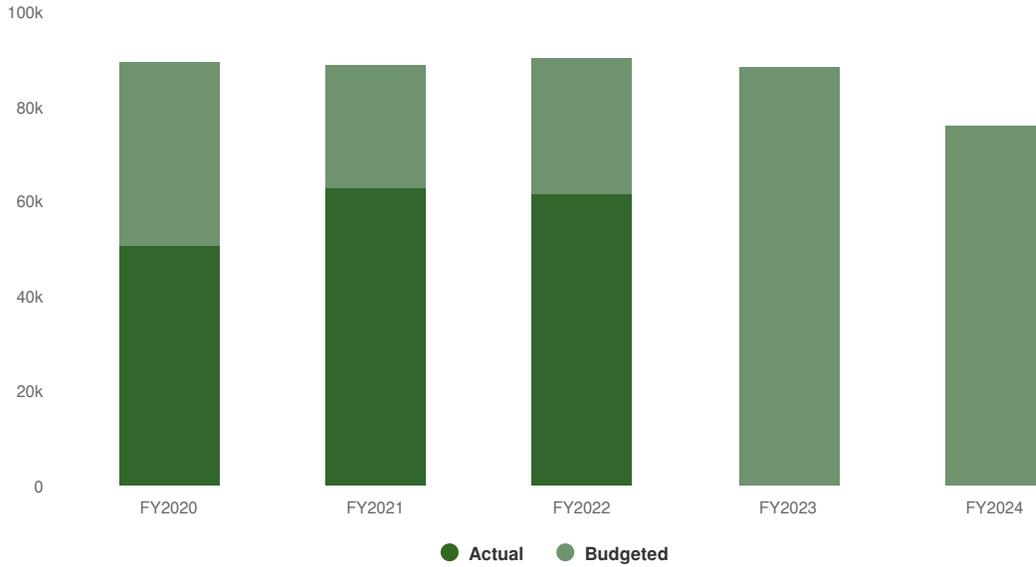
## Position Listing

Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>COMMUNITY POLICE REVIEW COMMISSION</b>				
Assistant Administrative Analyst	0.1	0.1		0.1
<b>Total Full-Time Equivalent (FTEs)</b>	<b>0.1</b>	<b>0.1</b>	<b>0.0</b>	<b>0.1</b>

## Expenditures Summary

**\$76,188** **-\$12,162**  
 (-13.77% vs. prior year)

### Police Commission Proposed and Historical Budget vs. Actual



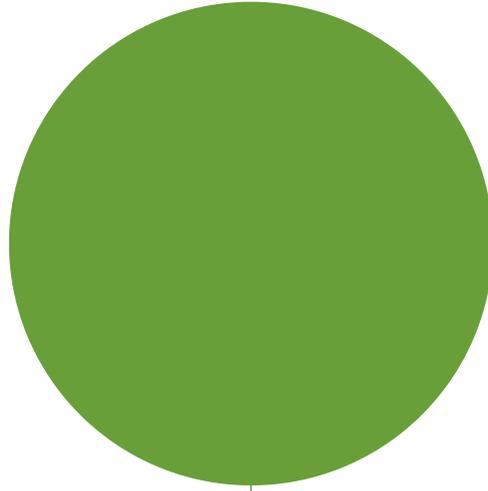
## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
General Fund	\$50,545	\$62,842	\$61,600	\$88,350	\$76,188	-13.8%
<b>Total General Fund:</b>	<b>\$50,545</b>	<b>\$62,842</b>	<b>\$61,600</b>	<b>\$88,350</b>	<b>\$76,188</b>	<b>-13.8%</b>



# Expenditures by Function

## Budgeted Expenditures by Function



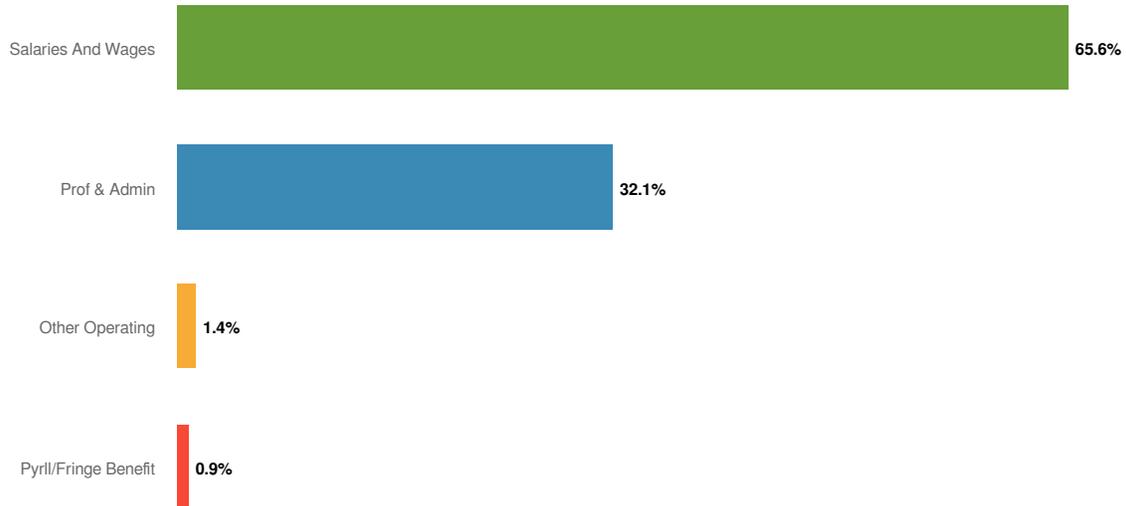
01121011-POLICE COMMISSION DIV (100%)

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Office Of The Mayor						
Community Pol Rev Commission						
01121011-POLICE COMMISSION DIV	\$50,545	\$62,842	\$61,600	\$88,350	\$76,188	-13.8%
<b>Total Community Pol Rev Commission:</b>	<b>\$50,545</b>	<b>\$62,842</b>	<b>\$61,600</b>	<b>\$88,350</b>	<b>\$76,188</b>	<b>-13.8%</b>
<b>Total Office Of The Mayor:</b>	<b>\$50,545</b>	<b>\$62,842</b>	<b>\$61,600</b>	<b>\$88,350</b>	<b>\$76,188</b>	<b>-13.8%</b>
<b>Total Expenditures:</b>	<b>\$50,545</b>	<b>\$62,842</b>	<b>\$61,600</b>	<b>\$88,350</b>	<b>\$76,188</b>	<b>-13.8%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$36,293	\$53,942	\$53,148	\$71,500	\$50,000	-30.1%
Pyrrl/Fringe Benefit	\$8,749	\$7,827	\$6,111	\$0	\$688	N/A
Prof & Admin	\$5,116	\$1,007	\$2,040	\$15,800	\$24,450	54.7%
Other Operating	\$387	\$66	\$301	\$1,050	\$1,050	0%
<b>Total Expense Objects:</b>	<b>\$50,545</b>	<b>\$62,842</b>	<b>\$61,600</b>	<b>\$88,350</b>	<b>\$76,188</b>	<b>-13.8%</b>



# CITY COUNCIL



**Eduardo Martinez**  
Mayor

**“I’ve enjoyed working for the City of Richmond for 28 years. As a Richmond native, it is rewarding to serve the community that I grew up in and have roots. I’m proud to be a member of a professional group of employees that value civil service.”**

## **Trina Jackson-Lincoln**

City Council Liaison and Project Coordinator  
28 Years of Service and Counting

## **What We Did**

Promoted Sustainable Communities.

- Adopted Ordinance 13-22 N.S. to amend the Eviction Moratorium to allow Owner Move-ins.
- Adopted Ordinance 10-22 which allowed landlords with four or fewer residential units to credit their paid rent board fees against their gross receipts tax obligation.
- Maintained City Services and safety protocols.

Promoted Effective Government.

- Adopted over 120 resolutions.
- Adopted over 10 ordinances.

Worked to stabilize the administration.

- Supported the City Manager and Human Resources with increasing staffing levels, including a new director and deputy director of Public Works.
- Continued to confer with collective bargaining units to negotiate mutually-beneficial agreements.



## **What We Do**

- The City Council establishes comprehensive goals and objectives for the City.
- The City Council provides leadership in establishing policies, and formulating priorities for the allocation of City resources.
- The City Council holds regularly-scheduled meetings, hearings, and study sessions to receive community input while conducting municipal affairs in a public forum.
- The City Council members meet and confer with members of the public and local businesses to hear their concerns.



## What We Plan To Do

Promote a Safe and Secure Community.

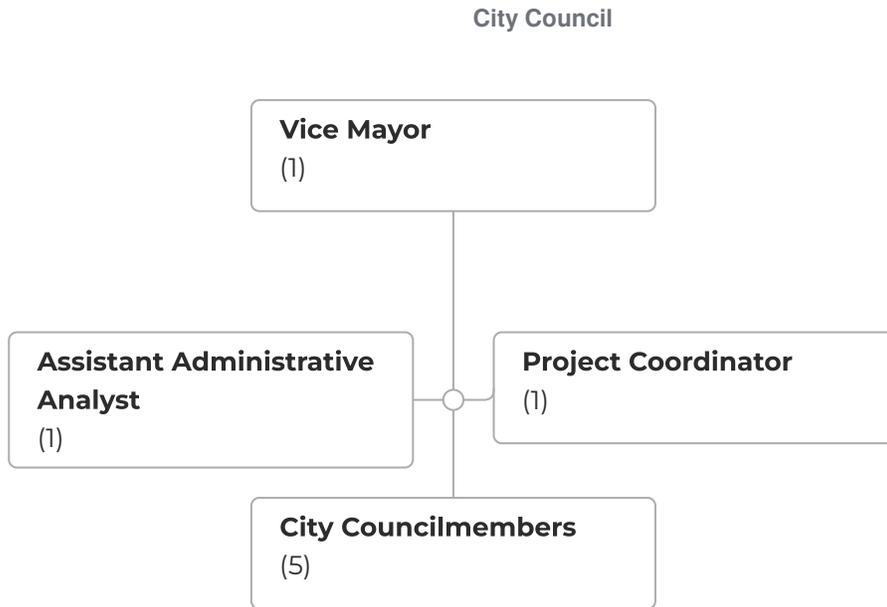
- Reduce crime through effective programming and policy implementation.
- Support efforts to strengthen staffing levels throughout the municipality.

Promote Effective Government.

- Support the City Manager and Department Heads in maximizing services and resources to the residents of Richmond.
- Support the initiatives of the Government Alliance of Race and Equity, Health in all policies and other equity, and inclusion initiatives to advance equity.
- Improve efforts to address homelessness and unstable housing.



# Organizational Chart



## Position Listing

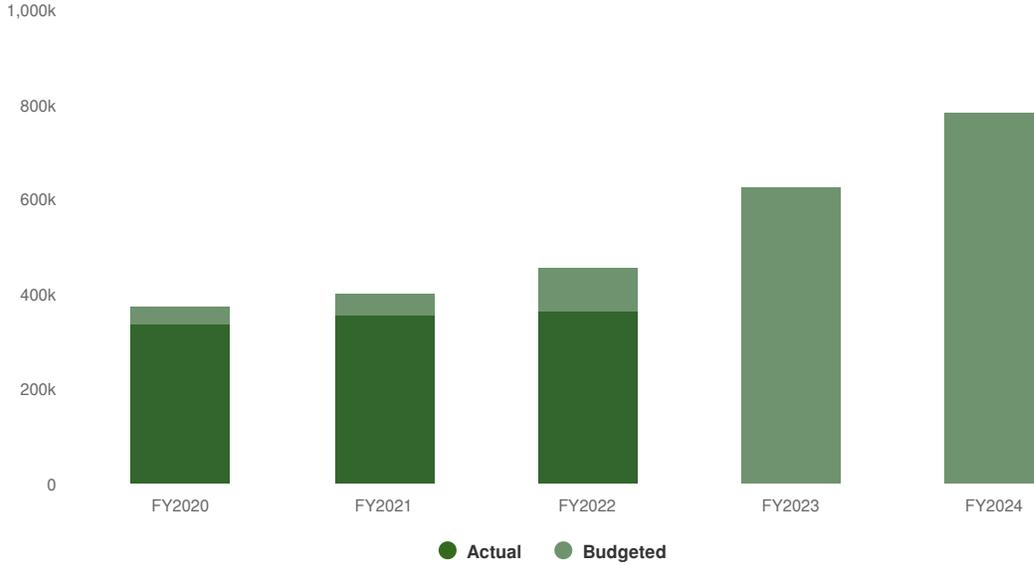
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>CITY COUNCIL</b>				
Project Coordinator	1.0	1.0		1.0
Assistant Administrative Analyst		1.0		1.0
<b>Total Full-Time Equivalent (FTEs)</b>	<b>7.0</b>	<b>8.0</b>	<b>0.0</b>	<b>8.0</b>



## Expenditures Summary

\$781,545
\$154,295  
 (24.60% vs. prior year)

### City Council Proposed and Historical Budget vs. Actual



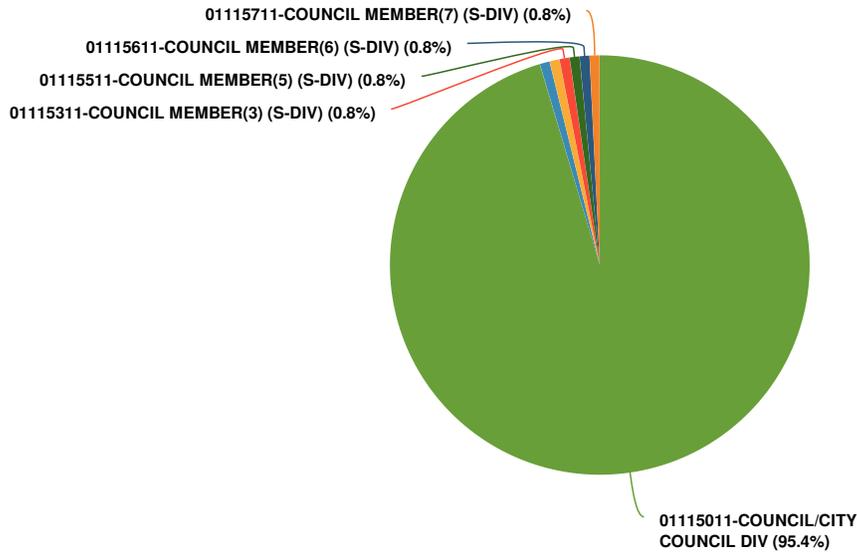
## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$337,951	\$320,220	\$363,319	\$627,250	\$781,545	24.6%
<b>Total General Fund:</b>	<b>\$337,951</b>	<b>\$320,220</b>	<b>\$363,319</b>	<b>\$627,250</b>	<b>\$781,545</b>	<b>24.6%</b>
Special Revenue Funds						
Emergency Ope & Disastr Recvry	\$58	\$34,325	\$0	\$0	\$0	0%
<b>Total Special Revenue Funds:</b>	<b>\$58</b>	<b>\$34,325</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Total All Funds:</b>	<b>\$338,008</b>	<b>\$354,545</b>	<b>\$363,319</b>	<b>\$627,250</b>	<b>\$781,545</b>	<b>24.6%</b>



# Expenditures by Function

## Budgeted Expenditures by Function



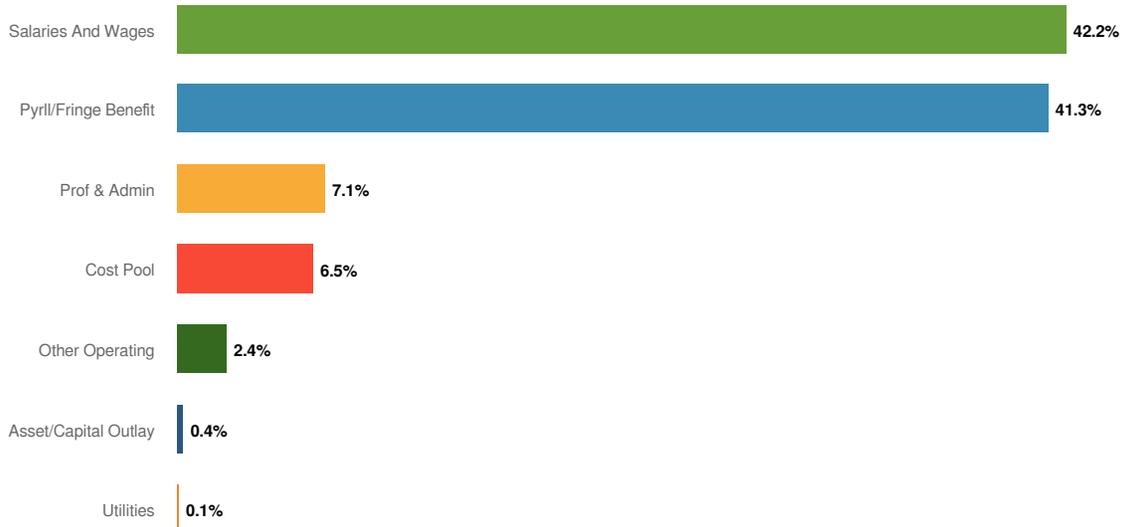
Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
City Council						
City Council						
0115011-COUNCIL/CITY COUNCIL DIV	\$331,234	\$320,220	\$362,032	\$604,790	\$745,545	23.3%
0115111-COUNCIL MEMBER(1) (S-DIV)	\$2,365	\$0	\$277	\$4,000	\$6,000	50%
0115211-COUNCIL MEMBER(2) (S-DIV)	\$0	\$0	\$0	\$1,500	\$6,000	300%
0115311-COUNCIL MEMBER(3) (S-DIV)	\$0	\$0	\$0	\$4,960	\$6,000	21%
0115411-COUNCIL MEMBER(4) (S-DIV)	\$1,590	\$0	\$910	\$3,000	\$0	-100%
0115511-COUNCIL MEMBER(5) (S-DIV)	\$100	\$0	\$0	\$1,500	\$6,000	300%
0115611-COUNCIL MEMBER(6) (S-DIV)	\$100	\$0	\$100	\$2,500	\$6,000	140%
0115711-COUNCIL MEMBER(7) (S-DIV)	\$0	\$0	\$0	\$2,500	\$6,000	140%
0115811-COUNCIL MEMBER(8) (S-DIV)	\$2,562	\$0	\$0	\$2,500	\$0	-100%
13411511-EMGCY OPE & DISTR/CITY COUNCIL	\$58	\$34,325	\$0	\$0	\$0	0%
<b>Total City Council:</b>	<b>\$338,008</b>	<b>\$354,545</b>	<b>\$363,319</b>	<b>\$627,250</b>	<b>\$781,545</b>	<b>24.6%</b>
<b>Total City Council:</b>	<b>\$338,008</b>	<b>\$354,545</b>	<b>\$363,319</b>	<b>\$627,250</b>	<b>\$781,545</b>	<b>24.6%</b>



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
<b>Total Expenditures:</b>	<b>\$338,008</b>	<b>\$354,545</b>	<b>\$363,319</b>	<b>\$627,250</b>	<b>\$781,545</b>	<b>24.6%</b>

## Expenditures by Expense Type

### Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$252,612	\$199,517	\$240,130	\$300,067	\$329,452	9.8%
Pysl/Fringe Benefit	\$192,285	\$217,784	\$218,903	\$217,790	\$322,675	48.2%
Prof & Admin	\$27,233	\$42,381	\$16,298	\$56,588	\$55,450	-2%
Other Operating	\$16,697	\$12,509	\$12,760	\$18,297	\$18,800	2.7%
Utilities	\$999	\$1,191	\$1,365	\$1,365	\$1,100	-19.4%
Cost Pool	\$49,363	\$30,422	\$30,422	\$31,943	\$51,068	59.9%
A87 Cost Plan Reimbs	-\$201,181	-\$149,260	-\$156,559	\$0	\$0	0%
Asset/Capital Outlay	\$0	\$0	\$0	\$1,200	\$3,000	150%
<b>Total Expense Objects:</b>	<b>\$338,008</b>	<b>\$354,545</b>	<b>\$363,319</b>	<b>\$627,250</b>	<b>\$781,545</b>	<b>24.6%</b>



## CITY MANAGER



**Shasa Curl**  
City Manager

**“I get to work for the City I grew up in. It’s amazing to see the generation before me and the generation after me rise and demonstrate tenacity and resilience.”**

### **Irene Lozano**

Executive Assistant to the City Manager

7 years

## What We Do

- Implement City Council directives and communicate regularly to the City Council through weekly reports and regular check-ins.
- Collaborate with City departments to develop and implement financial plans and balanced budgets, and determine effective methods to increase revenue generation.
- Establish relationships with private and public industries, by active collaborations across other municipalities, governmental agencies, private entities, and local and regional community organizations.



## What We Did

- Hired a Deputy City Manager, Director and Deputy Director of Public Works.
- Released a Request For Proposals (RFP), and selected RCF Connects for the Housing First Initiative.
- Processed 58 Municipal IDs for Richmond residents.
- Continued implementation of Classification and Compensation study.
- Established and implemented several interdepartmental teams to address:
  - Beautification efforts.
  - Transitioning of unhoused encampments (Rydin Road and Castro).
- Participated in community events.



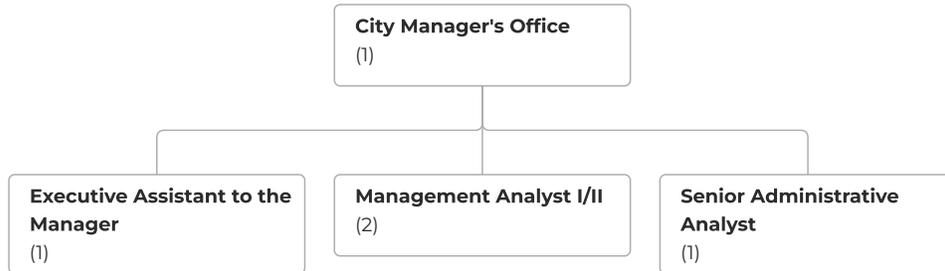
## What We Plan To Do

- Continue and finalize implementation of Classification and Compensation Study.
- Continue collaborations with internal and external partners to clean-up and beautify the City.
- Focus on revenue collection.
- Continue to support retention and recruitment of City staff.
- Develop and Implement Special Projects:
  - Municipal Identification Card program.
  - American Rescue Plan Act.
  - Fiscal Sustainability Plan.
  - Environmental and Community Investment Agreement.



# Organizational Chart

## City Manager's Office



## Position Listing

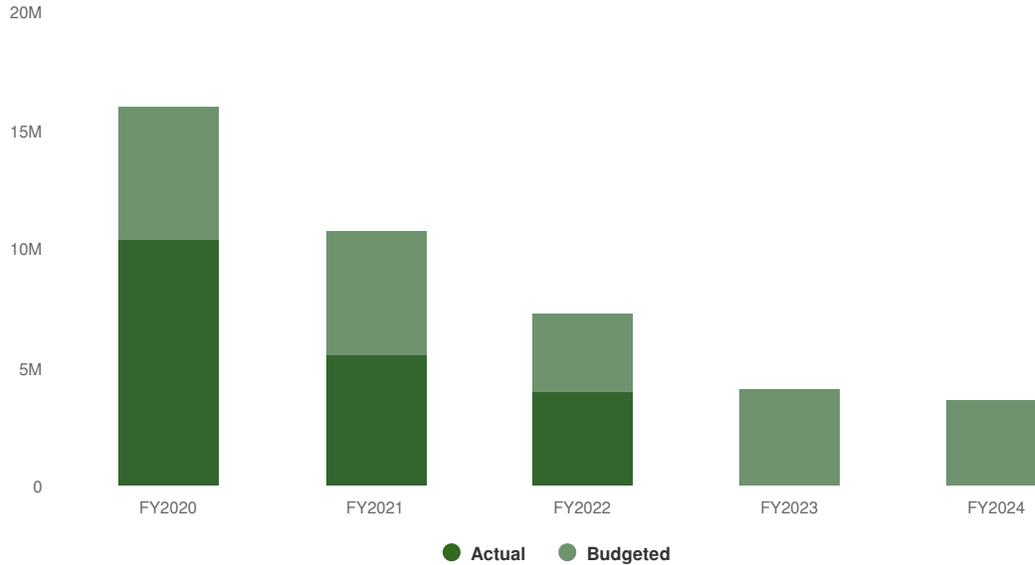
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>CITY MANAGER'S OFFICE</b>				
Deputy City Manager		2.0	-2.0	0.0
City Manager	1.0	1.0		1.0
Executive Assistant to the City Manager	1.0	1.0		1.0
Management Analyst (Communications Analyst)			1.0	1.0
Management Analyst I/ II	1.0	1.0		1.0
Senior Administration Analyst	0.0	0.0	1.0	1.0
<b>Total Full-Time Equivalent (FTEs)</b>	<b>3.0</b>	<b>5.0</b>	<b>0.0</b>	<b>5.0</b>



## Expenditures Summary

**\$3,624,145** **-\$446,673**  
 (-10.97% vs. prior year)

### City Manager Proposed and Historical Budget vs. Actual



## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$2,061,633	\$557,333	\$680,538	\$815,924	\$1,094,938	34.2%
<b>Total General Fund:</b>	<b>\$2,061,633</b>	<b>\$557,333</b>	<b>\$680,538</b>	<b>\$815,924</b>	<b>\$1,094,938</b>	<b>34.2%</b>
Other Operations						
Transportation Operation	\$687,336	\$3,109	\$334	\$0	\$0	0%
<b>Total Other Operations:</b>	<b>\$687,336</b>	<b>\$3,109</b>	<b>\$334</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
Capital Improvement						
Outside Funded Svcs - Grants	\$607,019	\$1,086,066	\$0	\$0	\$0	0%
General Capital Fund	\$248,332	\$0	\$0	\$0	\$0	0%
<b>Total Capital Improvement:</b>	<b>\$855,350</b>	<b>\$1,086,066</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
Special Revenue Funds						
Veolia Mitigation	\$0	\$0	\$0	\$100,000	\$100,000	0%

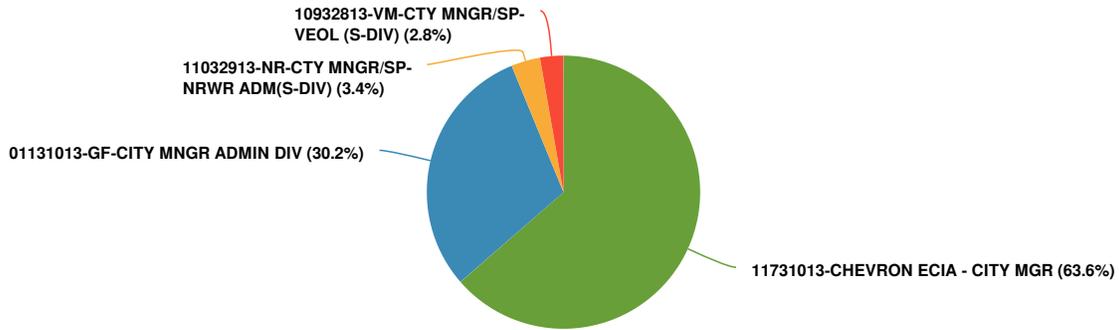


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
N.Richmond Waste	\$52,768	\$100,301	\$105,546	\$124,375	\$124,207	-0.1%
Chevron Modernizatn Proj & Cia	\$6,391,075	\$3,748,184	\$3,147,127	\$3,005,000	\$2,305,000	-23.3%
Kids First Initiative	\$338,824	\$47,047	\$34,643	\$25,519	\$0	-100%
Emergency Ope & Disastr Recvry	\$17,028	\$654	\$0	\$0	\$0	0%
<b>Total Special Revenue Funds:</b>	<b>\$6,799,694</b>	<b>\$3,896,187</b>	<b>\$3,287,315</b>	<b>\$3,254,894</b>	<b>\$2,529,207</b>	<b>-22.3%</b>
<b>Total All Funds:</b>	<b>\$10,404,014</b>	<b>\$5,542,696</b>	<b>\$3,968,187</b>	<b>\$4,070,818</b>	<b>\$3,624,145</b>	<b>-11%</b>



# Expenditures by Function

## Budgeted Expenditures by Function



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
City Manager						
City Manager						
01131013-GF-CITY MNGR ADMIN DIV	\$1,638,550	\$551,415	\$678,369	\$815,924	\$1,094,938	34.2%
01132713-CM-SPCIAL PROJS/ENVIRONMENTAL	\$208,605	\$3,586	\$4	\$0	\$0	0%
01135013-GF-CM TRANSPORTATN OPERATIONS	\$214,478	\$2,333	\$2,165	\$0	\$0	0%
10335013-CITY MGR/TRANSPORTN OPERATNS	\$687,134	\$1,368	\$334	\$0	\$0	0%
10335913-CITY MGR/TRANSPRT-PARKING MNGT	\$202	\$1,741	\$0	\$0	\$0	0%
10632713-O-SD FND GRNT-CM PROJ/ENVRNMTL	\$607,019	\$1,086,066	\$0	\$0	\$0	0%
10932813-VM-CTY MNGR/SP-VEOL (S-DIV)	\$0	\$0	\$0	\$100,000	\$100,000	0%
11032713-NR-CTY MNGR/SP-ENVIRON (S-DIV)	\$0	\$30,000	\$0	\$0	\$0	0%
11032913-NR-CTY MNGR/SP-NRWR ADM(S-DIV)	\$52,768	\$70,301	\$105,546	\$124,375	\$124,207	-0.1%
11731013-CHEVRON ECIA - CITY MGR	\$6,391,075	\$3,748,184	\$3,147,127	\$3,005,000	\$2,305,000	-23.3%
13331013-KIDS FIRST INITIATIVE	\$338,824	\$47,047	\$34,643	\$25,519	\$0	-100%
13413113-EMGCY OPE & DISTR/CITY MANAGER	\$17,028	\$654	\$0	\$0	\$0	0%

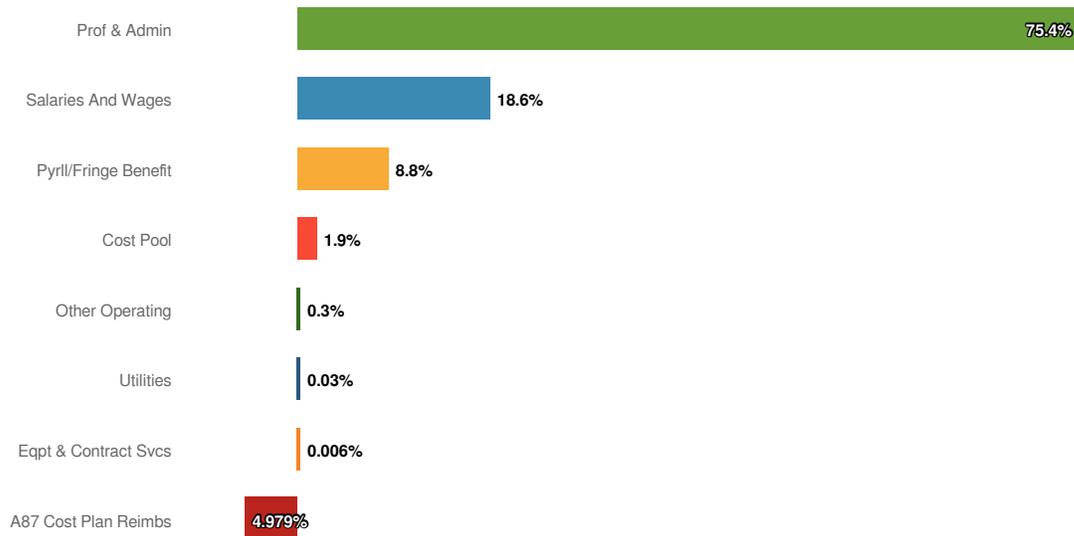


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
20131031-CAP OUTLAY-CM/CIP DIV	\$248,332	\$0	\$0	\$0	\$0	0%
<b>Total City Manager:</b>	<b>\$10,404,014</b>	<b>\$5,542,696</b>	<b>\$3,968,187</b>	<b>\$4,070,818</b>	<b>\$3,624,145</b>	<b>-11%</b>
<b>Total City Manager:</b>	<b>\$10,404,014</b>	<b>\$5,542,696</b>	<b>\$3,968,187</b>	<b>\$4,070,818</b>	<b>\$3,624,145</b>	<b>-11%</b>
<b>Total Expenditures:</b>	<b>\$10,404,014</b>	<b>\$5,542,696</b>	<b>\$3,968,187</b>	<b>\$4,070,818</b>	<b>\$3,624,145</b>	<b>-11%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$1,745,892	\$372,920	\$634,108	\$482,176	\$672,538	39.5%
Pyrrl/Fringe Benefit	\$940,860	\$208,704	\$215,202	\$265,530	\$319,662	20.4%
Prof & Admin	\$7,229,479	\$4,759,569	\$3,258,489	\$3,379,825	\$2,731,722	-19.2%
Other Operating	\$126,237	\$7,596	\$7,982	\$12,000	\$10,232	-14.7%
Utilities	\$7,716	\$2,845	\$2,391	\$1,500	\$1,000	-33.3%
Eqpt & Contract Svcs	\$10,964	\$201	\$148	\$200	\$200	0%
Cost Pool	\$367,787	\$100,038	\$100,038	\$105,040	\$69,244	-34.1%
A87 Cost Plan Reimbs	-\$331,548	-\$245,982	-\$258,011	-\$180,453	-\$180,453	0%
Asset/Capital Outlay	\$306,454	\$11,805	\$7,840	\$5,000	\$0	-100%
Grant Expenditures	\$174	\$0	\$0	\$0	\$0	0%
Oper Xfers Out	\$0	\$325,000	\$0	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$10,404,014</b>	<b>\$5,542,696</b>	<b>\$3,968,187</b>	<b>\$4,070,818</b>	<b>\$3,624,145</b>	<b>-11%</b>



## CITY ATTORNEY



**Dave Aleshire**  
City Attorney

**“I loved growing up and now working for the City. A city that prides itself on supporting the places that have been in the area for decades. One of the most popular is Casper’s Hot Dogs, a great stop to refuel for work in the City Attorney’s Office, and it’s been across the street from City Hall Since 1947.”**

### **Crystal Shanklin**

Administrative Services Analyst  
22 years

## What We Do

- Advise the Richmond City Council, boards, and commissions, and all City departments, including the Housing Authority, Police, Fire Departments, and the Port.
- Respond to legal opinions regarding a wide range of legal issues, draft ordinances and resolutions, review all City contracts, negotiate real estate transactions, and participate in labor negotiations.
- Defend the City and Housing Authority in civil litigation in both federal and state court.



## What We Did

- Provide solution-oriented, timely, and effective legal services to implement policies of the City Council.
- Respond to almost 1,000 requests for legal opinion.
- Streamline the City’s process for responding to the growing numbers of Public Records Act requests (759 in 2022).
- Conduct a cost-benefit analysis of handling certain types of routine litigation matters in-house, and develop resources to handle such cases.
- Conduct comprehensive audit of risk management function.
- Review contract process and contract forms.
- Conduct review of legal operations as to how to improve service delivery.
- Evaluate outside counsel services as to cost and effectiveness, and determine appropriate blend



of outside and in-house services.

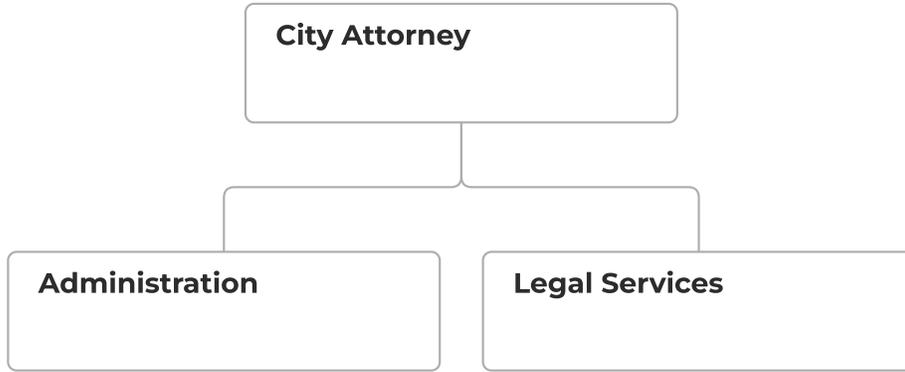
## What We Plan To Do

- Develop more robust training opportunities for City staff, councilmembers, and members of City boards and commissions.
- Litigate more cases in-house instead of contracting with outside law firms, with an eye toward early resolution.
- Assist in real estate transactions, including Miraflores, Rigger's Loft, 12th & MacDonald, and Richmond Grown.
- Assist the Port with negotiations with prospective tenants for port properties, including General Warehouse.
- Support Measure U implementation.
- Analyze Charter for possible Charter amendments.
- Shepherd Terminal One through the SLA process.
- Further evaluate outside counsel services as to cost and effectiveness, and determine appropriate blend of outside and in-house legal services.
- Resolve Pt. Molate litigation, and get property sold.
- Finalize contract templates, and assist with roll-out to City departments.
- Enhance Code Enforcement and City Prosecutor legal services to be provided in-house or by contract attorneys.



# Organization Chart

## City Attorney's Office



## Position Listing

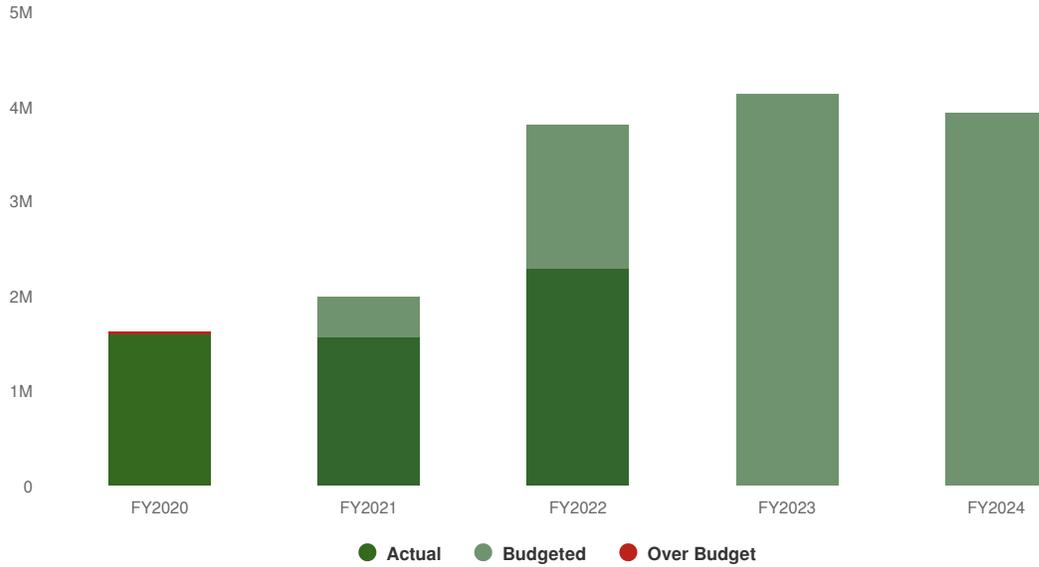
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>CITY ATTORNEY'S OFFICE</b>				
Administrative Services Analyst	1.0	1.0		1.0
Assistant City Attorney	2.0	2.0		2.0
Chief Assistant City Attorney	1.0	1.0		1.0
City Attorney	1.0	1.0		1.0
Office Specialist	1.0	1.0		1.0
Law Office Supervisor		1.0		1.0
Senior Assistant City Attorney	3.0	3.0		3.0
Supervising Office Assistant	1.0			
<b>Total Full-Time Equivalent (FTEs)</b>	<b>10.0</b>	<b>10.0</b>	<b>0.0</b>	<b>10.0</b>



## Expenditures Summary

**\$3,923,307** **-\$215,526**  
 (-5.21% vs. prior year)

### City Attorney Proposed and Historical Budget vs. Actual



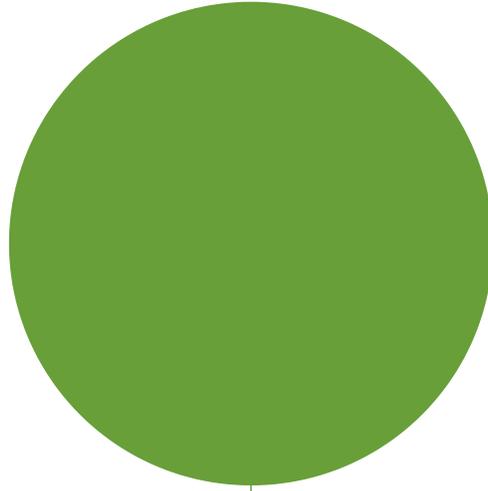
## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$1,610,307	\$1,564,521	\$2,303,042	\$4,138,833	\$3,923,307	-5.2%
<b>Total General Fund:</b>	<b>\$1,610,307</b>	<b>\$1,564,521</b>	<b>\$2,303,042</b>	<b>\$4,138,833</b>	<b>\$3,923,307</b>	<b>-5.2%</b>
Special Revenue Funds						
Emergency Ope & Disastr Recvry	\$23,821	\$687	\$0	\$0	\$0	0%
<b>Total Special Revenue Funds:</b>	<b>\$23,821</b>	<b>\$687</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Total All Funds:</b>	<b>\$1,634,129</b>	<b>\$1,565,208</b>	<b>\$2,303,042</b>	<b>\$4,138,833</b>	<b>\$3,923,307</b>	<b>-5.2%</b>



# Expenditures by Function

## Budgeted Expenditures by Function



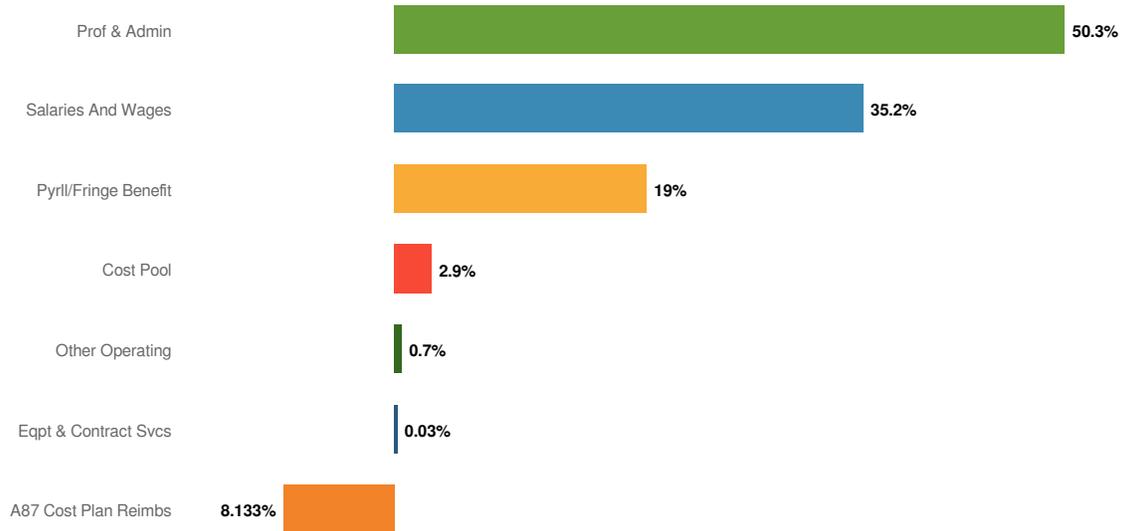
01151014-CITY ATTRNY ADMIN DIV (100%)

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
City Attorney						
City Attorney						
01151014-CITY ATTRNY ADMIN DIV	\$1,610,307	\$1,564,521	\$2,303,042	\$4,138,833	\$3,923,307	-5.2%
13415114-EMGCY OPE & DISTR/CITY ATTORNY	\$23,821	\$687	\$0	\$0	\$0	0%
<b>Total City Attorney:</b>	<b>\$1,634,129</b>	<b>\$1,565,208</b>	<b>\$2,303,042</b>	<b>\$4,138,833</b>	<b>\$3,923,307</b>	<b>-5.2%</b>
<b>Total City Attorney:</b>	<b>\$1,634,129</b>	<b>\$1,565,208</b>	<b>\$2,303,042</b>	<b>\$4,138,833</b>	<b>\$3,923,307</b>	<b>-5.2%</b>
<b>Total Expenditures:</b>	<b>\$1,634,129</b>	<b>\$1,565,208</b>	<b>\$2,303,042</b>	<b>\$4,138,833</b>	<b>\$3,923,307</b>	<b>-5.2%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$1,149,564	\$961,622	\$938,830	\$1,485,029	\$1,381,647	-7%
Pyrrl/Fringe Benefit	\$606,982	\$557,061	\$465,611	\$725,294	\$744,333	2.6%
Prof & Admin	\$67,217	\$170,357	\$1,036,120	\$2,138,823	\$1,974,850	-7.7%
Other Operating	\$16,933	\$20,736	\$18,283	\$24,750	\$27,750	12.1%
Utilities	\$937	\$284	\$0	\$0	\$0	0%
Eqpt & Contract Svcs	\$174	\$544	\$428	\$4,075	\$1,250	-69.3%
Cost Pool	\$90,924	\$76,143	\$76,143	\$79,950	\$112,565	40.8%
A87 Cost Plan Reimbs	-\$298,603	-\$221,539	-\$232,373	-\$319,088	-\$319,088	0%
<b>Total Expense Objects:</b>	<b>\$1,634,129</b>	<b>\$1,565,208</b>	<b>\$2,303,042</b>	<b>\$4,138,833</b>	<b>\$3,923,307</b>	<b>-5.2%</b>



## CITY CLERK



**Pamela Christian**  
City Clerk

**“When employees are recognized by officials, management, and the citizens of Richmond for their dedication, hard work, and collaboration to improve services provided by the City is very inspiring.”**

### **Pamela Christian**

City Clerk  
16.5 years

## What We Do

- Accepts and immediately processes the following documents upon receipt: public records requests, claims against the City, subpoenas, and boards, and commissions, applications for appointment and reappointment.
- Election Official: Redistricting, and election administration.
- Responsible for updating and maintaining City ordinances and codes; providing access to legislative meeting information; receive statements of economic interest, campaign and other financial disclosure-related filings.
- Responsible for staffing City Council meetings, agenda/package preparation, distribution, and publishing.
- Training: Train departmental staff on new systems such as Escribe and NextRequest.



## What We Did

- Election: Prepared, administered, and successfully completed the November 8, 2022 General Election for Districts 2, 3, and 4, and Measure P - amending the City of Richmond's Rent Ordinance.
- Swearing-In: Completed the swearing-in of the new mayor and councilmembers.
- New Council Orientation: Participated in the Council Orientation.
- Public Records Request: Purchased and launched NextRequest public records management software; a management software that gives the City Clerk's Office a boost on compliance regulations, and has improved our management and response efforts to records requests.
- Webpage: Updated our main webpage.



- Offer translated City Council agendas: City Council agendas are translated into Spanish, and published on the website.

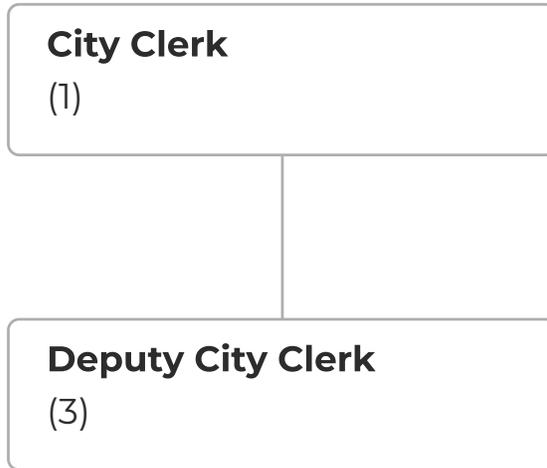
## What We Plan To Do

- City Council – In-Person Meetings: Transition back to in-person hybrid meetings in March 2023.
- Train Council on Escribe Voting System: In February 2023, in preparation of in-person meeting.
- Webpages: Continuously work on updates to our webpages for clarity and ease of use.
- Fair Political Practices Commission (FPPC) Form 700, or Statement of Economic Interest: Administer filing of this form by the April 3, 2023 deadline. This form provides transparency, and ensures accountability from employees and officials.
- DocuSign: Implement routing of resolutions, ordinances, and minutes for electronic signature.
- Escribe: To complete the full migration of City Council documents and videos to Escribe by 2023.
- Records Retention Schedule: Update the Records Retention Schedule by year-end 2023.
- Elections: Begin preparation for the 2024 General Election for Districts 1, 5, and 6.
- Passport Program: Restart Passport services, by appointment only, by June 2023. All of the City Clerk's Office staff are passport-acceptance agents, and continue the required annual certification process, and receive updates to new rules and regulations to immediately restart this program when it is safe.



# Organizational Chart

## City Clerk's Office



## Position Listing

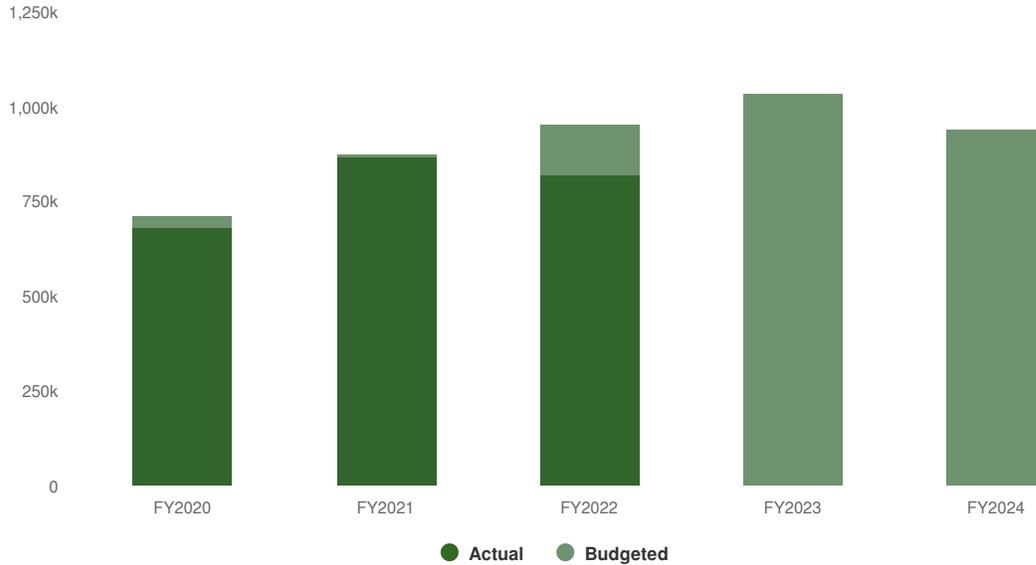
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>CITY CLERK'S OFFICE</b>				
City Clerk	1.0	1.0		1.0
Deputy City Clerk	3.0	3.0		3.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>4.0</b>	<b>4.0</b>	<b>0.0</b>	<b>4.0</b>



## Expenditures Summary

\$941,150
-\$94,477  
 (-9.12% vs. prior year)

### City Clerk Proposed and Historical Budget vs. Actual



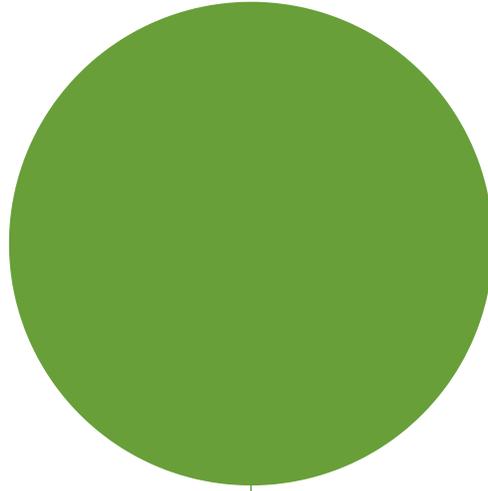
## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$681,184	\$861,593	\$816,560	\$1,035,627	\$941,150	-9.1%
<b>Total General Fund:</b>	<b>\$681,184</b>	<b>\$861,593</b>	<b>\$816,560</b>	<b>\$1,035,627</b>	<b>\$941,150</b>	<b>-9.1%</b>
Special Revenue Funds						
Emergency Ope & Disastr Recvry	\$465	\$3,017	\$0	\$0	\$0	0%
<b>Total Special Revenue   Funds:</b>	<b>\$465</b>	<b>\$3,017</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Total All Funds:</b>	<b>\$681,649</b>	<b>\$864,609</b>	<b>\$816,560</b>	<b>\$1,035,627</b>	<b>\$941,150</b>	<b>-9.1%</b>



# Expenditures by Function

## Budgeted Expenditures by Function



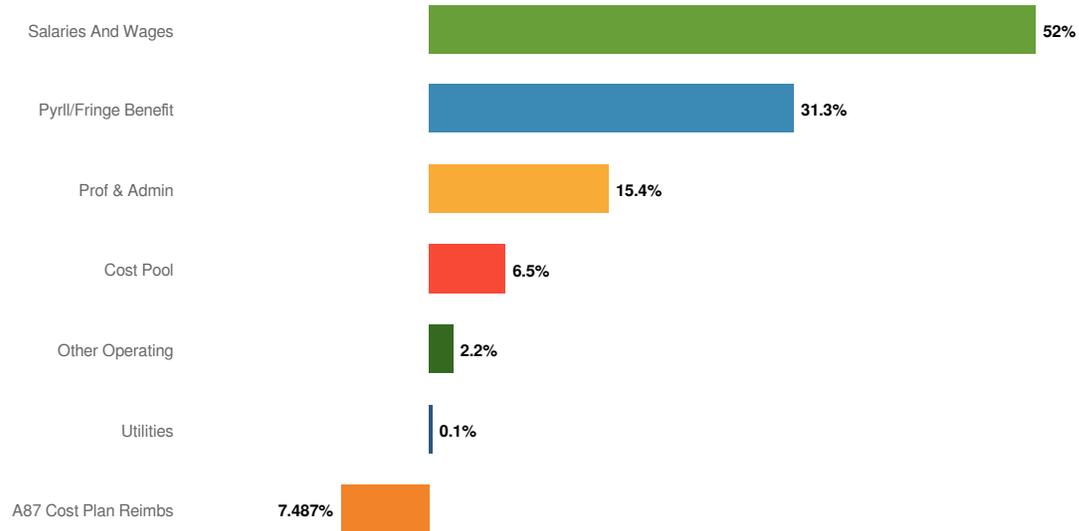
01141013-CITY CLERK ADMIN DIV (100%)

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
City Clerk						
01141013-CITY CLERK ADMIN DIV	\$681,184	\$861,593	\$816,560	\$1,035,627	\$941,150	-9.1%
13414113-EMGCY OPE & DISTR/CITY CLERK	\$465	\$3,017	\$0	\$0	\$0	0%
<b>Total City Clerk:</b>	<b>\$681,649</b>	<b>\$864,609</b>	<b>\$816,560</b>	<b>\$1,035,627</b>	<b>\$941,150</b>	<b>-9.1%</b>
<b>Total Expenditures:</b>	<b>\$681,649</b>	<b>\$864,609</b>	<b>\$816,560</b>	<b>\$1,035,627</b>	<b>\$941,150</b>	<b>-9.1%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$393,035	\$406,992	\$443,229	\$450,250	\$489,328	8.7%
Pysl/Fringe Benefit	\$261,262	\$285,202	\$288,164	\$279,190	\$294,431	5.5%
Prof & Admin	\$144,635	\$257,421	\$175,283	\$334,100	\$145,100	-56.6%
Other Operating	\$11,460	\$8,829	\$9,364	\$19,900	\$20,300	2%
Utilities	\$1,075	\$420	\$420	\$400	\$1,000	150%
Cost Pool	\$25,785	\$21,190	\$21,190	\$22,250	\$61,454	176.2%
A87 Cost Plan Reimbs	-\$155,603	-\$115,445	-\$121,090	-\$70,463	-\$70,463	0%
<b>Total Expense Objects:</b>	<b>\$681,649</b>	<b>\$864,609</b>	<b>\$816,560</b>	<b>\$1,035,627</b>	<b>\$941,150</b>	<b>-9.1%</b>



# FIRE DEPARTMENT



**Angel Montoya**  
Fire Chief

**“The Richmond Fire Department shall continue to fully embrace courage, integrity, and compassion to deliver professional service excellence to Richmond residents.”**

**Angel Montoya**  
Richmond Fire Chief  
2 years

## What We Do

- Administration: Administer policies and guidelines, manage contract execution, payroll, purchasing, hiring/promotion, and mutual and automatic aid agreements.
- Support Services: Logistics, station and equipment maintenance/testing, and inventory control.
- Emergency Operations: Fire suppression, technical rescue, hazardous materials response, emergency medical services.
- Training Division: Oversee training, EMS licensure, quality improvement plan, and acting certifications.
- Fire Prevention: Conduct State-mandated inspections, fire investigations, public education, and fire prevention services to Chevron.
- Office of Emergency Services: Provide ongoing leadership, disaster plan/exercises, and Emergency Operations Plans.



## What We Did

- Advocated for the finalization of Alternative Dispute Resolution (ADR) Agreement between IAFF Local 188 and the City of Richmond.
- Established a Return-To-Work training, and updated Richmond Fire Department Policy Manual to reflect current operational procedures.
- Trained auto aid crews in responding to emergencies in new housing development.
- Completed acting position lists for Battalion Chief, Fire Captain, and Fire Engineer.
- Promoted and filled two (2) Battalion Chief vacancies, five (5) Fire Captain vacancies, and two (2) Fire Engineer vacancies.
- Successfully interviewed candidates from over 400 Firefighter Trainee applicants.



- Participated in the activation of the Emergency Operations Center Seaview Incident in January 2023.
- Conducted over 1,513 annual, operational, and new construction/tenant improvement inspections in FY22-23.
- Participated in public education events, and presented fire and life safety classes to local elementary schools.
- Installed free smoke alarms to Richmond residents in partnership with the American Red Cross.
- The Fire Department, together with the Richmond Police Department, provided toys and food to over 500 families for the holiday season.
- Conducted CERT training beginning March 2023 with 20 volunteers.

## What We Plan To Do

- Implement the Alternative Dispute Resolution (ADR) Contract, which City Council approved on December 20, 2022.
- Continue to update departmental policies and operational procedures to enhance emergency response to the community.
- Onboard firefighter recruits who successfully complete the 2023 Richmond Fire Academy.
- Conduct promotional examinations and establish a promotional list for Battalion Chief, Fire Engineer, and Fire Inspector rank.
- Perform monthly company-level training.
- Continue to collaborate with the Richmond Communication Center (RCC) to improve Computer Aided Dispatch (CAD) system that is better suited for the Fire Department.
- Initiate the design and acquisition process of new fire apparatus.
- Conduct EOC Staff Training to develop preparedness in emergency activation.
- Create CERT database, and conduct CERT classes, training, and drills.
- Continue to collaborate with Berkeley Fire Department to develop Phase I of the regional training center.



# Organizational Chart

## Fire Department



## Position Listing

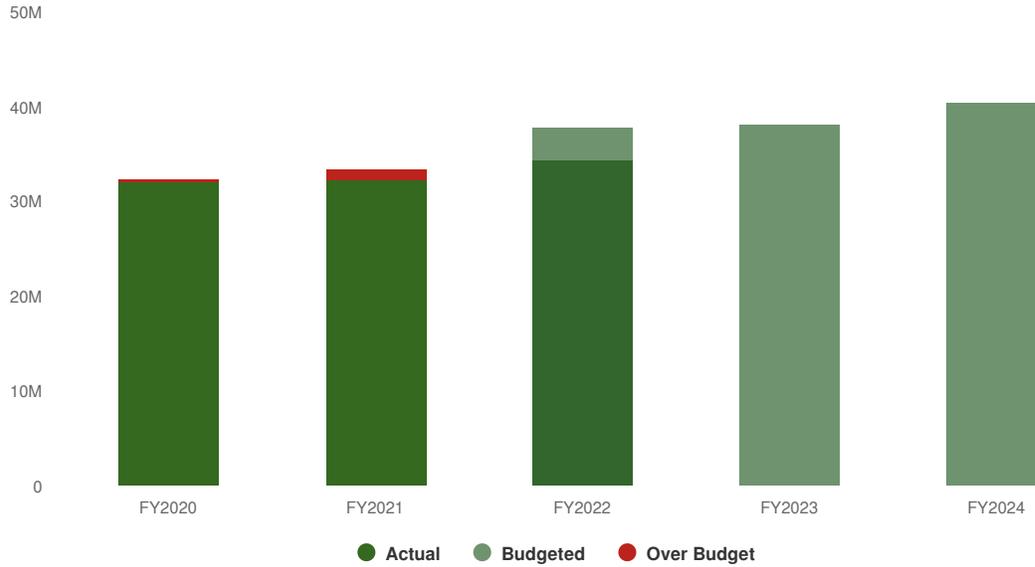
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>FIRE</b>				
<b>SWORN</b>				
Fire Chief	1.0	1.0		1.0
Battalion Chief	4.0	4.0		4.0
Deputy Fire Chief	1.0	1.0		1.0
Deputy Fire Marshal	1.0	1.0		1.0
Fire Captain	24.0	24.0		24.0
Fire Engineer	24.0	24.0		24.0
Fire Fighter	30.0	30.0		30.0
Fire Inspector I/II (Backfilling Two FTEs)	3.0	5.0		5.0
Fire Marshal	1.0	1.0		1.0
<b>Sub-total Sworn</b>	<b>89.0</b>	<b>91.0</b>	<b>0.0</b>	<b>91.0</b>
<b>NON-SWORN</b>				
Administrative Aide	1.0	1.0		1.0
Administrative Services Analyst	1.0	1.0		1.0
Associate Admin Analyst	1.0	1.0		1.0
Emergency Services Analyst	1.0	1.0		1.0
Emergency Services Manager	1.0	1.0		1.0
<b>Sub-total Non-Sworn</b>	<b>5.0</b>	<b>5.0</b>		<b>5.0</b>
<b>Total Full-Time Equivalent (FTEs)</b>	<b>94.0</b>	<b>96.0</b>	<b>0.0</b>	<b>96.0</b>



## Expenditures Summary

\$40,389,376
\$2,278,873  
(5.98% vs. prior year)

### Fire Proposed and Historical Budget vs. Actual



## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$31,601,654	\$32,481,310	\$34,061,559	\$37,558,120	\$39,916,790	6.3%
<b>Total General Fund:</b>	<b>\$31,601,654</b>	<b>\$32,481,310</b>	<b>\$34,061,559</b>	<b>\$37,558,120</b>	<b>\$39,916,790</b>	<b>6.3%</b>
Capital Improvement						
Outside Funded Svcs - Grants	\$34,799	\$3,501	\$0	\$0	\$0	0%
Impact Fee - Fire	\$83,265	\$74,637	\$100,383	\$89,383	\$117,000	30.9%
<b>Total Capital Improvement:</b>	<b>\$118,064</b>	<b>\$78,138</b>	<b>\$100,383</b>	<b>\$89,383</b>	<b>\$117,000</b>	<b>30.9%</b>
Special Revenue Funds						
Emergency Med Serv	\$198,143	\$218,705	\$116,417	\$259,600	\$215,586	-17%
Hazmat Fund	\$291,665	\$260,528	\$3,966	\$63,400	\$0	-100%
Chevron Modernizatn Proj & Cia	\$9,611	\$97,415	\$40,882	\$140,000	\$140,000	0%

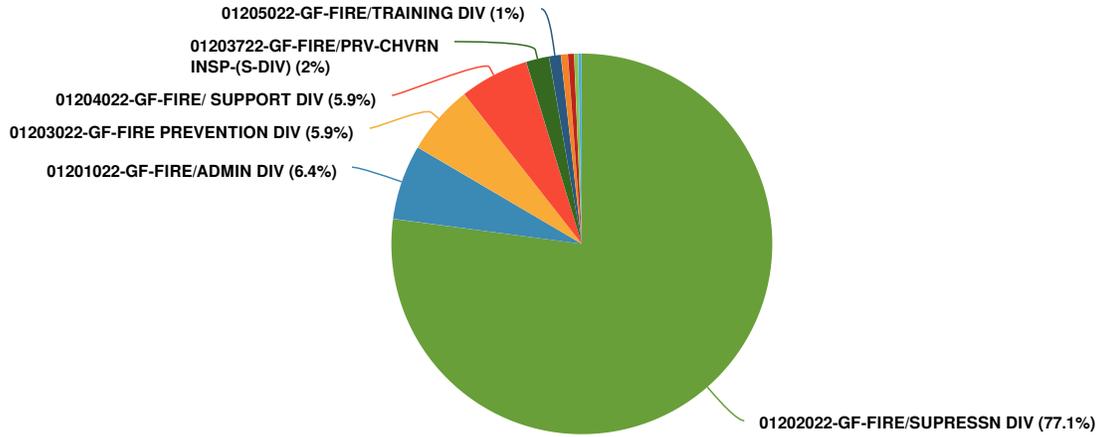


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Emergency Ope & Disastr Recvry	\$150,053	\$123,302	\$0	\$0	\$0	0%
<b>Total Special Revenue Funds:</b>	<b>\$649,471</b>	<b>\$699,951</b>	<b>\$161,266</b>	<b>\$463,000</b>	<b>\$355,586</b>	<b>-23.2%</b>
<b>Total All Funds:</b>	<b>\$32,369,189</b>	<b>\$33,259,399</b>	<b>\$34,323,207</b>	<b>\$38,110,503</b>	<b>\$40,389,376</b>	<b>6%</b>



# Expenditures by Function

## Budgeted Expenditures by Function



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Public Safety						
Fire						
01201022-GF-FIRE/ADMIN DIV	\$2,225,526	\$1,324,296	\$2,219,472	\$2,393,021	\$2,570,722	7.4%
01202022-GF-FIRE/SUPRESSN DIV	\$26,423,525	\$28,117,846	\$28,883,925	\$29,923,814	\$31,141,403	4.1%
01203022-GF-FIRE PREVENTION DIV	\$1,360,402	\$1,316,983	\$1,504,720	\$1,793,476	\$2,399,570	33.8%
01203722-GF-FIRE/PRV-CHVRN INSP-(S-DIV)	\$767,187	\$860,512	\$625,169	\$772,399	\$794,022	2.8%
01204022-GF-FIRE/ SUPPORT DIV	\$351,856	\$291,974	\$288,986	\$1,707,112	\$2,370,391	38.9%
01205022-GF-FIRE/TRAINING DIV	\$325,224	\$382,158	\$393,802	\$749,801	\$401,154	-46.5%
01206022-GF-FIRE/OF. OF EMS DIV	\$147,934	\$187,542	\$145,485	\$218,497	\$239,528	9.6%
10601022-O-SD FND GRNT-FIRE DEPT DIV	\$34,799	\$3,501	\$0	\$0	\$0	0%
10706022-EMS-FIRE/OES DIV	\$198,143	\$218,705	\$116,417	\$259,600	\$215,586	-17%
11305022-FD HAZMAT GRANT/FIRE TRNG DIV	\$291,665	\$260,528	\$3,966	\$63,400	\$0	-100%
11702022-CHEVRON ECIA - FIRE DEPT	\$9,611	\$97,415	\$40,882	\$140,000	\$140,000	0%
13420122-EMGCY OPE & DISTR/FIRE ADMIN	\$150,053	\$123,302	\$0	\$0	\$0	0%
21301022-IMPACT FEES-FIRE	\$83,265	\$74,637	\$100,383	\$89,383	\$117,000	30.9%

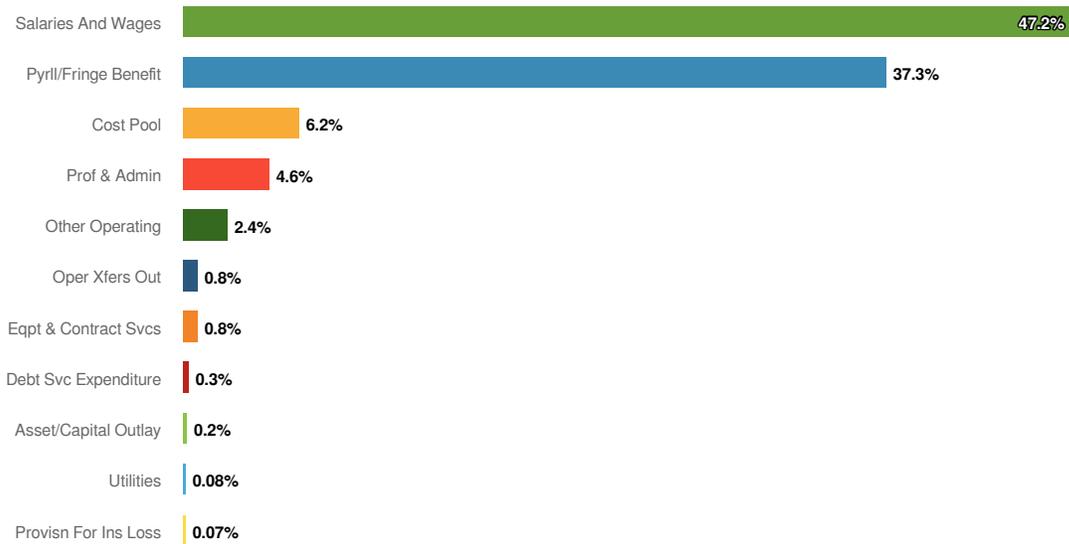


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
<b>Total Fire:</b>	\$32,369,189	\$33,259,399	\$34,323,207	\$38,110,503	\$40,389,376	6%
<b>Total Public Safety:</b>	\$32,369,189	\$33,259,399	\$34,323,207	\$38,110,503	\$40,389,376	6%
<b>Total Expenditures:</b>	\$32,369,189	\$33,259,399	\$34,323,207	\$38,110,503	\$40,389,376	6%



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$16,640,803	\$16,915,495	\$17,723,746	\$19,009,103	\$19,063,727	0.3%
Pysl/Fringe Benefit	\$11,982,256	\$13,815,749	\$13,893,212	\$14,824,371	\$15,085,269	1.8%
Prof & Admin	\$795,107	\$669,161	\$257,692	\$1,811,365	\$1,869,915	3.2%
Other Operating	\$267,948	\$256,769	\$248,170	\$438,735	\$973,180	121.8%
Utilities	\$34,460	\$28,207	\$23,061	\$33,500	\$33,500	0%
Eqpt & Contract Svcs	\$127,603	\$152,248	\$56,039	\$234,850	\$307,850	31.1%
Provisn For Ins Loss	\$3,179	\$10,618	\$24,861	\$23,441	\$27,000	15.2%
Cost Pool	\$1,323,880	\$892,331	\$1,642,331	\$1,214,448	\$2,507,975	106.5%
Asset/Capital Outlay	\$34,571	\$77,811	\$13,250	\$80,059	\$80,500	0.6%
Debt Svc Expenditure	\$115,200	\$114,991	\$114,827	\$114,613	\$114,442	-0.1%
Oper Xfers Out	\$1,044,183	\$326,018	\$326,018	\$326,018	\$326,018	0%
<b>Total Expense Objects:</b>	<b>\$32,369,189</b>	<b>\$33,259,399</b>	<b>\$34,323,207</b>	<b>\$38,110,503</b>	<b>\$40,389,376</b>	<b>6%</b>



# POLICE DEPARTMENT



**Bisa French**  
Police Chief

**“The most honorable and fulfilling way I can give back to the community that helped raise me is to protect and serve them.”**

**Leah Joseph**  
Sergeant  
16 years of service

## What We Do

- Engage with the community to prevent crime and maintain order (Community Ambassador Academy, Coffee with a Cop, and Neighborhood Council meetings).
- Smart policing through crime analysis and adoption of new technologies (Crime Accountability meetings, Police Strategies, use of force analysis, and Peregrine data integration).
- Build public trust to strengthen community relationships (command-level use of force review, civilian oversight of Internal Affairs, and Transparent Richmond).
- Problem-solving community concerns to address underlying conditions that contribute to crime (geographic patrol deployment, decentralized chain of command, and community-policing culture).



## What We Did

- Strategically restructured units to maximize employee collaboration, workflow efficiency, and improve service to the community.
- Provided essential police services through a pandemic, and resumed community events, e.g. Shop with a Cop, Coffee with a Cop, Holiday Food, and Toy drives.
- Conducted promotional testing for all ranks to improve management oversight and quality control of police services.



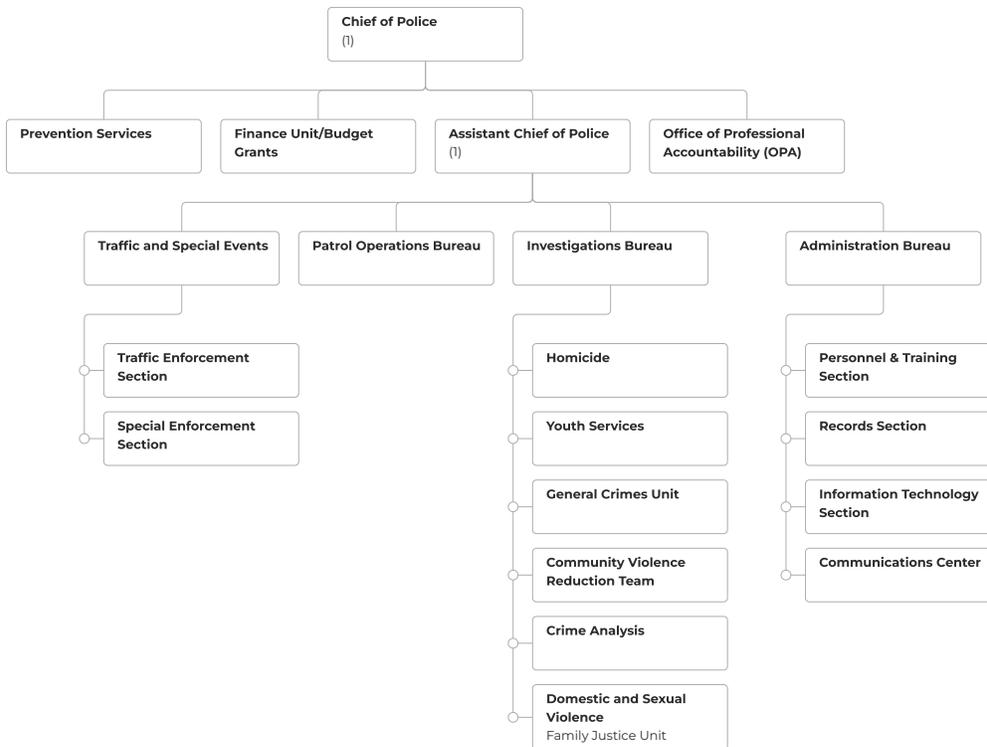
## What We Plan To Do

- Resume pre-pandemic community policing strategies and in-person community events.
- Develop and implement a comprehensive recruiting strategy to fill key vacancies.
- Transition responsibility of mental health and homeless service calls to non-sworn service providers.
- Evaluate and reinforce wellness program to build employee resiliency and improve police-community relations.



## Organizational Chart

### Police Department



## Position Listing

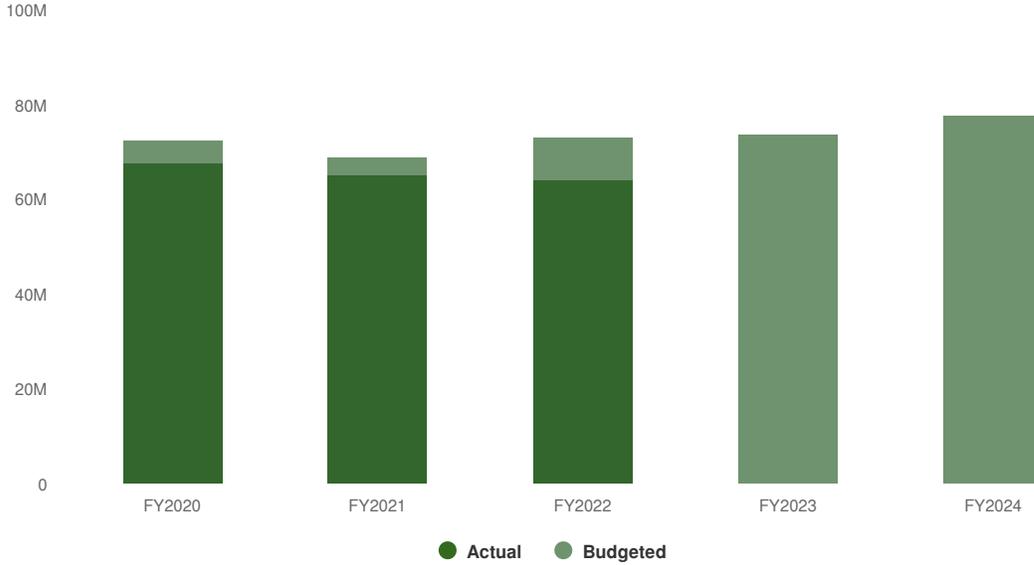
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>POLICE</b>				
<b>SWORN</b>				
Assistant Police Chief	1.0	1.0		1.0
Police Captain	3.0	3.0		3.0
Police Chief	1.0	1.0		1.0
Police Lieutenant	8.0	8.0		8.0
Police Officer	107.0	107.0		107.0
Police Officer Trainee	2.0	2.0		2.0
Police Sergeant	23.0	23.0		23.0
<b>Sub-total Sworn</b>	<b>145.0</b>	<b>145.0</b>	<b>0.0</b>	<b>145.0</b>
<b>NON-SWORN</b>				
Administrative Aide	2.0	2.0		2.0
Administrative Trainee				0.0
Assistant Police Property Technician	1.0	1.0		1.0
Administrative Service Analyst	1.0	1.0	-1.0	0.0
CCTV Wireless & Systems Specialist	1.0	1.0		1.0
Civilian Administration Manager	1.0	1.0	-1.0	0.0
Community Services Officer	2.0	2.0		2.0
Communications Dispatcher I/II/III	17.0	17.0		17.0
Communications Manager	1.0	1.0		1.0
Communications Shift Supervisor	4.0	4.0		4.0
Crime Analysis Technician	1.0	1.0		1.0
Crime Analyst	1.0	1.0		1.0
Crime Prevention Manager	1.0	1.0		1.0
Crime Prevention Specialist	1.0	1.0		1.0
Crime Scene Technician	3.0	3.0		3.0
Jailer	6.0	6.0		6.0
Network and Systems Specialist I/II	2.0	2.0		2.0
Office Assistant I/II	1.0	1.0		1.0
Parking Enforcement Representative	3.0	5.0		5.0
Police Administration Manager			1.0	1.0
Police Property Technician	1.0	1.0		1.0
Police Records & Property Manager	1.0	1.0		1.0
Police Records Specialist	9.0	9.0		9.0
Project Manager I/II	1.0	1.0		1.0
Public Information Officer/Community Engagement Mgr	1.0	1.0		1.0
Public Safety Technology Supervisor	1.0	1.0		1.0
Senior Accountant	1.0	1.0		1.0
Senior Administration Analyst		1.0		1.0
Systems Administrator	1.0	1.0		1.0
<b>Sub-total Non-Sworn</b>	<b>65.0</b>	<b>68.0</b>	<b>-1.0</b>	<b>67.0</b>
<b>Total Full-Time Equivalentents (FTEs)</b>	<b>210.0</b>	<b>213.0</b>	<b>-1.0</b>	<b>212.0</b>



# Expenditures Summary

**\$77,662,891** **\$4,222,032**  
 (5.75% vs. prior year)

## Police Proposed and Historical Budget vs. Actual



## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$67,021,263	\$64,631,509	\$63,412,690	\$72,458,732	\$77,016,078	6.3%
<b>Total General Fund:</b>	<b>\$67,021,263</b>	<b>\$64,631,509</b>	<b>\$63,412,690</b>	<b>\$72,458,732</b>	<b>\$77,016,078</b>	<b>6.3%</b>
Capital Improvement						
Asset Seizure Fund	\$40,575	\$38,869	\$0	\$145,000	\$140,000	-3.4%
Outside Funded Svcs - Grants	\$369,345	\$534,162	\$797,070	\$634,127	\$293,812	-53.7%
Impact Fee - Police	\$711	\$4,795	\$4,691	\$120,000	\$155,000	29.2%
<b>Total Capital Improvement:</b>	<b>\$410,631</b>	<b>\$577,825</b>	<b>\$801,761</b>	<b>\$899,127</b>	<b>\$588,812</b>	<b>-34.5%</b>
Special Revenue Funds						
Chevron Modernizatrtn Proj & Cia	\$22,448	\$22,121	\$17,583	\$83,000	\$58,000	-30.1%
Emergency Ope & Disastr Recvry	\$85,627	\$3,363	\$0	\$0	\$0	0%

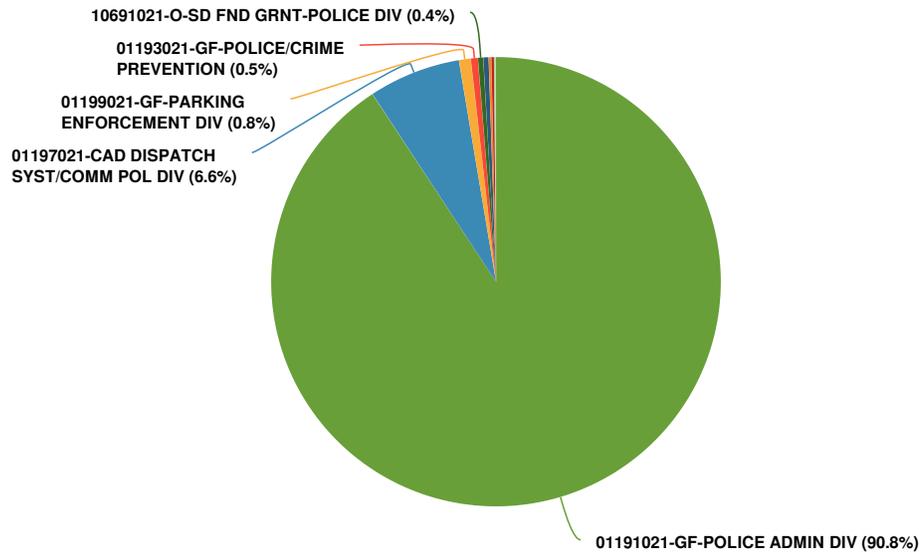


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Total Special Revenue Funds:	\$108,075	\$25,484	\$17,583	\$83,000	\$58,000	-30.1%
Total All Funds:	\$67,539,969	\$65,234,819	\$64,232,034	\$73,440,859	\$77,662,890	5.7%



# Expenditures by Function

## Budgeted Expenditures by Function



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Public Safety						
Police						
01191021-GF-POLICE ADMIN DIV	\$64,196,654	\$58,492,842	\$58,102,133	\$65,579,757	\$70,481,001	7.5%
01192021-GF-POLICE-PATROL/CIB	\$39,829	\$12,394	\$6,703	\$13,750	\$18,750	36.4%
01193021-GF-POLICE/CRIME PREVENTION	\$229,051	\$205,149	\$349,893	\$361,989	\$400,643	10.7%
01194021-GF-POLICE-COPS GRANT	\$1,354,323	\$1,055,716	\$474,195	\$504,857	\$0	-100%
01196021-GF-POLICE/REGULATORY	\$734,510	\$626,523	\$551,408	\$687,830	\$30,951	-95.5%
01197021-CAD DISPATCH SYST/COMM POL DIV	\$0	\$3,653,666	\$3,503,352	\$4,648,316	\$5,134,681	10.5%
01197121-PD COMMS/RM SYSTM POL (S-DIV)	\$0	\$253,347	\$226,111	\$282,228	\$293,419	4%
01199021-GF-PARKING ENFORCEMENT DIV	\$466,896	\$331,873	\$198,894	\$380,006	\$656,633	72.8%
10491521-STATE ASSET SEIZURE	\$40,575	\$38,869	\$0	\$145,000	\$140,000	-3.4%
10691021-O-SD FND GRNT-POLICE DIV	\$369,345	\$534,162	\$797,070	\$634,127	\$293,812	-53.7%
11791021-CHEVRON ECIA - POLICE DEPT	\$22,448	\$22,121	\$17,583	\$83,000	\$58,000	-30.1%
13419121-EMGCY OPE & DISTR/POLICE ADMIN	\$85,627	\$3,363	\$0	\$0	\$0	0%
21491021-IMPACT FEES-POLICE	\$711	\$4,795	\$4,691	\$120,000	\$155,000	29.2%

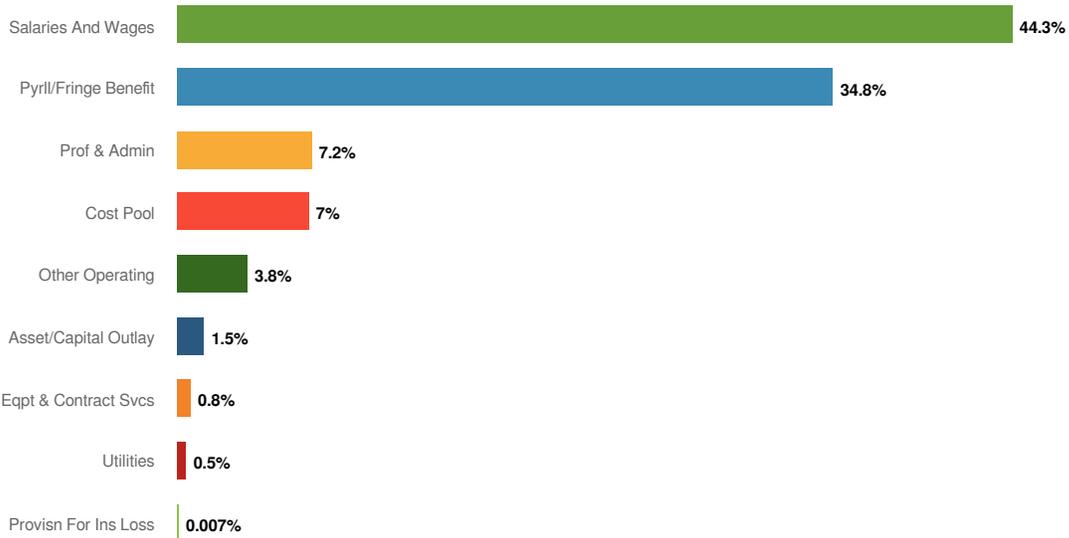


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Total Police:	\$67,539,969	\$65,234,819	\$64,232,034	\$73,440,859	\$77,662,890	5.7%
Total Public Safety:	\$67,539,969	\$65,234,819	\$64,232,034	\$73,440,859	\$77,662,890	5.7%
Total Expenditures:	\$67,539,969	\$65,234,819	\$64,232,034	\$73,440,859	\$77,662,890	5.7%



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$31,460,617	\$30,113,212	\$28,000,230	\$30,044,353	\$34,418,730	14.6%
Pysl/Fringe Benefit	\$22,328,501	\$24,903,402	\$24,691,272	\$28,524,847	\$27,058,010	-5.1%
Prof & Admin	\$3,368,599	\$3,408,032	\$4,596,376	\$4,741,847	\$5,589,567	17.9%
Other Operating	\$2,387,910	\$2,415,391	\$2,449,159	\$2,578,033	\$2,973,938	15.4%
Utilities	\$303,198	\$294,336	\$356,339	\$400,000	\$400,000	0%
Eqpt & Contract Svcs	\$317,257	\$280,938	\$255,776	\$554,996	\$614,600	10.7%
Provisn For Ins Loss	\$1,500	\$1,725	\$1,812	\$5,200	\$5,700	9.6%
Cost Pool	\$3,831,213	\$3,142,833	\$3,230,833	\$3,269,974	\$5,463,533	67.1%
Asset/Capital Outlay	\$282,804	\$438,790	\$209,478	\$3,115,579	\$1,138,812	-63.4%
Debt Svc Expenditure	\$236,160	\$236,160	\$236,160	\$206,031	\$0	-100%
Oper Xfers Out	\$3,022,210	\$0	\$204,599	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$67,539,969</b>	<b>\$65,234,819</b>	<b>\$64,232,034</b>	<b>\$73,440,859</b>	<b>\$77,662,890</b>	<b>5.7%</b>



# COMMUNITY DEVELOPMENT - PLANNING AND BUILDING



**Lina Velasco**  
Director of Community Development

**“The Building Division’s primary focus is protecting public health and safety within the built environment. My favorite part of my current position is seeing successfully completed projects and reflecting on the teamwork that contributed to that success.”**

## **Chris Castanchoa**

Building Official  
Building Division Employee for 22+ years

## **What We Do**

- Planning assists the public with information about property regulations and is responsible for developing long-range planning policies and plans, evaluating development projects, and supporting implementation of plans, including grant writing.
- Building leads the enforcement of the California Building Standards Code (California Code of Regulations, Title 24), as adopted by the City of Richmond through a permit process; manages the Residential Rental Inspection Program to ensure minimum housing quality standards and completes habitability inspections; and collects impact fees and other required fees, such as One Percent Public Art and Affordable Housing Nexus fee, on new construction on behalf of various city department, regional and state agencies.



## **What We Did**

- Issued 2,142 building permits, including new construction building permits for 177 dwelling units (DU), Entitled 60 DU, and 170 DU under review.
- Issued 100 accessory dwelling units (ADU) permits; approved 27 ADU applications.
- Completed adoption and certification of the 6th Cycle Housing Element Update.
- Adopt the Amendments to the Safety and Noise Element and new Environmental Justice Element.

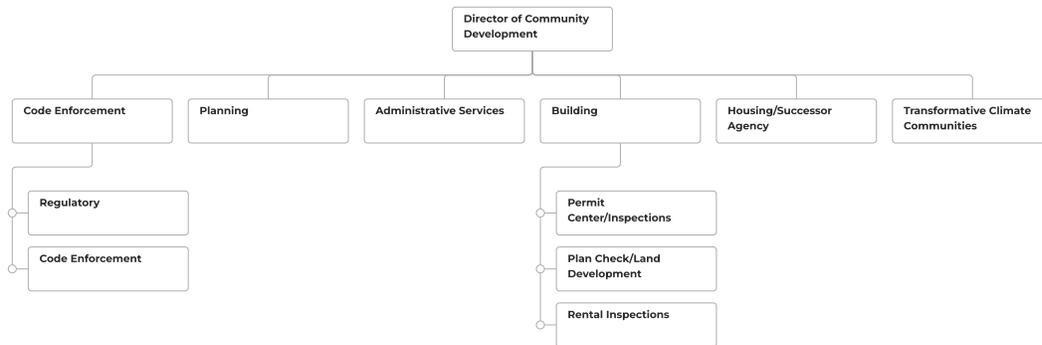


## What We Plan To Do

- Recruit, hire, and train a new building inspector and planners to support departmental functions.
- Begin the implementation of the \$35 Million Transformative Climate Communities (TCC) grant.
- Complete the visioning and preferred land use plan alternative for Hilltop Horizons Specific Plan.
- Complete Zoning text amendments to align with changes in Housing Law, including those related to permit activities streamlining.



## Organizational Chart



## Position Listing

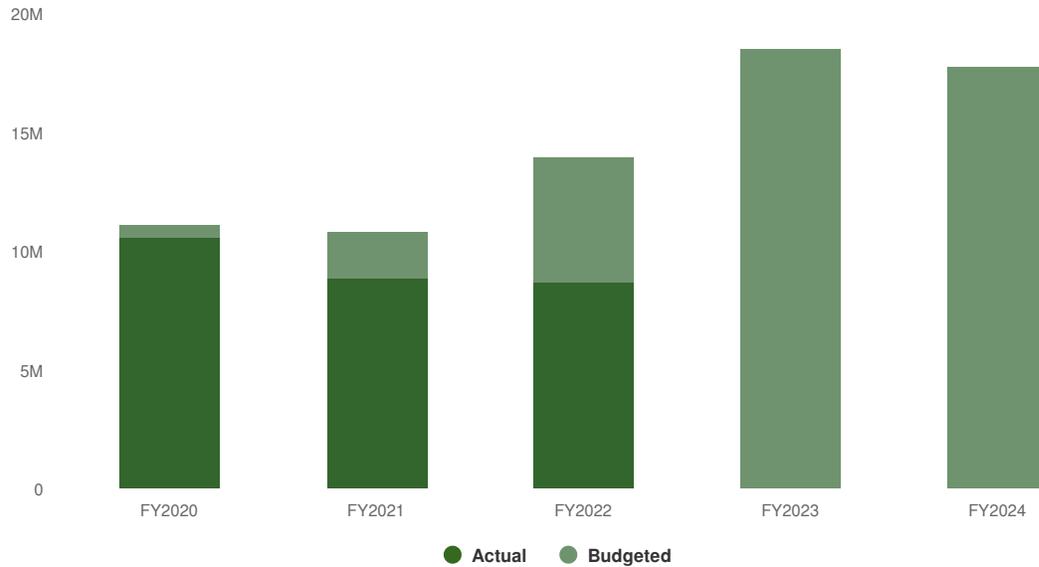
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>COMMUNITY DEVELOPMENT (Building Services, Code Enforcement, Housing, Planning)</b>				
Administrative Aide	1.0	1.0		1.0
Associate Administrative Analyst (+1-TCC Grant)	1.0	1.0	1.0	2.0
Building Inspector	1.0	2.0		2.0
Building Inspector Supervisor	1.0	1.0		1.0
Building Official	1.0	1.0		1.0
Code Enforcement Manager	1.0	1.0		1.0
Code Enforcement Officer I/II	7.0	7.0		7.0
Deputy Building Official	1.0	1.0		1.0
Director of Community Development	1.0	1.0		1.0
Housing Programs Analyst			1.0	1.0
Housing Manager	1.0	1.0		1.0
Housing Services Supervisor		1.0		1.0
Industrial Building Inspector	1.0	1.0		1.0
Permit Technician I/II	4.0	4.0		4.0
Plan Checking Engineer	1.0	1.0		1.0
Planner I/II	3.0	3.0		3.0
Planning Manager	1.0	1.0		1.0
Planning Technician I/II		1.0		1.0
Project Coordinator (TCC Grant Position)			1.0	1.0
Senior Accountant	1.0	1.0	-1.0	0.0
Senior Administrative Analyst	1.0	1.0		1.0
Senior Building Inspector	4.0	3.0		3.0
Senior Planner	4.0	4.0		4.0
<b>Total Full-Time Equivalent (FTEs)</b>	<b>36.0</b>	<b>38.0</b>	<b>2.0</b>	<b>40.0</b>



## Expenditures Summary

\$17,807,888
-\$739,313  
(-3.99% vs. prior year)

### Community Development - Planning and Building Regulations Proposed and Historical Budget vs. Actual



## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$0	\$0	\$0	\$525,000	\$0	-100%
<b>Total General Fund:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$525,000</b>	<b>\$0</b>	<b>-100%</b>
Other Operations						
CR-Planning & Building	\$10,548,665	\$8,830,542	\$8,656,050	\$17,922,201	\$17,807,889	-0.6%
<b>Total Other Operations:</b>	<b>\$10,548,665</b>	<b>\$8,830,542</b>	<b>\$8,656,050</b>	<b>\$17,922,201</b>	<b>\$17,807,889</b>	<b>-0.6%</b>
Capital Improvement						
Outside Funded Svcs - Grants	\$0	\$0	\$0	\$100,000	\$0	-100%
<b>Total Capital Improvement:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>-100%</b>
Special Revenue Funds						

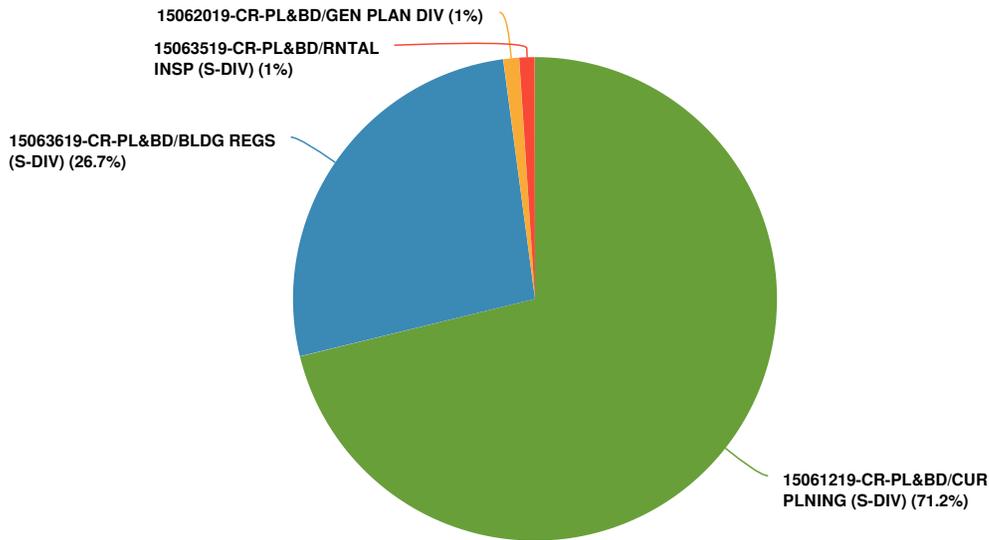


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Emergency Ope & Disastr Recvry	\$45,604	\$13,588	\$885	\$0	\$0	0%
<b>Total Special Revenue Funds:</b>	<b>\$45,604</b>	<b>\$13,588</b>	<b>\$885</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Total All Funds:</b>	<b>\$10,594,269</b>	<b>\$8,844,130</b>	<b>\$8,656,936</b>	<b>\$18,547,201</b>	<b>\$17,807,889</b>	<b>-4%</b>



# Expenditures by Function

## Budgeted Expenditures by Function

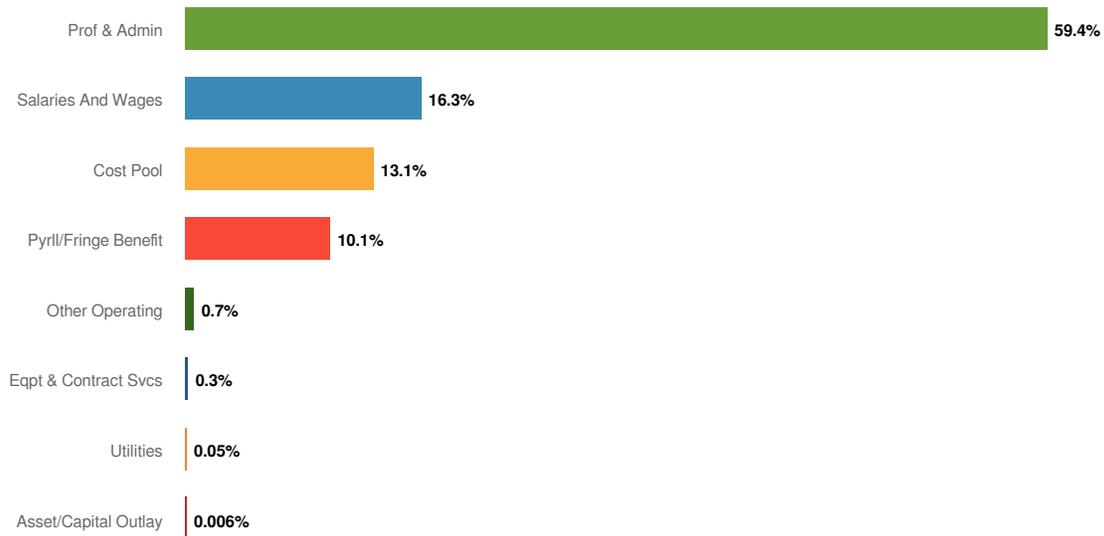


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Community Development						
Community Development						
01161119-GF-PLN/PLNING ADMN (S-DIV)	\$0	\$0	\$0	\$525,000	\$0	-100%
15061119-CR-PL & BD/PL ADMIN (S-DIV)	\$100,000	\$0	\$0	\$0	\$0	0%
15061219-CR-PL&BD/CUR PLNING (S-DIV)	\$6,150,901	\$4,840,346	\$4,467,804	\$12,681,210	\$12,675,571	0%
15062019-CR-PL&BD/GEN PLAN DIV	\$94,709	\$95,540	\$102,243	\$446,442	\$186,546	-58.2%
15063519-CR-PL&BD/RNTAL INSP (S-DIV)	\$166,601	\$194,899	\$119,389	\$317,261	\$185,403	-41.6%
15063619-CR-PL&BD/BLDG REGS (S-DIV)	\$4,036,454	\$3,699,758	\$3,966,615	\$4,477,288	\$4,760,369	6.3%
13416119-EMGCY OPE & DISTR/PLAN & BLDNG	\$45,604	\$13,588	\$885	\$0	\$0	0%
10661019-O-S FND GRNT-PLANNING&BUILDING	\$0	\$0	\$0	\$100,000	\$0	-100%
<b>Total Community Development:</b>	<b>\$10,594,269</b>	<b>\$8,844,130</b>	<b>\$8,656,936</b>	<b>\$18,547,201</b>	<b>\$17,807,889</b>	<b>-4%</b>
<b>Total Community Development:</b>	<b>\$10,594,269</b>	<b>\$8,844,130</b>	<b>\$8,656,936</b>	<b>\$18,547,201</b>	<b>\$17,807,889</b>	<b>-4%</b>
<b>Total Expenditures:</b>	<b>\$10,594,269</b>	<b>\$8,844,130</b>	<b>\$8,656,936</b>	<b>\$18,547,201</b>	<b>\$17,807,889</b>	<b>-4%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$2,077,119	\$2,086,330	\$2,125,137	\$2,509,046	\$2,903,182	15.7%
Pysl/Fringe Benefit	\$1,301,628	\$1,446,825	\$1,395,375	\$1,602,380	\$1,803,443	12.5%
Prof & Admin	\$5,077,983	\$3,384,649	\$3,143,626	\$12,151,434	\$10,581,394	-12.9%
Other Operating	\$35,478	\$40,068	\$58,085	\$186,291	\$132,791	-28.7%
Utilities	\$7,968	\$13,175	\$12,410	\$59,000	\$9,000	-84.7%
Eqpt & Contract Svcs	\$12,471	\$7,276	\$11,472	\$52,086	\$51,644	-0.8%
Cost Pool	\$1,967,380	\$1,863,033	\$1,908,033	\$1,985,965	\$2,325,435	17.1%
Asset/Capital Outlay	\$14,242	\$2,775	\$2,797	\$1,000	\$1,000	0%
Oper Xfers Out	\$100,000	\$0	\$0	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$10,594,269</b>	<b>\$8,844,130</b>	<b>\$8,656,936</b>	<b>\$18,547,201</b>	<b>\$17,807,889</b>	<b>-4%</b>



# COMMUNITY DEVELOPMENT - CODE ENFORCEMENT



**Lina Velasco**  
Director of Community Development

**“I retired from Kaiser Hospital after 30 years and have been working in the Code Enforcement field for the last 5 years. While working in Richmond, I have experienced so many wonderful neighborhoods and people. I have been exposed to and have learned so much about the rich history that Richmond has. I love serving the community in an educational capacity and am proud of the work that the Code Enforcement team performs. We help transform the City one house at a time.”**

## **James Nielsen**

Code Enforcement Officer II  
Code Enforcement Division Employee for 18 months

## **What We Do**

- Administer programs designed to protect the public’s safety, welfare, quality of life, and property values through enforcement of City ordinances and State/Federal laws relating to land use, zoning, housing, property maintenance, public nuisances, and private vehicle abatement within the City.
- Conduct private property inspections, investigate complaints, and educate residents about local and state regulations.
- Partner and collaborate with City departments, local and regional governmental agencies, and the community to provide comprehensive services focused on improving the quality of life in the City.
- Regulate through a permit process certain uses, including alcohol, tobacco, and cannabis that have the potential to impact quality of life.



## What We Did

- Implemented cannabis business permit (CBP) - issued 16 CBPs.
- Completed 1,629 inspections.
- Opened 671 cases, and closed 714 cases.
- Issued 229 administrative citations.
- Issued 553 notices of violations.
- Issued 169 vehicle intent to tow notices.

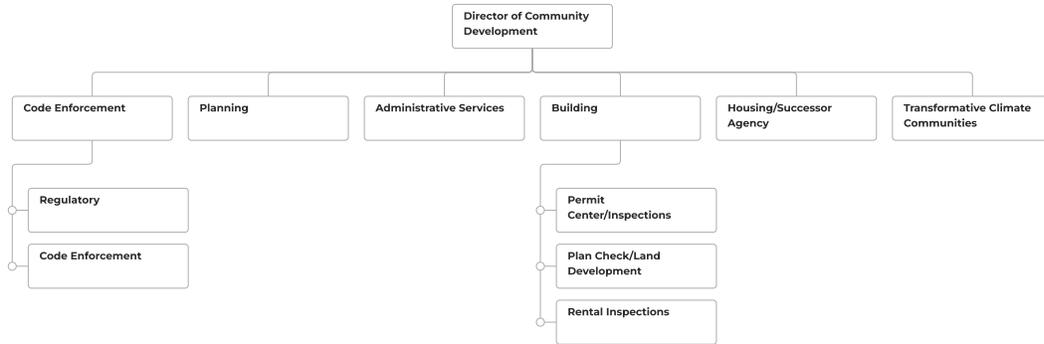


## What We Plan To Do

- Implement new alcohol, tobacco, and taxi permit programs, including adopting associated Richmond Municipal Code (RMC) Amendments related to new regulatory functions of Code Enforcement.
- Increase public education regarding property maintenance and available City programs and services to support owners and tenants.
- Expand enforcement of CBPs through enhanced inspections to ensure compliance with City and State regulations.
- Expand residential rental inspection program enforcement to ensure minimum housing quality is maintained.
- Continued enforcement of dangerous, blighted properties that devalue and destabilize City neighborhoods, including partnerships with the RCF Connects on the Richmond Rehabilitation Program.



# Organization Chart



## Position Listing

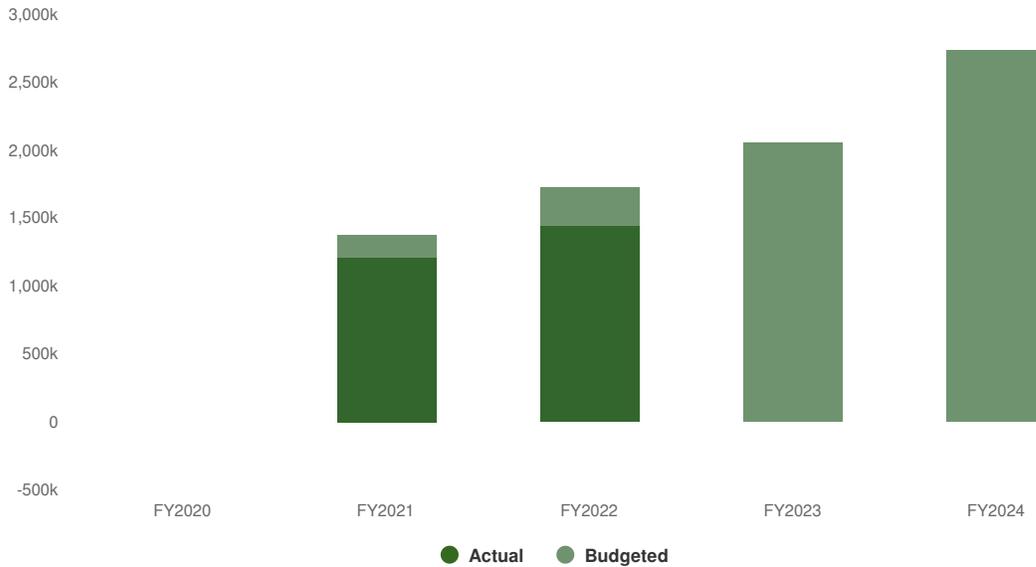
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>COMMUNITY DEVELOPMENT (Building Services, Code Enforcement, Housing, Planning)</b>				
Administrative Aide	1.0	1.0		1.0
Associate Administrative Analyst (+1-TCC Grant)	1.0	1.0	1.0	2.0
Building Inspector	1.0	2.0		2.0
Building Inspector Supervisor	1.0	1.0		1.0
Building Official	1.0	1.0		1.0
Code Enforcement Manager	1.0	1.0		1.0
Code Enforcement Officer I/II	7.0	7.0		7.0
Deputy Building Official	1.0	1.0		1.0
Director of Community Development	1.0	1.0		1.0
Housing Programs Analyst			1.0	1.0
Housing Manager	1.0	1.0		1.0
Housing Services Supervisor		1.0		1.0
Industrial Building Inspector	1.0	1.0		1.0
Permit Technician I/II	4.0	4.0		4.0
Plan Checking Engineer	1.0	1.0		1.0
Planner I/II	3.0	3.0		3.0
Planning Manager	1.0	1.0		1.0
Planning Technician I/II		1.0		1.0
Project Coordinator (TCC Grant Position)			1.0	1.0
Senior Accountant	1.0	1.0	-1.0	0.0
Senior Administrative Analyst	1.0	1.0		1.0
Senior Building Inspector	4.0	3.0		3.0
Senior Planner	4.0	4.0		4.0
<b>Total Full-Time Equivalent (FTEs)</b>	<b>36.0</b>	<b>38.0</b>	<b>2.0</b>	<b>40.0</b>



## Expenditures Summary

\$2,737,578
\$680,453  
(33.08% vs. prior year)

### Community Development - Code Enforcement Proposed and Historical Budget vs. Actual



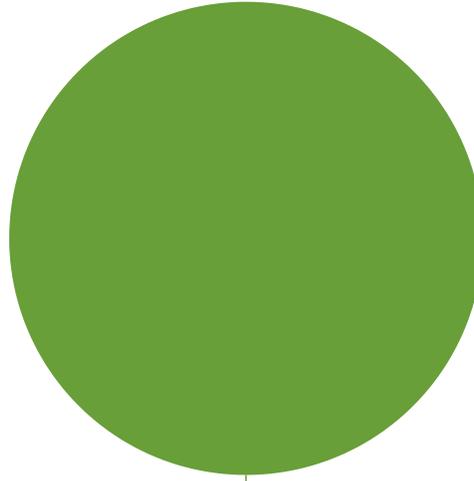
## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	-\$403	\$1,202,884	\$1,437,838	\$2,057,125	\$2,737,578	33.1%
<b>Total All Funds:</b>	<b>-\$403</b>	<b>\$1,202,884</b>	<b>\$1,437,838</b>	<b>\$2,057,125</b>	<b>\$2,737,578</b>	<b>33.1%</b>



# Expenditures by Function

## Budgeted Expenditures by Function



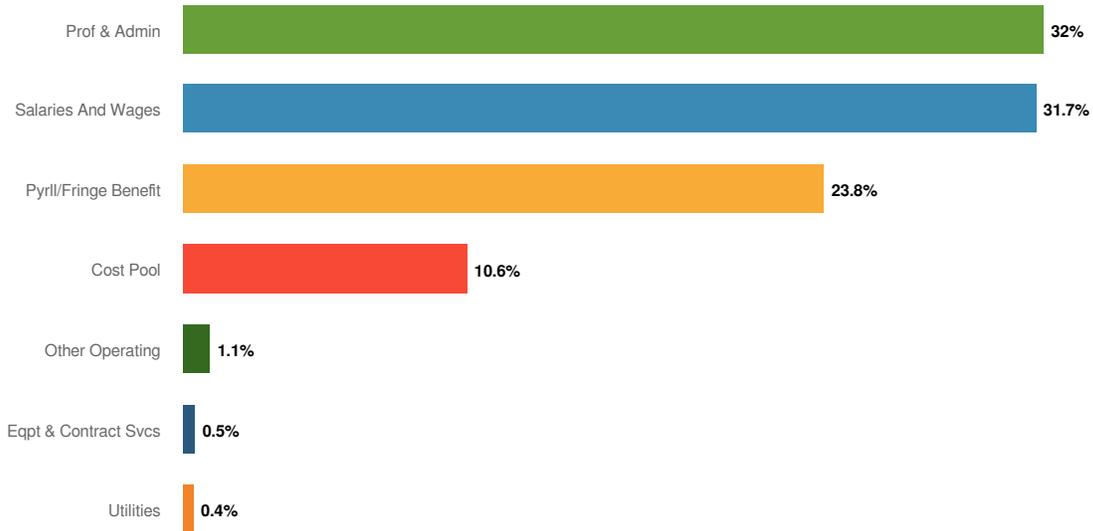
01163019-GF-PLN/CODE  
ENFORCEMENT (DIV) (100%)

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Community Development						
Community Development						
01163019-GF-PLN/CODE ENFORCEMENT (DIV)	-\$403	\$1,202,884	\$1,437,838	\$2,057,125	\$2,737,578	33.1%
<b>Total Community Development:</b>	<b>-\$403</b>	<b>\$1,202,884</b>	<b>\$1,437,838</b>	<b>\$2,057,125</b>	<b>\$2,737,578</b>	<b>33.1%</b>
<b>Total Community Development:</b>	<b>-\$403</b>	<b>\$1,202,884</b>	<b>\$1,437,838</b>	<b>\$2,057,125</b>	<b>\$2,737,578</b>	<b>33.1%</b>
<b>Total Expenditures:</b>	<b>-\$403</b>	<b>\$1,202,884</b>	<b>\$1,437,838</b>	<b>\$2,057,125</b>	<b>\$2,737,578</b>	<b>33.1%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	-\$403	\$591,734	\$699,341	\$819,267	\$866,463	5.8%
Pyrrl/Fringe Benefit	\$0	\$531,377	\$570,065	\$645,462	\$652,308	1.1%
Prof & Admin	\$0	\$6,079	\$134,618	\$373,400	\$875,400	134.4%
Other Operating	\$0	\$15,323	\$20,279	\$28,947	\$28,947	0%
Utilities	\$0	\$7,839	\$7,535	\$11,500	\$11,500	0%
Eqpt & Contract Svcs	\$0	\$50,532	\$6,000	\$13,549	\$13,549	0%
Cost Pool	\$0	\$0	\$0	\$165,000	\$289,411	75.4%
<b>Total Expense Objects:</b>	<b>-\$403</b>	<b>\$1,202,884</b>	<b>\$1,437,838</b>	<b>\$2,057,125</b>	<b>\$2,737,578</b>	<b>33.1%</b>



# ECONOMIC DEVELOPMENT



**Nannette Beacham**  
Economic Development Director

**“Economic development touches every part of what makes our City activate and thrive. I feel a sense of purpose knowing that I am a part of a team with the same goals and ambitions of a sustainable diverse economic vitality.”**

## **Lizeht Zepeda**

Senior Business Assistance Officer  
7 years

## **What We Do**

- Collaborate with businesses and organizations located within the City's major thoroughfares on business assistance needs and development of marketing strategies.
- Partner with the Economic Development Commission and community stakeholder groups to develop and refine economic development strategies, policies, and activities within the Richmond Community.
- Assist businesses in connecting to resources, relocating existing operations, connecting to workforce development, and facilitating business-to-business transactions.
- Implement economic development goals to nurture business attraction and retention, business recruitment, and market the City's competitive advantage.



## **What We Did**

- Renewed Downtown Richmond Property and Business Improvement District (DRPBID), a partnership with Richmond Main Street Initiative.
- Installed new DRPBID banners promoting local artists.
- Initiated a “Buy-Local” Campaign.
- Enriched the Economic Development's webpage content.
- Initiated meet-and-greets between businesses and commercial/industrial brokers.
- Assisted in expanding footprint Moxion 120k headquarters.
- Released San Francisco Business Times 2022 insert, “Making It In Richmond.”



## What We Plan To Do

- Market the City's competitive advantage and identify strengths, and work on streamlining City processes.
- Economic Development Action Plan:
  - Adopt and implement Richmond Business Development Strategy Plan.
  - Adopt and implement Richmond Business Recovery Plan.
- Continue to implement Richmond Specific Buy Local Campaign with the Economic Development Working Group including: branding, marketing, creation of swag, and hosting events.
- Implement BluDot – there modules: internal, open and rewards programs.
- Bring innovation to Richmond.



## Organizational Chart

### Economic Development



## Position Listing

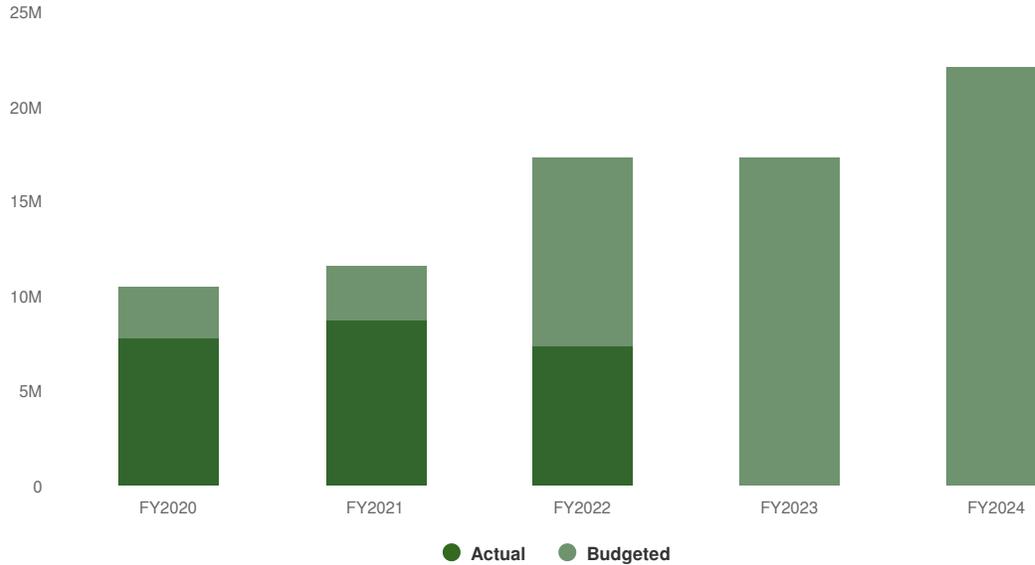
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>ECONOMIC DEVELOPMENT (Arts &amp; Culture, Environmental Health Initiative, Economic Development, Real Estate, and Port)</b>				
Arts & Culture Manager	1.0	1.0		1.0
Deputy City Manager (Moved to Finance)	1.0			0.0
Development Project Manager II	1.0	1.0		1.0
Director of Economic Development		1.0		1.0
Senior Admin Analyst	1.0	1.0	-1.0	0.0
Economic Development Coordinator			1.0	1.0
Environmental Manager	1.0	1.0		1.0
Executive Secretary I/II	1.0	1.0		1.0
Management Analyst I/II	1.0	2.0		2.0
Port Director/Project Manager III	1.0	1.0		1.0
Port Marketing/Operations Manager	1.0	1.0		1.0
Project Manager I/II (Grants Manager)	1.0	1.0	-1.0	0.0
Senior Business Assistance Officer	1.0	1.0		1.0
Senior Management Analyst/Mgmt Analyst I/II	1.0			0.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>12.0</b>	<b>12.0</b>	<b>-1.0</b>	<b>11.0</b>



## Expenditures Summary

\$22,097,371
\$4,808,432  
(27.81% vs. prior year)

### Economic Development Proposed and Historical Budget vs. Actual



## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$4,353	\$2,477,803	\$1,841,927	\$2,721,974	\$2,718,022	-0.1%
<b>Total General Fund:</b>	<b>\$4,353</b>	<b>\$2,477,803</b>	<b>\$1,841,927</b>	<b>\$2,721,974</b>	<b>\$2,718,022</b>	<b>-0.1%</b>
Capital Improvement						
Outside Funded Svcs - Grants	\$0	\$0	\$233,106	\$5,160,080	\$5,014,115	-2.8%
General Capital Fund	\$0	\$0	\$306,345	\$0	\$0	0%
<b>Total Capital Improvement:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$539,451</b>	<b>\$5,160,080</b>	<b>\$5,014,115</b>	<b>-2.8%</b>
Special Revenue Funds						
Emergency Ope & Disastr Recvry	\$64	\$4,030	\$0	\$0	\$0	0%
Public Art	\$0	\$0	\$137,378	\$346,500	\$1,153,500	232.9%
American Rescue Plan Act	\$0	\$0	\$3,670	\$296,330	\$310,000	4.6%

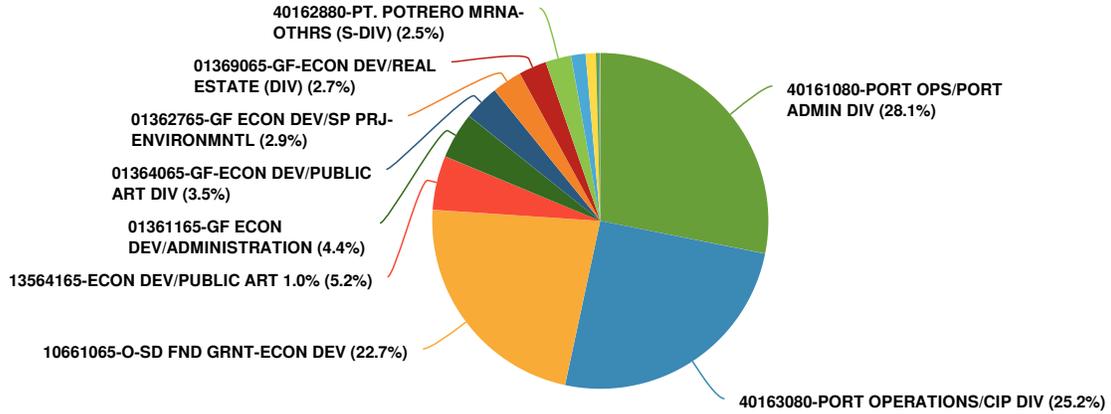


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
<b>Total Special Revenue Funds:</b>	\$64	\$4,030	\$141,048	\$642,830	\$1,463,500	127.7%
Enterprise Funds						
Port Of Richmond	\$7,744,775	\$6,263,231	\$4,896,595	\$8,764,055	\$12,647,414	44.3%
Marina	\$367	\$367	\$367	\$0	\$0	0%
<b>Total Enterprise Funds:</b>	<b>\$7,745,142</b>	<b>\$6,263,598</b>	<b>\$4,896,962</b>	<b>\$8,764,055</b>	<b>\$12,647,414</b>	<b>44.3%</b>
<b>Total All Funds:</b>	<b>\$7,749,558</b>	<b>\$8,745,431</b>	<b>\$7,419,387</b>	<b>\$17,288,939</b>	<b>\$21,843,051</b>	<b>26.3%</b>



# Expenditures by Function

## Budgeted Expenditures by Function



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Economic Development						
Port Operations						
13428180-EMGCY OPE & DISTR/PORT OPERATN	\$64	\$3,432	\$0	\$0	\$0	0%
40181080-PORT OPS/PORT ADMIN DIV	\$3,986,797	\$2,725,114	\$0	\$0	\$0	0%
40182580-PORT OPS-T-AD/TRM 2 (S-DIV)	\$55,407	\$20,950	\$0	\$0	\$0	0%
40182680-PORT OPS-T-AD/TRM 3 (S-DIV)	\$494,587	\$8,409	\$0	\$0	\$0	0%
40182780-PORT OPS-T-AD/TRM 4 (S-DIV)	\$5,430	\$6,356	\$0	\$0	\$0	0%
40182880-PT. POTRERO MRNA-OTHR (S-DIV)	\$463,912	\$520,629	\$0	\$0	\$0	0%
40182380-PT POTRERO MARINE-AUTO(S-DIV)	\$18,494	\$3,349	\$0	\$0	\$0	0%
40183080-PORT OPERATIONS/ CIP DIV	\$2,720,147	\$2,978,423	\$0	\$0	\$0	0%
40583080-MARINA-PORT OPERATIONS	\$367	\$367	\$367	\$0	\$0	0%
<b>Total Port Operations:</b>	<b>\$7,745,206</b>	<b>\$6,267,030</b>	<b>\$367</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
Economic Development Progm						

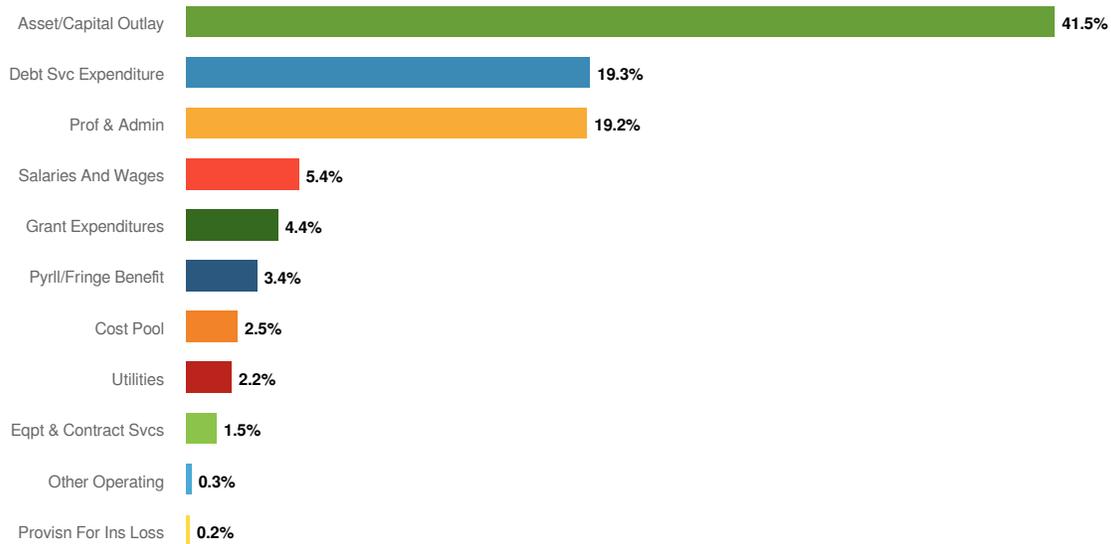


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
01361165-GF ECON DEV/ADMINISTRATION	\$0	\$457,957	\$376,448	\$580,267	\$982,321	69.3%
01362765-GF ECON DEV/SP PRJ- ENVIRONMNTL	\$4,353	\$806,384	\$335,454	\$821,155	\$513,777	-37.4%
01364065-GF-ECON DEV/PUBLIC ART DIV	\$0	\$600,302	\$611,057	\$679,123	\$630,310	-7.2%
01369065-GF-ECON DEV/REAL ESTATE (DIV)	\$0	\$613,159	\$518,968	\$641,429	\$591,614	-7.8%
10661065-O-SD FND GRNT-ECON DEV	\$0	\$0	\$233,106	\$5,160,080	\$5,014,115	-2.8%
13436165-EMGCY OPE & DISTR/ECON DVLPMNT	\$0	\$598	\$0	\$0	\$0	0%
13564165-ECON DEV/PUBLIC ART 1.0%	\$0	\$0	\$137,378	\$346,500	\$1,153,500	232.9%
13661065-ARPA/ECONOMIC DEVELOPMENT	\$0	\$0	\$3,670	\$296,330	\$310,000	4.6%
20161031-CAP OUTLAY-ECON DEV/CIP DIV	\$0	\$0	\$306,345	\$0	\$0	0%
40161080-PORT OPS/PORT ADMIN DIV	\$0	\$0	\$1,114,211	\$6,653,955	\$6,218,914	-6.5%
40162480-PORT OPS T-AD/TRM 1 (S-DIV)	\$0	\$0	\$130,976	\$403,100	\$215,000	-46.7%
40162580-PORT OPS-T-AD/TRM 2 (S-DIV)	\$0	\$0	\$14,168	\$55,000	\$20,000	-63.6%
40162680-PORT OPS-T-AD/TRM 3 (S-DIV)	\$0	\$0	\$587	\$0	\$0	0%
40162780-PORT OPS-T-AD/TRM 4 (S-DIV)	\$0	\$0	\$2,529	\$7,000	\$8,500	21.4%
40162880-PT. POTRERO MRNA-OTHR (S-DIV)	\$0	\$0	\$400,606	\$330,000	\$545,000	65.2%
40162380-PT POTRERO MARINE-AUTO(S-DIV)	\$0	\$0	\$19,365	\$65,000	\$65,000	0%
40163080-PORT OPERATIONS/CIP DIV	\$0	\$0	\$3,214,152	\$1,250,000	\$5,575,000	346%
<b>Total Economic Development Progm:</b>	<b>\$4,353</b>	<b>\$2,478,401</b>	<b>\$7,419,021</b>	<b>\$17,288,939</b>	<b>\$21,843,051</b>	<b>26.3%</b>
<b>Total Economic Development:</b>	<b>\$7,749,558</b>	<b>\$8,745,431</b>	<b>\$7,419,387</b>	<b>\$17,288,939</b>	<b>\$21,843,051</b>	<b>26.3%</b>
<b>Total Expenditures:</b>	<b>\$7,749,558</b>	<b>\$8,745,431</b>	<b>\$7,419,387</b>	<b>\$17,288,939</b>	<b>\$21,843,051</b>	<b>26.3%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$322,896	\$1,101,386	\$825,645	\$1,171,215	\$933,940	-20.3%
Pyrrl/Fringe Benefit	\$162,134	\$567,347	-\$886,408	\$688,004	\$584,521	-15%
Prof & Admin	\$854,201	\$1,361,942	\$1,665,527	\$3,495,893	\$4,413,085	26.2%
Other Operating	\$445,655	\$382,420	\$316,186	\$322,585	\$67,950	-78.9%
Utilities	\$406,741	\$369,635	\$382,172	\$395,040	\$493,940	25%
Eqpt & Contract Svcs	\$212,832	\$16,240	\$12,200	\$397,000	\$331,000	-16.6%
Provisn For Ins Loss	\$28,448	\$32,363	\$38,080	\$42,800	\$46,500	8.6%
Cost Pool	\$470,286	\$453,488	\$453,488	\$476,163	\$545,049	14.5%
Asset/Capital Outlay	\$3,571,278	\$3,826,899	\$4,443,625	\$4,627,288	\$9,177,815	98.3%
Debt Svc Expenditure	\$1,275,087	\$330,437	\$168,873	\$4,690,700	\$4,267,000	-9%
Grant Expenditures	\$0	\$0	\$0	\$982,251	\$982,251	0%
Oper Xfers Out	\$0	\$303,275	\$0	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$7,749,558</b>	<b>\$8,745,431</b>	<b>\$7,419,387</b>	<b>\$17,288,939</b>	<b>\$21,843,051</b>	<b>26.3%</b>



# ECONOMIC DEVELOPMENT - HOUSING AUTHORITY



**Gabino Arredondo**  
Executive Director, Housing Authority

**“I love working in Richmond because residents, City staff, community-based organizations, businesses, and elected officials are working to challenge health inequalities and improve health equity.”**

**Gabino Arredondo**  
Executive Director, Housing Authority  
14 years

## What We Do

- Provide affordable housing for low and very low-income residents of Richmond through federally-funded programs.
- Administer and manage Public Housing for Nystrom Village, which includes income and household composition reporting, lease enforcement, maintenance, vacancy turnaround, and property management.
- Manage Richmond Housing Authority affiliated entities and agreements that support additional affordable housing units in the City of Richmond (RHA Housing Corporation – Triangle Court; Friendship Manor; Easter Hill Housing Corporation – Richmond Village; Hacienda Heights; and Nevin Plaza).



## What We Did

- Hacienda Heights completed construction and is fully occupied.
- Completed all agreements and successfully closed and repositioned Nevin Plaza.
- Successful transition of Operations and Management of Nevin Plaza to Ecumenical Association for Housing.
- Rehabilitation construction of Nevin Plaza has commenced.
- Executed Exclusive Rights to Negotiate Agreement (ERNA) with McCormack Baron Salazar, and Richmond Housing Neighborhood Services.
- Completed the City auditing process of two RHA backlog Audits (2017, 2018).
- Successfully obligated and completed draw downs of the RHA HUD Capital Fund Budget.



## What We Plan To Do

- Implement the 2019 Public Housing Authority Recovering and Sustainability (PHARS) agreement between HUD, City of Richmond, and RHA.
- Maintain and reposition RHA assets: Monitor Nevin Plaza rehabilitation construction and relocation process; enter into an agreement with Nystrom Village developer to begin entitlement process and HUD Section 18 Application process; complete the transition of Public Housing units at Richmond Village to the Section 8 platform.
- Complete backlog financial City audits and HUD processes.
- Administer Richmond Housing Authority Housing Corporations, Board, and Commission.



# Organizational Chart

## Richmond Housing Authority



## Position Listing

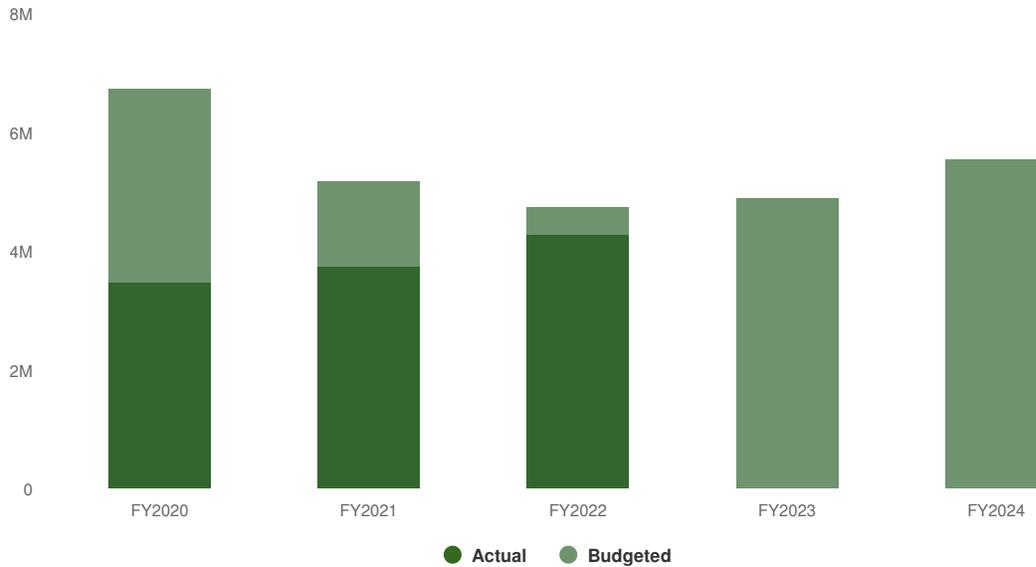
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>RICHMOND HOUSING AUTHORITY</b>				
Administrative Aide	1.0	1.0		1.0
Building Maintenance Supervisor	1.0	1.0		1.0
Executive Director	1.0	1.0		1.0
Resident Housing Manager	1.0	1.0		1.0
Senior Development Project Manager	1.0	1.0		1.0
Senior Property Manager	1.0	1.0		1.0
Senior Resident Housing Manager	1.0	1.0	-1.0	0.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>7.0</b>	<b>7.00</b>	<b>-1.00</b>	<b>6.00</b>
<b>GRAND TOTAL ALL DEPARTMENTS</b>	<b>709.9</b>	<b>732.0</b>	<b>10.0</b>	<b>742.0</b>



## Expenditures Summary

\$5,570,438
\$655,394  
(13.33% vs. prior year)

### Economic Development - Housing Authority Proposed and Historical Budget vs. Actual



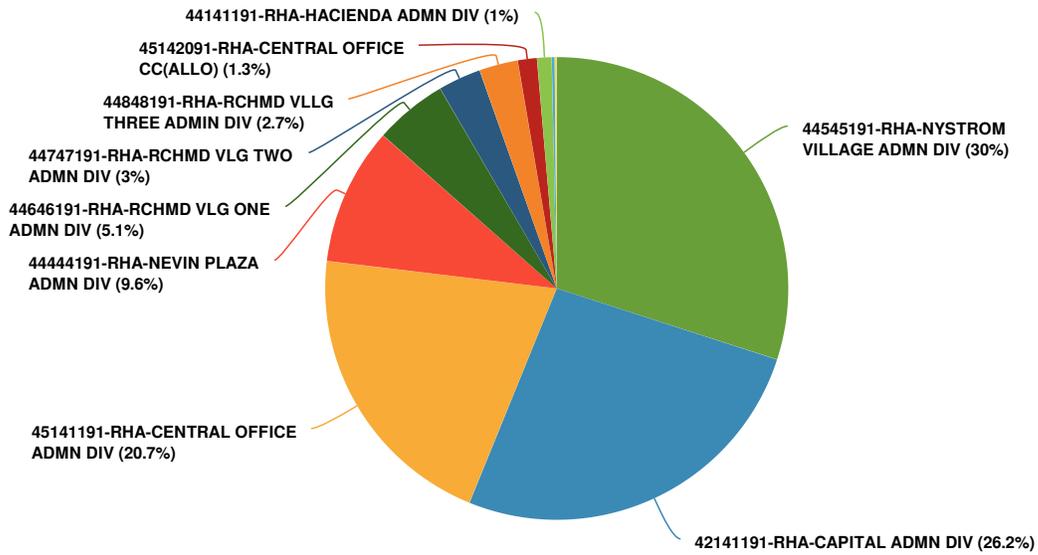
## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Housing Authority						
RHA-Capital Fund	\$1,418,331	\$388,682	\$423,709	\$1,110,141	\$1,458,433	31.4%
RHA-Hacienda	\$320,468	\$356,638	-\$1,033	\$0	\$57,000	N/A
RHA-Nevin Plaza	\$607,010	\$1,700,336	\$2,582,781	\$2,077,758	\$535,198	-74.2%
RHA-Nystrom Village	-\$1,087,262	\$654,243	\$1,173,059	\$1,042,748	\$1,670,495	60.2%
RHA-Richmond Village One	\$362,812	\$277,978	\$244,700	\$233,080	\$283,575	21.7%
RHA-Richmond Village Two	\$223,727	\$237,553	\$199,009	\$205,818	\$167,190	-18.8%
RHA-Richmond Village Three	\$150,514	\$135,237	\$92,374	\$78,516	\$150,234	91.3%
RHA-Central Office Cost Cntr	\$1,476,583	\$10,153	-\$438,945	\$146,983	\$1,241,263	744.5%
RHA-Housing CORPORATION	\$1,430	\$50	\$20	\$20,000	\$7,050	-64.7%
<b>Total Housing Authority:</b>	<b>\$3,473,612</b>	<b>\$3,760,870</b>	<b>\$4,275,674</b>	<b>\$4,915,044</b>	<b>\$5,570,438</b>	<b>13.3%</b>



# Expenditures by Function

## Budgeted Expenditures by Function



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Economic Development						
Richmond Hsing Authority(Rha)						
42141191-RHA-CAPITAL ADMN DIV	\$1,418,331	\$388,682	\$420,583	\$1,110,141	\$1,458,433	31.4%
42145291-RHA-NYSTROM CAPITAL DIV	\$0	\$0	\$3,125	\$0	\$0	0%
44141191-RHA-HACIENDA ADMN DIV	\$320,468	\$356,638	-\$1,033	\$0	\$57,000	N/A
44444191-RHA-NEVIN PLAZA ADMN DIV	\$607,010	\$1,700,336	\$2,582,781	\$2,077,758	\$535,198	-74.2%
44545191-RHA-NYSTROM VILLAGE ADMN DIV	-\$1,087,262	\$654,243	\$1,173,059	\$1,042,748	\$1,670,495	60.2%
44646191-RHA-RCHMD VLG ONE ADMN DIV	\$362,812	\$277,978	\$244,700	\$233,080	\$283,575	21.7%
44747191-RHA-RCHMD VLG TWO ADMN DIV	\$223,727	\$237,553	\$199,009	\$205,818	\$167,190	-18.8%
44848191-RHA-RCHMD VLLG THREE ADMIN DIV	\$150,514	\$135,237	\$92,374	\$78,516	\$150,234	91.3%
45141191-RHA-CENTRAL OFFICE ADMN DIV	\$503,899	-\$71,018	-\$273,804	\$20,374	\$1,154,735	5,567.7%
45142091-RHA-CENTRAL OFFICE CC(ALLO)	\$0	\$74,423	\$66,303	\$75,000	\$75,000	0%
45142391-RHA-CNTL OFFICE-EXECUTIVE MGT	\$972,684	\$6,749	-\$232,019	\$51,609	\$11,528	-77.7%

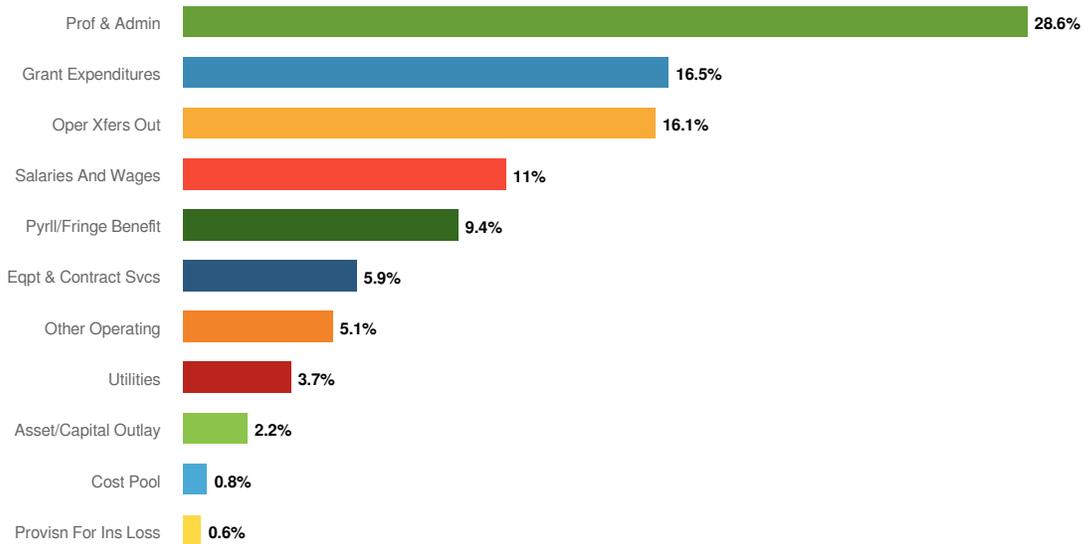


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
45142491-RHA-CNTL-OFFICE CC FINANCE	\$0	\$0	\$576	\$0	\$0	0%
45243191-RHA-HOUSING/HSG CORP ADMIN DIV	\$1,430	\$50	\$20	\$0	\$7,050	N/A
45244191-RHA-HOUSING/RAD CORP ADMIN DIV	\$0	\$0	\$0	\$20,000	\$0	-100%
<b>Total Richmond Hsing Authority(Rha):</b>	<b>\$3,473,612</b>	<b>\$3,760,870</b>	<b>\$4,275,674</b>	<b>\$4,915,044</b>	<b>\$5,570,438</b>	<b>13.3%</b>
<b>Total Economic Development:</b>	<b>\$3,473,612</b>	<b>\$3,760,870</b>	<b>\$4,275,674</b>	<b>\$4,915,044</b>	<b>\$5,570,438</b>	<b>13.3%</b>
<b>Total Expenditures:</b>	<b>\$3,473,612</b>	<b>\$3,760,870</b>	<b>\$4,275,674</b>	<b>\$4,915,044</b>	<b>\$5,570,438</b>	<b>13.3%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$309,001	\$227,371	\$453,927	\$617,230	\$612,807	-0.7%
Pyrrl/Fringe Benefit	-\$2,655,381	-\$25,911	-\$1,896,233	\$537,665	\$520,850	-3.1%
Prof & Admin	\$1,878,209	\$1,642,815	\$963,075	\$929,752	\$1,595,130	71.6%
Other Operating	\$162,182	\$132,015	\$134,013	\$165,399	\$283,895	71.6%
Utilities	\$655,781	\$672,160	\$828,112	\$849,268	\$206,600	-75.7%
Eqpt & Contract Svcs	\$270,551	\$225,204	\$225,620	\$208,700	\$329,748	58%
Provisn For Ins Loss	\$110,996	\$109,327	\$57,966	\$63,540	\$35,860	-43.6%
Cost Pool	\$601,576	\$0	\$0	\$140,435	\$46,756	-66.7%
Asset/Capital Outlay	\$1,159,173	\$127,121	\$0	\$304,626	\$125,000	-59%
Grant Expenditures	\$737,966	\$582,505	\$553,038	\$820,894	\$918,510	11.9%
Oper Xfers Out	\$243,558	\$68,262	\$2,956,156	\$277,535	\$895,282	222.6%
<b>Total Expense Objects:</b>	<b>\$3,473,612</b>	<b>\$3,760,870</b>	<b>\$4,275,674</b>	<b>\$4,915,044</b>	<b>\$5,570,438</b>	<b>13.3%</b>



# ECONOMIC DEVELOPMENT - ARTS & CULTURE



**Winifred Day**  
Arts & Culture Manager

**“Over the last year it has been exciting to see more collaborative efforts between City departments that result in large-scale public art opportunities. It has also been nice to see grant projects that encourage community engagement.”**

**Winifred Day**  
Arts & Culture Manager  
3 years

## What We Do

- Support non-profit art organizations and local artists by collaborating with City departments, outside governmental entities, community-based organizations, foundations, and residents.
- Administer the 1 Percent for Public Art for development and improvement projects.
- Implement additional arts and culture programs such as the Neighborhood Public Art Mini-Grants, and activities of Richmond Poet Laureate.
- Support the Richmond Arts & Culture Commission and Public Art Advisory Committee with staffing and support.



## What We Did

- Developed and maintained public art inventory, asset management, and art condition reports.
- Restored the Judy Baca mural panels (Richmond Senior Center) and the Archie Held sculpture with water feature in Civic Center Plaza.
- Solicited and selected five art sites for the Shields Reid Community Center renovation project, including \$850,000 public art commission projects.
- Completed the fabrication and installation of the Osprey Bird sculpture for Ridgeline Property Group.
- Completed the West Contra Costa Family Justice Center Art Rain Drain sculpture installation.
- Finalized the draft five-year Public Art Master Plan.
- Granted 8 Neighborhood Public Art Mini Grants to projects that focus on community engagement.



- Restored Guillermo the Fish sculpture located on the Civic Center Memorial Auditorium's exterior wall.
- Installed signage for Ookwe Park and Osprey Bird sculpture.

## What We Plan To Do

- Continue to develop and maintain public art inventory, asset management, and art condition reports, including the mapping of art locations throughout the City.
- Restore damaged art and murals throughout the City, including two John Werhle murals.
- Complete the 88-panel Parchester Village/Richmond Country Club mural project on Giant Road.
- Host technical assistance workshops for artists.
- Solicit and award \$65,000 of Neighborhood Public Art grants.



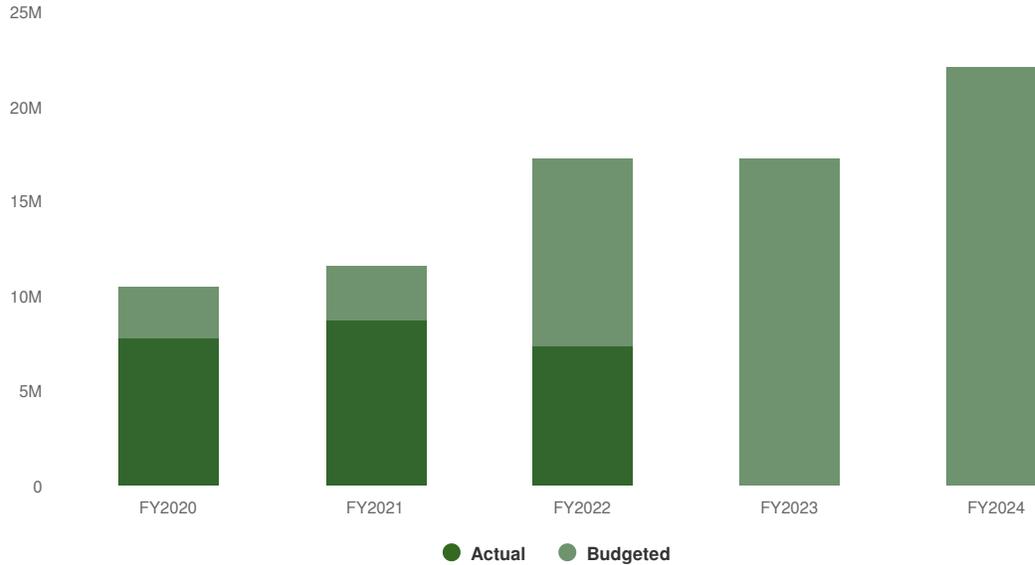
## Position Listing

Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>ECONOMIC DEVELOPMENT (Arts &amp; Culture, Environmental Health Initiative, Economic Development, Real Estate, and Port)</b>				
Arts & Culture Manager	1.0	1.0		1.0
Deputy City Manager (Moved to Finance)	1.0			0.0
Development Project Manager II	1.0	1.0		1.0
Director of Economic Development		1.0		1.0
Senior Administration Analyst	1.0	1.0	-1.0	0.0
Economic Development Coordinator			1.0	1.0
Environmental Manager	1.0	1.0		1.0
Executive Secretary I/II	1.0	1.0		1.0
Management Analyst I/II	1.0	2.0		2.0
Port Director/Project Manager III	1.0	1.0		1.0
Port Marketing/Operations Manager	1.0	1.0		1.0
Project Manager I/II (Grants Manager)	1.0	1.0	-1.0	0.0
Senior Business Assistance Officer	1.0	1.0		1.0
Senior Management Analyst/ Management Analyst I/II	1.0			0.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>12.0</b>	<b>12.0</b>	<b>-1.0</b>	<b>11.0</b>

## Expenditures Summary

**\$22,097,371**    **\$4,808,432**  
 (27.81% vs. prior year)

### Economic Development - Arts & Culture Proposed and Historical Budget vs. Actual



## Expenditures by Fund

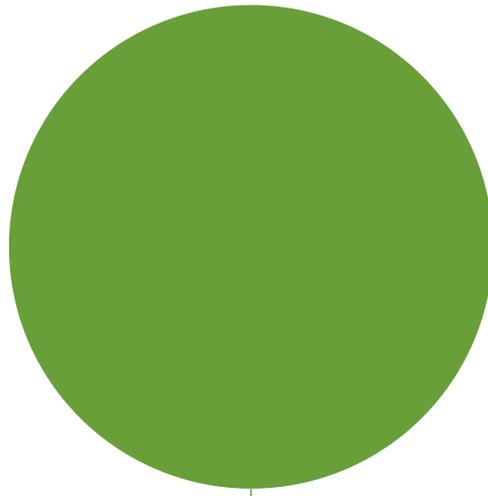
Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$4,353	\$2,477,803	\$1,841,927	\$2,721,974	\$2,718,022	-0.1%
<b>Total General Fund:</b>	<b>\$4,353</b>	<b>\$2,477,803</b>	<b>\$1,841,927</b>	<b>\$2,721,974</b>	<b>\$2,718,022</b>	<b>-0.1%</b>
Capital Improvement						
Outside Funded Svcs - Grants	\$0	\$0	\$233,106	\$5,160,080	\$5,014,115	-2.8%
General Capital Fund	\$0	\$0	\$306,345	\$0	\$0	0%
<b>Total Capital Improvement:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$539,451</b>	<b>\$5,160,080</b>	<b>\$5,014,115</b>	<b>-2.8%</b>
Special Revenue Funds						
Emergency Ope & Disastr Recvry	\$64	\$4,030	\$0	\$0	\$0	0%
Public Art	\$0	\$0	\$137,378	\$346,500	\$1,153,500	232.9%
American Rescue Plan Act	\$0	\$0	\$3,670	\$296,330	\$310,000	4.6%



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
<b>Total Special Revenue Funds:</b>	<b>\$64</b>	<b>\$4,030</b>	<b>\$141,048</b>	<b>\$642,830</b>	<b>\$1,463,500</b>	<b>127.7%</b>
Enterprise Funds						
Port Of Richmond	\$7,744,775	\$6,263,231	\$4,896,595	\$8,764,055	\$12,647,414	44.3%
Marina	\$367	\$367	\$367	\$0	\$0	0%
<b>Total Enterprise Funds:</b>	<b>\$7,745,142</b>	<b>\$6,263,598</b>	<b>\$4,896,962</b>	<b>\$8,764,055</b>	<b>\$12,647,414</b>	<b>44.3%</b>
<b>Total All Funds:</b>	<b>\$7,749,558</b>	<b>\$8,745,431</b>	<b>\$7,419,387</b>	<b>\$17,288,939</b>	<b>\$21,843,051</b>	<b>26.3%</b>

## Expenditures by Function

### Budgeted Expenditures by Function



Economic Development Program (100%)

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Economic Development						
Port Operations						
13428180-EMGCY OPE & DISTR/PORT OPERATN	\$64	\$3,432	\$0	\$0	\$0	0%
40181080-PORT OPS/PORT ADMIN DIV	\$3,986,797	\$2,725,114	\$0	\$0	\$0	0%
40182580-PORT OPS-T-AD/TRM 2 (S-DIV)	\$55,407	\$20,950	\$0	\$0	\$0	0%
40182680-PORT OPS-T-AD/TRM 3 (S-DIV)	\$494,587	\$8,409	\$0	\$0	\$0	0%



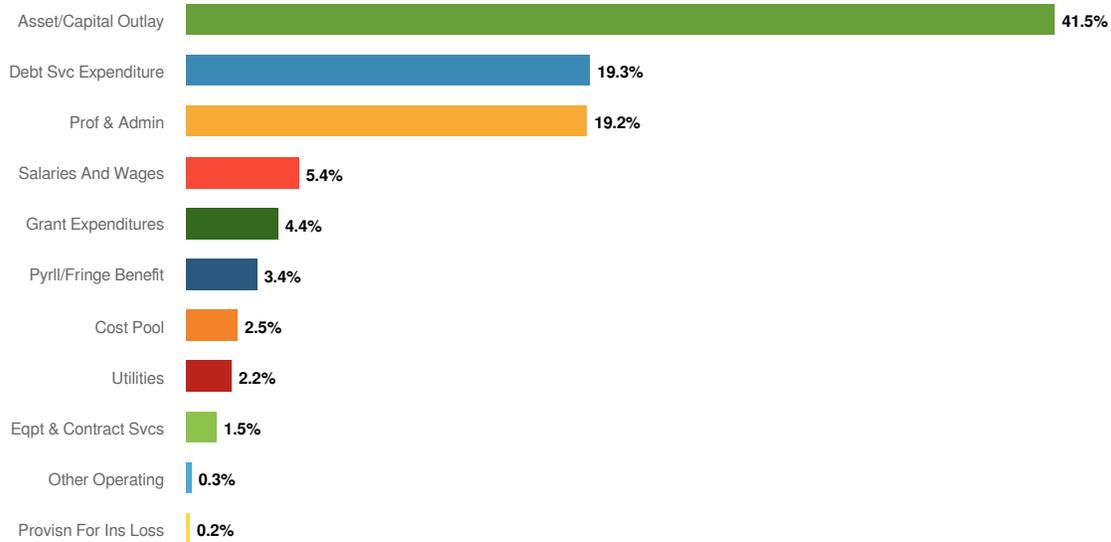
Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
40182780-PORT OPS-T-AD/TRM 4 (S-DIV)	\$5,430	\$6,356	\$0	\$0	\$0	0%
40182880-PT. POTRERO MRNA-OTHR (S-DIV)	\$463,912	\$520,629	\$0	\$0	\$0	0%
40182380-PT POTRERO MARINE-AUTO(S-DIV)	\$18,494	\$3,349	\$0	\$0	\$0	0%
40183080-PORT OPERATIONS/ CIP DIV	\$2,720,147	\$2,978,423	\$0	\$0	\$0	0%
40583080-MARINA-PORT OPERATIONS	\$367	\$367	\$367	\$0	\$0	0%
<b>Total Port Operations:</b>	<b>\$7,745,206</b>	<b>\$6,267,030</b>	<b>\$367</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
Economic Development Progm						
01361165-GF ECON DEV/ADMINISTRATION	\$0	\$457,957	\$376,448	\$580,267	\$982,321	69.3%
01362765-GF ECON DEV/SP PRJ-ENVIRONMNTL	\$4,353	\$806,384	\$335,454	\$821,155	\$513,777	-37.4%
01364065-GF-ECON DEV/PUBLIC ART DIV	\$0	\$600,302	\$611,057	\$679,123	\$630,310	-7.2%
01369065-GF-ECON DEV/REAL ESTATE (DIV)	\$0	\$613,159	\$518,968	\$641,429	\$591,614	-7.8%
10661065-O-SD FND GRNT-ECON DEV	\$0	\$0	\$233,106	\$5,160,080	\$5,014,115	-2.8%
13436165-EMGCY OPE & DISTR/ECON DVLPMNT	\$0	\$598	\$0	\$0	\$0	0%
13564165-ECON DEV/PUBLIC ART 1.0%	\$0	\$0	\$137,378	\$346,500	\$1,153,500	232.9%
13661065-ARPA/ECONOMIC DEVELOPMENT	\$0	\$0	\$3,670	\$296,330	\$310,000	4.6%
20161031-CAP OUTLAY-ECON DEV/CIP DIV	\$0	\$0	\$306,345	\$0	\$0	0%
40161080-PORT OPS/PORT ADMIN DIV	\$0	\$0	\$1,114,211	\$6,653,955	\$6,218,914	-6.5%
40162480-PORT OPS T-AD/TRM 1 (S-DIV)	\$0	\$0	\$130,976	\$403,100	\$215,000	-46.7%
40162580-PORT OPS-T-AD/TRM 2 (S-DIV)	\$0	\$0	\$14,168	\$55,000	\$20,000	-63.6%
40162680-PORT OPS-T-AD/TRM 3 (S-DIV)	\$0	\$0	\$587	\$0	\$0	0%
40162780-PORT OPS-T-AD/TRM 4 (S-DIV)	\$0	\$0	\$2,529	\$7,000	\$8,500	21.4%
40162880-PT. POTRERO MRNA-OTHR (S-DIV)	\$0	\$0	\$400,606	\$330,000	\$545,000	65.2%
40162380-PT POTRERO MARINE-AUTO(S-DIV)	\$0	\$0	\$19,365	\$65,000	\$65,000	0%
40163080-PORT OPERATIONS/CIP DIV	\$0	\$0	\$3,214,152	\$1,250,000	\$5,575,000	346%
<b>Total Economic Development Progm:</b>	<b>\$4,353</b>	<b>\$2,478,401</b>	<b>\$7,419,021</b>	<b>\$17,288,939</b>	<b>\$21,843,051</b>	<b>26.3%</b>
<b>Total Economic Development:</b>	<b>\$7,749,558</b>	<b>\$8,745,431</b>	<b>\$7,419,387</b>	<b>\$17,288,939</b>	<b>\$21,843,051</b>	<b>26.3%</b>



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
<b>Total Expenditures:</b>	<b>\$7,749,558</b>	<b>\$8,745,431</b>	<b>\$7,419,387</b>	<b>\$17,288,939</b>	<b>\$21,843,051</b>	<b>26.3%</b>

## Expenditures by Expense Type

### Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$322,896	\$1,101,386	\$825,645	\$1,171,215	\$933,940	-20.3%
Pyrrl/Fringe Benefit	\$162,134	\$567,347	-\$886,408	\$688,004	\$584,521	-15%
Prof & Admin	\$854,201	\$1,361,942	\$1,665,527	\$3,495,893	\$4,413,085	26.2%
Other Operating	\$445,655	\$382,420	\$316,186	\$322,585	\$67,950	-78.9%
Utilities	\$406,741	\$369,635	\$382,172	\$395,040	\$493,940	25%
Eqpt & Contract Svcs	\$212,832	\$16,240	\$12,200	\$397,000	\$331,000	-16.6%
Provisn For Ins Loss	\$28,448	\$32,363	\$38,080	\$42,800	\$46,500	8.6%
Cost Pool	\$470,286	\$453,488	\$453,488	\$476,163	\$545,049	14.5%
Asset/Capital Outlay	\$3,571,278	\$3,826,899	\$4,443,625	\$4,627,288	\$9,177,815	98.3%
Debt Svc Expenditure	\$1,275,087	\$330,437	\$168,873	\$4,690,700	\$4,267,000	-9%
Grant Expenditures	\$0	\$0	\$0	\$982,251	\$982,251	0%
Oper Xfers Out	\$0	\$303,275	\$0	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$7,749,558</b>	<b>\$8,745,431</b>	<b>\$7,419,387</b>	<b>\$17,288,939</b>	<b>\$21,843,051</b>	<b>26.3%</b>



# ECONOMIC DEVELOPMENT - PORT OF RICHMOND



**“Although it has been a challenging year post-pandemic, it has been rewarding to provide continuous field and City Hall service during this time to ensure the forward development for projects and real property services that better the community.”**

## **Craig Murray**

Development Project Manager II

21 years in Redevelopment, Port, Engineering and City Manager's Office

## **What We Do**

- Manage City-owned sites and leases.
- Coordinate with private developers to encourage the development in Priority Development Areas.
- Maintain facilities and ongoing maintenance, including dredging and paving to comply with regular Port maintenance.
- Ensure compliance with federal and state agencies such as San Francisco Bay Conservation & Development Commission (BCDC).
- Coordinate Regulatory, Tariff, and Safety Compliance.



## **What We Did**

- Reviewed and updated City leases, and posted on the City's website for full transparency.
- Executed leases with Congressman Garamendi, Men and Women of Valor, Alcatraz Cruise, and Richmond Promise.
- Completed pavement repairs at Point Potrero Marine Terminal (PPMT).
- Confirmed a lease extension with NRC Environmental Services.
- Received a \$1 million grant for berth electrification at PPMT.
- Released two Request for Bids for pavement repairs and on-call electrician for the Port.
- Established monthly Port meetings for Port staff.
- Began preparing Port Audit RFP in coordination with Finance staff.
- Finalized the Port report with CSW and Land Econ Group.

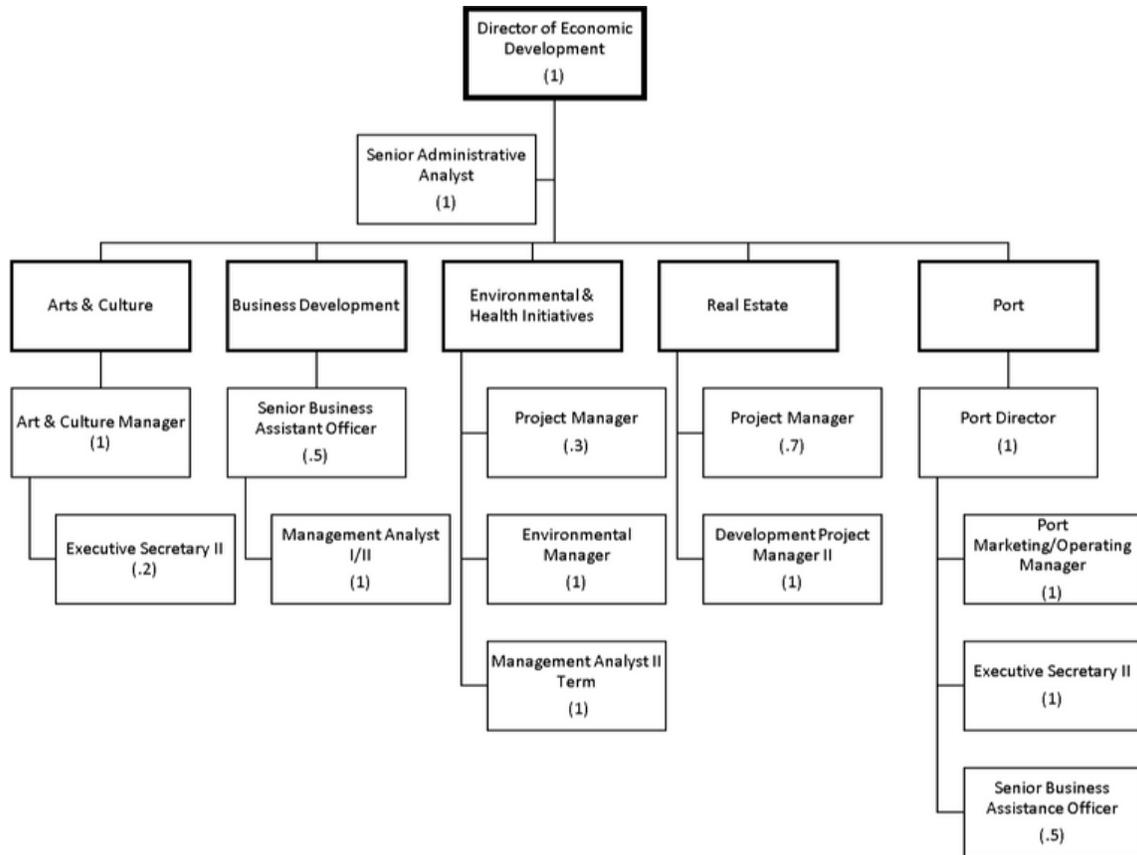


## What We Plan To Do

- Continue to manage City leases, including Port and City-owned sites, and explore revenue opportunities.
- Establish internal processes, and comply with governmental mandates including BCDC, DTSC, Water Board, State Lands Commission, and County Health.
- Maintain marine terminal's ongoing maintenance that includes dredging, paving, weed abatement, and other infrastructure repairs.
- Explore Port-related grant opportunities.
- Engage in regional and federal efforts.
- Create a Port marketing plan.
- Find opportunities to increase Port revenue with our existing resources.



## Organizational Chart



## Position Listing

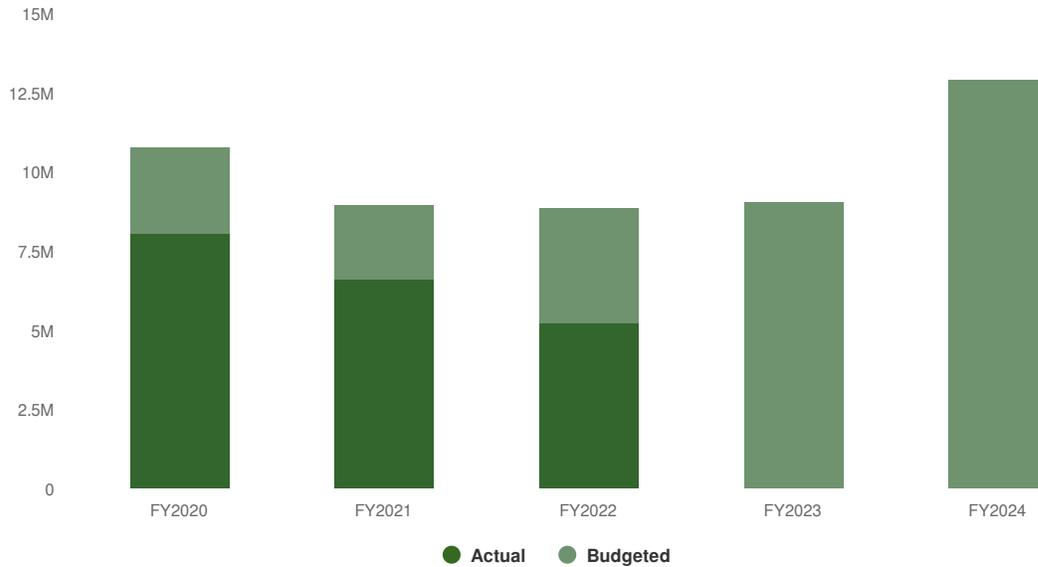
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>ECONOMIC DEVELOPMENT (Arts &amp; Culture, Environmental Health Initiative, Economic Development, Real Estate, and Port)</b>				
Arts & Culture Manager	1.0	1.0		1.0
Deputy City Manager (Moved to Finance)	1.0			0.0
Development Project Manager II	1.0	1.0		1.0
Director of Economic Development		1.0		1.0
Senior Admin Analyst	1.0	1.0	-1.0	0.0
Economic Development Coordinator			1.0	1.0
Environmental Manager	1.0	1.0		1.0
Executive Secretary I/II	1.0	1.0		1.0
Management Analyst I/II	1.0	2.0		2.0
Port Director/Project Manager III	1.0	1.0		1.0
Port Marketing/Operations Manager	1.0	1.0		1.0
Project Manager I/II (Grants Manager)	1.0	1.0	-1.0	0.0
Senior Business Assistance Officer	1.0	1.0		1.0
Senior Management Analyst/Mgmt Analyst I/II	1.0			0.0
<b>Total Full-Time Equivalent (FTEs)</b>	<b>12.0</b>	<b>12.0</b>	<b>-1.0</b>	<b>11.0</b>



## Expenditures Summary

**\$12,941,007**    **\$3,883,359**  
 (42.87% vs. prior year)

### Economic Development - Port of Richmond Proposed and Historical Budget vs. Actual



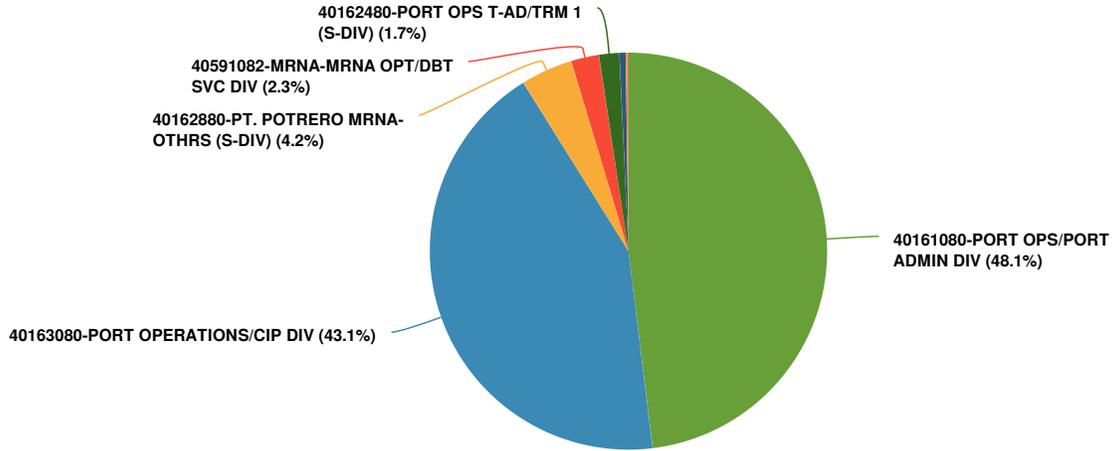
## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
Special Revenue Funds						
Emergency Ope & Disastr Recvry	\$64	\$3,432	\$0	\$0	\$0	0%
<b>Total Special Revenue Funds:</b>	<b>\$64</b>	<b>\$3,432</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
Enterprise Funds						
Port Of Richmond	\$7,744,775	\$6,263,231	\$4,896,595	\$8,764,055	\$12,647,414	44.3%
Marina	\$328,224	\$314,169	\$315,846	\$293,593	\$293,593	0%
<b>Total Enterprise Funds:</b>	<b>\$8,072,999</b>	<b>\$6,577,400</b>	<b>\$5,212,441</b>	<b>\$9,057,648</b>	<b>\$12,941,007</b>	<b>42.9%</b>
<b>Total All Funds:</b>	<b>\$8,073,063</b>	<b>\$6,580,832</b>	<b>\$5,212,441</b>	<b>\$9,057,648</b>	<b>\$12,941,007</b>	<b>42.9%</b>



# Expenditures by Function

## Budgeted Expenditures by Function



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Economic Development						
Port Operations						
13428180-EMGCY OPE & DISTR/PORT OPERATN	\$64	\$3,432	\$0	\$0	\$0	0%
40181080-PORT OPS/PORT ADMIN DIV	\$3,986,797	\$2,725,114	\$0	\$0	\$0	0%
40182580-PORT OPS-T-AD/TRM 2 (S-DIV)	\$55,407	\$20,950	\$0	\$0	\$0	0%
40182680-PORT OPS-T-AD/TRM 3 (S-DIV)	\$494,587	\$8,409	\$0	\$0	\$0	0%
40182780-PORT OPS-T-AD/TRM 4 (S-DIV)	\$5,430	\$6,356	\$0	\$0	\$0	0%
40182880-PT. POTRERO MRNA-OTHR (S-DIV)	\$463,912	\$520,629	\$0	\$0	\$0	0%
40182380-PT POTRERO MARINE-AUTO(S-DIV)	\$18,494	\$3,349	\$0	\$0	\$0	0%
40183080-PORT OPERATIONS/ CIP DIV	\$2,720,147	\$2,978,423	\$0	\$0	\$0	0%
40583080-MARINA-PORT OPERATIONS	\$367	\$367	\$367	\$0	\$0	0%
<b>Total Port Operations:</b>	<b>\$7,745,206</b>	<b>\$6,267,030</b>	<b>\$367</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
Economic Development Progm						

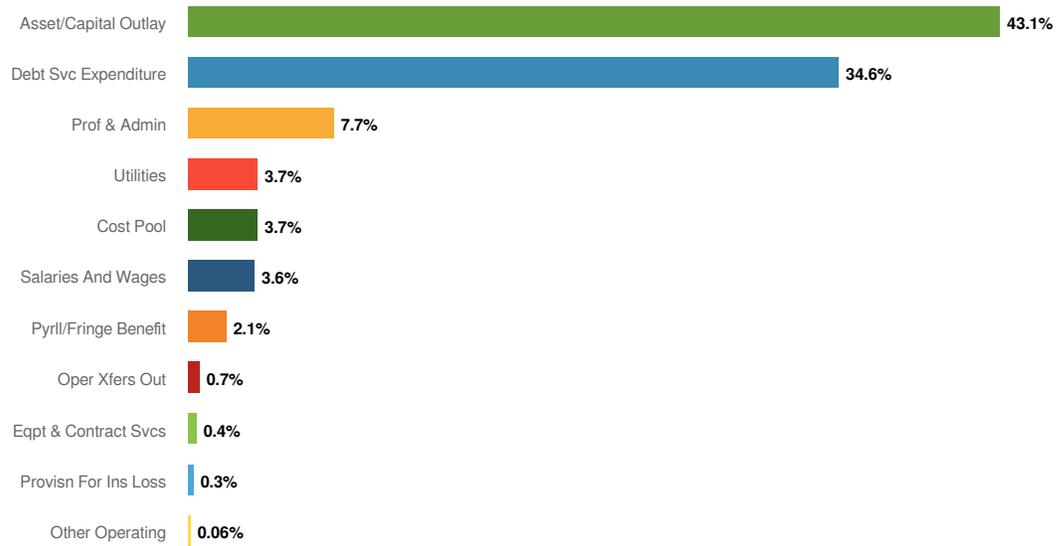


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
40161080-PORT OPS/PORT ADMIN DIV	\$0	\$0	\$1,114,211	\$6,653,955	\$6,218,914	-6.5%
40162480-PORT OPS T-AD/TRM 1 (S-DIV)	\$0	\$0	\$130,976	\$403,100	\$215,000	-46.7%
40162580-PORT OPS-T-AD/TRM 2 (S-DIV)	\$0	\$0	\$14,168	\$55,000	\$20,000	-63.6%
40162680-PORT OPS-T-AD/TRM 3 (S-DIV)	\$0	\$0	\$587	\$0	\$0	0%
40162780-PORT OPS-T-AD/TRM 4 (S-DIV)	\$0	\$0	\$2,529	\$7,000	\$8,500	21.4%
40162880-PT. POTRERO MRNA-OTHR (S-DIV)	\$0	\$0	\$400,606	\$330,000	\$545,000	65.2%
40162380-PT POTRERO MARINE-AUTO(S-DIV)	\$0	\$0	\$19,365	\$65,000	\$65,000	0%
40163080-PORT OPERATIONS/CIP DIV	\$0	\$0	\$3,214,152	\$1,250,000	\$5,575,000	346%
<b>Total Economic Development Progm:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,896,595</b>	<b>\$8,764,055</b>	<b>\$12,647,414</b>	<b>44.3%</b>
<b>Total Economic Development:</b>	<b>\$7,745,206</b>	<b>\$6,267,030</b>	<b>\$4,896,962</b>	<b>\$8,764,055</b>	<b>\$12,647,414</b>	<b>44.3%</b>
Marina Operations						
Marina Operations						
40591082-MRNA-MRNA OPT/DBT SVC DIV	\$327,857	\$313,802	\$315,480	\$293,593	\$293,593	0%
<b>Total Marina Operations:</b>	<b>\$327,857</b>	<b>\$313,802</b>	<b>\$315,480</b>	<b>\$293,593</b>	<b>\$293,593</b>	<b>0%</b>
<b>Total Marina Operations:</b>	<b>\$327,857</b>	<b>\$313,802</b>	<b>\$315,480</b>	<b>\$293,593</b>	<b>\$293,593</b>	<b>0%</b>
<b>Total Expenditures:</b>	<b>\$8,073,063</b>	<b>\$6,580,832</b>	<b>\$5,212,441</b>	<b>\$9,057,648</b>	<b>\$12,941,007</b>	<b>42.9%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$322,896	\$355,161	\$229,320	\$466,228	\$459,994	-1.3%
Pyrrl/Fringe Benefit	\$162,134	\$94,369	-\$1,244,444	\$267,043	\$268,361	0.5%
Prof & Admin	\$895,846	\$732,553	\$789,456	\$1,100,321	\$1,001,500	-9%
Other Operating	\$445,655	\$93,400	\$56,241	\$12,200	\$7,200	-41%
Utilities	\$406,741	\$369,373	\$377,241	\$359,600	\$483,500	34.5%
Eqpt & Contract Svcs	\$212,832	\$15,291	\$11,160	\$124,000	\$58,000	-53.2%
Provisn For Ins Loss	\$28,448	\$32,363	\$38,080	\$41,800	\$45,000	7.7%
Cost Pool	\$470,286	\$453,488	\$453,488	\$476,163	\$481,859	1.2%
Asset/Capital Outlay	\$3,656,474	\$3,912,095	\$4,145,284	\$1,226,000	\$5,575,000	354.7%
Debt Svc Expenditure	\$1,384,972	\$435,960	\$269,838	\$4,897,515	\$4,473,815	-8.7%
Oper Xfers Out	\$86,778	\$86,778	\$86,778	\$86,778	\$86,778	0%
<b>Total Expense Objects:</b>	<b>\$8,073,063</b>	<b>\$6,580,832</b>	<b>\$5,212,441</b>	<b>\$9,057,648</b>	<b>\$12,941,007</b>	<b>42.9%</b>



# ECONOMIC DEVELOPMENT - ENVIRONMENTAL AND HEALTH INITIATIVES



**Lina Velasco**  
Director of Community Development

**“Every day I enjoy collaborating with the community and City staff members to improve sustainability and health in Richmond.”**

**Samantha Carr**  
Environmental Manager  
7 years

## What We Do

- Climate Action Plan (CAP) to improve environmental quality and reduce GHG emissions.
- Policies (HiAP) to improve health equity.
- Manage solid waste and recycling agreements and compliance with State recycling mandates.
- Support City-wide and regional initiatives to address blight and beautify the City such as the “I Heart Richmond” campaign.



## What We Did

- Hosted Clean Air Day Event in partnership with Groundwork Richmond.
- Awarded CalRecycle Illegal Disposal Site Grant for ~\$400,000.
- Hired Management Analyst and Second-year CivicSpark Fellow.
- Published the Health in All Policies web page on Transparent Richmond.
- Awarded the California Strategic Growth Council Transformative Climate Communities Grant for \$35M in part.



## What We Plan To Do

- Continue process for updating the (CAP).
- Continue outreach and implementation for the Virtual Power Plant (VPP) program.
- Continue to implement “I Heart Richmond” campaign.
- Continue to implement California Senate Bill 1383.
- Continue preparing the Green-Blue New Deal Workforce Plan with Just Transition framework.
- Draft a plan of Equitable Electrification Strategies for Existing Buildings through the Department of Energy Communities LEAP technical assistance.
- Partner with local organizations and businesses to host Bike to Work Day Energize Stations.



## Position Listing

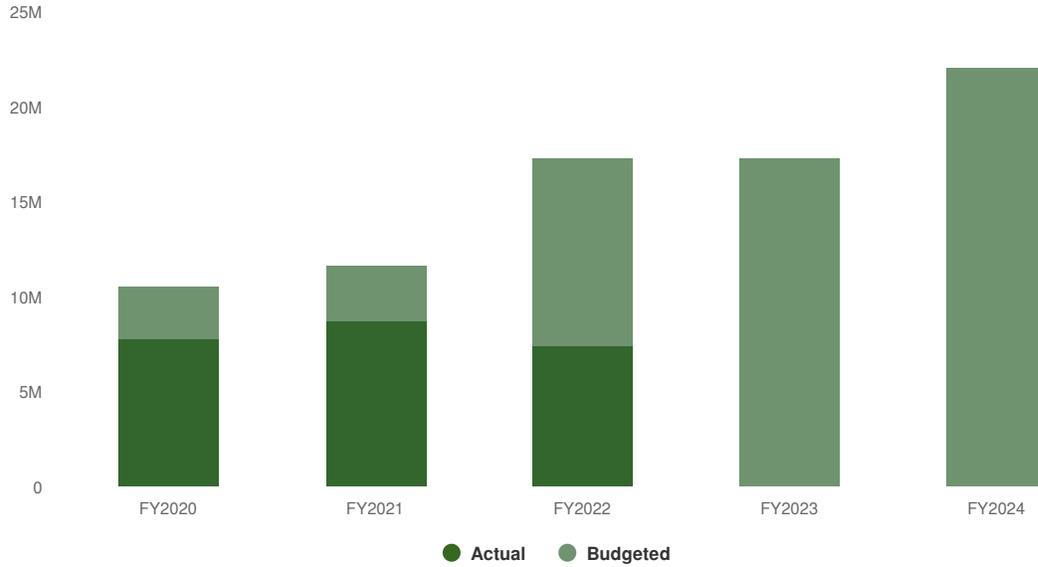
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>ECONOMIC DEVELOPMENT (Arts &amp; Culture, Environmental Health Initiative, Economic Development, Real Estate, and Port)</b>				
Arts & Culture Manager	1.0	1.0		1.0
Deputy City Manager (Moved to Finance)	1.0			0.0
Development Project Manager II	1.0	1.0		1.0
Director of Economic Development		1.0		1.0
Senior Administration Analyst	1.0	1.0	-1.0	0.0
Economic Development Coordinator			1.0	1.0
Environmental Manager	1.0	1.0		1.0
Executive Secretary I/II	1.0	1.0		1.0
Management Analyst I/II	1.0	2.0		2.0
Port Director/Project Manager III	1.0	1.0		1.0
Port Marketing/Operations Manager	1.0	1.0		1.0
Project Manager I/II (Grants Manager)	1.0	1.0	-1.0	0.0
Senior Business Assistance Officer	1.0	1.0		1.0
Senior Management Analyst/Mgmt Analyst I/II	1.0			0.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>12.0</b>	<b>12.0</b>	<b>-1.0</b>	<b>11.0</b>



## Expenditures Summary

\$22,097,371
\$4,808,432  
(27.81% vs. prior year)

### Economic Development - Environmental and Health Initiatives Proposed and Historical Budget vs. Actual



## Expenditures by Fund

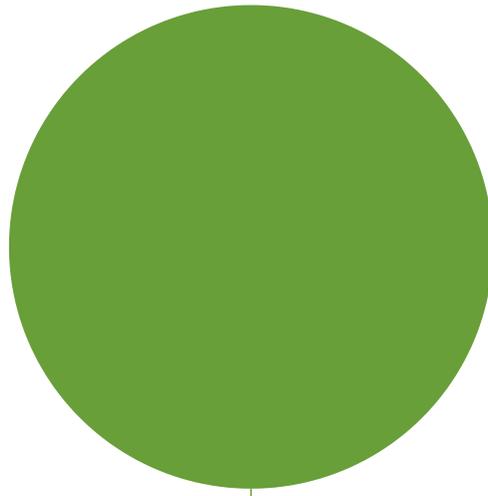
Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$4,353	\$2,477,803	\$1,841,927	\$2,721,974	\$2,718,022	-0.1%
<b>Total General Fund:</b>	<b>\$4,353</b>	<b>\$2,477,803</b>	<b>\$1,841,927</b>	<b>\$2,721,974</b>	<b>\$2,718,022</b>	<b>-0.1%</b>
Capital Improvement						
Outside Funded Svcs - Grants	\$0	\$0	\$233,106	\$5,160,080	\$5,014,115	-2.8%
General Capital Fund	\$0	\$0	\$306,345	\$0	\$0	0%
<b>Total Capital Improvement:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$539,451</b>	<b>\$5,160,080</b>	<b>\$5,014,115</b>	<b>-2.8%</b>
Special Revenue Funds						
Emergency Ope & Disastr Recvry	\$64	\$4,030	\$0	\$0	\$0	0%
Public Art	\$0	\$0	\$137,378	\$346,500	\$1,153,500	232.9%
American Rescue Plan Act	\$0	\$0	\$3,670	\$296,330	\$310,000	4.6%



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
<b>Total Special Revenue Funds:</b>	<b>\$64</b>	<b>\$4,030</b>	<b>\$141,048</b>	<b>\$642,830</b>	<b>\$1,463,500</b>	<b>127.7%</b>
Enterprise Funds						
Port Of Richmond	\$7,744,775	\$6,263,231	\$4,896,595	\$8,764,055	\$12,647,414	44.3%
Marina	\$367	\$367	\$367	\$0	\$0	0%
<b>Total Enterprise Funds:</b>	<b>\$7,745,142</b>	<b>\$6,263,598</b>	<b>\$4,896,962</b>	<b>\$8,764,055</b>	<b>\$12,647,414</b>	<b>44.3%</b>
<b>Total All Funds:</b>	<b>\$7,749,558</b>	<b>\$8,745,431</b>	<b>\$7,419,387</b>	<b>\$17,288,939</b>	<b>\$21,843,051</b>	<b>26.3%</b>

## Expenditures by Function

### Budgeted Expenditures by Function



Economic Development Program (100%)

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Economic Development						
Port Operations						
13428180-EMGCY OPE & DISTR/PORT OPERATN	\$64	\$3,432	\$0	\$0	\$0	0%
40181080-PORT OPS/PORT ADMIN DIV	\$3,986,797	\$2,725,114	\$0	\$0	\$0	0%
40182580-PORT OPS-T-AD/TRM 2 (S-DIV)	\$55,407	\$20,950	\$0	\$0	\$0	0%
40182680-PORT OPS-T-AD/TRM 3 (S-DIV)	\$494,587	\$8,409	\$0	\$0	\$0	0%



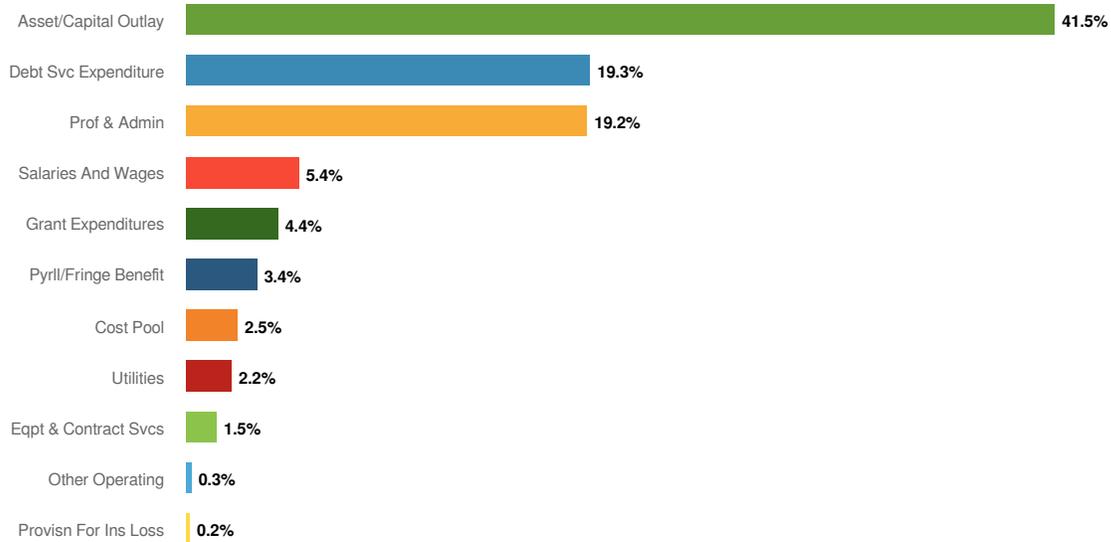
Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
40182780-PORT OPS-T-AD/TRM 4 (S-DIV)	\$5,430	\$6,356	\$0	\$0	\$0	0%
40182880-PT. POTRERO MRNA-OTHR (S-DIV)	\$463,912	\$520,629	\$0	\$0	\$0	0%
40182380-PT POTRERO MARINE-AUTO(S-DIV)	\$18,494	\$3,349	\$0	\$0	\$0	0%
40183080-PORT OPERATIONS/ CIP DIV	\$2,720,147	\$2,978,423	\$0	\$0	\$0	0%
40583080-MARINA-PORT OPERATIONS	\$367	\$367	\$367	\$0	\$0	0%
<b>Total Port Operations:</b>	<b>\$7,745,206</b>	<b>\$6,267,030</b>	<b>\$367</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
Economic Development Progm						
01361165-GF ECON DEV/ADMINISTRATION	\$0	\$457,957	\$376,448	\$580,267	\$982,321	69.3%
01362765-GF ECON DEV/SP PRJ-ENVIRONMNTL	\$4,353	\$806,384	\$335,454	\$821,155	\$513,777	-37.4%
01364065-GF-ECON DEV/PUBLIC ART DIV	\$0	\$600,302	\$611,057	\$679,123	\$630,310	-7.2%
01369065-GF-ECON DEV/REAL ESTATE (DIV)	\$0	\$613,159	\$518,968	\$641,429	\$591,614	-7.8%
10661065-O-SD FND GRNT-ECON DEV	\$0	\$0	\$233,106	\$5,160,080	\$5,014,115	-2.8%
13436165-EMGCY OPE & DISTR/ECON DVLPMNT	\$0	\$598	\$0	\$0	\$0	0%
13564165-ECON DEV/PUBLIC ART 1.0%	\$0	\$0	\$137,378	\$346,500	\$1,153,500	232.9%
13661065-ARPA/ECONOMIC DEVELOPMENT	\$0	\$0	\$3,670	\$296,330	\$310,000	4.6%
20161031-CAP OUTLAY-ECON DEV/CIP DIV	\$0	\$0	\$306,345	\$0	\$0	0%
40161080-PORT OPS/PORT ADMIN DIV	\$0	\$0	\$1,114,211	\$6,653,955	\$6,218,914	-6.5%
40162480-PORT OPS T-AD/TRM 1 (S-DIV)	\$0	\$0	\$130,976	\$403,100	\$215,000	-46.7%
40162580-PORT OPS-T-AD/TRM 2 (S-DIV)	\$0	\$0	\$14,168	\$55,000	\$20,000	-63.6%
40162680-PORT OPS-T-AD/TRM 3 (S-DIV)	\$0	\$0	\$587	\$0	\$0	0%
40162780-PORT OPS-T-AD/TRM 4 (S-DIV)	\$0	\$0	\$2,529	\$7,000	\$8,500	21.4%
40162880-PT. POTRERO MRNA-OTHR (S-DIV)	\$0	\$0	\$400,606	\$330,000	\$545,000	65.2%
40162380-PT POTRERO MARINE-AUTO(S-DIV)	\$0	\$0	\$19,365	\$65,000	\$65,000	0%
40163080-PORT OPERATIONS/CIP DIV	\$0	\$0	\$3,214,152	\$1,250,000	\$5,575,000	346%
<b>Total Economic Development Progm:</b>	<b>\$4,353</b>	<b>\$2,478,401</b>	<b>\$7,419,021</b>	<b>\$17,288,939</b>	<b>\$21,843,051</b>	<b>26.3%</b>
<b>Total Economic Development:</b>	<b>\$7,749,558</b>	<b>\$8,745,431</b>	<b>\$7,419,387</b>	<b>\$17,288,939</b>	<b>\$21,843,051</b>	<b>26.3%</b>



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
<b>Total Expenditures:</b>	<b>\$7,749,558</b>	<b>\$8,745,431</b>	<b>\$7,419,387</b>	<b>\$17,288,939</b>	<b>\$21,843,051</b>	<b>26.3%</b>

## Expenditures by Expense Type

### Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$322,896	\$1,101,386	\$825,645	\$1,171,215	\$933,940	-20.3%
Pyrrl/Fringe Benefit	\$162,134	\$567,347	-\$886,408	\$688,004	\$584,521	-15%
Prof & Admin	\$854,201	\$1,361,942	\$1,665,527	\$3,495,893	\$4,413,085	26.2%
Other Operating	\$445,655	\$382,420	\$316,186	\$322,585	\$67,950	-78.9%
Utilities	\$406,741	\$369,635	\$382,172	\$395,040	\$493,940	25%
Eqpt & Contract Svcs	\$212,832	\$16,240	\$12,200	\$397,000	\$331,000	-16.6%
Provisn For Ins Loss	\$28,448	\$32,363	\$38,080	\$42,800	\$46,500	8.6%
Cost Pool	\$470,286	\$453,488	\$453,488	\$476,163	\$545,049	14.5%
Asset/Capital Outlay	\$3,571,278	\$3,826,899	\$4,443,625	\$4,627,288	\$9,177,815	98.3%
Debt Svc Expenditure	\$1,275,087	\$330,437	\$168,873	\$4,690,700	\$4,267,000	-9%
Grant Expenditures	\$0	\$0	\$0	\$982,251	\$982,251	0%
Oper Xfers Out	\$0	\$303,275	\$0	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$7,749,558</b>	<b>\$8,745,431</b>	<b>\$7,419,387</b>	<b>\$17,288,939</b>	<b>\$21,843,051</b>	<b>26.3%</b>



# ECONOMIC DEVELOPMENT - AMERICAN RESCUE PLAN ACT



The City of Richmond is investing federal American Rescue Plan Act (ARPA) funds awarded as part of COVID-19 relief. In 2021, Congress passed the American Rescue Plan Act. ARPA included a variety of economic incentives to address the impacts of COVID-19. The City of Richmond was allocated \$27.7 million in relief funds. To date the City of Richmond has committed \$10.5 million from these funds; about \$17.2 million remain to be invested. The Richmond City Council seeks to invest these funds to address the immediate needs of impacted local residents and businesses. These funds will build on Richmond's long-term economic vitality and resilience.

## What It Is

- Richmond's allocation is \$27.74 million.
- Funds received in two equal installments one year apart.
  - First: ~August 2021
  - Final: ~August 2022
- Funds encumbered by 12/2024 and spent by 12/2026
- Guidance from and periodic reports to the Treasury Department
- For more information visit:  
<https://www.ci.richmond.ca.us/4095/American-Rescue-Plan-Act>



## What We Plan To Do

- Support public health expenditures.
- Address negative economic impacts caused by the public health emergency.
- Replace lost public sector revenue.
- Provide premium pay for essential workers.
- Invest in water, and sewer.
- Ineligible uses – deposits into pension funds, debt services, legal settlements, or judgments; deposits to rainy day funds or financial reserves.
- Assist in Richmond's long-term economic vitality and resilience.
- Community input is needed as part of a City-wide Community Needs Assessment.



# What We Are Doing



Completed: Martin Luther King Jr Park  
Turf Field Upgrade Allocation: \$150,000

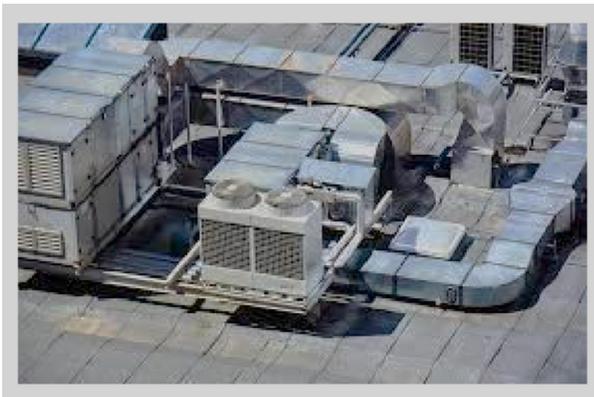
Completed: Unhoused Flex Funds (for  
Rydin Road Encampment) Allocation:  
\$50,000



Completed: Nevin Plaza Senior Housing  
(RHA) Allocation: \$1,750,000



In Progress: Richmond Response Fund (Direct Disbursements, Rent Relief & Guaranteed Income Pilot) Allocation: \$1,000,000



In Progress: HVAC Design & Implementation (Nevin Community Center, Recreation Complex & Richmond Museum) Allocation: \$1,500,000

In Progress: Green/Blue New Deal & Just Transition Allocation: \$300,000

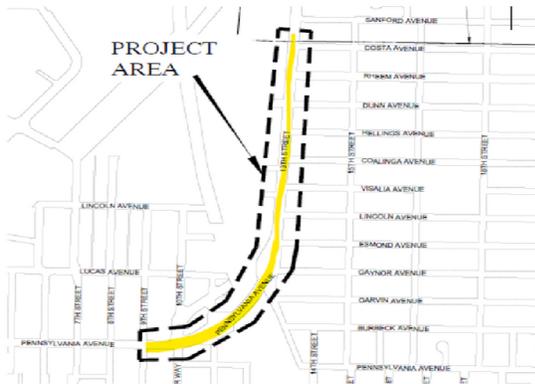




In Progress: Richmond Main Library Infrastructure Project Allocation: \$4,141,490 (Includes \$500,000 for HVAC Work) Total Project Cost: ~\$30M (Grant w/ Match = \$15M; Need = \$15M)

- Total estimated timeline: 36-48 months
- Full renovation and retrofit will go beyond the scope included in the grant

In Progress: North Richmond Pump Station Allocation: \$1,800,000



Not Started: 13th Complete Street Project (Proposed Project) Allocation: \$1,000,000

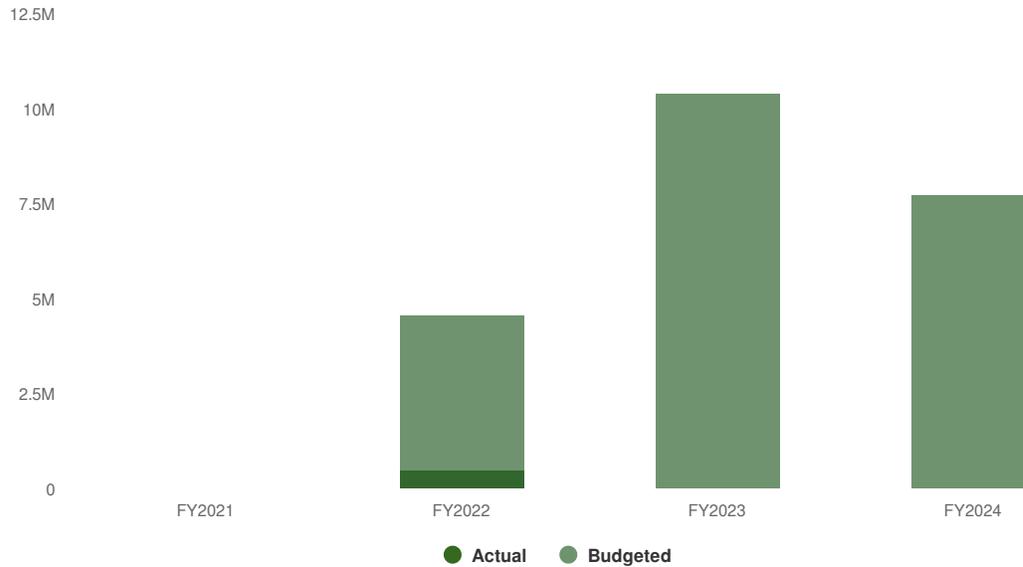
- Total Cost: \$3,852,450
- ARPA Funding Request: \$1,000,000
- Continuation of Peres Elementary School Safe Routes to School Project (2016)
- Connection to Yellow Brick Road Project on Pennsylvania Avenue
- Project that will include trees, median landscaping, irrigation, street lighting, and more uniform median layout throughout the project corridor for a Class IV bike lane



## Expenditures Summary

**\$7,732,640** **-\$2,688,014**  
 (-25.80% vs. prior year)

### Economic Development - American Rescue Plan Act Proposed and Historical Budget vs. Actual



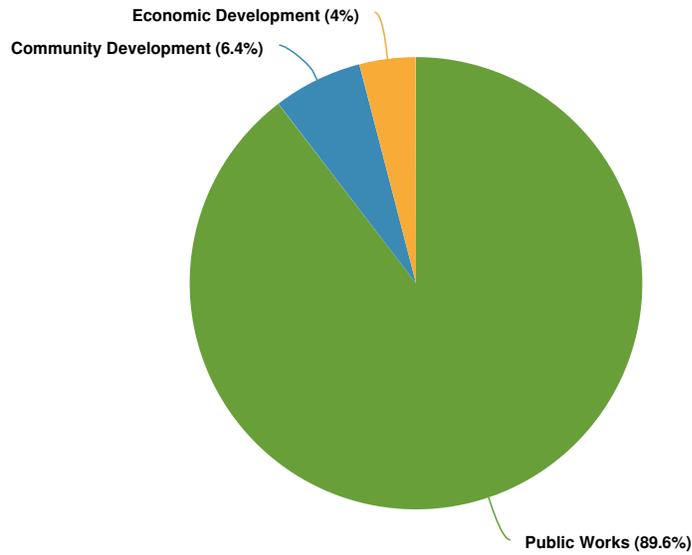
## Expenditures by Fund

Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
American Rescue Plan Act	\$0	\$482,154	\$10,420,654	\$7,732,640	-25.8%
<b>Total American Rescue Plan Act:</b>	<b>\$0</b>	<b>\$482,154</b>	<b>\$10,420,654</b>	<b>\$7,732,640</b>	<b>-25.8%</b>



# Expenditures by Function

## Budgeted Expenditures by Function



Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures					
Community Development					
Housing Department-Cor					
13631063-ARPA/COMMUNITY DEVELOPMENT	\$0	\$357,094	\$1,253,109	\$493,750	-60.6%
<b>Total Housing Department-Cor:</b>	<b>\$0</b>	<b>\$357,094</b>	<b>\$1,253,109</b>	<b>\$493,750</b>	<b>-60.6%</b>
<b>Total Community Development:</b>	<b>\$0</b>	<b>\$357,094</b>	<b>\$1,253,109</b>	<b>\$493,750</b>	<b>-60.6%</b>
Community Services					
Community Services					
13654051-ARPA/COMMUNITY SERVICES	\$0	\$86,115	\$450,000	\$0	-100%
<b>Total Community Services:</b>	<b>\$0</b>	<b>\$86,115</b>	<b>\$450,000</b>	<b>\$0</b>	<b>-100%</b>
<b>Total Community Services:</b>	<b>\$0</b>	<b>\$86,115</b>	<b>\$450,000</b>	<b>\$0</b>	<b>-100%</b>
Public Works					
Water Resource Recovery					
13623331-ARPA/STORMWATER	\$0	\$0	\$1,800,000	\$0	-100%
<b>Total Water Resource Recovery:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,800,000</b>	<b>\$0</b>	<b>-100%</b>
Public Work & Engineering Svcs					
13636031-ARPA/PUBLIC WORKS	\$0	\$35,275	\$6,621,215	\$6,928,890	4.6%
<b>Total Public Work &amp; Engineering Svcs:</b>	<b>\$0</b>	<b>\$35,275</b>	<b>\$6,621,215</b>	<b>\$6,928,890</b>	<b>4.6%</b>

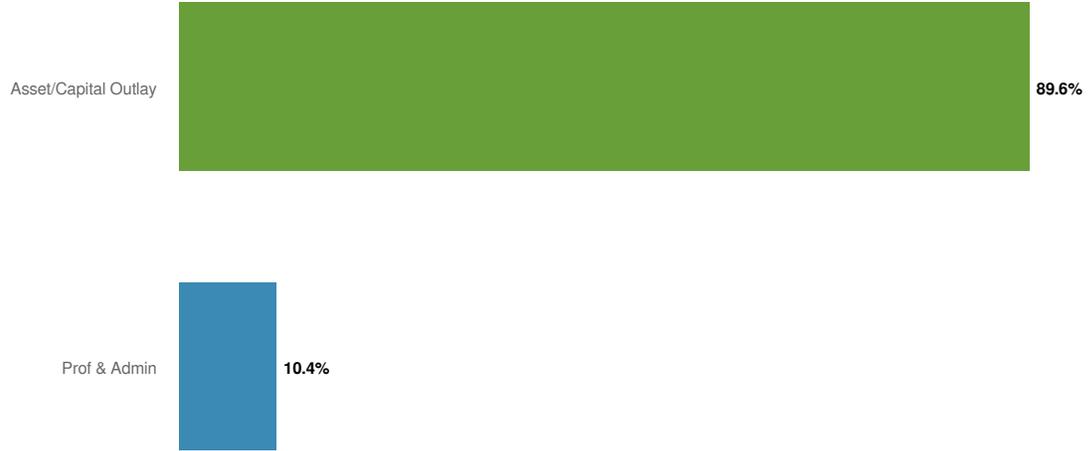


Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
<b>Total Public Works:</b>	<b>\$0</b>	<b>\$35,275</b>	<b>\$8,421,215</b>	<b>\$6,928,890</b>	<b>-17.7%</b>
Economic Development					
Economic Development Progrm					
13661065-ARPA/ECONOMIC DEVELOPMENT	\$0	\$3,670	\$296,330	\$310,000	4.6%
<b>Total Economic Development Progrm:</b>	<b>\$0</b>	<b>\$3,670</b>	<b>\$296,330</b>	<b>\$310,000</b>	<b>4.6%</b>
<b>Total Economic Development:</b>	<b>\$0</b>	<b>\$3,670</b>	<b>\$296,330</b>	<b>\$310,000</b>	<b>4.6%</b>
<b>Total Expenditures:</b>	<b>\$0</b>	<b>\$482,154</b>	<b>\$10,420,654</b>	<b>\$7,732,640</b>	<b>-25.8%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects					
Prof & Admin	\$0	\$446,879	\$1,849,439	\$803,750	-56.5%
Asset/Capital Outlay	\$0	\$35,275	\$8,571,215	\$6,928,890	-19.2%
<b>Total Expense Objects:</b>	<b>\$0</b>	<b>\$482,154</b>	<b>\$10,420,654</b>	<b>\$7,732,640</b>	<b>-25.8%</b>



# ECONOMIC DEVELOPMENT - ENVIRONMENTAL AND COMMUNITY INVESTMENT AGREEMENT



**Shasa Curl**  
City Manager

**“Interacting with community-based organizations has taught me a lot and each experience is unique and rewarding.”**

## **Shané Johnson**

Senior Administrative Analyst  
9 years

### **What We Do**

- Fund non-profit organizations that support Richmond youth, youth sports, and community activities and programs.
- Track outcomes and impacts of organizations awarded funding.



### **What We Did**

- Entered into 15 grant services agreements with FY 2022-2023 grant awardees.
- Released the FY 2023-2024 ECIA Grant Application.
- Conducted site visits of grant awardees.



## What We Plan To Do

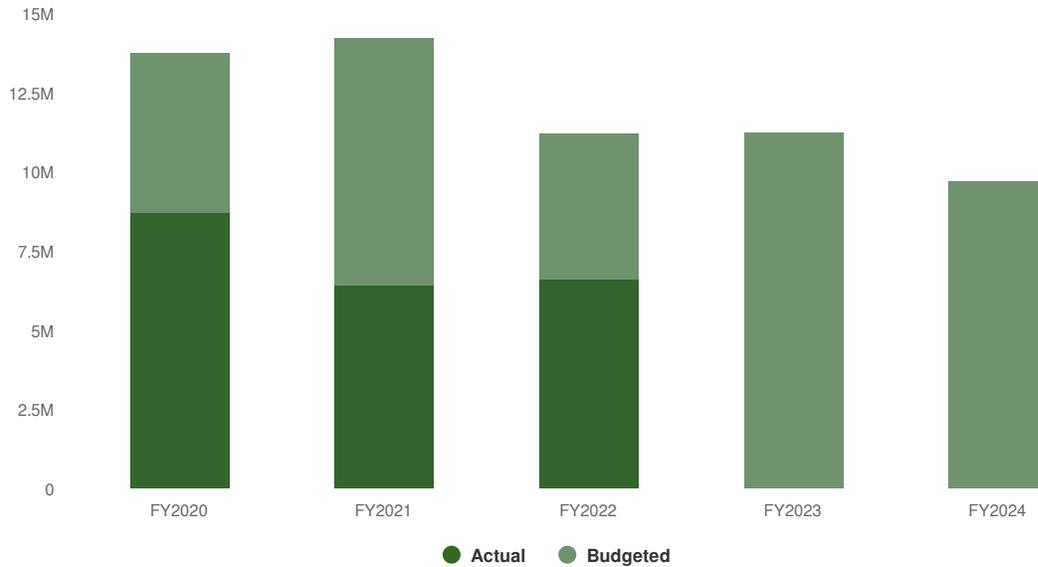
- Conduct solicitation for client/customer relations management system (CRM).
  - Improve and standardize application, reporting, and invoicing.
  - Improve communication and tracking.
- Enhance capacity building and community engagement with service providers.
- Increase staffing levels to implement and enhance services.



## Expenditures Summary

**\$9,730,713**    **-\$1,525,435**  
 (-13.55% vs. prior year)

### Economic Development - Environmental and Community Investment Agreement Proposed and Historical Budget vs. Actual



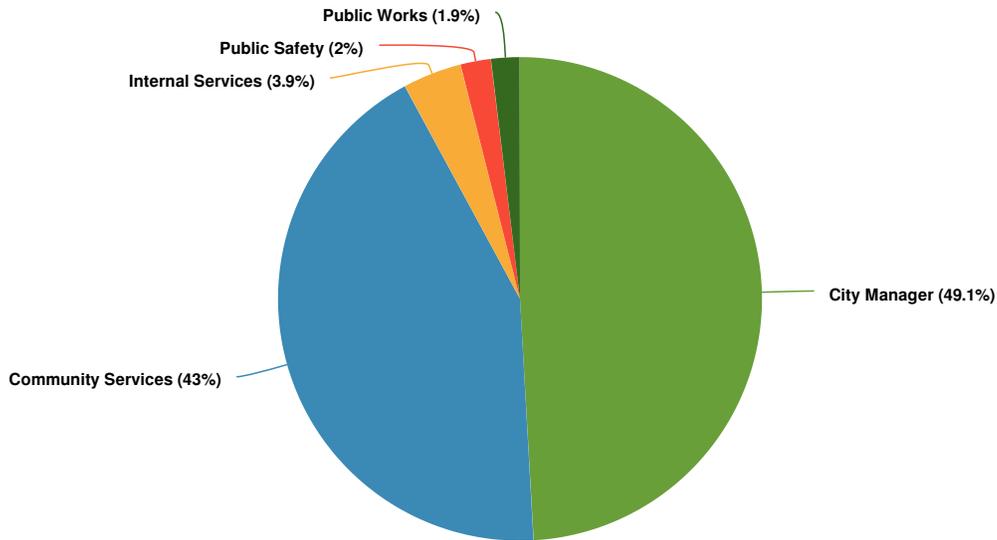
## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Chevron Modernizatn Proj & Cia	\$8,713,736	\$6,406,245	\$6,603,834	\$11,256,149	\$9,730,713	-13.6%
<b>Total Chevron Modernizatn Proj &amp; Cia:</b>	<b>\$8,713,736</b>	<b>\$6,406,245</b>	<b>\$6,603,834</b>	<b>\$11,256,149</b>	<b>\$9,730,713</b>	<b>-13.6%</b>



# Expenditures by Function

## Budgeted Expenditures by Function



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
City Manager						
City Manager						
11731013-CHEVRON ECIA - CITY MGR	\$6,391,075	\$3,748,184	\$3,147,127	\$3,005,000	\$2,305,000	-23.3%
<b>Total City Manager:</b>	<b>\$6,391,075</b>	<b>\$3,748,184</b>	<b>\$3,147,127</b>	<b>\$3,005,000</b>	<b>\$2,305,000</b>	<b>-23.3%</b>
Internal Services Program						
11771018-CHEVRON ECIA - ECON DEVELOPMT	\$0	\$1,021,469	\$1,075,696	\$1,658,805	\$2,474,561	49.2%
<b>Total Internal Services Program:</b>	<b>\$0</b>	<b>\$1,021,469</b>	<b>\$1,075,696</b>	<b>\$1,658,805</b>	<b>\$2,474,561</b>	<b>49.2%</b>
<b>Total City Manager:</b>	<b>\$6,391,075</b>	<b>\$4,769,654</b>	<b>\$4,222,823</b>	<b>\$4,663,805</b>	<b>\$4,779,561</b>	<b>2.5%</b>
Internal Services						
Information Technology						
11761017-CHEVRON ECIA - INFO TECH	\$8,216	\$75,428	\$0	\$484,430	\$382,442	-21.1%
<b>Total Information Technology:</b>	<b>\$8,216</b>	<b>\$75,428</b>	<b>\$0</b>	<b>\$484,430</b>	<b>\$382,442</b>	<b>-21.1%</b>
<b>Total Internal Services:</b>	<b>\$8,216</b>	<b>\$75,428</b>	<b>\$0</b>	<b>\$484,430</b>	<b>\$382,442</b>	<b>-21.1%</b>
Public Safety						
Police						



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
11791021-CHEVRON ECIA - POLICE DEPT	\$22,448	\$22,121	\$17,583	\$83,000	\$58,000	-30.1%
<b>Total Police:</b>	<b>\$22,448</b>	<b>\$22,121</b>	<b>\$17,583</b>	<b>\$83,000</b>	<b>\$58,000</b>	<b>-30.1%</b>
Fire						
11702022-CHEVRON ECIA - FIRE DEPT	\$9,611	\$97,415	\$40,882	\$140,000	\$140,000	0%
<b>Total Fire:</b>	<b>\$9,611</b>	<b>\$97,415</b>	<b>\$40,882</b>	<b>\$140,000</b>	<b>\$140,000</b>	<b>0%</b>
<b>Total Public Safety:</b>	<b>\$32,059</b>	<b>\$119,537</b>	<b>\$58,465</b>	<b>\$223,000</b>	<b>\$198,000</b>	<b>-11.2%</b>
Community Services						
Office Of Neighborhood Safety						
11711013-CHEVRON ECIA - ONS	\$58,000	\$58,000	\$0	\$58,000	\$58,000	0%
<b>Total Office Of Neighborhood Safety:</b>	<b>\$58,000</b>	<b>\$58,000</b>	<b>\$0</b>	<b>\$58,000</b>	<b>\$58,000</b>	<b>0%</b>
Library & Cultural Services						
11743055-CHEVRON ECIA - LEAP	\$204,639	\$204,639	\$0	\$0	\$0	0%
<b>Total Library &amp; Cultural Services:</b>	<b>\$204,639</b>	<b>\$204,639</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
Community Services						
11752051-CHEVRON ECIA - COMMUNITY SERVS	\$50,000	\$50,000	\$39,390	\$50,000	\$50,000	0%
<b>Total Community Services:</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$39,390</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>0%</b>
Employment & Training						
11771041-CHEVRON ECIA - E&T	\$500,000	\$500,000	\$0	\$0	\$0	0%
<b>Total Employment &amp; Training:</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
Transportation Operation						
11785051-CHEVRON ECIA - TRANSPORTATION	\$0	\$141,210	\$219,966	\$4,007,500	\$4,076,268	1.7%
<b>Total Transportation Operation:</b>	<b>\$0</b>	<b>\$141,210</b>	<b>\$219,966</b>	<b>\$4,007,500</b>	<b>\$4,076,268</b>	<b>1.7%</b>
<b>Total Community Services:</b>	<b>\$812,639</b>	<b>\$953,849</b>	<b>\$259,356</b>	<b>\$4,115,500</b>	<b>\$4,184,268</b>	<b>1.7%</b>
Public Works						
Public Work & Engineering Svcs						
11731331-CHEVRON ECIA - CAP PROJECT	\$151,214	\$334,010	\$1,911,058	\$1,535,992	\$0	-100%
11733631-CHEVRON ECIA - PUBLIC WORKS	\$178,968	\$153,769	\$152,133	\$233,422	\$186,442	-20.1%
<b>Total Public Work &amp; Engineering Svcs:</b>	<b>\$330,182</b>	<b>\$487,778</b>	<b>\$2,063,191</b>	<b>\$1,769,414</b>	<b>\$186,442</b>	<b>-89.5%</b>
Capital Improvement Dept						

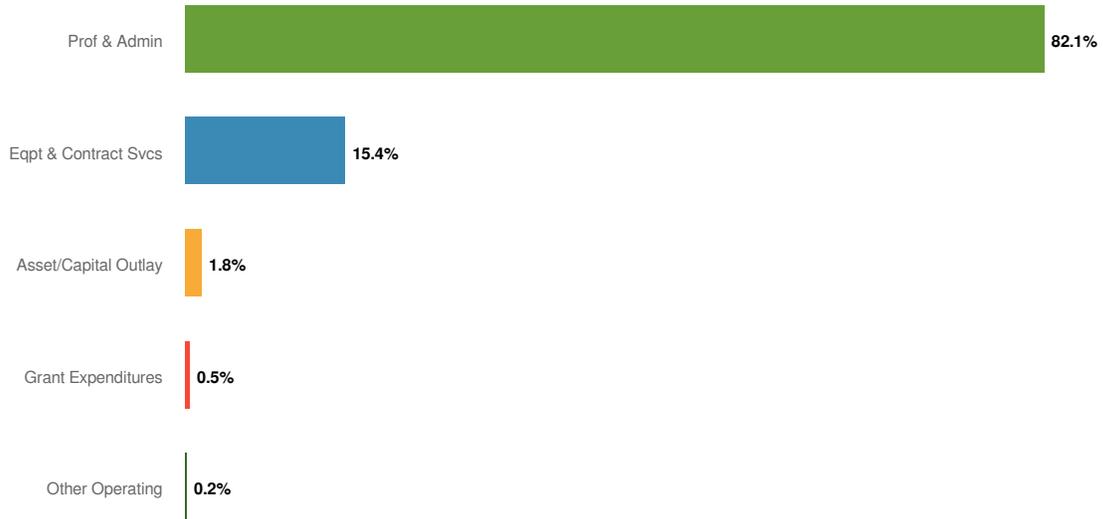


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
11791331-CHEVRON ECIA - CAP PROJ	\$1,139,565	\$0	\$0	\$0	\$0	0%
<b>Total Capital Improvement Dept:</b>	<b>\$1,139,565</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Total Public Works:</b>	<b>\$1,469,747</b>	<b>\$487,778</b>	<b>\$2,063,191</b>	<b>\$1,769,414</b>	<b>\$186,442</b>	<b>-89.5%</b>
<b>Total Expenditures:</b>	<b>\$8,713,736</b>	<b>\$6,406,245</b>	<b>\$6,603,834</b>	<b>\$11,256,149</b>	<b>\$9,730,713</b>	<b>-13.6%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Prof & Admin	\$7,247,821	\$5,281,766	\$4,062,376	\$8,980,135	\$7,986,442	-11.1%
Other Operating	\$16,868	\$24,979	\$48,818	\$69,941	\$19,541	-72.1%
Eqpt & Contract Svcs	\$11,053	\$298,318	\$532,101	\$518,000	\$1,502,829	190.1%
Asset/Capital Outlay	\$1,387,993	\$426,182	\$1,921,149	\$1,638,073	\$171,901	-89.5%
Grant Expenditures	\$50,000	\$50,000	\$39,390	\$50,000	\$50,000	0%
Oper Xfers Out	\$0	\$325,000	\$0	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$8,713,736</b>	<b>\$6,406,245</b>	<b>\$6,603,834</b>	<b>\$11,256,149</b>	<b>\$9,730,713</b>	<b>-13.6%</b>



# INTERNAL SERVICES - FINANCE



**Andrea Miller**  
Director of Finance

**“What I like about working in Finance is being able to use my knowledge, skills, and abilities to add value to the City of Richmond and be a good steward of public resources.”**

**Finance Staff**  
**10 years**

## What We Do

The Finance Department is committed to providing timely, accurate, clear, and complete information and support to Council, City departments, and the community at large. Below are the major areas of service in the Department:

- **Budget:** Develops and administers Operating and Capital Improvement Plan Budget.
- **Accounts Payable and Purchasing:** Manages all procurement transactions and payments to vendor.
- **Revenue:** Processes all the City revenue, including Business Tax/Measure U.
- **Treasury:** Monitors cash and banking transactions for the City daily.
- **General Accounting:** Maintains the City books, and issues monthly, quarterly, and annual reports; also publishes Annual Comprehensive Report (ACFR) in line with governmental accounting rules.
- **Payroll:** Processes payroll runs twice a month and special checks in compliance with labor laws and negotiated MOUs.



## What We Did

### Administration

- Created and submitted State Audit Corrective Action Plan.
- Issued \$156 million of fixed rate conventional Pension Obligation Bonds to refund the City's outstanding Taxable Pension Funding Bonds.
- Assisted Human Resources in labor negotiations by costing out several scenarios.
- Assisted City Attorney's Office and City Manager's Office in Franchise Fee negotiations.
- Assisted Information Technology in implementing MUNIS upgrade.

### Budget

- Developed and administered Annual FY2022-2023 Operating Budget and five-year Capital Improvement Plan.



- Initiated implementation of Budget Book Publishing automation.

#### Revenue

- Implemented voter approved Measure U calculation methodology for Business Tax.
- Implemented GASB 87 through implementation of Debt Book.

#### Accounts Payable and Purchasing Revenue

- Processed 3,434 checks and 5,794 direct deposits.

#### General Accounting

- Published the FY2021-2022 Annual Comprehensive Financial Report.

#### Treasury

- Reconciled monthly bond activity, and submitted Treasurer Report timely and with minimal variances.
- Timely submission of the continuing disclosures.
- Executed a Call of a portion of 1999-1 Limited Obligation Bonds.

#### Payroll

- Generated 24 regular payroll runs for more than 800 temporary and permanent employees.
- Implemented several bargaining units' negotiated MOUs.
- Generated 12 (1 each month – 15 pensioners) Pension Payments.
- Generated 12 (1 each month – 600 retirees) Medical Reimbursement payouts.
- Report employee PERS deductions each pay period.
- Pay Quarterly taxes.

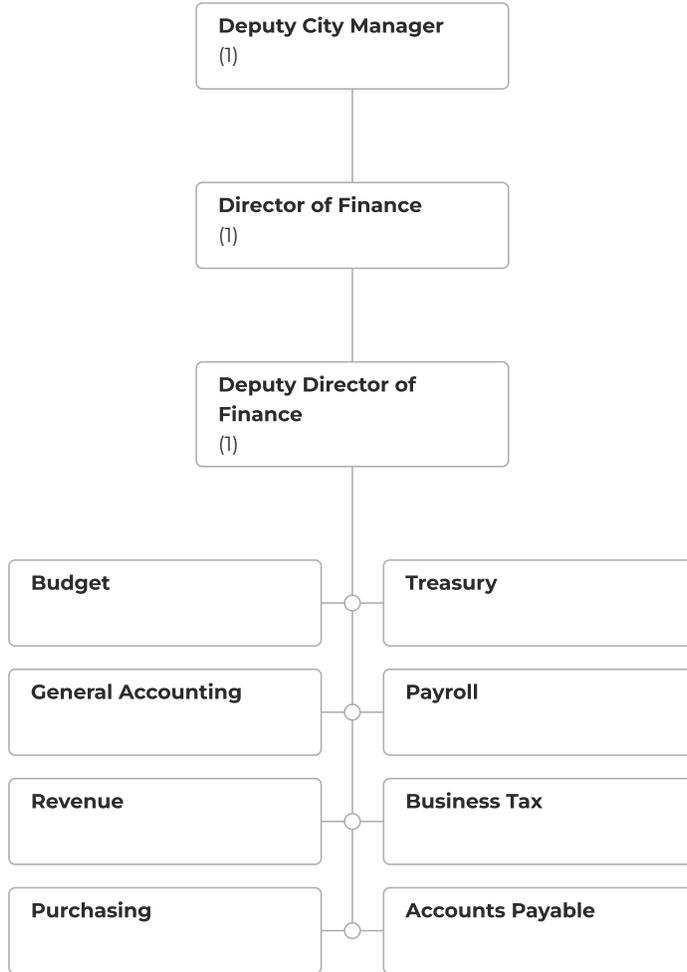
## What We Plan To Do

- Continued implementation of Measure U, including replacement of current software.
- Work with GovInvest and other consultants in preparing five-year forecast.
- Implement two-year budget development process.
- Assist the City Manager's Office in exploring Revenue Enhancement options.
- Facilitate FY2022-23 Financial Audit, and publish Annual Comprehensive Financial Report.
- Update Long Term Financial Forecast by incorporating new MOUs, expenditures, and revenue assumptions under current economic projections.
- Revise reserve policy per the GFOA guidelines, and determine appropriate reserve level as the State Auditor recommended.
- Revisit potential investment opportunities to maximize the City's return on investments.
- Implement GASB 96 (subscription-based information technology arrangements (SBITAs).



# Organizational Chart

## Internal Services - Finance



## Position Listing

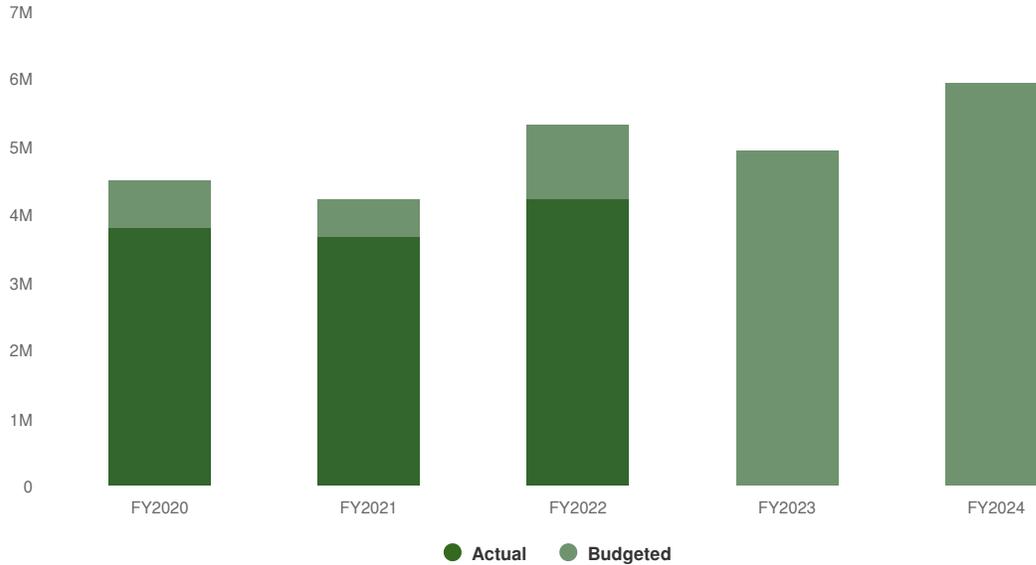
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>FINANCE</b>				
Accountant I/II	8.0	7.0	-1.0	6.0
Accounting Assistant I/II	5.0	5.0		5.0
Accounting Manager	2.0	2.0	2.0	4.0
Administrative Services Analyst	1.0	1.0		1.0
Budget Administrator	1.0	1.0	-1.0	0.0
Budget Analyst I/II	1.0	2.0		2.0
Business License Field Inspector	1.0	1.0		1.0
Business License Specialist	2.0	2.0		2.0
Buyer I/II	1.0	1.0		1.0
Project Manager I (Contract Compliance)			1.0	1.0
Chief Accountant			1.0	1.0
Deputy City Manager		0.0	1.0	1.0
Deputy Director of Finance	1.0	1.0		1.0
Director of Finance	1.0	1.0		1.0
Payroll Coordinator	2.0	2.0		2.0
Payroll Supervisor	1.0	1.0		1.0
Senior Accountant	3.0	3.0	0.0	3.0
Senior Budget Analyst	1.0	1.0		1.0
Senior Buyer	1.0	1.0		1.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>32.0</b>	<b>32.0</b>	<b>3.0</b>	<b>35.0</b>



## Expenditures Summary

\$5,932,672
\$971,388  
(19.58% vs. prior year)

### Internal Services - Finance Proposed and Historical Budget vs. Actual



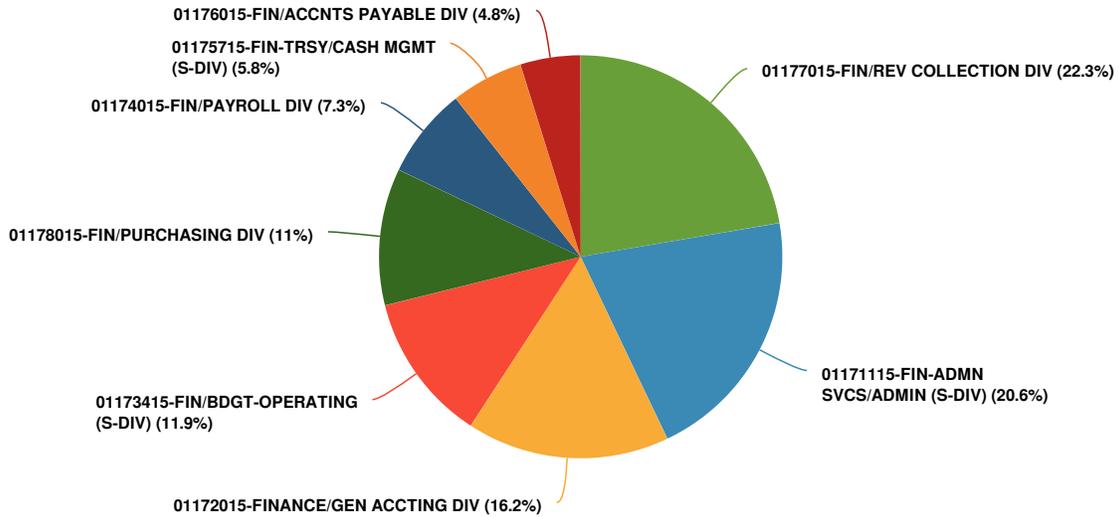
## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$3,788,027	\$3,659,395	\$4,219,607	\$4,961,284	\$5,932,671	19.6%
<b>Total General Fund:</b>	<b>\$3,788,027</b>	<b>\$3,659,395</b>	<b>\$4,219,607</b>	<b>\$4,961,284</b>	<b>\$5,932,671</b>	<b>19.6%</b>
Special Revenue Funds						
Emergency Ope & Disastr Recvry	\$19,699	\$16,001	\$333	\$0	\$0	0%
<b>Total Special Revenue Funds:</b>	<b>\$19,699</b>	<b>\$16,001</b>	<b>\$333</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Total All Funds:</b>	<b>\$3,807,727</b>	<b>\$3,675,396</b>	<b>\$4,219,940</b>	<b>\$4,961,284</b>	<b>\$5,932,671</b>	<b>19.6%</b>



# Expenditures by Function

## Budgeted Expenditures by Function

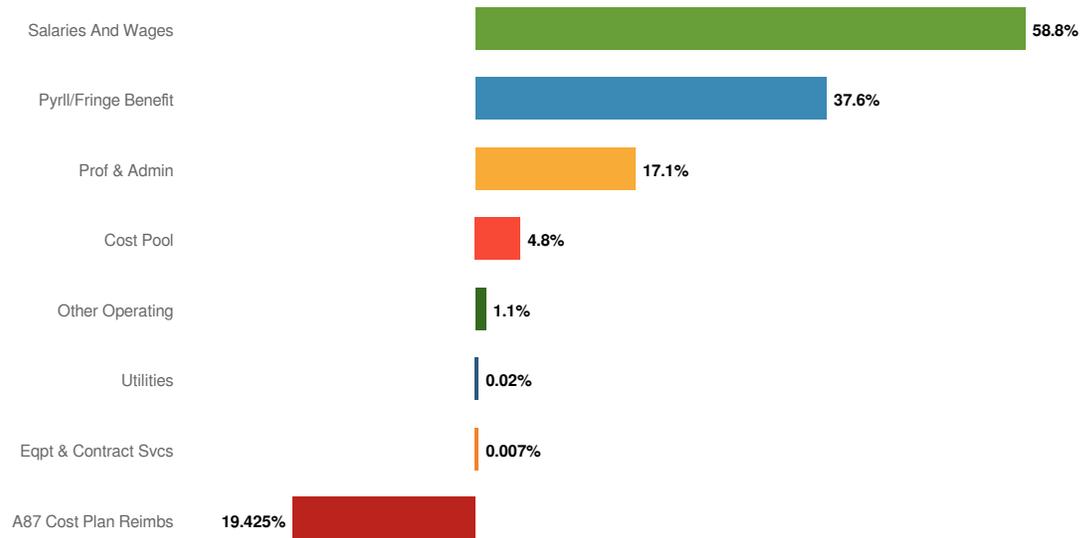


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Internal Services						
Finance						
01171115-FIN-ADMN SVCS/ADMIN (S-DIV)	\$613,316	\$580,695	\$701,966	\$818,785	\$1,222,964	49.4%
01172015-FINANCE/GEN ACCTING DIV	\$1,028,963	\$972,811	\$1,152,285	\$1,170,347	\$963,711	-17.7%
01173415-FIN/BDGT-OPERATING (S-DIV)	\$541,216	\$371,718	\$327,207	\$514,807	\$708,215	37.6%
01174015-FIN/PAYROLL DIV	\$233,241	\$286,200	\$311,512	\$432,525	\$431,210	-0.3%
01175715-FIN-TRSY/CASH MGMT (S-DIV)	\$327,199	\$472,491	\$694,039	\$900,150	\$343,741	-61.8%
01176015-FIN/ACCNTS PAYABLE DIV	\$182,795	\$200,491	\$55,506	\$71,300	\$286,279	301.5%
01177015-FIN/REV COLLECTION DIV	\$545,621	\$444,236	\$628,510	\$718,818	\$1,324,695	84.3%
01178015-FIN/PURCHASING DIV	\$315,677	\$330,753	\$348,582	\$334,552	\$651,856	94.8%
13417115-EMGCY OPE & DISTR/FINANCE	\$19,699	\$16,001	\$333	\$0	\$0	0%
<b>Total Finance:</b>	<b>\$3,807,727</b>	<b>\$3,675,396</b>	<b>\$4,219,940</b>	<b>\$4,961,284</b>	<b>\$5,932,671</b>	<b>19.6%</b>
<b>Total Internal Services:</b>	<b>\$3,807,727</b>	<b>\$3,675,396</b>	<b>\$4,219,940</b>	<b>\$4,961,284</b>	<b>\$5,932,671</b>	<b>19.6%</b>
<b>Total Expenditures:</b>	<b>\$3,807,727</b>	<b>\$3,675,396</b>	<b>\$4,219,940</b>	<b>\$4,961,284</b>	<b>\$5,932,671</b>	<b>19.6%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$2,481,016	\$2,166,042	\$2,461,867	\$2,733,513	\$3,491,350	27.7%
Pysl/Fringe Benefit	\$1,734,975	\$1,716,969	\$1,712,778	\$2,155,114	\$2,228,150	3.4%
Prof & Admin	\$686,795	\$568,740	\$865,643	\$974,222	\$1,014,389	4.1%
Other Operating	\$64,970	\$57,506	\$65,588	\$69,306	\$65,806	-5.1%
Utilities	\$1,261	\$1,081	\$1,633	\$1,400	\$1,400	0%
Eqpt & Contract Svcs	\$344	\$3,551	\$299	\$442	\$435	-1.6%
Cost Pool	\$199,178	\$171,164	\$171,164	\$179,722	\$283,576	57.8%
A87 Cost Plan Reimbs	-\$1,360,873	-\$1,009,656	-\$1,059,033	-\$1,152,435	-\$1,152,435	0%
Asset/Capital Outlay	\$62	\$0	\$0	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$3,807,727</b>	<b>\$3,675,396</b>	<b>\$4,219,940</b>	<b>\$4,961,284</b>	<b>\$5,932,671</b>	<b>19.6%</b>



# INTERNAL SERVICES - INFORMATION TECHNOLOGY / KCRT



**Sue Hartman**  
Director of Information Technology

**“Serving my fellow co-workers, so that they can service the people of Richmond gives me a real sense of community, everyone plays a part on shaping Richmond.”**

**John Hill**  
Micro Support Specialist  
9 years

## What We Do

Information Technology’s (IT) mission is to be customer centric. The IT Department will be the best provider of comprehensive and innovative support services and training for information services in the eyes of its customers.



## What We Did

- Replaced critical network equipment, legacy desktops, and critical aging security cameras in the Civic Center.
- Continued remote access to City computer users, including setup and support for virtual government.
- Refreshed City of Richmond website.
- Refreshed the enterprise geodatabase and mapping applications with multiple updated GIS data sets.
- Continued enhancements to the City’s Open Data Systems for government transparency.
- Expanded Wi-Fi in City facilities.
- Enhanced Online Building Permit and Business License applications, and payment options on City website.
- Enhanced virtual government systems for public meetings.
- Expanded drone video recordings.



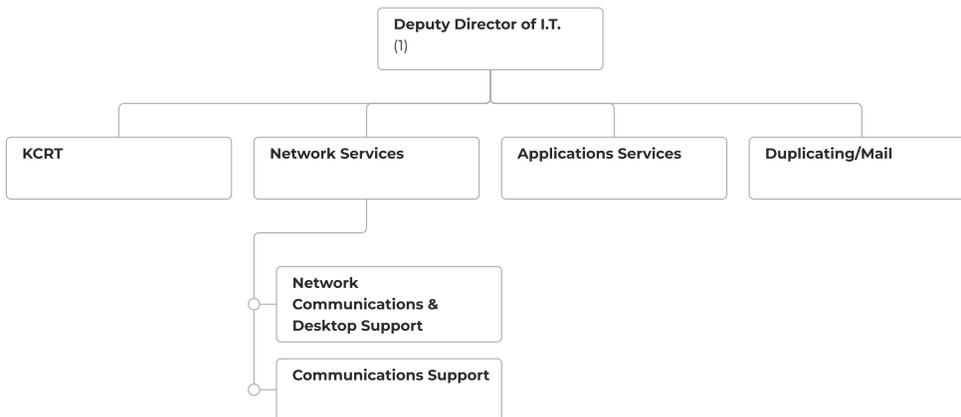
## What We Plan To Do

- Continue maintenance and replacement for critical network and multiyear desktop replacement systems.
- Expand Open Data Systems for government transparency.
- Expand Community Wi-Fi funded by the ECIA grant.
- Upgrade ERP Systems to satisfy additional reporting functionality and meet regulatory requirements.
- Replace Community Development System.
- Continue to enhance and update GIS mapping applications.
- Enhance and upgrade sound equipment, high-definition video, and playback system.



## Organizational Chart

### Internal Service - Information Technology



## Position Listing

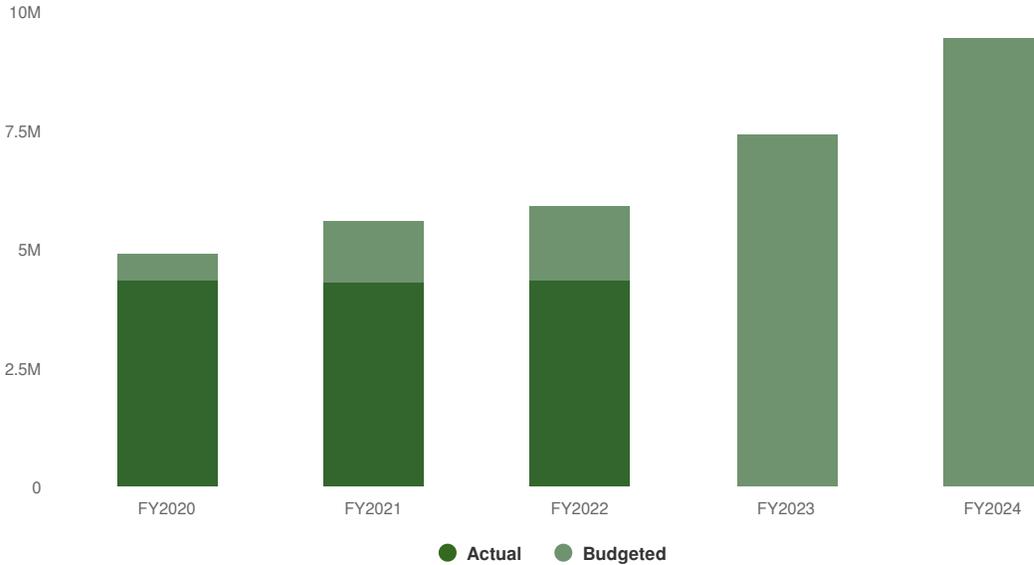
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>INFORMATION TECHNOLOGY</b>				
Business Analyst I	1.0	1.0		1.0
Cable TV Manager	1.0	1.0		1.0
Cable TV Programming Coordinator	1.0	1.0		1.0
Duplicating/Mail Assistant I/II	1.0	1.0		1.0
GIS Administrator	1.0	0.0		0.0
Information Technology Assistant	1.0	1.0		1.0
Information Technology Director	1.0	1.0		1.0
Information Technology Manager	1.0	2.0		2.0
Microcomputer Support Specialist I/II	1.0	1.0		1.0
Network & Systems Security Officer	1.0	1.0		1.0
Network & Systems Specialist I/II	1.0	1.0		1.0
Senior Cable TV Production Assistant	1.0	1.0		1.0
Senior Programmer Analyst	1.0	1.0		1.0
Telecommunications Manager	1.0	1.0		1.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>14.0</b>	<b>14.0</b>	<b>0.0</b>	<b>14.0</b>



## Expenditures Summary

\$9,468,537
\$2,057,625  
(27.76% vs. prior year)

### Internal Services - Information Technology / KCRT Proposed and Historical Budget vs. Actual



## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$2,988,140	\$3,073,435	\$3,681,511	\$5,551,314	\$7,820,402	40.9%
<b>Total General Fund:</b>	<b>\$2,988,140</b>	<b>\$3,073,435</b>	<b>\$3,681,511</b>	<b>\$5,551,314</b>	<b>\$7,820,402</b>	<b>40.9%</b>
Internal Service						
Equipment Services	\$421,490	\$32,938	\$2,342	\$100,000	\$100,000	0%
<b>Total Internal Service:</b>	<b>\$421,490</b>	<b>\$32,938</b>	<b>\$2,342</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>0%</b>
Capital Improvement						
Outside Funded Svcs - Grants	\$4,739	\$0	\$0	\$0	\$0	0%
General Capital Fund	\$0	\$58,660	\$0	\$0	\$0	0%
<b>Total Capital Improvement:</b>	<b>\$4,739</b>	<b>\$58,660</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
Special Revenue Funds						

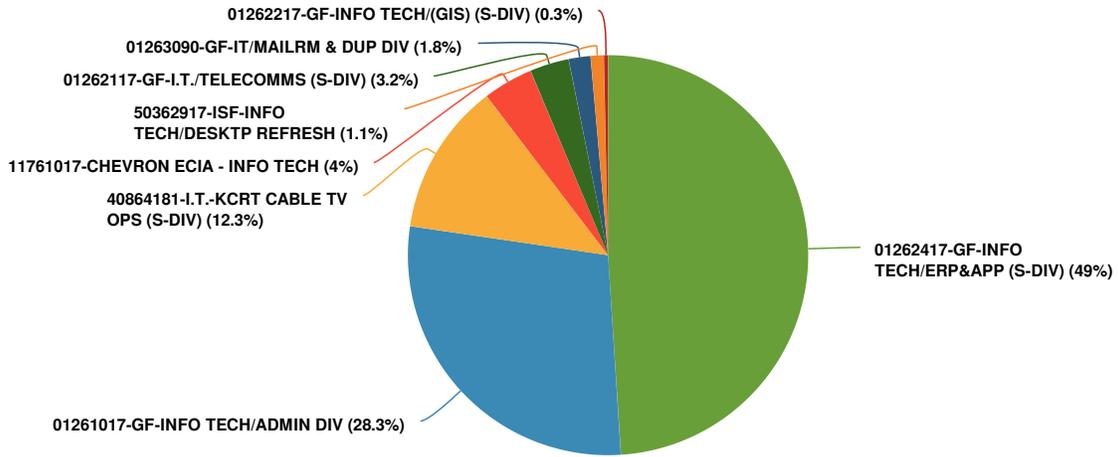


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Chevron Modernizatn Proj & Cia	\$8,216	\$75,428	\$0	\$484,430	\$382,442	-21.1%
Emergency Ope & Disastr Recvry	\$239,207	\$267,709	\$0	\$0	\$0	0%
<b>Total Special Revenue Funds:</b>	<b>\$247,423</b>	<b>\$343,137</b>	<b>\$0</b>	<b>\$484,430</b>	<b>\$382,442</b>	<b>-21.1%</b>
Enterprise Funds						
Kcrt - Cable Televis	\$671,789	\$788,955	\$664,656	\$1,275,168	\$1,165,693	-8.6%
<b>Total Enterprise Funds:</b>	<b>\$671,789</b>	<b>\$788,955</b>	<b>\$664,656</b>	<b>\$1,275,168</b>	<b>\$1,165,693</b>	<b>-8.6%</b>
<b>Total All Funds:</b>	<b>\$4,333,582</b>	<b>\$4,297,125</b>	<b>\$4,348,509</b>	<b>\$7,410,912</b>	<b>\$9,468,537</b>	<b>27.8%</b>



# Expenditures by Function

## Budgeted Expenditures by Function



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Internal Services						
Information Technology						
01261017-GF-INFO TECH/ADMIN DIV	\$906,566	\$1,531,652	\$1,831,814	\$3,339,910	\$2,683,430	-19.7%
01262917-GF-INFO TECH/DSKTP SPT(S-DIV)	-\$27,378	-\$20,313	-\$21,306	\$0	\$0	0%
01262117-GF-I.T./TELECOMMS (S-DIV)	\$506,365	\$619,364	\$670,009	\$301,472	\$300,415	-0.4%
01262217-GF-INFO TECH/(GIS) (S-DIV)	\$187,240	\$211,028	\$204,781	\$210,365	\$30,992	-85.3%
01262417-GF-INFO TECH/ERP&APP (S-DIV)	\$1,231,589	\$627,207	\$896,402	\$1,534,488	\$4,638,033	202.3%
01263090-GF-IT/MAILRM & DUP DIV	\$183,758	\$104,496	\$99,812	\$165,079	\$167,532	1.5%
10662117-O-SD FND GRNT-INFO TECH DIV	\$4,739	\$0	\$0	\$0	\$0	0%
11761017-CHEVRON ECIA - INFO TECH	\$8,216	\$75,428	\$0	\$484,430	\$382,442	-21.1%
13426117-EMGCY OPE & DISTR/INFO TECH	\$239,207	\$267,709	\$0	\$0	\$0	0%
20162317-CAP OUTLAY/INFORMATION TECH	\$0	\$58,660	\$0	\$0	\$0	0%
40864181-I.T.-KCRT CABLE TV OPS (S-DIV)	\$671,789	\$786,034	\$659,785	\$1,155,168	\$1,165,693	0.9%

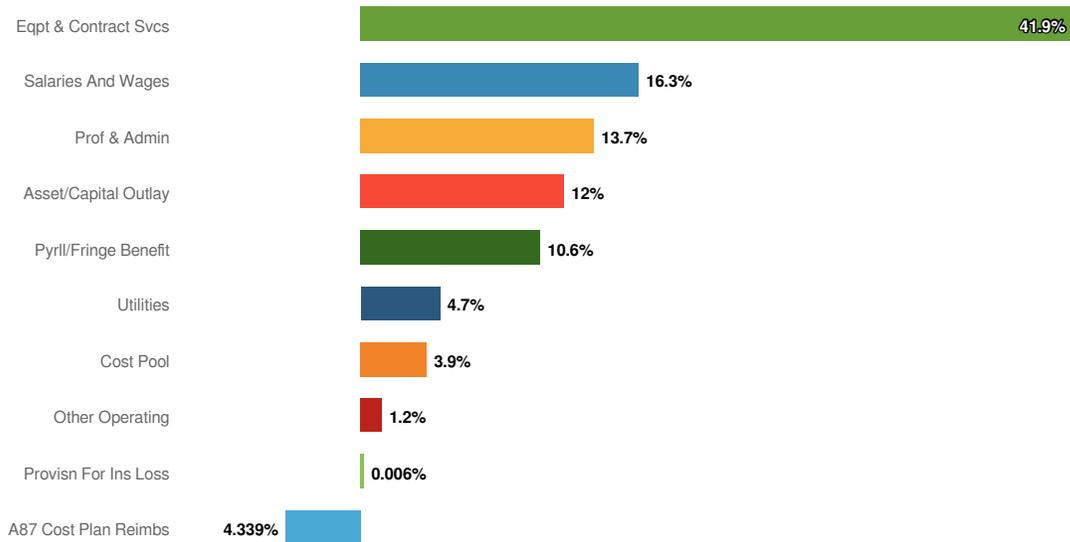


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
40864281-I.T.-KCRT CABLE TV CIP (S-DIV)	\$0	\$2,921	\$4,872	\$120,000	\$0	-100%
50362917-ISF-INFO TECH/DESKTP REFRESH	\$421,490	\$32,938	\$2,342	\$100,000	\$100,000	0%
<b>Total Information Technology:</b>	<b>\$4,333,582</b>	<b>\$4,297,125</b>	<b>\$4,348,509</b>	<b>\$7,410,912</b>	<b>\$9,468,537</b>	<b>27.8%</b>
<b>Total Internal Services:</b>	<b>\$4,333,582</b>	<b>\$4,297,125</b>	<b>\$4,348,509</b>	<b>\$7,410,912</b>	<b>\$9,468,537</b>	<b>27.8%</b>
<b>Total Expenditures:</b>	<b>\$4,333,582</b>	<b>\$4,297,125</b>	<b>\$4,348,509</b>	<b>\$7,410,912</b>	<b>\$9,468,537</b>	<b>27.8%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$1,243,928	\$1,269,166	\$1,331,140	\$1,434,047	\$1,547,636	7.9%
Pyrrl/Fringe Benefit	\$753,442	\$808,347	\$500,410	\$991,281	\$1,002,382	1.1%
Prof & Admin	\$670,741	\$599,704	\$584,823	\$2,056,882	\$1,296,674	-37%
Other Operating	\$106,722	\$82,815	\$94,047	\$107,601	\$117,666	9.4%
Utilities	\$399,296	\$473,064	\$568,994	\$435,827	\$440,827	1.1%
Eqpt & Contract Svcs	\$999,254	\$446,310	\$718,644	\$945,448	\$3,969,799	319.9%
Provisn For Ins Loss	\$500	\$575	\$604	\$604	\$604	0%
Cost Pool	\$276,997	\$252,852	\$252,852	\$370,495	\$370,349	0%
A87 Cost Plan Reimbs	-\$672,808	-\$499,171	-\$523,579	-\$410,873	-\$410,873	0%
Asset/Capital Outlay	\$555,511	\$863,462	\$820,574	\$1,479,600	\$1,133,473	-23.4%
<b>Total Expense Objects:</b>	<b>\$4,333,582</b>	<b>\$4,297,125</b>	<b>\$4,348,509</b>	<b>\$7,410,912</b>	<b>\$9,468,537</b>	<b>27.8%</b>



# INTERNAL SERVICES - HUMAN RESOURCES / RISK MANAGEMENT



**Sharrone Taylor**  
Interim Human Resource Director

**“Here in Human Resources, we’re a group that’s passionate about serving our community and our workforce. We are focused on positivity and working to inspire others.”**

**Nicole Williams**  
Personnel Analyst I  
1 year

## What We Do

- Attract, train, and retain a highly-skilled and diversified workforce.
- Maintain the City’s classification and compensation system, benefits administration, and manage personnel issues.
- Manage contract negotiations, interpretation, grievances, investigations, and discipline.
- Administer the City’s injury and illness prevention, safety, liability, and workers’ compensation programs.



## What We Did

- Began negotiating implementation of City-wide Class and Compensation study.
- Collaborated with Cooperative Personnel Services on a public safety talent marketing campaign to attract, recruit, and hire Police Officers and Communications Dispatchers to fill critical vacancies.
- Completed successor MOU bargaining with the Richmond Police Officers Association.
- Established 36 employment lists from new recruitments, onboarded 51 new full-time employees, and processed 28 promotions since July 1st.
- Adopted a revised Alternate Dispute Resolution (ADR) program for workers’ compensation with Richmond Firefighters Local 188.



## What We Plan to Do

- Refine, modernize, and streamline Human Resources hiring, onboarding, and offboarding processes, procedures, and protocol to promote excellent customer service to our internal and external customers.
- Create influential leaders by ensuring that supervisors and managers are properly trained and adequately coached in personnel matters.
- Modernize recruitment strategies by improving our marketing and outreach techniques to attract, recruit, and retain talented, and high-quality candidates.
- Reinvigorate the City's focus on employee wellness, including adding more workshops, virtual fairs, and impactful programming.



## Organizational Chart

### Internal Services - Human Resources Management



## Position Listing

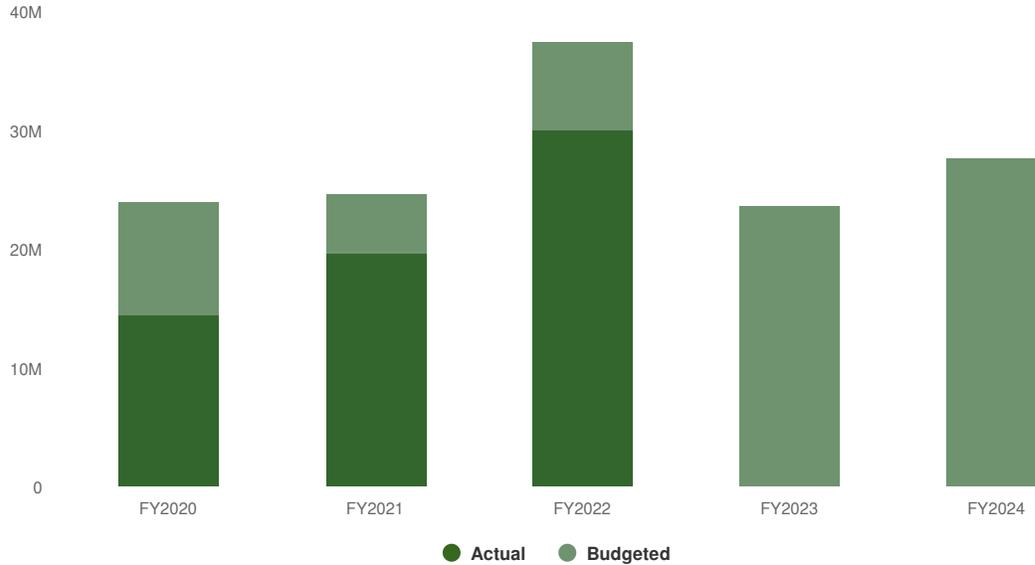
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>HUMAN RESOURCES</b>				
Administrative Aide		1.0		1.0
Administrative Services Analyst	1.0	0.0		0.0
Employee Benefits Analyst I	1.0	1.0		1.0
Human Resources Manager	3.0	3.0		3.0
Human Resources Management Director	1.0	1.0		1.0
Human Resources Technician I/II/III	2.0	2.0		2.0
Personnel Analyst I/II	3.0	4.0		4.0
Principal Personnel Analyst	1.0	1.0		1.0
Senior Personnel Analyst	1.0	2.0		2.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>13.0</b>	<b>15.0</b>	<b>0.0</b>	<b>15.0</b>



## Expenditures Summary

\$27,646,653
\$4,004,224  
(16.94% vs. prior year)

### Internal Services - Human Resources / Risk Management Proposed and Historical Budget vs. Actual



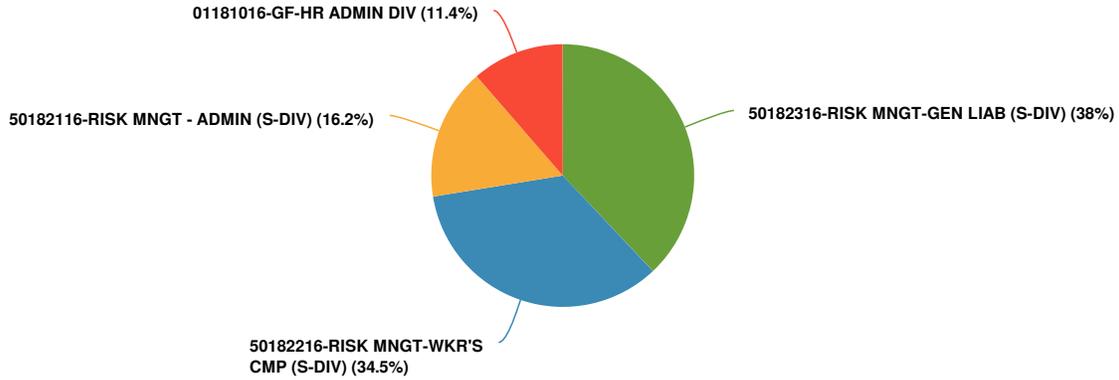
## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$2,003,476	\$1,910,877	\$1,854,507	\$2,506,419	\$3,343,566	33.4%
<b>Total General Fund:</b>	<b>\$2,003,476</b>	<b>\$1,910,877</b>	<b>\$1,854,507</b>	<b>\$2,506,419</b>	<b>\$3,343,566</b>	<b>33.4%</b>
Internal Service						
Insurance Reserves	\$12,452,459	\$17,649,149	\$28,163,756	\$21,136,010	\$24,503,087	15.9%
<b>Total Internal Service:</b>	<b>\$12,452,459</b>	<b>\$17,649,149</b>	<b>\$28,163,756</b>	<b>\$21,136,010</b>	<b>\$24,503,087</b>	<b>15.9%</b>
Special Revenue Funds						
Emergency Ope & Disastr Recvry	\$43,766	\$1,580	\$0	\$0	\$0	0%
<b>Total Special Revenue Funds:</b>	<b>\$43,766</b>	<b>\$1,580</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Total All Funds:</b>	<b>\$14,499,701</b>	<b>\$19,561,605</b>	<b>\$30,018,262</b>	<b>\$23,642,429</b>	<b>\$27,846,653</b>	<b>17.8%</b>



# Expenditures by Function

## Budgeted Expenditures by Function

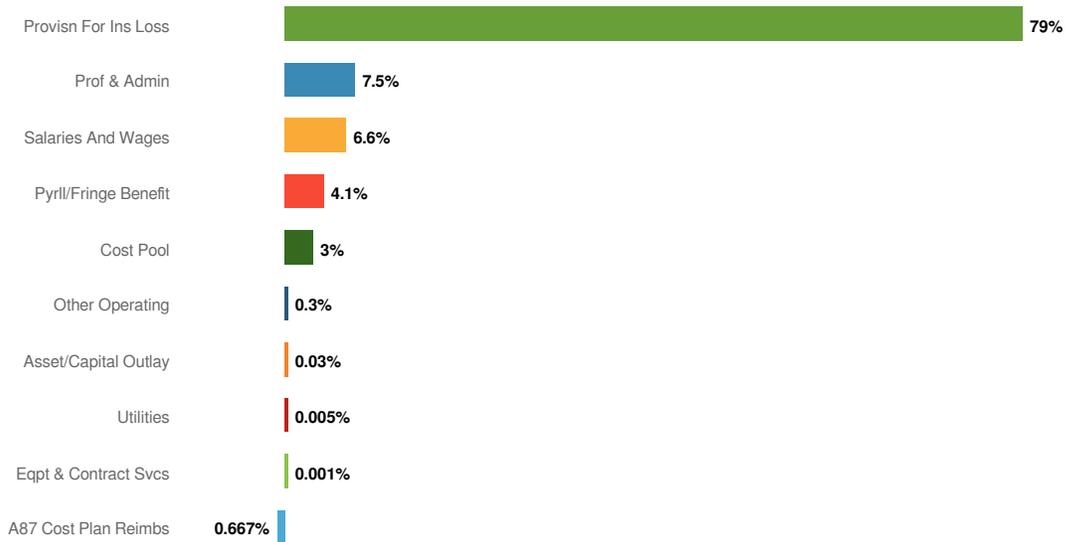


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Internal Services						
Human Resources						
01181016-GF-HR ADMIN DIV	\$2,003,476	\$1,910,877	\$1,854,507	\$2,506,419	\$3,343,566	33.4%
13418116-EMGCY OPE & DISTR/HUMAN RESRCE	\$43,766	\$1,580	\$0	\$0	\$0	0%
50182116-RISK MNGT - ADMIN (S-DIV)	\$3,511,056	\$2,941,827	\$431,314	\$3,616,351	\$4,475,007	23.7%
50182216-RISK MNGT-WKR'S CMP (S-DIV)	\$8,026,740	\$6,447,784	\$11,458,695	\$7,423,836	\$9,532,126	28.4%
50182316-RISK MNGT-GEN LIAB (S-DIV)	\$914,662	\$8,259,538	\$16,273,747	\$10,095,823	\$10,495,954	4%
<b>Total Human Resources:</b>	<b>\$14,499,701</b>	<b>\$19,561,605</b>	<b>\$30,018,262</b>	<b>\$23,642,429</b>	<b>\$27,846,653</b>	<b>17.8%</b>
<b>Total Internal Services:</b>	<b>\$14,499,701</b>	<b>\$19,561,605</b>	<b>\$30,018,262</b>	<b>\$23,642,429</b>	<b>\$27,846,653</b>	<b>17.8%</b>
<b>Total Expenditures:</b>	<b>\$14,499,701</b>	<b>\$19,561,605</b>	<b>\$30,018,262</b>	<b>\$23,642,429</b>	<b>\$27,846,653</b>	<b>17.8%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$2,393,621	\$1,898,716	\$1,521,815	\$1,487,043	\$1,830,417	23.1%
Pyrll/Fringe Benefit	\$1,119,648	\$885,929	-\$1,922,094	\$888,835	\$1,146,182	29%
Prof & Admin	\$673,026	\$1,108,463	\$1,094,524	\$2,352,240	\$2,271,900	-3.4%
Other Operating	\$56,620	\$26,628	\$32,724	\$67,843	\$86,205	27.1%
Utilities	\$0	\$0	\$0	\$800	\$1,500	87.5%
Eqpt & Contract Svcs	\$0	\$69	\$148	\$25,150	\$150	-99.4%
Provisn For Ins Loss	\$9,378,035	\$13,476,986	\$21,145,703	\$16,023,334	\$21,850,182	36.4%
Cost Pool	\$827,856	\$612,923	\$612,923	\$641,776	\$837,407	30.5%
A87 Cost Plan Reimbs	-\$275,903	-\$204,698	-\$214,708	-\$184,290	-\$184,290	0%
Asset/Capital Outlay	\$326,797	\$1,756,589	\$7,747,229	\$2,339,698	\$7,000	-99.7%
<b>Total Expense Objects:</b>	<b>\$14,499,701</b>	<b>\$19,561,605</b>	<b>\$30,018,262</b>	<b>\$23,642,429</b>	<b>\$27,846,653</b>	<b>17.8%</b>



# COMMUNITY SERVICES - RECREATION



**LaShonda White**  
Deputy City Manager of Community Services

**“We have the most supportive and positive department in the City. Doing our job is an honor because we support people who are providing such good service to the residents.”**

## **Jene Levine-Snipes**

Development Project Manager II

10+ years

## **What We Do**

- Provide recreational experiences that enhance active health and wellness lifestyles for all age groups.
- Enrich the quality of life for our community through our special events, programs, and facilities.
- Strengthen community image and protect environmental resources through engaging our community in beautification programs.
- Empower our staff to understand their budget and how they can provide the maximum service to our constituents in the most efficient way.



## **What We Did**

- Transitioned programs from virtual to hybrid or in-person to keep our participants active.
- Reopened our pools, bringing back more opportunities as COVID-19 protocols and staffing allowed.
- Beautified our community through Love Your Block programs (MLK Park, Nevin Avenue, and Nystrom).
- Awarded COVID-19 Mini-Grants.



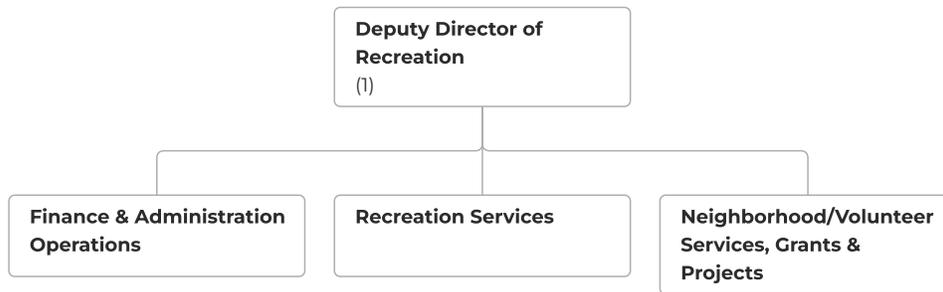
## What We Plan To Do

- Celebrate with our community the return of our Special Events (i.e., Third of July Fireworks, Chinese New Year).
- Return to full or expanded capacity in our programs – sports, youth, aquatics, seniors, special needs, and more.
- Extend Tool Lending Library hours.
- Search for new grants to continue to uplift facilities and expand programs for our community.



## Organizational Chart

### Community Services - Recreation



## Position Listing

Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>COMMUNITY SERVICES (Social Services)</b>				
Project Manager II - Social Services			1.0	1.0
<b>Total Community Services (Social Services)</b>	<b>0.0</b>	<b>0.0</b>	<b>1.0</b>	<b>1.0</b>

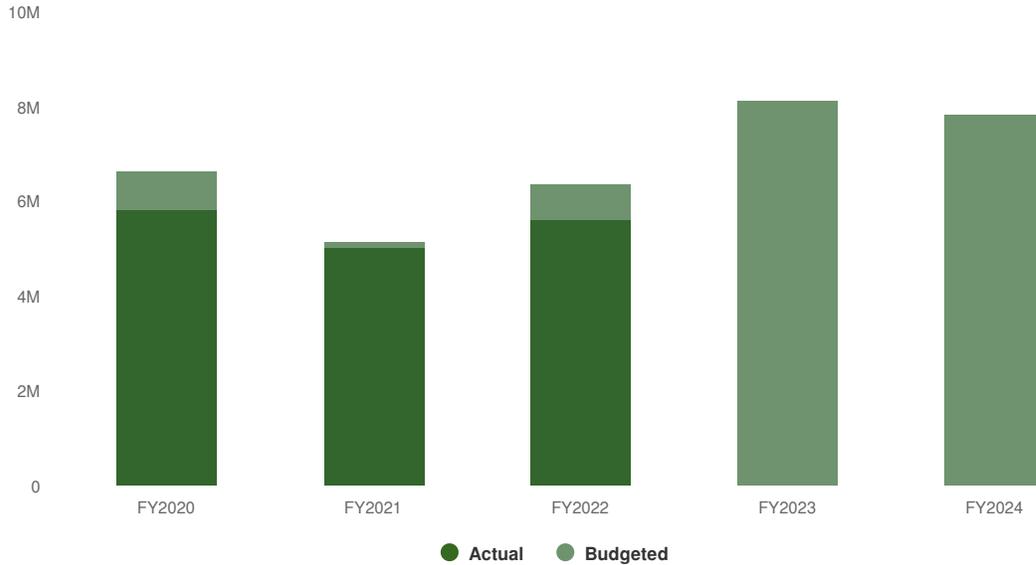
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>COMMUNITY SERVICES (Administration)</b>				
Deputy City Manager	0.0	0.0	1.0	1.0
Finance Manager		1.0		1.0
<b>Total Community Services (Administration)</b>	<b>0.0</b>	<b>1.0</b>	<b>1.0</b>	<b>2.0</b>
<b>COMMUNITY SERVICES (Recreation)</b>				
Accounting Assistant I/II	1.0	1.0		1.0
Administrative Aide	1.0	2.0		2.0
Administrative Services Analyst			1.0	1.0
Assistant Administration Analyst	1.0	1.0		1.0
Associate Administration Analyst	1.0	1.0		1.0
Auditorium Aide	3.2	3.2		3.2
Deputy Director of Community Services - Recreation	1.0	1.0		1.0
Development Project Manager II	0.4	0.4		0.4
Executive Secretary I/II	1.0	1.0		1.0
Library Associate (Tool Lending Library)			2.0	2.0
Lifeguard	1.6	1.6		1.6
Office Specialist	2.0	1.0		1.0
Recreation Program Coordinator	8.0	8.0	2.0	10.0
Recreation Program Specialist	3.2	4.2	-1.0	3.2
Recreation Supervisor	3.0	3.0		3.0
Senior Accountant	1.0			0.0
Senior Lifeguard	1.6	1.6		1.6
<b>Total Community Services (Recreation)</b>	<b>30.0</b>	<b>30.0</b>	<b>4.0</b>	<b>34.0</b>



## Expenditures Summary

**\$7,818,820** **-\$294,259**  
 (-3.63% vs. prior year)

### Community Services -Recreation Proposed and Historical Budget vs. Actual



## Expenditures by Fund

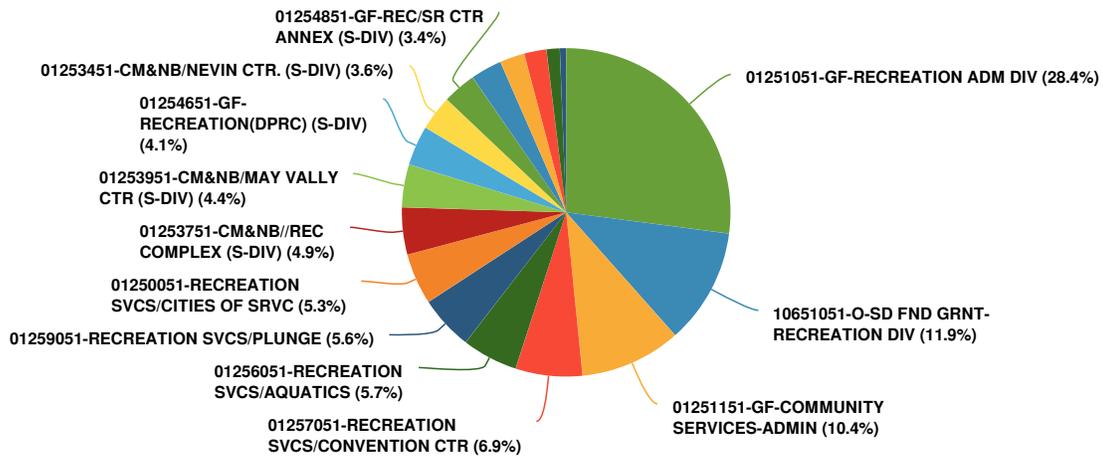
Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$5,529,486	\$4,670,545	\$5,462,833	\$6,037,298	\$6,834,977	13.2%
<b>Total General Fund:</b>	<b>\$5,529,486</b>	<b>\$4,670,545</b>	<b>\$5,462,833</b>	<b>\$6,037,298</b>	<b>\$6,834,977</b>	<b>13.2%</b>
Capital Improvement						
Outside Funded Svcs - Grants	\$87,341	\$11,529	\$492	\$1,575,782	\$933,843	-40.7%
Impact Fee - Comm/Aquatic	\$105,751	\$251,620	\$10,406	\$0	\$0	0%
<b>Total Capital Improvement:</b>	<b>\$193,092</b>	<b>\$263,149</b>	<b>\$10,898</b>	<b>\$1,575,782</b>	<b>\$933,843</b>	<b>-40.7%</b>
Special Revenue Funds						
Chevron Modernizatn Proj & Cia	\$50,000	\$50,000	\$39,390	\$50,000	\$50,000	0%
Emergency Ope & Disastr Recvry	\$40,654	\$42,365	\$1,687	\$0	\$0	0%
American Rescue Plan Act	\$0	\$0	\$86,115	\$450,000	\$0	-100%



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
<b>Total Special Revenue Funds:</b>	\$90,654	\$92,365	\$127,192	\$500,000	\$50,000	-90%
<b>Total All Funds:</b>	\$5,813,232	\$5,026,058	\$5,600,923	\$8,113,080	\$7,818,820	-3.6%

## Expenditures by Function

### Budgeted Expenditures by Function



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Community Services						
Community Services						
01251051-GF-RECREATION ADM DIV	\$2,294,876	\$2,118,361	\$2,207,026	\$2,634,614	\$2,218,317	-15.8%
01253251-CM&NB/BOOKER T CTR (S-DIV)	\$204,060	\$134,691	\$172,985	\$190,351	-\$376,731	-297.9%
01253451-CM&NB/NEVIN CTR. (S-DIV)	\$220,270	\$155,820	\$198,559	\$219,495	\$280,937	28%
01253551-CM&NB/SHIELDS REID (S-DIV)	\$165,972	\$135,577	\$260,956	\$193,310	\$253,227	31%
01253751-CM&NB//REC COMPLEX (S-DIV)	\$355,516	\$217,705	\$308,208	\$336,366	\$380,920	13.2%
01253851-CM&NB/PARCHSTR CTR (S-DIV)	\$224,248	\$142,708	\$97,807	\$158,799	\$199,064	25.4%
01253951-CM&NB/MAY VALLY CTR (S-DIV)	\$215,867	\$160,461	\$208,308	\$262,455	\$345,235	31.5%

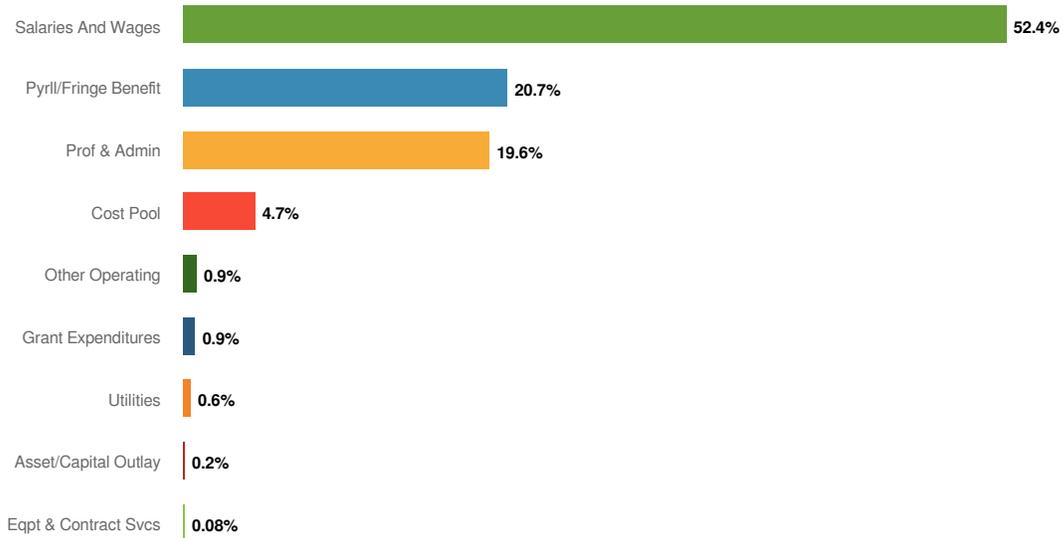


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
01254551-GF-REC/SPCL EVENTS (S-DIV)	\$59,416	\$24,253	\$5,434	\$101,338	\$107,397	6%
01254651-GF-RECREATION(DPRC) (S-DIV)	\$255,627	\$247,137	\$256,578	\$247,266	\$322,236	30.3%
01254751-GF-REC/SR CENTER (S-DIV)	\$169,268	\$120,277	\$158,010	\$168,391	\$180,261	7%
01254851-GF-REC/SR CTR ANNEX (S-DIV)	\$235,153	\$234,693	\$241,357	\$239,352	\$269,440	12.6%
01256051-RECREATION SVCS/AQUATICS	\$321,470	\$182,634	\$329,084	\$370,317	\$449,215	21.3%
01257051-RECREATION SVCS/CONVENTION CTR	\$254,860	\$357,913	\$432,979	\$338,041	\$538,379	59.3%
01259051-RECREATION SVCS/PLUNGE	\$310,036	\$170,093	\$302,019	\$378,589	\$438,795	15.9%
01250051-RECREATION SVCS/CITIES OF SRVC	\$242,847	\$268,223	\$283,525	\$198,612	\$412,377	107.6%
10651051-O-SD FND GRNT-RECREATION DIV	\$87,341	\$11,529	\$492	\$1,575,782	\$933,843	-40.7%
11752051-CHEVRON ECIA - COMMUNITY SERVS	\$50,000	\$50,000	\$39,390	\$50,000	\$50,000	0%
13425151-EMGCY OPE & DISTR/RECREATION	\$40,654	\$42,365	\$1,687	\$0	\$0	0%
13654051-ARPA/COMMUNITY SERVICES	\$0	\$0	\$86,115	\$450,000	\$0	-100%
21551051-IMPACT FEE - COMM/AQUATIC	\$105,751	\$251,620	\$10,406	\$0	\$0	0%
01251151-GF-COMMUNITY SERVICES-ADMIN	\$0	\$0	\$0	\$0	\$815,908	N/A
<b>Total Community Services:</b>	<b>\$5,813,232</b>	<b>\$5,026,058</b>	<b>\$5,600,923</b>	<b>\$8,113,080</b>	<b>\$7,818,820</b>	<b>-3.6%</b>
<b>Total Community Services:</b>	<b>\$5,813,232</b>	<b>\$5,026,058</b>	<b>\$5,600,923</b>	<b>\$8,113,080</b>	<b>\$7,818,820</b>	<b>-3.6%</b>
<b>Total Expenditures:</b>	<b>\$5,813,232</b>	<b>\$5,026,058</b>	<b>\$5,600,923</b>	<b>\$8,113,080</b>	<b>\$7,818,820</b>	<b>-3.6%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$2,612,217	\$2,020,619	\$2,456,541	\$2,648,292	\$4,100,626	54.8%
Pysl/Fringe Benefit	\$2,015,434	\$1,970,059	\$2,116,225	\$1,998,068	\$1,615,874	-19.1%
Prof & Admin	\$383,718	\$150,355	\$348,141	\$2,083,760	\$1,529,267	-26.6%
Other Operating	\$63,006	\$35,156	\$45,316	\$109,157	\$74,234	-32%
Utilities	\$12,075	\$15,331	\$17,184	\$73,294	\$44,625	-39.1%
Eqpt & Contract Svcs	\$622	\$19,819	\$796	\$5,671	\$6,000	5.8%
Cost Pool	\$474,363	\$402,718	\$447,718	\$592,854	\$366,112	-38.2%
Asset/Capital Outlay	\$192,798	\$285,778	\$50,900	\$414,832	\$12,927	-96.9%
Grant Expenditures	\$59,000	\$126,225	\$118,104	\$187,153	\$69,155	-63%
<b>Total Expense Objects:</b>	<b>\$5,813,232</b>	<b>\$5,026,058</b>	<b>\$5,600,923</b>	<b>\$8,113,080</b>	<b>\$7,818,820</b>	<b>-3.6%</b>



# COMMUNITY SERVICES - EMPLOYMENT & TRAINING



**Tamara Walker**  
Deputy Community Services Director - E&T

**“I feel that [RichmondWorks] prepared me for real-life situations. It has taught me exceptional critical-thinking skills and that the answers will not always be in front of my face. Also, it has given me the opportunity to experience situations firsthand and taught me how to come up with the best solutions.”**

**Kendall Fuller**  
Administrative Assistant Intern

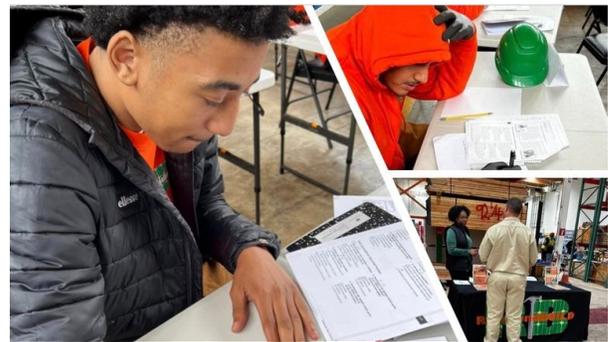
## What We Do

- Ensure a continuum of education and training opportunities that build a skilled workforce to meet current and future employer needs.
- Provide year-round and summer employment, career pathways training, internships, and supportive services for youth to successfully transition into adulthood.
- Help residents obtain good jobs in high-growth, high-wage occupations through regional employer partnerships.
- Prepare residents for construction trades careers.



## What We Did

- Awarded over \$4 million dollars to provide employment and training services to Richmond residents.
  - Adult workers
  - Youth
  - Dislocated Workers
  - ESL
  - Youth with Disabilities
  - Formerly Incarcerated
  - Construction Trades
  - Implement Richmond Beautification Program
  - Assist Richmond Housing Authority with housing development remediation and renovation
  - Serve over 7000 people in the Career Center
  - Serve over 500 youth providing career development, occupational skills training, and paid work experience
  - Online occupational skills training for all Richmond residentW



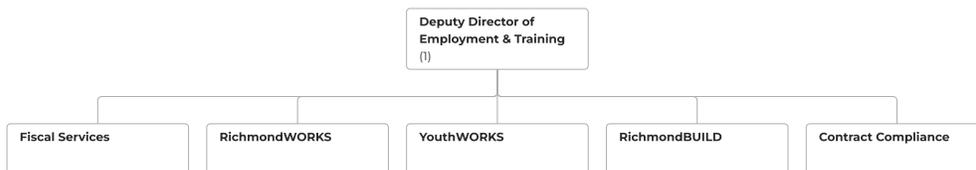
## What We Plan To Do

- Build technical skills training, career pathways, and employment opportunities in high-growth, high-wage industries for Richmond residents.
- Create “Quality Jobs” that provide livable wages with benefits, and offer the most direct path to economic mobility and broadly-shared prosperity.
- Provide Richmond residents, with the resources and services they need to enter, participate in, and complete broader workforce preparation, training, and education programs aligned with regional labor market needs.
- Provide year-round, work-based learning and career technical education for 500 Richmond youth ages 16 – 24.
- Train 100 Richmond residents for jobs and careers in the construction and renewable energy sectors; expand direct-entry agreements with Building Trades.
- Provide access to workforce services in the community through place-based centers.
- Expand Beautify Richmond program.
- Secure funding for Healthcare pathway program.
- Facilitate partnership between Richmond businesses and West Contra Costa Unified School Districts to connect pathway programs to employment opportunities.



## Organizational Chart

### Community Services - Employment & Training



## Position Listing

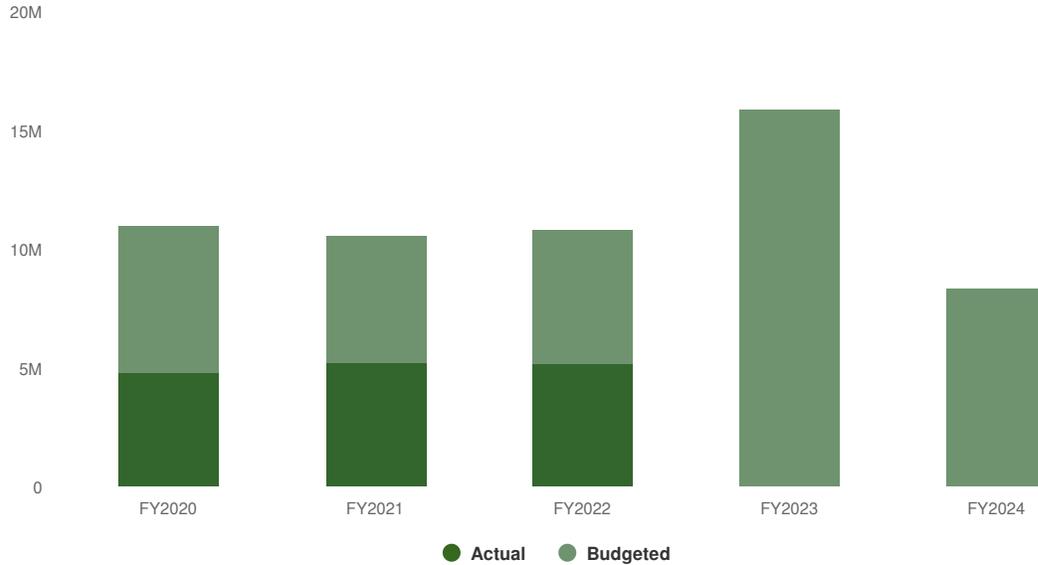
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>COMMUNITY SERVICES (Employment &amp; Training)</b>				
Administrative Aide	1.0	1.0		1.0
Administrative Trainee		1.0		1.0
Assistant Administrative Analyst	2.0	2.0		2.0
Administrative Services Analyst	1.0	1.0		1.0
Deputy Director of Community Services - Employment and Training	1.0	1.0		1.0
Employment Program Manager	3.0	3.0		3.0
Employment Program Specialist I/II	9.0	12.0		12.0
Library & Community Svcs Director	1.0	1.0		1.0
Office Assistant I/II		1.0		1.0
Project Coordinator	1.0	1.0		1.0
Senior Accountant	1.0	1.0		1.0
Senior Employment Program Specialist	2.0	2.0		2.0
<b>Total Full-Time Equivalent (FTEs)</b>	<b>22.0</b>	<b>27.0</b>	<b>0.0</b>	<b>27.0</b>



## Expenditures Summary

\$8,339,734
-\$7,577,303  
 (-47.60% vs. prior year)

### Community Services - Employment & Training Proposed and Historical Budget vs. Actual



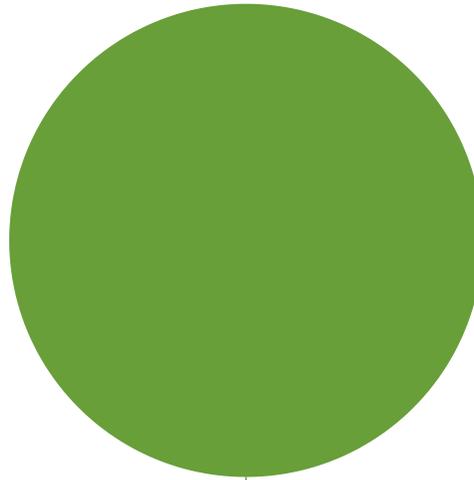
## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
Other Operations						
Employment & Training	\$4,260,601	\$4,692,920	\$5,163,499	\$15,917,036	\$8,339,734	-47.6%
<b>Total Other Operations:</b>	<b>\$4,260,601</b>	<b>\$4,692,920</b>	<b>\$5,163,499</b>	<b>\$15,917,036</b>	<b>\$8,339,734</b>	<b>-47.6%</b>
Special Revenue Funds						
Chevron Modernizatn Proj & Cia	\$500,000	\$500,000	\$0	\$0	\$0	0%
Emergency Ope & Disastr Recvry	\$21,165	\$5,557	\$0	\$0	\$0	0%
<b>Total Special Revenue   Funds:</b>	<b>\$521,165</b>	<b>\$505,557</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Total All Funds:</b>	<b>\$4,781,766</b>	<b>\$5,198,476</b>	<b>\$5,163,499</b>	<b>\$15,917,036</b>	<b>\$8,339,734</b>	<b>-47.6%</b>



# Expenditures by Function

## Budgeted Expenditures by Function



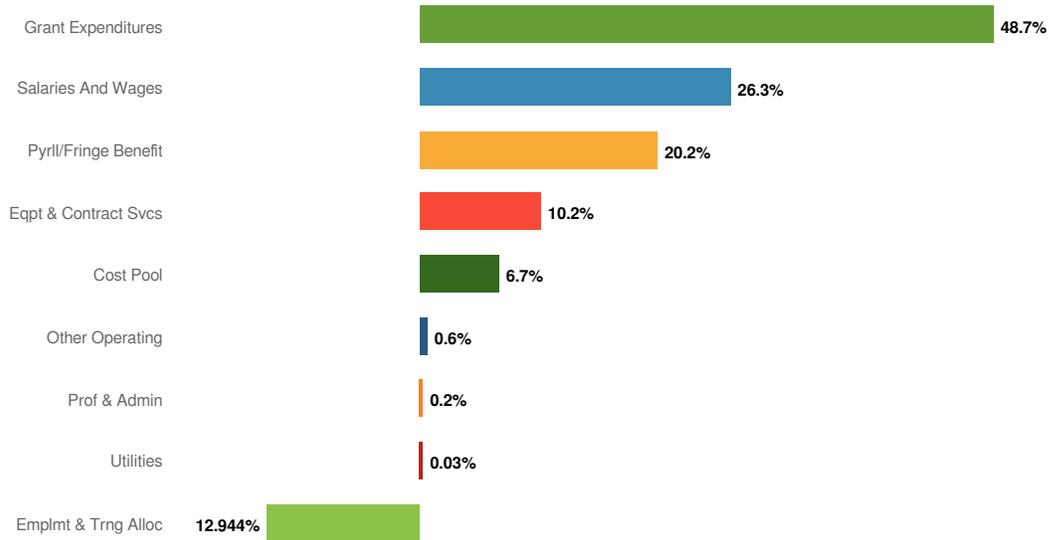
12579541-EMPLYMNT & TRAIN SALARY POOL (100%)

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Community Services						
Employment & Training						
11771041-CHEVRON ECIA - E&T	\$500,000	\$500,000	\$0	\$0	\$0	0%
12579541-EMPLYMNT & TRAIN SALARY POOL	\$4,260,601	\$4,692,920	\$5,163,499	\$15,917,036	\$8,339,734	-47.6%
13427141-EMGCY OPE & DISTR/EMPLYMT-TRNG	\$21,165	\$5,557	\$0	\$0	\$0	0%
<b>Total Employment &amp; Training:</b>	<b>\$4,781,766</b>	<b>\$5,198,476</b>	<b>\$5,163,499</b>	<b>\$15,917,036</b>	<b>\$8,339,734</b>	<b>-47.6%</b>
<b>Total Community Services:</b>	<b>\$4,781,766</b>	<b>\$5,198,476</b>	<b>\$5,163,499</b>	<b>\$15,917,036</b>	<b>\$8,339,734</b>	<b>-47.6%</b>
<b>Total Expenditures:</b>	<b>\$4,781,766</b>	<b>\$5,198,476</b>	<b>\$5,163,499</b>	<b>\$15,917,036</b>	<b>\$8,339,734</b>	<b>-47.6%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$1,254,561	\$1,258,627	\$1,454,237	\$1,895,278	\$2,192,811	15.7%
Pyrrl/Fringe Benefit	\$974,925	\$1,040,679	\$1,012,108	\$1,462,600	\$1,683,712	15.1%
Prof & Admin	\$518,198	\$507,279	\$228,535	\$13,588	\$15,700	15.5%
Other Operating	\$204,302	\$199,942	\$201,566	\$85,461	\$54,000	-36.8%
Utilities	\$10,654	\$12,350	\$9,149	\$9,000	\$2,500	-72.2%
Eqpt & Contract Svcs	\$132,409	\$414,629	\$195,844	\$1,240,257	\$850,723	-31.4%
Cost Pool	\$518,997	\$493,408	\$543,408	\$693,079	\$561,697	-19%
Asset/Capital Outlay	\$57	\$0	\$154,412	\$100,678	\$0	-100%
Grant Expenditures	\$1,167,664	\$1,273,706	\$1,363,483	\$7,824,606	\$4,058,067	-48.1%
Emplmt & Trng Alloc	\$0	-\$2,143	\$757	\$2,592,489	-\$1,079,476	-141.6%
<b>Total Expense Objects:</b>	<b>\$4,781,766</b>	<b>\$5,198,476</b>	<b>\$5,163,499</b>	<b>\$15,917,036</b>	<b>\$8,339,734</b>	<b>-47.6%</b>



# COMMUNITY SERVICES - OFFICE OF NEIGHBORHOOD SAFETY



**Sam Vaughn**  
Deputy Director of ONS

**“The ONS is the heart of my career, hitting the streets is one thing, but hitting the hearts of our youth is what makes this work priceless.”**

## **Sal Garcia**

Neighborhood Change Agent  
15 years

## **What We Do**

The primary goal of the Office of Neighborhood Safety (ONS) is to dramatically reduce, and one day eliminate gun violence, and associated homicides in the City of Richmond. We do this by creating and providing attention, intensive engagement, and support structures that are designed to improve the social and emotional health and wellness of those we serve.



## **What We Did**

- 5,980 contacts with community members most impacted by gun violence.
- 6,965 hours spent with community members most impacted by gun violence.
- 69 service referrals made for community members most impacted by gun violence.
- 60 conflicts mediated with community members most impacted by gun violence.
- 24 shootings responded to by Neighborhood Change Agents (NCA) in communities most impacted by gun violence.



## What We Plan To Do

- Sustain current shootings, resulting in injury/death reductions of 73 percent, and raise outside resources (approximately \$500,000) to continue and expand services.
- Reduce the number of malicious killings of human beings by other human beings from the status quo to zero.
- Create an official partnership with WCCUSD.



## Organizational Chart

### Community Services - Office of Neighborhood Safety



## Position Listing

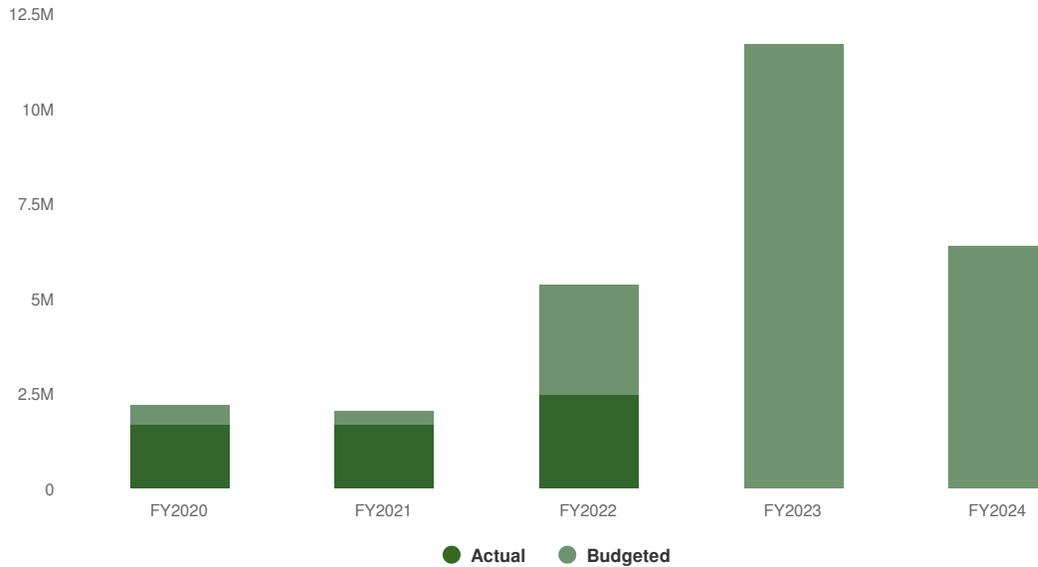
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>COMMUNITY SERVICES (Office of Neighborhood Safety)</b>				
Administrative Aide	1.0	1.0		1.0
Accounting Assistant	1.0			
Deputy Director - ONS	1.0	1.0		1.0
Management Analyst I/II		1.0		1.0
Neighborhood Change Agents	11.0	11.0		11.0
ONS Field Coordinator	2.0	2.0		2.0
ONS Program Manager	1.0	1.0		1.0
Project Coordinator	1.0			
<b>Total Full-Time Equivalents (FTEs)</b>	<b>18.0</b>	<b>17.0</b>	<b>0.0</b>	<b>17.0</b>



## Expenditures Summary

**\$6,403,596** **-\$5,318,403**  
 (-45.37% vs. prior year)

### Community Services - Office of Neighborhood Safety Proposed and Historical Budget vs. Actual



## Expenditures by Fund

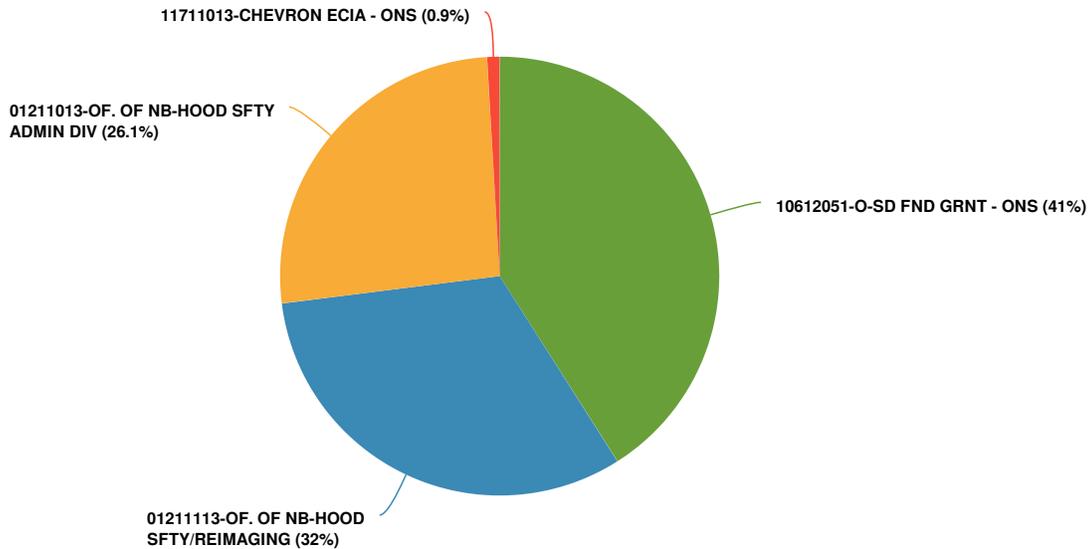
Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$1,623,517	\$1,623,475	\$1,522,309	\$3,970,295	\$3,720,659	-6.3%
<b>Total General Fund:</b>	<b>\$1,623,517</b>	<b>\$1,623,475</b>	<b>\$1,522,309</b>	<b>\$3,970,295</b>	<b>\$3,720,659</b>	<b>-6.3%</b>
Capital Improvement						
Outside Funded Svcs - Grants	\$0	\$0	\$947,077	\$7,693,704	\$2,624,937	-65.9%
<b>Total Capital Improvement:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$947,077</b>	<b>\$7,693,704</b>	<b>\$2,624,937</b>	<b>-65.9%</b>
Special Revenue Funds						
Chevron Modernizatrtn Proj & Cia	\$58,000	\$58,000	\$0	\$58,000	\$58,000	0%
Emergency Ope & Disastr Recvry	\$890	\$207	\$0	\$0	\$0	0%
<b>Total Special Revenue Funds:</b>	<b>\$58,890</b>	<b>\$58,207</b>	<b>\$0</b>	<b>\$58,000</b>	<b>\$58,000</b>	<b>0%</b>



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
<b>Total All Funds:</b>	<b>\$1,682,406</b>	<b>\$1,681,683</b>	<b>\$2,469,386</b>	<b>\$11,721,999</b>	<b>\$6,403,596</b>	<b>-45.4%</b>

## Expenditures by Function

### Budgeted Expenditures by Function

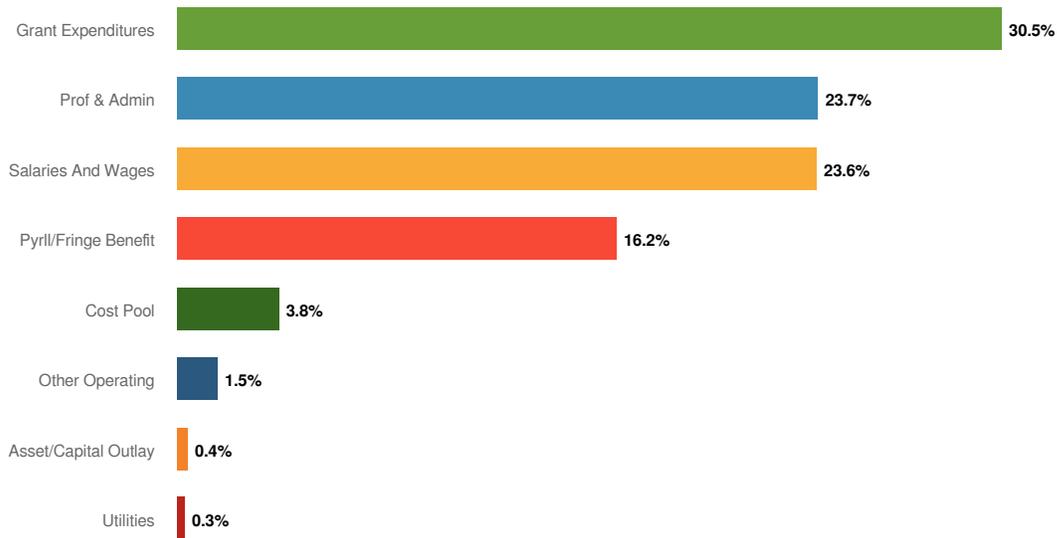


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Community Services						
Office Of Neighborhood Safety						
01211013-OF. OF NB-HOOD SFTY ADMIN DIV	\$1,211,976	\$1,300,963	\$1,510,163	\$1,606,017	\$1,670,134	4%
01211113-OF. OF NB-HOOD SFTY/REIMAGING	\$0	\$0	\$0	\$2,333,475	\$2,050,525	-12.1%
01212013-OFF OF N-HOOD SFTY/GRANT ADM	\$411,541	\$322,512	\$12,146	\$30,803	\$0	-100%
10612051-O-SD FND GRNT - ONS	\$0	\$0	\$947,077	\$7,693,704	\$2,624,937	-65.9%
11711013-CHEVRON ECIA - ONS	\$58,000	\$58,000	\$0	\$58,000	\$58,000	0%
13421118-EMGCY OPE & DISTR/ONS ADMIN	\$890	\$207	\$0	\$0	\$0	0%
<b>Total Office Of Neighborhood Safety:</b>	<b>\$1,682,406</b>	<b>\$1,681,683</b>	<b>\$2,469,386</b>	<b>\$11,721,999</b>	<b>\$6,403,596</b>	<b>-45.4%</b>
<b>Total Community Services:</b>	<b>\$1,682,406</b>	<b>\$1,681,683</b>	<b>\$2,469,386</b>	<b>\$11,721,999</b>	<b>\$6,403,596</b>	<b>-45.4%</b>
<b>Total Expenditures:</b>	<b>\$1,682,406</b>	<b>\$1,681,683</b>	<b>\$2,469,386</b>	<b>\$11,721,999</b>	<b>\$6,403,596</b>	<b>-45.4%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$642,567	\$615,247	\$734,227	\$1,341,638	\$1,510,773	12.6%
Pyrrl/Fringe Benefit	\$417,651	\$506,344	\$579,645	\$1,153,168	\$1,038,192	-10%
Prof & Admin	\$413,129	\$358,028	\$852,172	\$6,512,309	\$1,516,710	-76.7%
Other Operating	\$12,158	\$11,930	\$19,558	\$109,986	\$97,640	-11.2%
Utilities	\$11,553	\$11,445	\$11,472	\$64,060	\$20,000	-68.8%
Cost Pool	\$38,745	\$102,010	\$152,010	\$507,111	\$242,344	-52.2%
Asset/Capital Outlay	\$6,643	\$4,797	\$1,835	\$1,756	\$28,000	1,494.7%
Grant Expenditures	\$139,960	\$71,880	\$118,466	\$2,031,971	\$1,949,937	-4%
<b>Total Expense Objects:</b>	<b>\$1,682,406</b>	<b>\$1,681,683</b>	<b>\$2,469,386</b>	<b>\$11,721,999</b>	<b>\$6,403,596</b>	<b>-45.4%</b>



# COMMUNITY SERVICES - TRANSPORTATION



**“The Transportation Division has received local and state recognition as an innovative, forward-thinking and results-oriented division. By introducing and setting the standard for offering services, we have provided residents, transients, employees, and businesses with multimodal travel options to meet their goals while continuing to work toward meeting state and national environmental goals.”**

## Lori Reese

Project Manager II  
10+ years

## What We Do

- Manage Micromobility services (bikeshare, on-demand shuttle, and car share programs).
- Coordinate City electric vehicle (EV) service equipment capital improvement, and manage equipment.
- Steward fleet and transportation network electrification.
- Provide planning and funding strategies for Fleet Services to aid in the transition from gas vehicles to electric vehicles.
- Provide EV and alternative energy education and outreach to promote clean transportation.
- Assist with active and long-range transportation planning.
- City Parking Authority responsible for curb management, and public parking stall inventory.



## What We Did

- Expanded public electric vehicle (EV) charging stations network for increased accessibility and EV purchases within Richmond.
- Increased the number of publicly-accessible electric vehicle charging stations.
- Maintained, expanded, and reduced the cost of LYFT travel for seniors and disabled persons.
- Launched the first electric car share program in West County.
- Launched the first electric On-Demand Shuttle service in the Bay Area.
- Secured \$860K in Hybrid and Zero Transmission Truck (HVIP) Vouchers to augment the cost to purchase electric fleet vehicles for new and improved City fleet.
- Awarded \$250K from the Federal Transportation Administration to enhance Rtransit software.



- Hosted two Drive Electric Events to provide EV and alternative energy education and outreach to promote clean transportation.

## What We Plan To Do

- Use Richmond Moves Software to increase efficiency and to provide additional local travel options for Rtransit clients.
- Acquire new Wheelchair Accessible vehicles for Rtransit.
- Further reduce vehicle emissions in the City of Richmond.
- Expand existing electric micro-mobility services (i.e., bike share, Richmond MOVES, and car share) to isolated and underserved areas throughout Richmond.
- Implement strategies to update the Civic Center Plaza parking plan to provide efficient use and enhanced security for City employees, fleet vehicles, and visitors.
- Expand the publicly-accessible electric vehicle charging stations for public and city fleet use.
- Work with community-based organizations to increase paratransit and Micromobility programs ridership.
- Seek Council approval to adopt a transportation electrification plan.
- Continue to seek funds to sustain all City Micromobility programs.
- Research deploying autonomous vehicle options to enhance the local transportation network.
- Continue to work with Regional Transportation partners to reach state-mandated zero emissions and vision zero objectives.
- Incorporate Richmond Moves Software to increase efficiency and to provide additional local travel.
- Acquire new electric Wheelchair-Accessible vehicles for RTransit.
- Encourage reduced vehicle emissions and single occupancy vehicle miles traveled in the City of Richmond.
- Expand electric vehicle charging station installations for public and City fleet use.
- Work with community-based organizations to increase paratransit ridership.
- Continue to work with internal City departments and Regional Transportation partners to reach state-mandated zero emissions objectives.
- Host annual Drive Electric events and support Bike to Work Day events.



# Organizational Chart

## Community Services - Transportation



## Position Listing

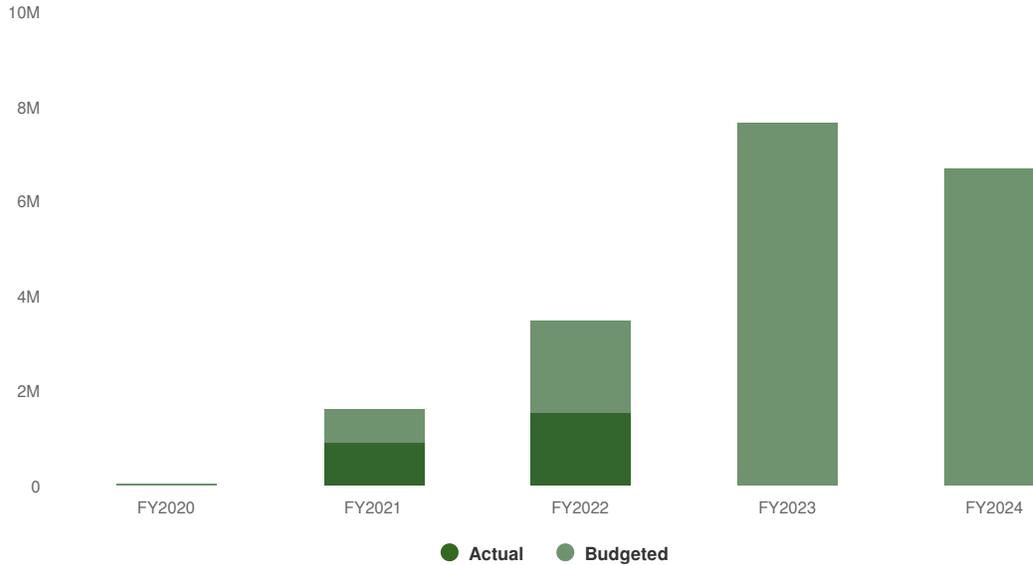
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>COMMUNITY SERVICES (Transportation)</b>				
Associate Administrative Analyst			1.0	1.0
Paratransit Driver	2.0	2.0		2.0
Paratransit Driver Leadworker	1.0	1.0		1.0
Project Manager I/II	2.0	2.0		2.0
<b>Total Full-Time Equivalent (FTEs)</b>	<b>5.0</b>	<b>5.0</b>	<b>1.0</b>	<b>6.0</b>



## Expenditures Summary

\$6,690,250
-
\$968,999  
 (-12.65% vs. prior year)

### Community Services - Transportation Proposed and Historical Budget vs. Actual



## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$0	\$9,714	\$176,579	\$231,225	\$457,023	97.7%
<b>Total General Fund:</b>	<b>\$0</b>	<b>\$9,714</b>	<b>\$176,579</b>	<b>\$231,225</b>	<b>\$457,023</b>	<b>97.7%</b>
Other Operations						
Transportation Operation	\$0	\$773,229	\$826,611	\$849,502	\$862,010	1.5%
<b>Total Other Operations:</b>	<b>\$0</b>	<b>\$773,229</b>	<b>\$826,611</b>	<b>\$849,502</b>	<b>\$862,010</b>	<b>1.5%</b>
Capital Improvement						
Outside Funded Svcs - Grants	\$0	\$500	\$314,462	\$2,571,022	\$1,294,949	-49.6%
<b>Total Capital Improvement:</b>	<b>\$0</b>	<b>\$500</b>	<b>\$314,462</b>	<b>\$2,571,022</b>	<b>\$1,294,949</b>	<b>-49.6%</b>
Special Revenue Funds						
Chevron Modernizatn Proj & Cia	\$0	\$141,210	\$219,966	\$4,007,500	\$4,076,268	1.7%

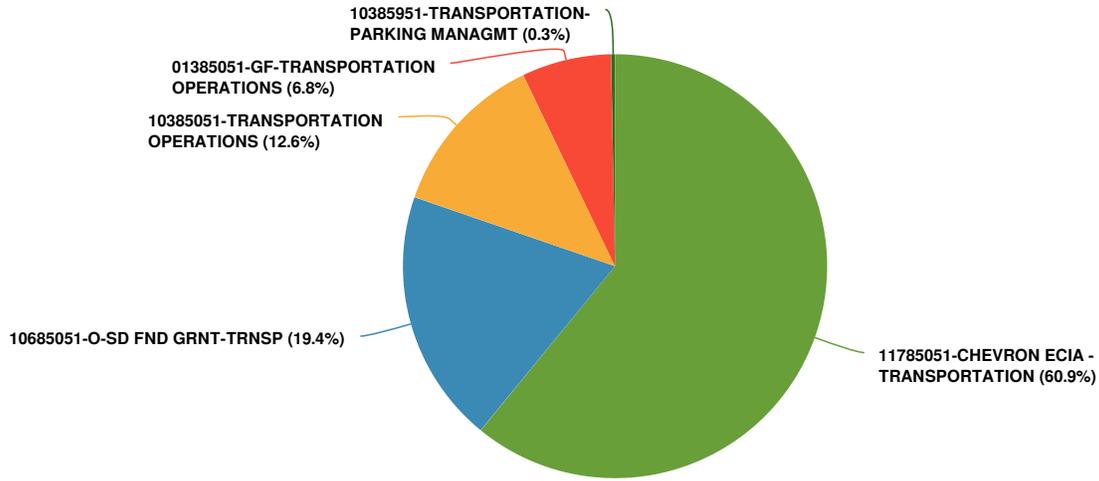


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Total Special Revenue Funds:	\$0	\$141,210	\$219,966	\$4,007,500	\$4,076,268	1.7%
Total All Funds:	\$0	\$924,654	\$1,537,618	\$7,659,249	\$6,690,250	-12.7%



# Expenditures by Function

## Budgeted Expenditures by Function

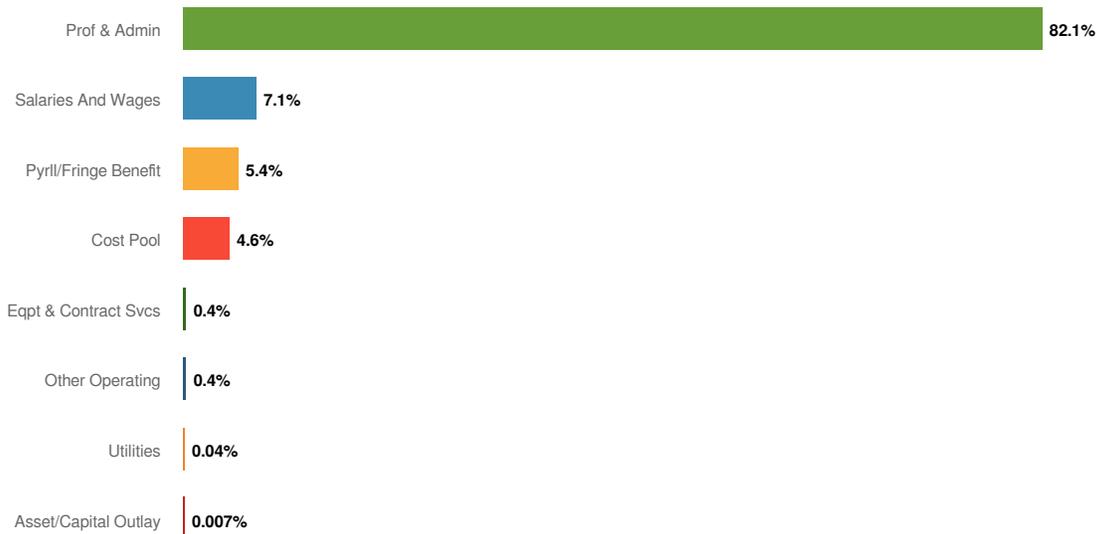


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Community Services						
Transportation Operation						
01385051-GF-TRANSPORTATION OPERATIONS	\$0	\$9,714	\$176,579	\$231,225	\$457,023	97.7%
10385051-TRANSPORTATION OPERATIONS	\$0	\$737,326	\$826,611	\$830,405	\$842,913	1.5%
10385951-TRANSPORTATION-PARKING MANAGMT	\$0	\$35,903	\$0	\$19,097	\$19,097	0%
10685051-O-SD FND GRNT-TRNSP	\$0	\$500	\$314,462	\$2,571,022	\$1,294,949	-49.6%
11785051-CHEVRON ECIA - TRANSPORTATION	\$0	\$141,210	\$219,966	\$4,007,500	\$4,076,268	1.7%
<b>Total Transportation Operation:</b>	<b>\$0</b>	<b>\$924,654</b>	<b>\$1,537,618</b>	<b>\$7,659,249</b>	<b>\$6,690,250</b>	<b>-12.7%</b>
<b>Total Community Services:</b>	<b>\$0</b>	<b>\$924,654</b>	<b>\$1,537,618</b>	<b>\$7,659,249</b>	<b>\$6,690,250</b>	<b>-12.7%</b>
<b>Total Expenditures:</b>	<b>\$0</b>	<b>\$924,654</b>	<b>\$1,537,618</b>	<b>\$7,659,249</b>	<b>\$6,690,250</b>	<b>-12.7%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$0	\$203,172	\$333,217	\$347,511	\$476,188	37%
Pyrrl/Fringe Benefit	\$0	\$236,169	\$300,020	\$292,659	\$362,461	23.9%
Prof & Admin	\$0	\$189,750	\$612,632	\$6,638,310	\$5,491,717	-17.3%
Other Operating	\$0	\$7,585	\$7,073	\$26,700	\$25,100	-6%
Utilities	\$0	\$3,255	\$3,625	\$2,500	\$2,500	0%
Eqpt & Contract Svcs	\$0	\$35,903	\$32,233	\$24,225	\$25,697	6.1%
Cost Pool	\$0	\$248,819	\$248,819	\$261,260	\$306,087	17.2%
Asset/Capital Outlay	\$0	\$0	\$0	\$2,000	\$500	-75%
Oper Xfers Out	\$0	\$0	\$0	\$64,084	\$0	-100%
<b>Total Expense Objects:</b>	<b>\$0</b>	<b>\$924,654</b>	<b>\$1,537,618</b>	<b>\$7,659,249</b>	<b>\$6,690,250</b>	<b>-12.7%</b>



# COMMUNITY SERVICES - LIBRARY & CULTURAL SERVICES



**LaShonda White**  
Deputy City Manager - Community Services

**“I love the challenge of creating programs and resources that empower the Richmond community.”**

## Angela Cox

Teen Services Librarian II, Richmond Public Library  
37 years

### What We Do

- The Richmond Public Library provides diverse materials and services to meet the community's personal, cultural, educational, and professional needs both onsite and remotely; and is committed to supporting a lifelong enjoyment of reading and learning.



### What We Did

- Awarded \$9,712,979 in grant funds from the California State Library Building Forward Library Infrastructure program to renovate Richmond Main Library.
- Awarded a \$250,000 grant from the California State Library to purchase a new Bookmobile.
- Awarded \$31,510 in grant funding from the Emergency Connectivity Fund (ECF) to expand online programs and purchase laptops.
- Partnered with KCRT Television to host LEAP's online graduation ceremony for 22 students.
- Converted all in-person programs, including Story times, Homework Help, and Craft programs.
- Launched Career Pathways workforce development platforms – Coursera, GetSetUp, Northstar, LinkedIn Learning, Learning Express, and Skillshare in support of personal economic development, lifelong learning, digital equity, and information needs of a 21st Century society.
- Introduced Hoopla digital offering patrons free online selection of digital video (movies and TV shows), music, audiobooks, eBooks, and comics.



## What We Plan To Do

### Governance, Finance and Leadership

- Through community engagement, review current programs, services, policies, and procedures with the goal of removing barriers to service, and aligning departmental resources with citizen priorities.
- Actively seek grant funding to support the goals of the Library.

### Full Service and Safe Communities

- Upgrade Library facilities prioritizing safety, and security, accessibility, and increased capacity for programs and services.
- Complete life and safety renovations to Richmond's Main Library by March of 2026 as part of the \$9 million dollar grant awarded by the California State Library – Building Forward Library Infrastructure Program.

### Environment, Health Equity, and Sustainable Communities

- Partner with Contra Costa County Public Health Solutions intern program to host a summer internship regarding Economic Development, and Education.
- Expand current health-related programs and services for the community.

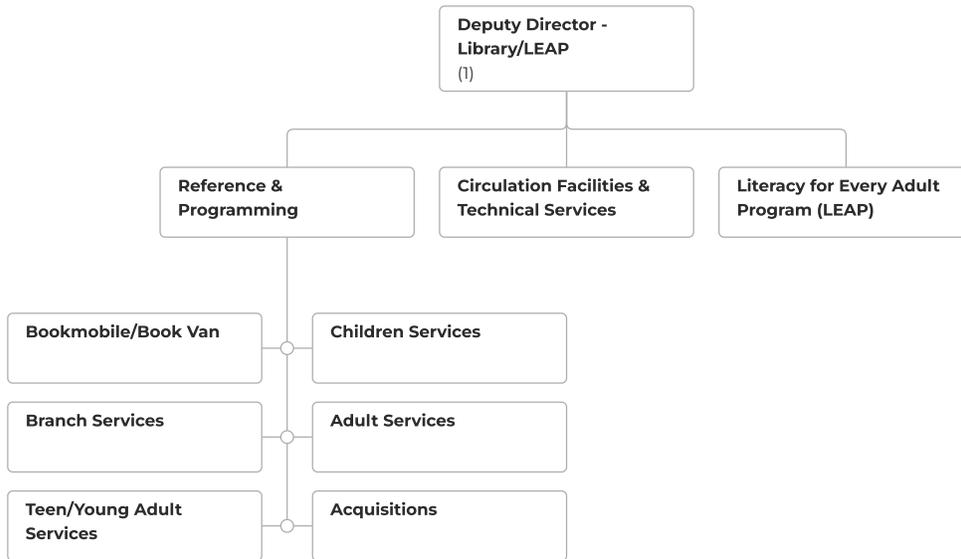
### Economic Development and Education

- Partner with Employment & Training, local employers, and community-based organizations for English Language Learners' development and economic empowerment.
- Graduate 24 LEAP participants with General Educational Equivalent (GED) certificates or High School Diplomas.
- Expand Literacy for every Adult Program (LEAP) Literacy program in-person services to English as a Second Language (ESL), Basic Adult Education, and Family Literacy participants.



# Organizational Chart

## Community Services - Library/LEAP



## Position Listing

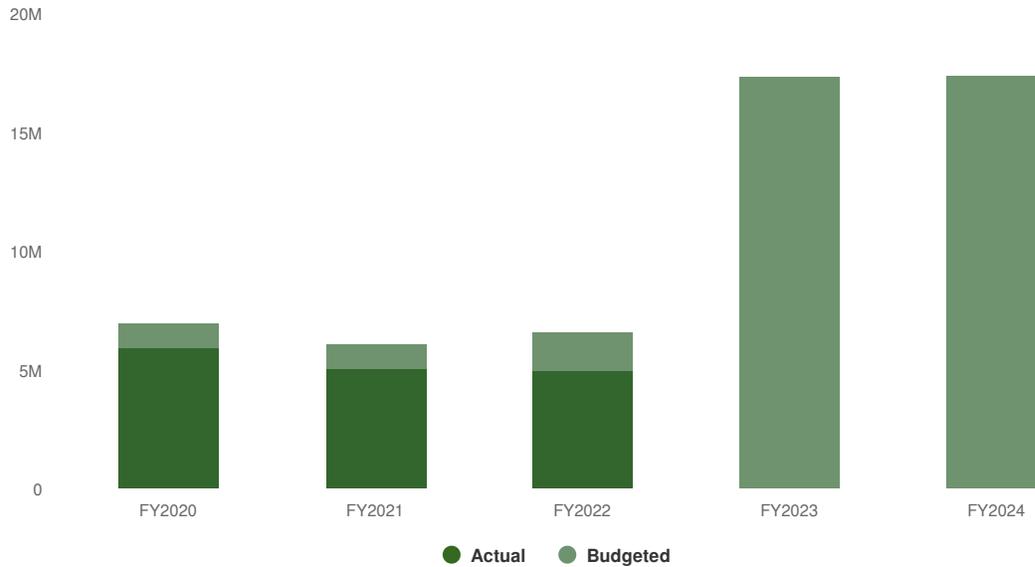
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>COMMUNITY SERVICES (Library)</b>				
Administrative Librarian	2.0	1.0		1.0
Administrative Services Analyst	1.0	1.0		1.0
Associate Administration Analyst	1.0	0.0		0.0
Deputy Director of Community Services - Library	1.0	1.0		1.0
Executive Secretary I/II	1.0	1.0		1.0
Family Literacy Specialist	1.0	1.0		1.0
Head of Reference		1.0	1.0	2.0
Learning Center Manager I/II	1.0	1.0		1.0
Librarian I/II	8.0	9.0		9.0
Library Assistant I/II	6.0	8.0		8.0
Library Associate	2.0	2.0		2.0
Library Information Systems Support Technician	1.0	1.0		1.0
Literacy Program Manager	1.0	1.0		1.0
Office Assistant I/II	0.7	0.7		0.7
Senior Library Assistant	2.0	2.0		2.0
Senior Administrative Analyst		1.0		1.0
Volunteer Tutor/Learner Coordinator	3.0	3.0		3.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>31.7</b>	<b>34.7</b>	<b>1.0</b>	<b>35.7</b>



## Expenditures Summary

\$17,417,670
\$83,521  
(0.48% vs. prior year)

### Community Services - Library & Cultural Services Proposed and Historical Budget vs. Actual



## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$5,296,492	\$4,416,861	\$4,806,154	\$5,423,827	\$5,977,730	10.2%
<b>Total General Fund:</b>	<b>\$5,296,492</b>	<b>\$4,416,861</b>	<b>\$4,806,154</b>	<b>\$5,423,827</b>	<b>\$5,977,730</b>	<b>10.2%</b>
Capital Improvement						
Impact Fee - Library	\$6,152	\$13,210	\$6,627	\$1,419,295	\$1,204,188	-15.2%
<b>Total Capital Improvement:</b>	<b>\$6,152</b>	<b>\$13,210</b>	<b>\$6,627</b>	<b>\$1,419,295</b>	<b>\$1,204,188</b>	<b>-15.2%</b>
Special Revenue Funds						
Library Fund	\$353,176	\$365,513	\$179,117	\$10,491,027	\$10,235,752	-2.4%
Chevron Modernizatn Proj & Cia	\$204,639	\$204,639	\$0	\$0	\$0	0%
Emergency Ope & Disastr Recvry	\$36,094	\$33,235	\$1,342	\$0	\$0	0%
<b>Total Special Revenue Funds:</b>	<b>\$593,909</b>	<b>\$603,387</b>	<b>\$180,460</b>	<b>\$10,491,027</b>	<b>\$10,235,752</b>	<b>-2.4%</b>

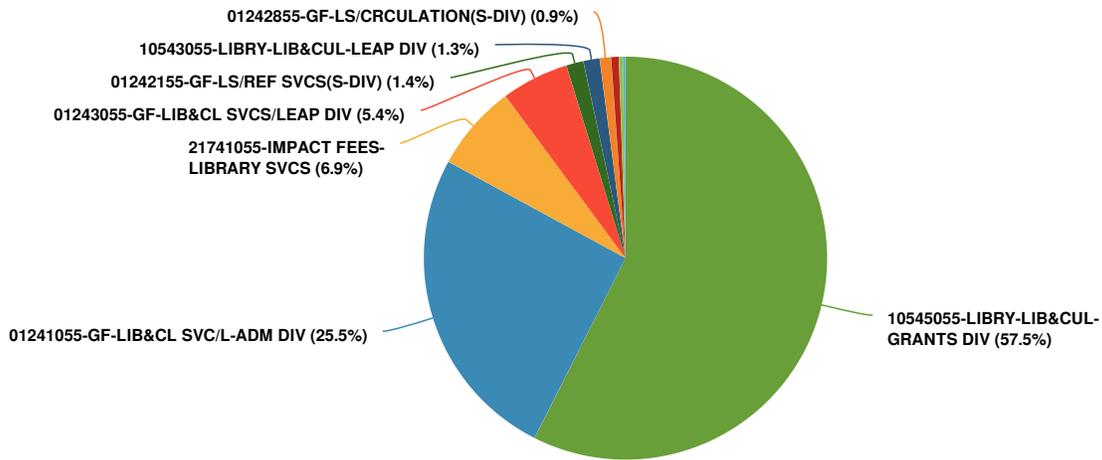


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
<b>Total All Funds:</b>	\$5,896,554	\$5,033,458	\$4,993,240	\$17,334,149	\$17,417,670	0.5%



# Expenditures by Function

## Budgeted Expenditures by Function



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Community Services						
Library & Cultural Services						
01241055-GF-LIB&CL SVC/L-ADM DIV	\$3,761,279	\$3,454,090	\$3,484,139	\$3,961,672	\$4,438,354	12%
01242755-GF-LS/CHLDRN'S SVCS (S-DIV)	\$46,979	\$34,959	\$57,326	\$75,750	\$108,250	42.9%
01242855-GF-LS/CIRCULATION(S-DIV)	\$95,395	\$87,788	\$111,675	\$159,212	\$158,827	-0.2%
01242955-GF-LS/EXTENSION SVCS (S-DIV)	\$65,399	\$24,797	\$46,851	\$58,600	\$55,300	-5.6%
01242155-GF-LS/REF SVCS(S-DIV)	\$180,479	\$165,587	\$199,063	\$231,446	\$240,852	4.1%
01242255-GF-LS/ACCESS SVCS (S-DIV)	\$26,324	\$27,735	\$26,936	\$30,200	\$34,000	12.6%
01243055-GF-LIB&CL SVCS/LEAP DIV	\$647,972	\$621,906	\$880,164	\$906,947	\$942,147	3.9%
01244055-GF-LIB&CL SVC/P-ART DIV	\$472,665	\$0	\$0	\$0	\$0	0%
10541055-LIBRY-LIB&CUL-ADMIN DIV	\$14,792	\$3,087	\$4,657	\$0	\$0	0%
10543055-LIBRY-LIB&CUL-LEAP DIV	\$0	\$0	\$3,765	\$3,500	\$227,773	6,407.8%
10544055-LIBRY-LIB&CUL-PUBLIC ART 1.5%	\$99,627	\$0	\$0	\$0	\$0	0%

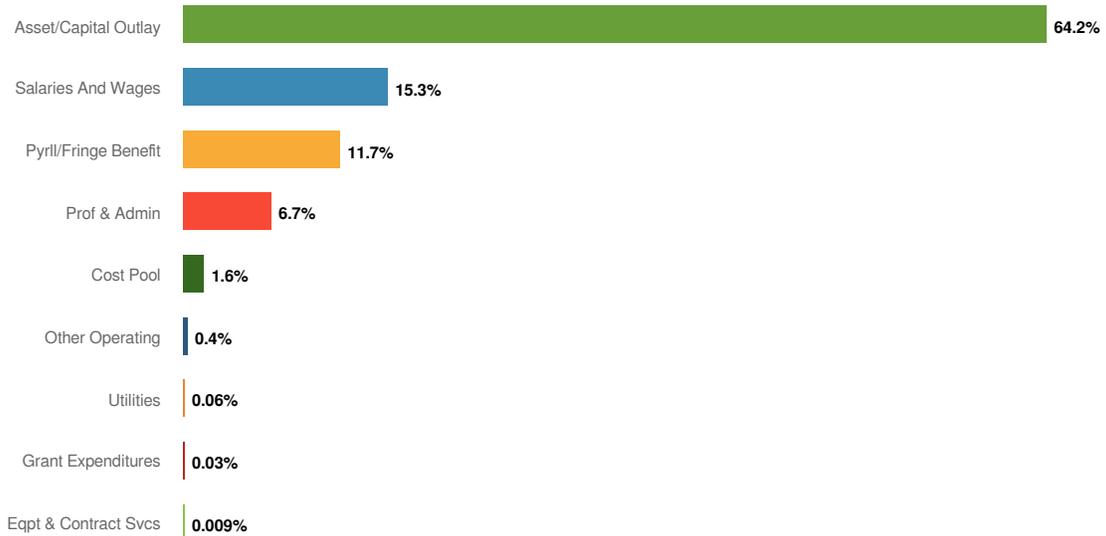


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
10544155-LIBRY-LIB&CUL-PUBLIC ART 1	\$0	\$126,186	\$0	\$0	\$0	0%
10545055-LIBRY-LIB&CUL-GRANTS DIV	\$238,757	\$236,240	\$170,696	\$10,487,527	\$10,007,979	-4.6%
11743055-CHEVRON ECIA - LEAP	\$204,639	\$204,639	\$0	\$0	\$0	0%
13424155-EMGCY OPE & DISTR/LIBRARY-CULT	\$36,094	\$33,235	\$1,342	\$0	\$0	0%
21741055-IMPACT FEES-LIBRARY SVCS	\$6,152	\$13,210	\$6,627	\$1,419,295	\$1,204,188	-15.2%
<b>Total Library &amp; Cultural Services:</b>	<b>\$5,896,554</b>	<b>\$5,033,458</b>	<b>\$4,993,240</b>	<b>\$17,334,149</b>	<b>\$17,417,670</b>	<b>0.5%</b>
<b>Total Community Services:</b>	<b>\$5,896,554</b>	<b>\$5,033,458</b>	<b>\$4,993,240</b>	<b>\$17,334,149</b>	<b>\$17,417,670</b>	<b>0.5%</b>
<b>Total Expenditures:</b>	<b>\$5,896,554</b>	<b>\$5,033,458</b>	<b>\$4,993,240</b>	<b>\$17,334,149</b>	<b>\$17,417,670</b>	<b>0.5%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$2,250,044	\$1,924,813	\$2,192,067	\$2,438,588	\$2,659,681	9.1%
Pyrrl/Fringe Benefit	\$1,759,907	\$1,842,340	\$1,868,179	\$2,090,230	\$2,044,351	-2.2%
Prof & Admin	\$1,068,920	\$795,555	\$596,739	\$1,043,125	\$1,164,133	11.6%
Other Operating	\$367,877	\$60,914	\$58,805	\$109,515	\$69,403	-36.6%
Utilities	\$25,766	\$20,067	\$10,491	\$8,000	\$9,700	21.3%
Eqpt & Contract Svcs	\$367	\$727	\$2,592	\$1,586	\$1,600	0.9%
Provisn For Ins Loss	\$1,120	\$0	\$0	\$0	\$0	0%
Cost Pool	\$408,784	\$246,440	\$246,440	\$258,762	\$285,035	10.2%
Asset/Capital Outlay	\$3,007	\$9,884	\$6,184	\$11,364,991	\$11,178,767	-1.6%
Grant Expenditures	\$10,761	\$6,532	\$11,743	\$19,352	\$5,000	-74.2%
Oper Xfers Out	\$0	\$126,186	\$0	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$5,896,554</b>	<b>\$5,033,458</b>	<b>\$4,993,240</b>	<b>\$17,334,149</b>	<b>\$17,417,670</b>	<b>0.5%</b>



# COMMUNITY SERVICES - CHILDREN AND YOUTH



**LaShonda White**  
Deputy City Manager - Community Services

**“It’s fulfilling to work on programs and projects like our mini-grant programs, tool libraries, and numerous other City projects to bring them to launch and see how it positively impacts the community I grew up in.”**

**Guadalupe Morales**  
Assistant Administration Analyst  
7 years

## What We Do

**Funder:** Fund youth-serving organizations in alignment with the Community Needs Assessment and Strategic Investment Plan (Per Article 15 of the Richmond City Charter)

**Supporter:** Provide support to a 15-member Oversight Board (e.g., board recruitment, retention, training, agenda-setting, meeting facilitation, etc.)

**Collaborator and Convener:** Work with internal and external organizations to discuss service delivery, opportunities for collaboration, training, etc.

**Evaluator:** Evaluate grantees, the grant process, and the program to document the collective impact of the Fun



## What We Did

Awarded \$1.62 million dollars to 20 youth-serving organizations

- Awards covered 6 priority areas
- Entered into grant service agreements with awardees

Released the FY 22-23 Request for Proposals

- Finalized and released the RFCY RFP with the total projected amount available for FY 2022-2023 of ~\$1.6 million
- Hosted 2 pre-proposal meetings
- Launched online application website

Participated in local and regional convenings

- Attend bi-monthly Richmond funders meetings and monthly meetings of The Children’s Funding Project and Funding the Next Generation

Supported Oversight Board at monthly meetings



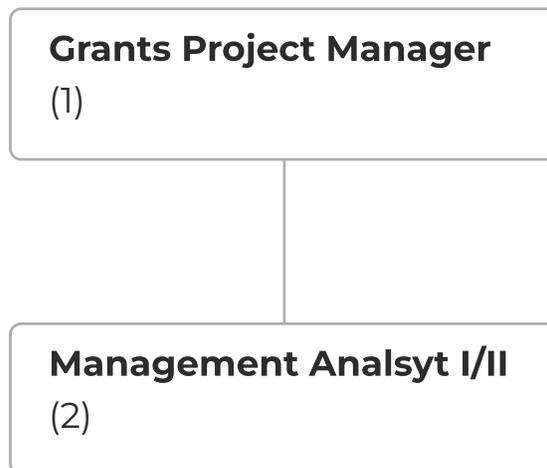
## What We Plan To Do

- Award grants to FY 2023-24 applicants
- Release RFCY FY 2023-24 Request for Proposal
- Host Richmond Fund for Children & Youth Board Retreats
- Acquire a grants management software system to support all city-funding initiatives including Love Your Block Grant, ECIA Grant, ECIA Mini-Grant, and Neighborhood Public Art Mini-Grant
- Host service-provider working group and inter-departmental meetings
- Explore opportunities to provide resources and technical assistance to grantees
- Strengthen internship program



## Organizational Chart

Richmond Department of Children & Youth



## Position Listing

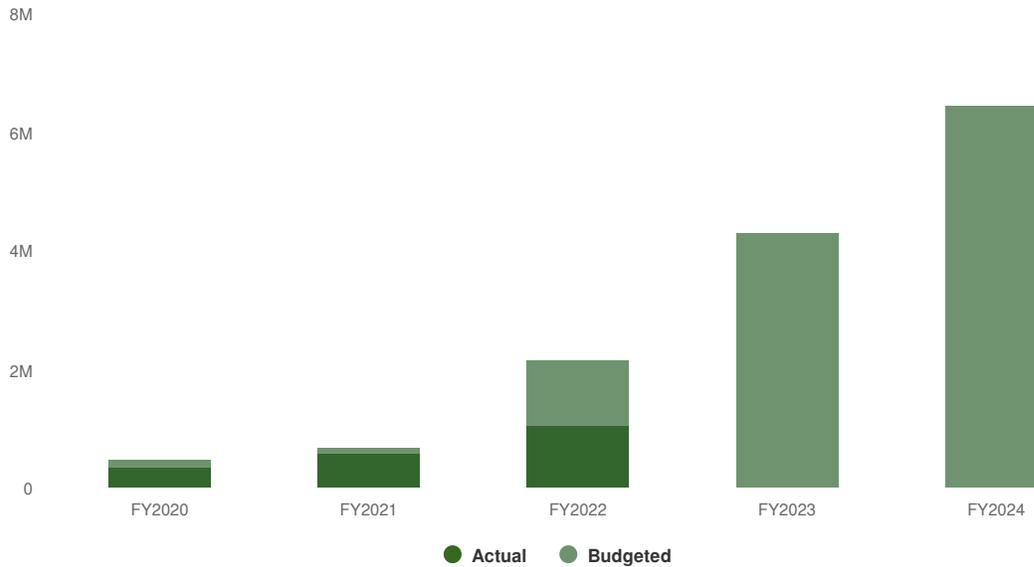
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>DEPARTMENT OF CHILDREN AND YOUTH</b>				
Management Analyst I/II	1.0	1.0	1.0	2.0
Project Manager I/II (Grants Manager)	0.0	0.0	1.0	1.0
Senior Management Analyst	1.0	1.0	-1.0	0.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>2.0</b>	<b>2.0</b>	<b>1.0</b>	<b>3.0</b>



## Expenditures Summary

**\$6,437,936** **\$2,124,507**  
(49.25% vs. prior year)

### Community Services - Children and Youth Proposed and Historical Budget vs. Actual



## Expenditures by Fund

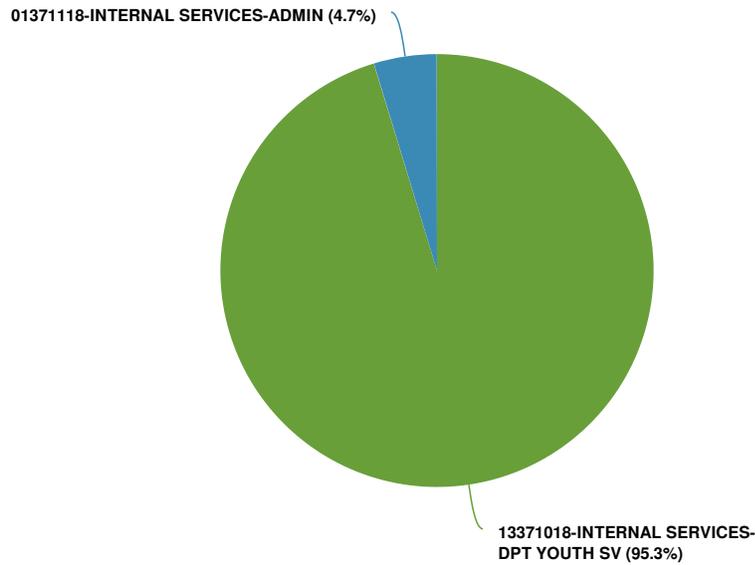
The Patrick's Proposed Department fund's revenues have seen significant changes over the past two years. In 2020, the General Fund revenues remained unchanged at \$681,184. In 2021, the General Fund revenues increased by 26% to \$861,593. This trend will continue in 2022 with an 11% increase to \$952,723.

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$0	\$247,152	\$436,263	\$378,071	\$302,613	-20%
<b>Total General Fund:</b>	<b>\$0</b>	<b>\$247,152</b>	<b>\$436,263</b>	<b>\$378,071</b>	<b>\$302,613</b>	<b>-20%</b>
Special Revenue Funds						
Kids First Initiative	\$339,774	\$329,128	\$619,764	\$3,935,358	\$6,135,323	55.9%
<b>Total Special Revenue Funds:</b>	<b>\$339,774</b>	<b>\$329,128</b>	<b>\$619,764</b>	<b>\$3,935,358</b>	<b>\$6,135,323</b>	<b>55.9%</b>
<b>Total All Funds:</b>	<b>\$339,774</b>	<b>\$576,280</b>	<b>\$1,056,027</b>	<b>\$4,313,429</b>	<b>\$6,437,936</b>	<b>49.3%</b>



# Expenditures by Function

## Budgeted Expenditures by Function



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
City Manager						
City Manager						
13331013-KIDS FIRST INITIATIVE	\$338,824	\$47,047	\$34,643	\$25,519	\$0	-100%
<b>Total City Manager:</b>	<b>\$338,824</b>	<b>\$47,047</b>	<b>\$34,643</b>	<b>\$25,519</b>	<b>\$0</b>	<b>-100%</b>
Internal Services Program						
01371118-INTERNAL SERVICES-ADMIN	\$0	\$247,152	\$436,263	\$378,071	\$302,613	-20%
13371018-INTERNAL SERVICES-DPT YOUTH SV	\$950	\$282,081	\$585,122	\$3,909,839	\$6,135,323	56.9%
<b>Total Internal Services Program:</b>	<b>\$950</b>	<b>\$529,233</b>	<b>\$1,021,384</b>	<b>\$4,287,910</b>	<b>\$6,437,936</b>	<b>50.1%</b>
<b>Total City Manager:</b>	<b>\$339,774</b>	<b>\$576,280</b>	<b>\$1,056,027</b>	<b>\$4,313,429</b>	<b>\$6,437,936</b>	<b>49.3%</b>
<b>Total Expenditures:</b>	<b>\$339,774</b>	<b>\$576,280</b>	<b>\$1,056,027</b>	<b>\$4,313,429</b>	<b>\$6,437,936</b>	<b>49.3%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$166,151	\$259,818	\$275,146	\$377,746	\$123,161	-67.4%
Pysl/Fringe Benefit	\$104,281	\$177,682	\$147,630	\$264,783	\$162,751	-38.5%
Prof & Admin	\$67,725	\$136,783	\$631,401	\$3,654,400	\$6,103,579	67%
Other Operating	\$1,617	\$1,998	\$1,850	\$15,500	\$24,000	54.8%
Utilities	\$0	\$0	\$0	\$1,000	\$0	-100%
Cost Pool	\$0	\$0	\$0	\$0	\$24,445	N/A
<b>Total Expense Objects:</b>	<b>\$339,774</b>	<b>\$576,280</b>	<b>\$1,056,027</b>	<b>\$4,313,429</b>	<b>\$6,437,936</b>	<b>49.3%</b>



# PUBLIC WORKS



**Daniel Chavarria**  
Public Works Director

**“I like seeing my talents being used to help keep City vehicles running smoothly.”**

Combination Equipment Mechanic  
4 years

## What We Do

### Mission:

The Public Works Department aims to enhance the City’s physical environment, infrastructure, community facilities, and City-owned properties to the greatest degree as efficiently as possible. Through engineering and our capital improvement program, we aim to design, construct, maintain, clean, and ensure the safety of the City’s infrastructure, parks and open space, City vehicles, and equipment, street and traffic lights, buildings and structures and the wastewater program. The department also provides quality and timely maintenance services.



## What We Did

- Continue rehabilitating the Richmond Parkway from I-80 to San Pablo Road.
- Completed Via Verde Slide Reconstruction by June 30, 2022.
- Completed Yellow Brick Road Construction by June 30, 2022.
- Completed Castro Ranch Road Rehabilitation by June 30, 2022 with 1.5 miles of new bike lanes.
- Completed 37th Street Bike/Ped Project.
- Awarded \$1.6 million dollars from CNRA for Flooded Risk Reduction in the Rheem Creek Watershed Project.
- Completed First Street Wet Weather Collection Project.
- Completed Marina Bay Parkway Force Main.
- Started construction of the \$50 million dollar Grit & Aeration Project.
- Removed 8003 tons of illegal dumping from City streets, and 2908 tags from over 1754 locations.
- Conducted 16 neighborhood clean-ups.
- Removed/abated 57 Homeless Encampments.
- Planted 147 trees, and trimmed 205.



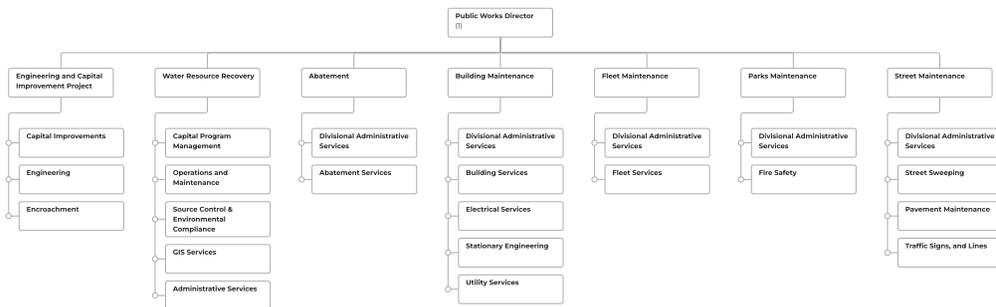
## What We Plan To Do

- Deliver the Americans with Disability Act (ADA) sidewalks and curbs.
- Complete the I-80 Central Interchange Phase II Environmental Impact Report and start project construction.
- Deliver annual Paving Program.
- Replace the DPRC HVAC System.
- Rehabilitate Castro Ranch Road.
- Continue our effort to add electric vehicles to our fleet when feasible.
- Deliver construction documents for the \$8.5 million dollar Harbour 8 Park Extension.
- Deliver construction documents for the \$4.5 million dollar Boorman Park Rehabilitation.
- Replace the Ferry Point Dornan Drive Pump Station.
- Deliver the Local Road Safety Plan, and apply for HSIP implementation grant funds.
- Deliver the Cutting & Harbour Bikeway Quick-Build Project.
- Deliver the Richmond Wellness Trail.
- Deliver the Richmond Greenway Gap Study.



## Organizational Chart

### Public Works



## Position Listing

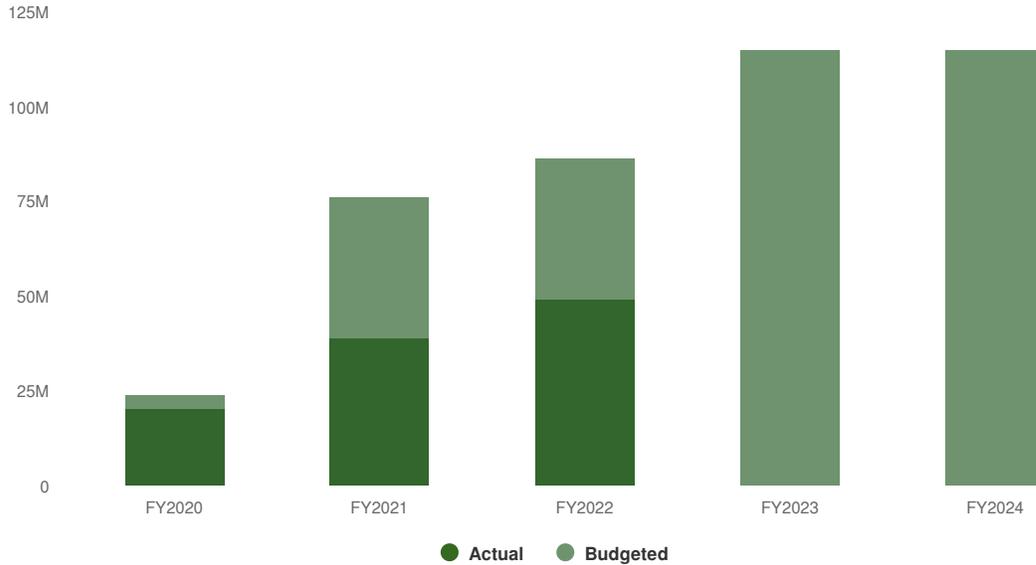
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23- 24
<b>PUBLIC WORKS</b>				
Administrative Aide	3.0	3.0		3.0
Associate Administrative Analyst	1.0	1.0		1.0
Building Trades Worker I/II/III	4.0	4.0		4.0
Capital Projects Manager	1.0	1.0		1.0
Carpenter	2.0	2.0		2.0
Combination Equipment Mechanic	7.0	7.0		7.0
Construction & Maintenance Supervisor	1.0	1.0		1.0
Construction Inspector I/II	3.0	3.0		3.0
Custodial Maintenance Supervisor	1.0	1.0		1.0
Deputy Public Works Director	1.0	1.0		1.0
Development Project Manager I/II	0.4	0.4		0.4
Electrical Supervisor	1.0	1.0		1.0
Electrician I/II	5.0	4.0		4.0
Engineer I/II	1.0	1.0		1.0
Equipment Mechanic III/IV	3.0	3.0		3.0
Equipment Operator	11.0	11.0		11.0
Equipment Parts Specialist	2.0	2.0		2.0
Equipment Services Superintendent	1.0	1.0		1.0
Equipment Supervisor	1.0	1.0		1.0
Executive Secretary I/II	1.0	1.0		1.0
Gardener	3.0	3.0		3.0
Groundskeeper/Gardener	13.0	13.0		13.0
Maintenance Leadworker	10.0	10.0		10.0
Maintenance Worker I/II	21.0	21.0		21.0
Office Aide	0.8	0.8		0.8
Office Assistant II	1.0	1.0		1.0
Painter	2.0	2.0		2.0
Parks & Landscaping Superintendent	1.0	1.0		1.0
Parks Construction & Maintenance Worker	5.0	5.0		5.0
Parks Supervisor	3.0	3.0		3.0
Project Manager I/II	1.0	1.0	-1.0	0.0
Public Works Director	1.0	1.0		1.0
PW Facilities Maintenance Superintendent	1.0	1.0		1.0
PW Streets Maintenance Superintendent	1.0	1.0		1.0
Public Works Superintendent	1.0	1.0		1.0
Senior Civil Engineer	2.0	2.0		2.0
Senior Electrician		1.0		1.0
Stationery Engineer	3.0	3.0		3.0
Stationery Engineer Supervisor	1.0	1.0		1.0
Tree Leadworker	1.0	1.0		1.0
Utility Worker II	10.0	10.0		10.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>132.2</b>	<b>132.2</b>	<b>-1.0</b>	<b>131.2 Maintenance</b>



## Expenditures Summary

\$114,789,096
\$153,075  
(0.13% vs. prior year)

### Public Works Proposed and Historical Budget vs. Actual



## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
General Fund	\$16,016,750	\$25,515,210	\$26,148,819	\$31,460,086	\$34,091,456	8.4%
<b>Total General Fund:</b>	<b>\$16,016,750</b>	<b>\$25,515,210</b>	<b>\$26,148,819</b>	<b>\$31,460,086</b>	<b>\$34,091,456</b>	<b>8.4%</b>
Other Operations						
Hilltop Landscape Maint Dist	\$1,174,786	\$1,330,369	\$1,121,689	\$1,637,372	\$1,788,751	9.2%
Marina Bay Lndscp & Light Dist	\$999,500	\$1,114,249	\$1,158,560	\$1,291,290	\$1,062,410	-17.7%
<b>Total Other Operations:</b>	<b>\$2,174,286</b>	<b>\$2,444,618</b>	<b>\$2,280,249</b>	<b>\$2,928,662</b>	<b>\$2,851,161</b>	<b>-2.6%</b>
Internal Service						
Equipment Services	\$1,590,501	\$1,059,286	\$2,127,671	\$6,797,662	\$9,596,752	41.2%
<b>Total Internal Service:</b>	<b>\$1,590,501</b>	<b>\$1,059,286</b>	<b>\$2,127,671</b>	<b>\$6,797,662</b>	<b>\$9,596,752</b>	<b>41.2%</b>
Capital Improvement						

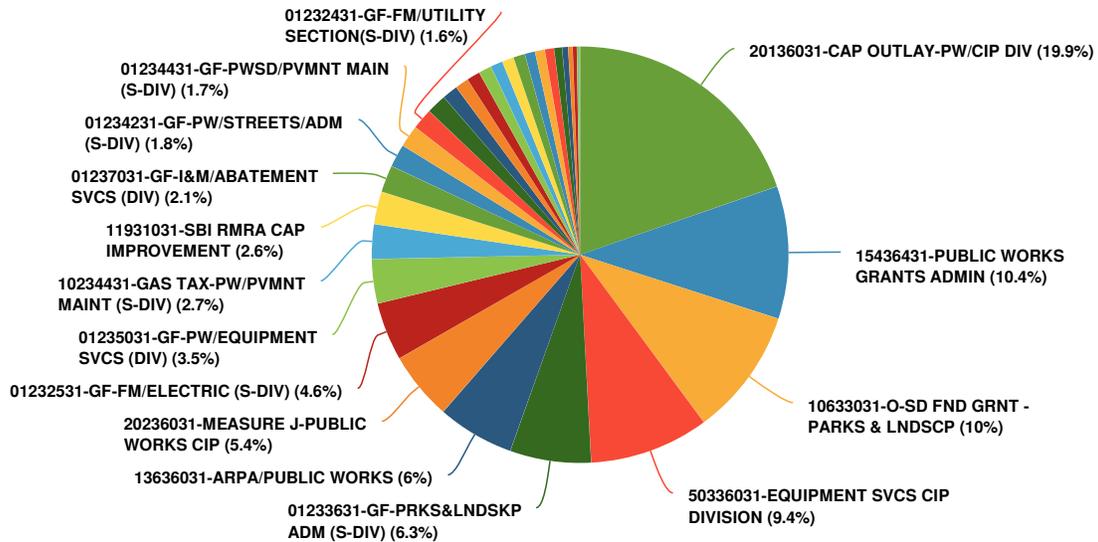


Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
State Gas Tax	\$0	\$2,505,332	\$2,408,239	\$2,835,431	\$3,120,105	10%
Outside Funded Svcs - Grants	\$0	\$0	\$28,888	\$14,200,369	\$11,883,356	-16.3%
Road Maint & Rehab Acct (Rmra)	\$41,616	\$772,155	\$1,682,969	\$4,924,446	\$2,944,644	-40.2%
Engineering Grants	\$2,500	\$2,655,094	\$8,474,545	\$27,174,248	\$11,943,456	-56%
General Capital Fund	\$47,242	\$780,974	\$436,500	\$7,484,955	\$22,820,449	204.9%
Measure J	\$185,405	\$1,701,621	\$2,143,597	\$5,169,035	\$6,142,803	18.8%
Impact Fee - Parks	\$15,000	\$16,777	\$15,117	\$15,000	\$15,000	0%
Impact Fee - Traffic	\$0	\$318,372	\$450,312	\$370,434	\$0	-100%
Impact Fee - Parks/Open	\$56,735	\$34,743	\$2,263	\$642,783	\$373,264	-41.9%
<b>Total Capital Improvement:</b>	<b>\$348,499</b>	<b>\$8,785,069</b>	<b>\$15,642,430</b>	<b>\$62,816,700</b>	<b>\$59,243,077</b>	<b>-5.7%</b>
Special Revenue Funds						
Chevron Modernizatn Proj & Cia	\$330,182	\$487,778	\$2,063,191	\$1,769,414	\$186,442	-89.5%
Encroachment Svcs	\$0	\$667,141	\$703,789	\$906,309	\$891,476	-1.6%
Emergency Ope & Disastr Recvry	\$71,056	\$68,427	\$2,400	\$406,812	\$75,000	-81.6%
American Rescue Plan Act	\$0	\$0	\$35,275	\$6,621,215	\$6,928,890	4.6%
<b>Total Special Revenue Funds:</b>	<b>\$401,238</b>	<b>\$1,223,346</b>	<b>\$2,804,654</b>	<b>\$9,703,749</b>	<b>\$8,081,808</b>	<b>-16.7%</b>
Enterprise Funds						
Marina	\$0	\$0	\$16,994	\$929,161	\$924,842	-0.5%
<b>Total Enterprise Funds:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,994</b>	<b>\$929,161</b>	<b>\$924,842</b>	<b>-0.5%</b>
<b>Total All Funds:</b>	<b>\$20,531,273</b>	<b>\$39,027,529</b>	<b>\$49,020,818</b>	<b>\$114,636,021</b>	<b>\$114,789,096</b>	<b>0.1%</b>



# Expenditures by Function

## Budgeted Expenditures by Function



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Public Works						
Public Work & Engineering Svcs						
01231031-GF-PW ADMIN-DIV	\$426,993	\$3,929,339	\$3,580,100	\$3,931,127	\$1,045,691	-73.4%
01231131-CR-PW/ENGINEERING SERVICES	\$35,118	\$878,034	\$618,322	\$1,242,023	\$1,402,211	12.9%
01232131-GF-PW-FCLTY MNT/ADM (S-DIV)	\$689,649	\$204,782	\$382,919	\$875,935	\$826,717	-5.6%
01232231-GF-FM/STNRY ENINRS (S-DIV)	\$874,698	\$1,021,846	\$1,084,996	\$1,267,291	\$1,230,220	-2.9%
01232331-GF-FM/BLDGING SVCS (S-DIV)	\$793,131	\$781,134	\$785,983	\$801,833	\$1,192,211	48.7%
01232431-GF-FM/UTILITY SECTION(S-DIV)	\$1,726,007	\$1,702,731	\$1,628,303	\$1,826,909	\$1,880,379	2.9%
01232531-GF-FM/ELECTRIC (S-DIV)	\$54,292	\$4,517,594	\$4,163,141	\$4,443,420	\$5,234,825	17.8%
01232831-FCLTY MNT/STRT LTS&SGNL(S-DIV)	\$0	\$0	\$467,834	\$538,251	\$548,979	2%
01233631-GF-PRKS&LNDSKP ADM (S-DIV)	\$4,874,912	\$4,292,433	\$4,512,023	\$5,434,944	\$7,285,514	34%
01234231-GF-PW/STREETS/ADM (S-DIV)	\$46,827	\$452,412	\$565,443	\$928,908	\$2,065,385	122.3%
01234331-GF-PWSD/STRT SWPNG(S-DIV)	\$291	\$441,298	\$635,339	\$444,058	\$1,102,009	148.2%



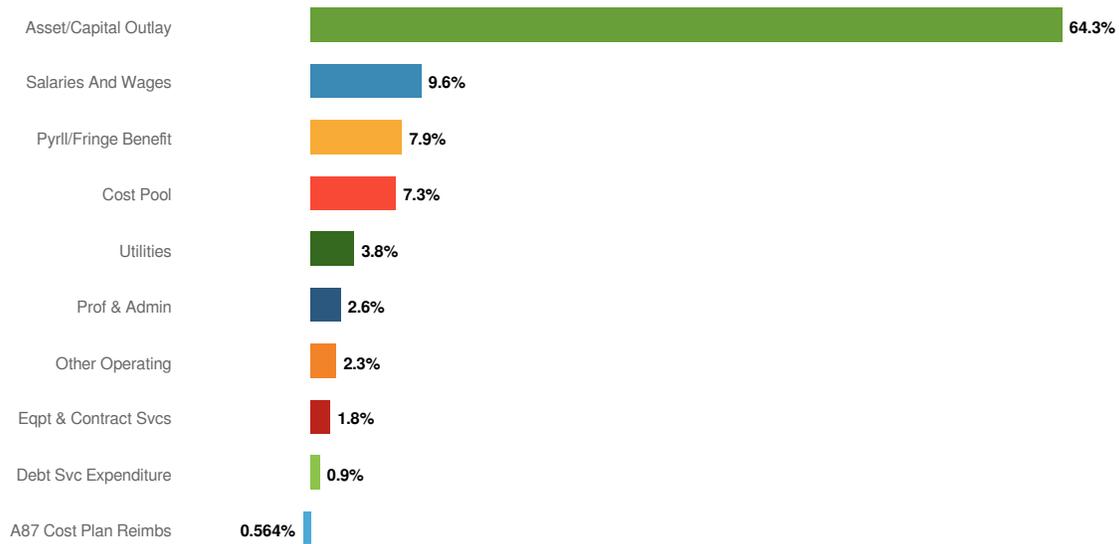
Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
01234431-GF-PWSD/PVMNT MAIN (S-DIV)	-\$287	\$1,477,404	\$1,431,021	\$2,050,776	\$1,973,135	-3.8%
01234531-GF-PWSD/TRF SGN&LNS (S-DIV)	\$244	\$822,555	\$904,333	\$1,724,849	\$1,167,581	-32.3%
01234631-GF-PWSD/ABATEMENT (S-DIV)	\$0	\$0	\$100,011	\$0	\$710,000	N/A
01235031-GF-PW/EQUIPMENT SVCS (DIV)	\$3,547,755	\$3,116,145	\$3,303,047	\$3,456,895	\$3,987,523	15.3%
01237031-GF-I&M/ABATEMENT SVCS (DIV)	\$1,701,590	\$1,876,467	\$1,985,338	\$2,492,867	\$2,439,076	-2.2%
01238031-GF-I&M/CODE ENFORCEMENT (DIV)	\$1,244,772	\$0	\$0	\$0	\$0	0%
01239031-GF-I&M/PROP/ASSETS MNGT (DIV)	\$756	\$1,037	\$667	\$0	\$0	0%
10234431-GAS TAX-PW/PVMNT MAINT (S-DIV)	\$0	\$2,505,332	\$2,408,239	\$2,835,431	\$3,120,105	10%
10633031-O-SD FND GRNT - PARKS & LNDSCP	\$0	\$0	\$28,888	\$13,800,009	\$11,482,996	-16.8%
11233731-HILLTOP LMD-PARKS&LNDSCP(SDIV)	\$1,174,786	\$1,330,369	\$1,121,689	\$1,637,372	\$1,788,751	9.2%
11533931-MRNA BAY LNDSCP & LIGHT(S-DIV)	\$999,500	\$1,114,249	\$1,158,560	\$1,291,290	\$1,062,410	-17.7%
11731331-CHEVRON ECIA - CAP PROJECT	\$151,214	\$334,010	\$1,911,058	\$1,535,992	\$0	-100%
11733631-CHEVRON ECIA - PUBLIC WORKS	\$178,968	\$153,769	\$152,133	\$233,422	\$186,442	-20.1%
11931031-SBI RMRA CAP IMPROVEMENT	\$41,616	\$772,155	\$1,682,969	\$4,924,446	\$2,944,644	-40.2%
15436431-PUBLIC WORKS GRANTS ADMIN	\$2,500	\$2,655,094	\$8,474,545	\$27,174,248	\$11,943,456	-56%
15531031-ENCROACHMENTS SVCS	\$0	\$667,141	\$703,789	\$906,309	\$891,476	-1.6%
13423131-EMGCY OPE & DISTR/PUBLIC WORKS	\$71,056	\$68,427	\$2,400	\$406,812	\$75,000	-81.6%
13636031-ARPA/PUBLIC WORKS	\$0	\$0	\$35,275	\$6,621,215	\$6,928,890	4.6%
20136031-CAP OUTLAY-PW/CIP DIV	\$47,242	\$780,974	\$436,500	\$7,484,955	\$22,820,449	204.9%
20236031-MEASURE J-PUBLIC WORKS CIP	\$185,405	\$1,701,621	\$2,143,597	\$5,169,035	\$6,142,803	18.8%
21033131-IMPACT FEES PARKS/PW	\$15,000	\$16,777	\$15,117	\$15,000	\$15,000	0%
21136031-IMPACT FEE - TRAFFIC/PW CIP	\$0	\$318,372	\$450,312	\$370,434	\$0	-100%
21633131-IMPACT FEES-OPEN PARKS/PW	\$56,735	\$34,743	\$2,263	\$642,783	\$373,264	-41.9%
40536031-MARINA-I&M CIP DIV	\$0	\$0	\$16,994	\$929,161	\$924,842	-0.5%
50335031-ISF-PW/EQUIP SVCS DIV	\$95,876	\$82,827	\$72,836	\$326,018	-\$1,153,248	-453.7%
50336031-EQUIPMENT SVCS CIP DIVISION	\$1,494,625	\$976,460	\$2,054,834	\$6,471,644	\$10,750,000	66.1%
10637631-O-SD FND GRNT-PW ABATEMENT	\$0	\$0	\$0	\$400,360	\$400,360	0%



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
<b>Total Public Work &amp; Engineering Svcs:</b>	<b>\$20,531,273</b>	<b>\$39,027,529</b>	<b>\$49,020,818</b>	<b>\$114,636,021</b>	<b>\$114,789,096</b>	<b>0.1%</b>
<b>Total Public Works:</b>	<b>\$20,531,273</b>	<b>\$39,027,529</b>	<b>\$49,020,818</b>	<b>\$114,636,021</b>	<b>\$114,789,096</b>	<b>0.1%</b>
<b>Total Expenditures:</b>	<b>\$20,531,273</b>	<b>\$39,027,529</b>	<b>\$49,020,818</b>	<b>\$114,636,021</b>	<b>\$114,789,096</b>	<b>0.1%</b>

## Expenditures by Expense Type

### Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$7,193,550	\$9,004,563	\$9,396,374	\$10,803,069	\$10,990,088	1.7%
Pyrrl/Fringe Benefit	\$5,654,770	\$7,953,081	\$7,884,666	\$8,973,688	\$9,025,548	0.6%
Prof & Admin	\$710,697	\$1,057,304	\$1,121,706	\$6,410,354	\$3,030,579	-52.7%
Other Operating	\$2,053,918	\$2,206,539	\$2,280,022	\$2,534,324	\$2,641,000	4.2%
Utilities	\$1,463,277	\$3,914,230	\$3,966,926	\$4,366,561	\$4,333,799	-0.8%
Eqpt & Contract Svcs	\$915,940	\$2,261,756	\$2,190,638	\$2,138,485	\$2,079,900	-2.7%
Cost Pool	\$1,514,179	\$4,013,632	\$4,041,142	\$5,027,112	\$8,419,909	67.5%
A87 Cost Plan Reimbs	-\$997,007	-\$771,140	-\$808,964	-\$647,398	-\$647,398	0%
Asset/Capital Outlay	\$1,929,634	\$8,608,879	\$18,172,351	\$73,975,913	\$73,862,741	-0.2%
Debt Svc Expenditure	\$92,315	\$778,686	\$775,957	\$1,042,383	\$1,052,930	1%
Oper Xfers Out	\$0	\$0	\$0	\$11,530	\$0	-100%



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
<b>Total Expense Objects:</b>	\$20,531,273	\$39,027,529	\$49,020,818	\$114,636,021	\$114,789,096	0.1%



# PUBLIC WORKS - WATER RESOURCE RECOVERY



**Daniel Chavarria**  
Director of Public Works

**“One rewarding part of my job is when residents or businesses offer their thanks for the work I support in the division.”**

**Mary Phelps**  
Project Manager  
31+ Years

## What We Do

- Oversee contract operation of Wastewater Treatment Facility, Sanitary and Storm Sewer Collection Systems to ensure compliance with State and Federal Regulatory Permits.
- Monitor Industrial Dischargers to ensure compliance with Richmond Municipal Code § 12.18 “Discharge to the Wastewater” Treatment System (aka the Sewer Use Ordinance).
- Maintain and operate the sewer pump stations (13) and stormwater pump stations (11) around the City.
- Respond to Emergency Calls... 24/7 for both sewer or storm flooding, CALL VEOLIA 24/7. This may save the property owner time and money before calling a plumber



## What We Did

- Completed over 50 sewer lateral repairs, and awarded over \$200,000 in lateral grants.
- Rehabilitated North Richmond Pump Station - \$1.8M (ARPA).
- High-Priority Sewer Line Replacements - \$956K.
- Grade 5 Sewer Line Replacements - \$474K.
- First Street Wet Weather Project - \$2.5M.



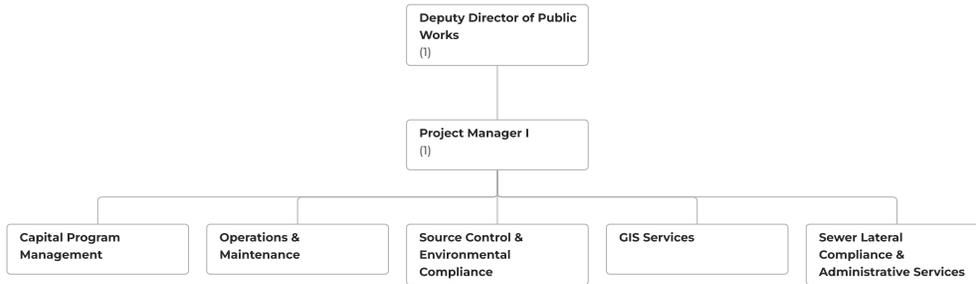
## What We Plan To Do

- Upgrade Sodium Bisulfite Tank at WWTP \$8M.
- Grit and Aeration Upgrade at WWTP \$50M (State Revolving Fund Loan).
- Upgrade Ferry Point Pump Station (\$2.5M).
- Upgrade Dornan Drive Force Main (\$4M).
- Design Cutting/Harbour Way Wet Weather Project (\$3M) Baykeeper Settlement Agreement.



## Organizational Chart

### Public Works - Water Resource Recovery



## Position Listing

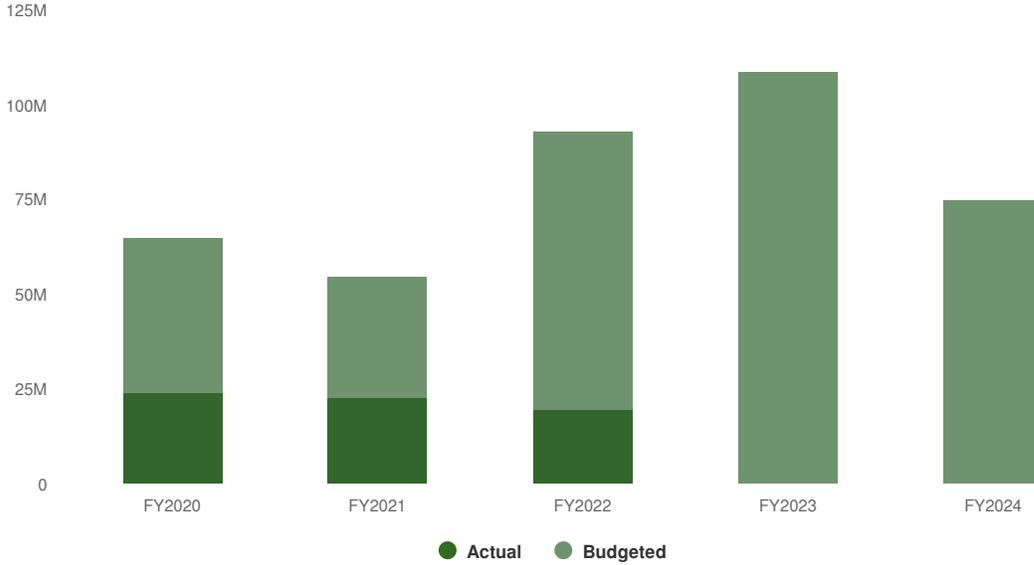
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>PUBLIC WORKS (Water Resource Recovery)</b>				
Administrative Aide	1.0	1.0		1.0
Administrative Services Analyst	1.0	1.0		1.0
Deputy Director of Public Works - City Engineer	1.0	1.0		1.0
Engineering Infrastructure Administrator	1.0	1.0		1.0
Environmental Compliance Inspector	3.0	2.0		2.0
Environmental Manager	1.0	1.0		1.0
Executive Secretary I/II		1.0		1.0
Project Manager I/II	1.0	1.0		1.0
Project Coordinator	1.0	1.0	-1.0	0.0
Senior Accountant		1.0		1.0
Senior Civil Engineer			1.0	1.0
Senior Environmental Inspector	1.0	1.0		1.0
<b>Total Full-Time Equivalent (FTEs)</b>	<b>11.0</b>	<b>12.0</b>	<b>0.0</b>	<b>12.0</b>



## Expenditures Summary

**\$74,625,124** **-\$34,048,103**  
 (-31.33% vs. prior year)

### Public Works - Water Resource Recovery Proposed and Historical Budget vs. Actual



## Expenditures by Fund

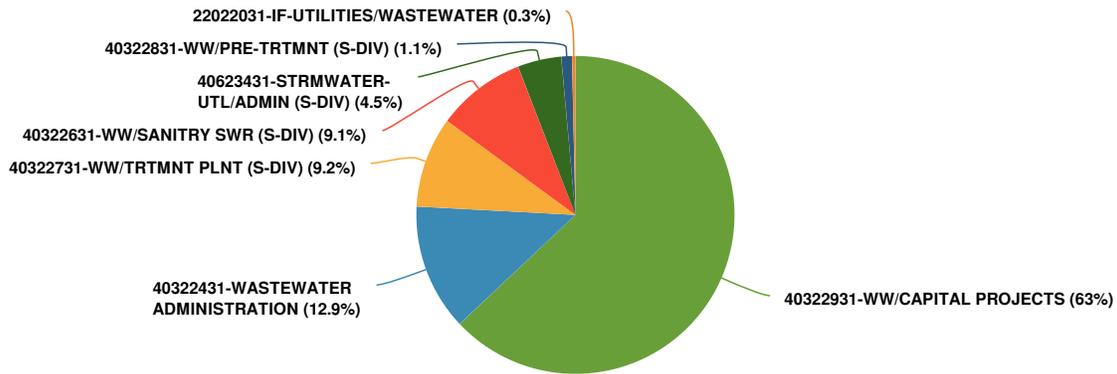
Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
Other Operations						
Stormwater	\$1,965,354	\$1,796,420	\$1,282,576	\$7,361,684	\$3,321,812	-54.9%
<b>Total Other Operations:</b>	<b>\$1,965,354</b>	<b>\$1,796,420</b>	<b>\$1,282,576</b>	<b>\$7,361,684</b>	<b>\$3,321,812</b>	<b>-54.9%</b>
Capital Improvement						
Impact Fee - Storm Drainage	\$279,928	\$37,964	\$3,593	\$0	\$0	0%
Impact Fee - Wastewater	\$168,159	\$424,748	\$358,027	\$1,636,521	\$250,000	-84.7%
<b>Total Capital Improvement:</b>	<b>\$448,087</b>	<b>\$462,712</b>	<b>\$361,620</b>	<b>\$1,636,521</b>	<b>\$250,000</b>	<b>-84.7%</b>
Special Revenue Funds						
Emergency Ope & Disastr Recvry	\$482	\$2,366	\$0	\$0	\$0	0%
American Rescue Plan Act	\$0	\$0	\$0	\$1,800,000	\$0	-100%



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
<b>Total Special Revenue Funds:</b>	<b>\$482</b>	<b>\$2,366</b>	<b>\$0</b>	<b>\$1,800,000</b>	<b>\$0</b>	<b>-100%</b>
Enterprise Funds						
Wastewater	\$21,445,532	\$20,453,474	\$18,121,535	\$97,875,022	\$71,053,312	-27.4%
<b>Total Enterprise Funds:</b>	<b>\$21,445,532</b>	<b>\$20,453,474</b>	<b>\$18,121,535</b>	<b>\$97,875,022</b>	<b>\$71,053,312</b>	<b>-27.4%</b>
<b>Total All Funds:</b>	<b>\$23,859,455</b>	<b>\$22,714,972</b>	<b>\$19,765,731</b>	<b>\$108,673,227</b>	<b>\$74,625,124</b>	<b>-31.3%</b>

## Expenditures by Function

### Budgeted Expenditures by Function



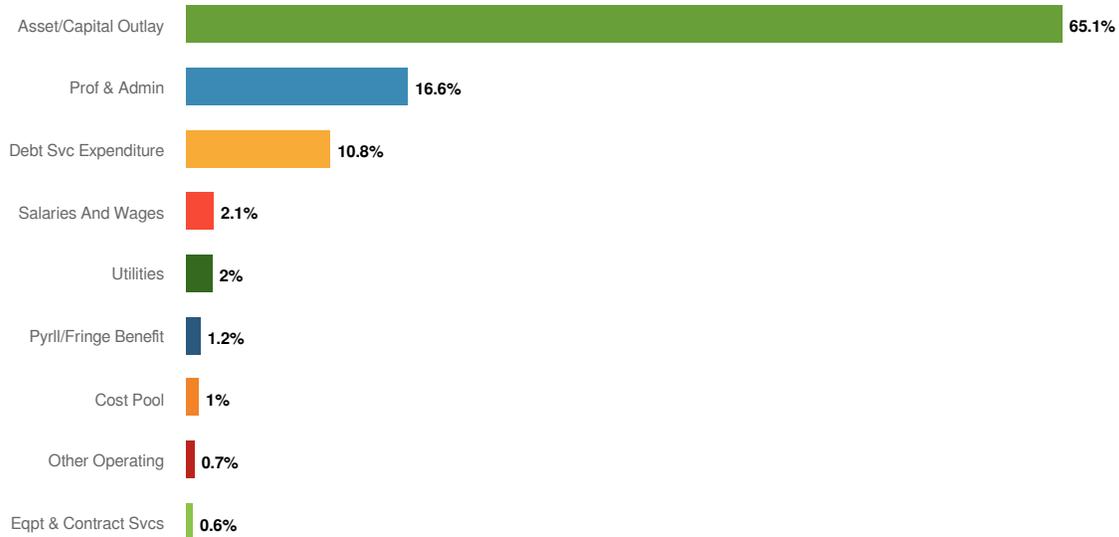
Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Public Works						
Water Resource Recovery						
13422231-EMGCY OPE & DISTR/WASTEWATER	\$28	\$2,366	\$0	\$0	\$0	0%
13422331-EMGCY OPE & DISTR/STORMWATER	\$454	\$0	\$0	\$0	\$0	0%
21923431-IF-UTILITIES/STORMWATER	\$279,928	\$37,964	\$3,593	\$0	\$0	0%
22022031-IF-UTILITIES/WASTEWATER	\$168,159	\$424,748	\$358,027	\$1,636,521	\$250,000	-84.7%



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
40322631-WW/SANITRY SWR (S-DIV)	\$5,496,095	\$5,658,741	\$4,617,715	\$8,095,180	\$6,761,522	-16.5%
40322731-WW/TRTMNT PLNT (S-DIV)	\$6,078,841	\$5,265,753	\$4,942,810	\$8,121,501	\$6,881,802	-15.3%
40322831-WW/PRE-TRTMNT (S-DIV)	\$571,205	\$626,540	\$424,321	\$1,014,303	\$806,444	-20.5%
40322931-WW/CAPITAL PROJECTS	\$3,414,279	\$2,981,557	\$3,049,986	\$71,462,578	\$47,000,000	-34.2%
40322431-WASTEWATER ADMINISTRATION	\$5,885,113	\$5,920,884	\$5,086,704	\$9,181,462	\$9,603,544	4.6%
40623431-STRMWATER-UTL/ADMIN (S-DIV)	\$1,965,354	\$1,796,420	\$1,282,576	\$7,361,684	\$3,321,812	-54.9%
13623331-ARPA/STORMWATER	\$0	\$0	\$0	\$1,800,000	\$0	-100%
<b>Total Water Resource Recovery:</b>	<b>\$23,859,455</b>	<b>\$22,714,972</b>	<b>\$19,765,731</b>	<b>\$108,673,227</b>	<b>\$74,625,124</b>	<b>-31.3%</b>
<b>Total Public Works:</b>	<b>\$23,859,455</b>	<b>\$22,714,972</b>	<b>\$19,765,731</b>	<b>\$108,673,227</b>	<b>\$74,625,124</b>	<b>-31.3%</b>
<b>Total Expenditures:</b>	<b>\$23,859,455</b>	<b>\$22,714,972</b>	<b>\$19,765,731</b>	<b>\$108,673,227</b>	<b>\$74,625,124</b>	<b>-31.3%</b>

## Expenditures by Expense Type

### Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$1,077,976	\$1,044,284	\$895,213	\$1,363,302	\$1,599,025	17.3%
Pyrrl/Fringe Benefit	\$495,717	\$342,294	-\$904,624	\$809,587	\$866,996	7.1%



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Prof & Admin	\$10,032,797	\$9,299,634	\$8,323,630	\$15,309,672	\$12,374,240	-19.2%
Other Operating	\$247,613	\$267,291	\$252,177	\$539,846	\$505,584	-6.3%
Utilities	\$1,128,930	\$983,445	\$1,090,765	\$1,349,573	\$1,457,049	8%
Eqpt & Contract Svcs	\$803,993	\$890,568	\$326,507	\$475,109	\$412,300	-13.2%
Cost Pool	\$838,883	\$887,873	\$887,873	\$1,073,695	\$753,927	-29.8%
Asset/Capital Outlay	\$4,462,345	\$3,993,751	\$3,998,793	\$79,772,943	\$48,596,278	-39.1%
Debt Svc Expenditure	\$4,771,202	\$5,005,831	\$4,895,398	\$7,979,500	\$8,059,725	1%
<b>Total Expense Objects:</b>	<b>\$23,859,455</b>	<b>\$22,714,972</b>	<b>\$19,765,731</b>	<b>\$108,673,227</b>	<b>\$74,625,124</b>	<b>-31.3%</b>



# RENT CONTROL



**Nicolas Traylor**  
Executive Director

**“This department has a culture that is based on community-first values. We are centered on providing information and guidance to provide healthy housing and housing stability to our community members”**

## **Edward Argenal**

Services Analyst with the Public Information & Enrollment Unit  
1 year

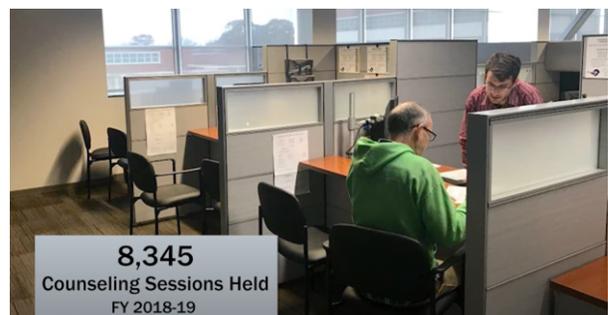
## **What We Do**

The mission of the Rent Program is to promote neighborhood and community stability, healthy housing, and affordability for Richmond tenants through the regulating of those landlord/tenant matters that reasonably relate to rents and evictions, while maintaining a landlord’s right to a fair return.



## **What We Did**

- Provided over 5,301 counseling sessions to tenants, landlords, and property managers on the requirements of the Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance, and relevant State laws.
- Conducted Rent Program Community Workshops.
- Trained Rent Program Services Analyst on conducting mediations and continuing training.
- Continued to conduct informal mediations between landlords and tenants as part of the normal course of work conducted by Rent Program Services Analyst.
- Re-enrolled all rental property owners in Richmond to further refine rental housing database and began collection of Tenancy Registration forms (approx. half of units collected) to register and track the Maximum Allowable Rents.
- Third billing cycle of the Rental Housing Fee to-date, approximate 96% of revenue has been



collected, with funds continuing to be collected until the end of the fiscal year.

- Hearings Unit is fully operational. To date, 27 rent adjustment petitions have been filed. A Settlement Agreement was reached for 17, individual rent decrease ordered for 7, and individual rent increase ordered for 3. The Board has heard a handful of appeals hearings.

## What We Plan To Do

- Continue to invest in staff training and professional development to ensure staff members are knowledgeable on the requirements of the Rent Ordinance, Rent Board Regulations, and related State and Federal laws.
- Continue to develop online services (e.g., filing system for the submission of Property Enrollment and Tenancy Registration forms, online appointment scheduling system, increasing Zoom counseling sessions, as well as the filing of rent increase and termination of tenancy notices).
- Increase awareness of the Rent Ordinance by publicizing and distributing the comprehensive Guide to Rent Control in Richmond, and continue to develop online outreach services (e.g., fact sheets, webinars, and podcasts on new pandemic-related laws and other common topics such as Just Cause for Eviction, Owner Move-In Evictions, Rent Increases, the Rent Adjustment Petition process, the Ellis Act, and the Relocation Ordinance).
- Expand educational efforts through targeted outreach to specific groups, such as (but not limited to) tenants and providers of affordable housing, realtors, monolingual Spanish-speaking households, small property owners, and problem properties (those with code violations).
- Develop systems to produce Notices of the Maximum Allowable Rent (MAR) (sent to landlords and tenants when Tenancy Registration Forms are submitted), including a database accessible to the public where community members can research the MAR for a particular rental unit.
- Maintain collection of the Rental Housing Fee (greater than 90% compliance) to solidify the Rent Program's reserves to assure the viability of the Program, and meet the necessary operating financial needs.
- Improve and focus on sustainability of the agency. The success of the Program is tied to the ability to retain, develop, and effectively deploy

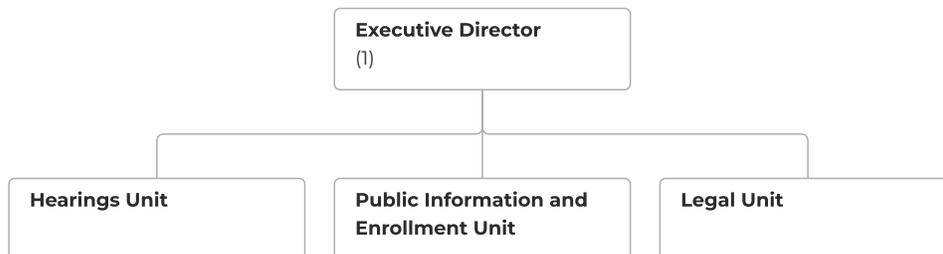


staff resources in the most effective and efficient manner possible.

- Continue to work collaboratively with other City departments to improve rental housing inspection options, Richmond's Rent Assistance Program, enforcement of the Relocation Ordinance, and the collection of other City fees (e.g., Business License Tax, Fire Prevention Services Fee, and Rental Inspection Program fee).
- Continue to develop and refine the Rent Program's database, transitioning from using the City's eTrak-IT database, to a new database solution designed to work specifically for the needs of the Rent Program. A more effective and efficient database will allow for more accurate billing, enhancing the Program's collection rate, and improving the Program's ability to accurately track lawful rents, Hearings' decisions, eviction trends, etc. The anticipated long-term impact should be a decrease in overall long-term staff costs, by reducing the number of positions necessary to perform the work of the agency.

## Organizational Chart

### Rent Program



## Position Listing

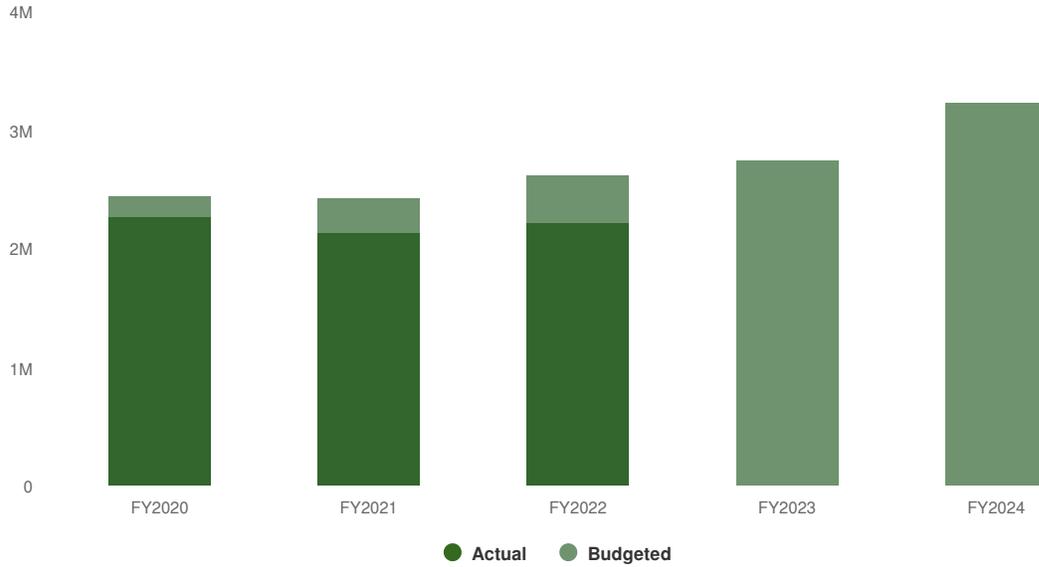
Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
<b>RENT CONTROL</b>				
Administrative Aide	3.0	3.0		3.0
Assistant Administrative Analyst	1.0	0.0		0.0
Deputy Director Rent Program	1.0	1.0		1.0
Executive Director Rent Program	1.0	1.0		1.0
Hearing Examiner Rent Program	1.0	1.0		1.0
Rent Board General Counsel	1.0	1.0		1.0
Rent Program Analyst I/II	2.0	2.0		2.0
Senior Administrative Analyst		1.0		1.0
Senior Management Analyst	1.0	1.0		1.0
Staff Attorney Rent Program	1.0	1.0		1.0
<b>Total Full-Time Equivalents(FTEs)</b>	<b>12.0</b>	<b>12.0</b>	<b>0.0</b>	<b>12.0</b>



## Expenditures Summary

**\$3,235,394** **\$496,814**  
 (18.14% vs. prior year)

### Rent Control Proposed and Historical Budget vs. Actual



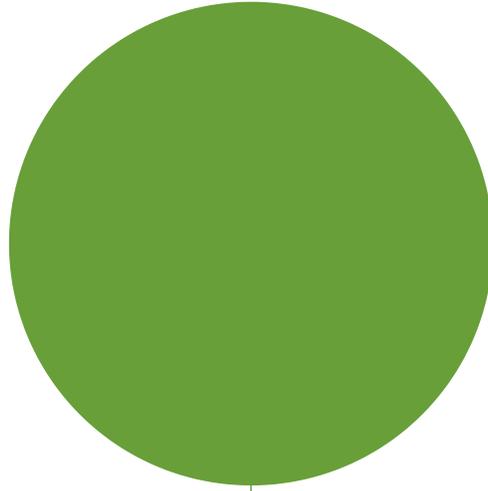
## Expenditures by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
All Funds						
Special Revenue Funds						
Rent Control	\$2,264,738	\$2,143,246	\$2,207,880	\$2,738,580	\$3,235,394	18.1%
Emergency Ope & Disastr Recvry	\$0	\$437	\$0	\$0	\$0	0%
<b>Total Special Revenue Funds:</b>	<b>\$2,264,738</b>	<b>\$2,143,684</b>	<b>\$2,207,880</b>	<b>\$2,738,580</b>	<b>\$3,235,394</b>	<b>18.1%</b>
<b>Total All Funds:</b>	<b>\$2,264,738</b>	<b>\$2,143,684</b>	<b>\$2,207,880</b>	<b>\$2,738,580</b>	<b>\$3,235,394</b>	<b>18.1%</b>



# Expenditures by Function

## Budgeted Expenditures by Function



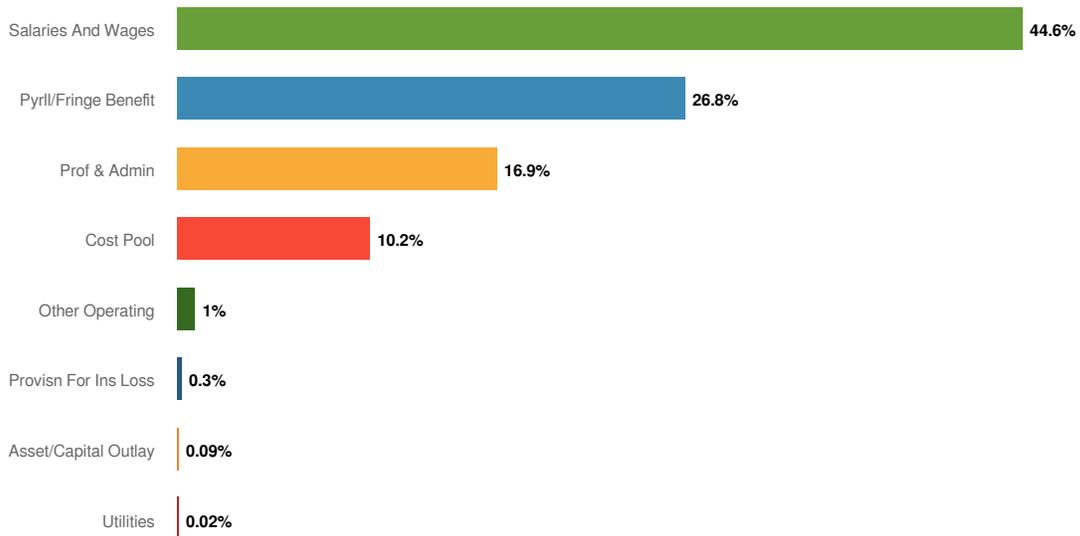
11850065-RENT CONTROL PROGRAM (100%)

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expenditures						
Rent Program						
Rent Control						
11850065-RENT CONTROL PROGRAM	\$2,264,738	\$2,143,246	\$2,207,880	\$2,738,580	\$3,235,394	18.1%
13435165-EMGCY OPE & DISTR/RENT CONTROL	\$0	\$437	\$0	\$0	\$0	0%
<b>Total Rent Control:</b>	<b>\$2,264,738</b>	<b>\$2,143,684</b>	<b>\$2,207,880</b>	<b>\$2,738,580</b>	<b>\$3,235,394</b>	<b>18.1%</b>
<b>Total Rent Program:</b>	<b>\$2,264,738</b>	<b>\$2,143,684</b>	<b>\$2,207,880</b>	<b>\$2,738,580</b>	<b>\$3,235,394</b>	<b>18.1%</b>
<b>Total Expenditures:</b>	<b>\$2,264,738</b>	<b>\$2,143,684</b>	<b>\$2,207,880</b>	<b>\$2,738,580</b>	<b>\$3,235,394</b>	<b>18.1%</b>



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Adopted	FY2024 Proposed	FY2023 Adopted vs. FY2024 Proposed (% Change)
Expense Objects						
Salaries And Wages	\$1,121,084	\$1,049,091	\$1,061,458	\$1,246,571	\$1,442,839	15.7%
Pysl/Fringe Benefit	\$691,706	\$727,447	\$690,793	\$872,288	\$868,399	-0.4%
Prof & Admin	\$239,819	\$169,889	\$226,744	\$365,085	\$547,458	50%
Other Operating	\$22,801	\$16,300	\$36,214	\$59,904	\$33,425	-44.2%
Utilities	\$414	\$551	\$481	\$500	\$500	0%
Eqpt & Contract Svcs	\$0	\$103	\$188	\$300	\$0	-100%
Provisn For Ins Loss	\$8,765	\$9,047	\$8,991	\$9,300	\$9,300	0%
Cost Pool	\$173,624	\$171,256	\$182,704	\$184,632	\$330,473	79%
Asset/Capital Outlay	\$6,526	\$0	\$307	\$0	\$3,000	N/A
<b>Total Expense Objects:</b>	<b>\$2,264,738</b>	<b>\$2,143,684</b>	<b>\$2,207,880</b>	<b>\$2,738,580</b>	<b>\$3,235,394</b>	<b>18.1%</b>



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# APPENDIX

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## Glossary

**Abatement:** A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

**Accounting System:** The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

**Accrued Interest:** The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to, but not including, the date of delivery (settlement date). (See Interest)

**Amortization:** The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

**Appropriation:** A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

**Arbitrage:** As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

**Assessed Valuation:** A value assigned to real estate or other property by a government as the basis for levying taxes.

**Audit:** An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

**Audit Report:** Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; and (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

**Available Funds:** Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

**Balance Sheet:** A statement that discloses the assets, liabilities, reserves, and equities of a fund or governmental unit at a specified date.

**Betterments (Special Assessments):** Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements. The proportionate share may be paid in full, or the property owner may request that the assessors apportion the betterment over 20 years. Over the life of the betterment, one year's apportionment, along with one year's committed interest computed from October 1 to October 1, is added to the tax bill until the betterment has been paid.

**Bond:** A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value, or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)



**Bond and Interest Record:** (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date, and all other pertinent information concerning the bond issue.

**Bonds Authorized and Unissued:** Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from the community's books.

**Bond Issue:** Generally, the sale of a certain number of bonds at one time by a governmental unit.

**Bond Rating (Municipal):** A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems which designate a letter or a combination of letters and numerals where AAA is the highest rating, and C1 is a very low rating.

**Budget:** A plan for allocating resources to support particular services, purposes, and functions over a specified period of time. (See Performance Budget, Program Budget)

**Capital Assets:** All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water, and sewer lines; easements; buildings and building improvements; and vehicles, machinery, and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

**Capital Budget:** An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

**Cash:** Currency, coin, checks, postal, and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

**Cash Management:** The process of monitoring the ebb and flow of money in and out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short-term borrowing and investment of idle cash.

**Certificate of Deposit (CD):** A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

**Classification of Real Property:** Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

**Collective Bargaining:** The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union. regarding wages, hours, and working conditions.

**Consumer Price Index:** The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."



**Cost-Benefit Analysis:** A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

**Debt Burden:** The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

**Debt Service:** The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

**Encumbrance:** A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

**Enterprise Funds:** An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery—direct, indirect, and capital costs—are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted and generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

**Equalized Valuations (EQVs):** The determination of the full and fair cash value of all property in the community that is subject to local taxation.

**Estimated Receipts:** A term that typically refers to anticipated local revenues often based on the previous year's receipts, and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

**Exemptions:** A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

**Expenditure:** An outlay of money made by municipalities to provide the programs and services within their approved budget.

**Fiduciary Funds:** Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

**Fixed Assets:** Long-lived assets such as buildings, equipment, and land obtained or controlled as a result of past transactions or circumstances.

**Fixed Costs:** Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs, or interest on loans.

**Float:** The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

**Full Faith and Credit:** A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.



**Fund:** An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

**Fund Accounting:** Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions, or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

**GASB 34:** A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement of the government's financial performance, trends, and prospects for the future.

**GASB 45:** This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

**General Fund:** The fund used to account for most financial resources and activities governed by the normal appropriation process.

**General Obligation Bonds:** Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

**Governing Body:** A board, committee, commission, or other executive or policymaking body of a municipality or school district.

**Indirect Cost:** Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

**Interest:** Compensation paid, or to be paid, for the use of money, including amounts payable at periodic intervals, or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

**Interest Rate:** The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

**Investments:** Securities and real estate held for the production of income in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

**Line Item Budget:** A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

**Local Aid:** Revenue allocated by the state or counties to municipalities and school districts.

**Maturity Date:** The date that the principal of a bond becomes due and payable in full.

**Municipal(s):** (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties, and also bonds of the state and agencies of the state.



**Note:** A short-term loan, typically with a maturity date of a year or less.

**Objects of Expenditures:** A classification of expenditures that is used for coding any department disbursement, such as “personal services,” “expenses,” or “capital outlay.”

**Official Statement:** A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

**Operating Budget:** A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

**Overlapping Debt:** A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

**Performance Budget:** A budget that stresses output both in terms of economy and efficiency.

**Principal:** The face amount of a bond, exclusive of accrued interest.

**Program:** A combination of activities to accomplish an end.

**Program Budget:** A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

**Purchased Services:** The cost of services that are provided by a vendor.

**Refunding of Debt:** Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

**Reserve Fund:** An amount set aside annually within the budget of a town to provide a funding source for extraordinary or unforeseen expenditures.

**Revaluation:** The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

**Revenue Anticipation Note (RAN):** A short-term loan issued to be paid off by revenues, such as tax collections and state aid. RANs are full faith and credit obligations.

**Revenue Bond:** A bond payable from and secured solely by specific revenues, and thereby not a full faith and credit obligation.

**Revolving Fund:** Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.

**Sale of Real Estate Fund:** A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

**Stabilization Fund:** A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

**Surplus Revenue:** The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.



**Tax Rate:** The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

**Tax Title Foreclosure:** The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

**Trust Fund:** In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds, or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

**Uncollected Funds:** Recently-deposited checks included in an account's balance, but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves, and they are not available for disbursement.)

**Undesignated Fund Balance:** Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

**Unreserved Fund Balance (Surplus Revenue Account):** The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full, because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected.

**Valuation (100 Percent):** The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.

