CITY OF RICHMOND
PARKS & LANDSCAPING MAINTENANCE DIVISION
MARINA BAY LANDSCAPING & LIGHTING MAINTENANCE DISTRICT
NOVEMBER 2025 WORK SCHEDULE

Monday, November 3, 2025 to Friday, November 7, 2025		PARKS SUPERVISOR	MAINTENANCE LEAD WORKER	PARKS CONSTRUCTION & MAINT WKR	GROUNDSKEEPER/ GARDENER	GROUNDSKEEPER/ GARDENER	GARDENER	MAINTENANCE AIDE II/III	MAINTENANCE AIDE II/III	MAINTENANCE AIDE II/III	MAINTENANCE AIDE II/III	MAINTENANCE AIDE II/III
Tasks	**Work Locations**	**40**	**40**	**40**	**40**	**40**	**40**	**40**	**40**	**40**	**40**	**40**
Trash Cleanup and Weeding	Parks	2	2		8	8				8	8	8
Trash Cleanup and Weeding	Streets	2	2		8			8	8	8	8	
Trash Cleanup and Weeding	Trail	2	2			8		8	8			8
Mowing and Edging	Parks	10		20								
Irrigation Inspection and Repair	Parks	8		20								
Planting	All						20					
Weed abatement mechanically	Parks		5		8	8						8
Weed abatement mechanically	Trail											
Weed abatement mechanically	Medians		8			16		8	8	16	16	16
Weed abatement manually	Medians		8									
Weed abatement manually	Parks		5		16			8	8	8	8	
Weed abatement manually	Trail											
Lawn Aeration	Parks											
Trimming	All											
Construction/Demo												
Mulch							20	8	8			
Parts and Supplies	All											
Administration - Timesheets, Reports, Human Resources		8	4									
Training		8	4									
Leaves	N/A											
Overtime	N/A											
Total (Hours)		40	40	40	40	40	40	40	40	40	40	40

CITY OF RICHMOND
PARKS & LANDSCAPING MAINTENANCE DIVISION
MARINA BAY LANDSCAPING & LIGHTING MAINTENANCE DISTRICT
NOVEMBER 2025 WORK SCHEDULE

Monday, November 10, 2025 to Friday, November 14, 2025		PARKS SUPERVISOR	MAINTENANCE LEAD WORKER	PARKS CONSTRUCTION & MAINT WKR	GROUNDSKEEPER/ GARDENER	GROUNDSKEEPER/ GARDENER	GARDENER	MAINTENANCE AIDE II/III	MAINTENANCE AIDE II/III	MAINTENANCE AIDE II/III	MAINTENANCE AIDE II/III	MAINTENANCE AIDE II/III
Tasks	**Work Locations**	**40**	**40**	**40**	**40**	**40**	**40**	**40**	**40**	**40**	**40**	**40**
Trash Cleanup and Weeding	Parks	2	2		8	8				8	8	8
Trash Cleanup and Weeding	Streets	2	2		8			8	8	8	8	
Trash Cleanup and Weeding	Trail	2	2			8		8	8			8
Mowing and Edging	Parks	10		20								
Irrigation Inspection and Repair	Parks	8		12								
Planting	Parks						20					
Weed abatement mechanically	Parks		5									
Weed abatement mechanically	Trails											
Weed abatement mechanically	Medians		8			16		8	8	16	16	16
Weed abatement manually	Medians		8									
Weed abatement manually	Parks		5		16			8	8			
Weed abatement manually	Trails											
Lawn Aeration	Parks											
Mulch	Parks											
Construction/Demo												
Graffiti removal	All						12					
Trimming	All											
Parts and Supplies	All	8										
Administration - Timesheets, Reports, Human Resources												
Training												
Leaves	N/A	8	8	8	8	8	8	8	8	8	8	8
Overtime	N/A											
Total (Hours)		40	40	40	40	40	40	40	40	40	40	40

CITY OF RICHMOND
PARKS & LANDSCAPING MAINTENANCE DIVISION
MARINA BAY LANDSCAPING & LIGHTING MAINTENANCE DISTRICT
NOVEMBER 2025 WORK SCHEDULE

Monday, November 17, 2025 to Friday, November 21, 2025		PARKS SUPERVISOR	MAINTENANCE LEAD WORKER	PARKS CONSTRUCTION & MAINT WKR	GROUNDSKEEPER/ GARDENER	GROUNDSKEEPER/ GARDENER	GARDENER	MAINTENANCE AIDE II/III	MAINTENANCE AIDE II/III	MAINTENANCE AIDE II/III	MAINTENANCE AIDE II/III	MAINTENANCE AIDE II/III
Tasks	**Work Locations**	**40**	**40**	**40**	**40**	**40**	**40**	**40**	**40**	**40**	**40**	**40**
Trash Cleanup and Weeding	Parks	2	2		8	8				8	8	8
Trash Cleanup and Weeding	Streets	2	2		8			8	8	8	8	
Trash Cleanup and Weeding	Trail	2	2			8		8	8			8
Mowing and Edging	Parks	2		20								
Irrigation Inspection and Repair	Parks	8		12								
Planting	Parks						12					
Weed abatement mechanically	Parks		5		8	8						8
Weed abatement mechanically	Trails											
Weed abatement mechanically	Medians					8			8	8	8	8
Weed abatement manually	Medians		8									
Weed abatement manually	Parks		5		8			8		8	8	
Weed abatement manually	Trails											
Lawn Aeration	Parks											
Mulch	Parks											
Hand Watering												
Graffiti							20	8	8			
Trimming	Parks											
Parts and Supplies	All	8	4									
Administration - Timesheets, Reports, Human Resources		8	4									
Training												
Leaves	N/A	8	8	8	8	8	8	8	8	8	8	8
Overtime	N/A											
Total (Hours)		40	40	40	40	40	40	40	40	40	40	40

CITY OF RICHMOND
PARKS & LANDSCAPING MAINTENANCE DIVISION
MARINA BAY LANDSCAPING & LIGHTING MAINTENANCE DISTRICT
NOVEMBER 2025 WORK SCHEDULE

Monday, November 24, 2025 to Friday, November 28, 2025		PARKS SUPERVISOR	MAINTENANCE LEAD WORKER	PARKS CONSTRUCTION & MAINT WKR	GROUNDSKEEPER/ GARDENER	GROUNDSKEEPER/ GARDENER	GARDENER	MAINTENANCE AIDE II/III	MAINTENANCE AIDE II/III	MAINTENANCE AIDE II/III	MAINTENANCE AIDE II/III	MAINTENANCE AIDE II/III
Tasks	**Work Locations**	**40**	**40**	**40**	**40**	**40**	**40**	**40**	**40**	**40**	**40**	**40**
Trash Cleanup and Weeding	Parks	2	2		8	8				8	8	8
Trash Cleanup and Weeding	Streets	2	2		8			8	8	8	8	
Trash Cleanup and Weeding	Trail	2	2			8		8	8			8
Mowing and Edging	Parks	10		20								
Irrigation Inspection and Repair	Parks	8		4								
Planting	Parks						14					
Weed abatement mechanically	Parks		5		8	8						8
Weed abatement mechanically	Trails											
Weed abatement mechanically	Medians								8			
Weed abatement manually	Medians											
Weed abatement manually	Parks		5				6			8	8	
Weed abatement manually	Trails											
Lawn Aeration	Parks											
Mulch	Parks											
Graffiti												
Trimming/Pruning	Trail						4	8				
Parts and Supplies	All											
Administration - Timesheets, Reports, Human Resources			4									
Training			4									
Leaves	N/A	16	16	16	16	16	16	16	16	16	16	16
Overtime	N/A											
Total (Hours)		40	40	40	40	40	40	40	40	40	40	40