

CITY OF RICHMOND  
EQUIPMENT SERVICES DIVISION  
NOVEMBER 2025 WORK SCHEDULE

Monday, November 3, 2025  to  Friday, November 7, 2025		EQUIPMENT SERV SUPERVISOR	LEAD COMB. EQUIPMENT MECHANIC	COMB. EQUIPMENT MECHANIC	EQUIPMENT MECHANIC IV	EQUIPMENT MECHANIC IV	EQUIPMENT MECHANIC IV	MAINTENANCE AID II/III	EQUIPMENT PARTS SPECIALIST	TOTAL HOURS				
Tasks	Type/Work Location	40	40	40	40	40	40	40	0	40	40	40	40	440
Vehicle Service	Fire Truck	3	5				39	25			5			77
Vehicle Service	Police Car	3	25				30			30		10		98
Vehicle Service	Large city vehicles							12			30	5		47
Vehicle Service	Sedans/Pickups		5			7		2		7	4	9		34
Vehicle Service	Tires		4	4		2				2		15		27
Vehicle Service	Small Equipment			35										35
Management/ Scheduling	Corp Yard	16												16
Procurement/Administrative	Corp Yard	17											39	56
Training	N/A		6					6			6			18
Timesheets	Corp Yard	1	1	1		1	1	1		1	1	1	1	10
Leave Time	Leave				40									40
Overtime														
<b>Total (Hours)</b>		40	46	40	40	40	40	46	0	40	46	40	40	458

CITY OF RICHMOND  
EQUIPMENT SERVICES DIVISION  
NOVEMBER 2025 WORK SCHEDULE

Monday, November 10, 2025  to  Friday, November 14, 2025		EQUIPMENT SERV SUPERVISOR	LEAD COMB. EQUIPMENT MECHANIC	COMB. EQUIPMENT MECHANIC	EQUIPMENT MECHANIC IV	EQUIPMENT MECHANIC IV	EQUIPMENT MECHANIC IV	MAINTENANCE AID II/III	EQUIPMENT PARTS SPECIALIST	Total Hours				
Tasks	Type/Work Location	40	40	40	40	40	40	40	0	40	40	40	40	440
Vehicle Service	Fire Truck	3	2				29	20			5			59
Vehicle Service	Police Car	3	20			20				20				63
Vehicle Service	Large city vehicles							8			20	10		38
Vehicle Service	Sedans/Pickups		5			7		2		7	4	5		30
Vehicle Service	Tires		2	5		2				2		1		12
Vehicle Service	Small Equipment			26								15		41
Management/ Scheduling	Corp Yard	13												13
Procurement/Administrative	Corp Yard	12											31	43
Training	N/A													0
Timesheets	Corp Yard	1	1	1		1	1	1		1	1	1	1	10
Leave Time	Leave	8	10	8	40	10	10	9		10	10	8	8	131
Overtime														0
<b>Total (Hours)</b>		40	40	40	40	40	40	40	0	40	40	40	40	440

CITY OF RICHMOND  
EQUIPMENT SERVICES DIVISION  
NOVEMBER 2025 WORK SCHEDULE

Monday, November 17, 2025  to  Friday, November 21, 2025		EQUIPMENT SERV SUPERVISOR	LEAD COMB. EQUIPMENT MECHANIC	COMB. EQUIPMENT MECHANIC	EQUIPMENT MECHANIC IV	EQUIPMENT MECHANIC IV	EQUIPMENT MECHANIC IV	MAINTENANCE AID II/III	EQUIPMENT PARTS SPECIALIST	Total Hours				
Tasks	Type/Work Location	40	40	40	40	40	40	40	0	40	40	40	40	440
Vehicle Service	Fire Truck	3	5					39	25		5			77
Vehicle Service	Police Car	3	25				30			30		10		98
Vehicle Service	Large city vehicles								12		30	5		47
Vehicle Service	Sedans/Pickups		5			7		2		7	4	9		34
Vehicle Service	Tires		4	4		2				2		15		27
Vehicle Service	Small Equipment			35										35
Management/ Scheduling	Corp Yard	16												16
Procurement/Administrative	Corp Yard	17											39	56
Training	N/A													0
Timesheets	Corp Yard	1	1	1		1	1	1		1	1	1	1	10
Leave Time	Leave				40									40
Overtime														0
<b>Total (Hours)</b>		40	40	40	40	40	40	40	0	40	40	40	40	440

CITY OF RICHMOND  
EQUIPMENT SERVICES DIVISION  
NOVEMBER 2025 WORK SCHEDULE

Monday, November 24, 2025  to  Friday, November 28, 2025		EQUIPMENT SERV SUPERVISOR	LEAD COMB. EQUIPMENT MECHANIC	COMB. EQUIPMENT MECHANIC	EQUIPMENT MECHANIC IV	EQUIPMENT MECHANIC IV	EQUIPMENT MECHANIC IV	MAINTENANCE AID II/III	EQUIPMENT PARTS SPECIALIST	Total Hours				
Tasks	Type/Work Location	40	40	40	40	40	40	40	0	40	40	40	40	440
Vehicle Service	Fire Truck	1	2					19	8		5			35
Vehicle Service	Police Car	2	15				10			15				42
Vehicle Service	Large city vehicles							4			10	10		24
Vehicle Service	Sedans/Pickups		1			7				3	4	5		20
Vehicle Service	Tires		1	3		2				1		8		15
Vehicle Service	Small Equipment			20										20
Management/ Scheduling	Corp Yard	10												10
Procurement/Administrative	Corp Yard	10											15	25
Training	N/A													0
Timesheets	Corp Yard	1	1	1		1	1	1		1	1	1	1	10
Leave Time	Leave	16	20	16	40	20	20	27		20	20	16	24	239
Overtime														0
<b>Total (Hours)</b>		40	40	40	40	40	40	40	0	40	40	40	40	440