

RESOLUTION NO. 1-26

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND,
CALIFORNIA AUTHORIZING THE CREATION OF THE BLACK RESILIENCY
PROJECT COMMUNITY ADVISORY COMMITTEE (CAC) AND ESTABLISHING ITS
PURPOSE, DUTIES, MEMBERSHIP, TERMS, PROCEDURES, AND DISSOLUTION**

WHEREAS, on June 17, 2025, the Richmond City Council approved the establishment of the Black Resiliency Project and Fund to address persistent and disproportionate inequities impacting Black residents in Richmond; and

WHEREAS, the City Council directed City staff to develop a *State of Black Richmond Report* and a community-informed grant program to guide equitable investments and long-term strategies for improving outcomes for Black residents; and

WHEREAS, on October 7, 2025, the City Council established a Black Resiliency Project Ad Hoc Committee to provide early guidance and support the initial planning phases of the Project; and

WHEREAS, on November 18, 2025, City staff provided a progress update to the City Council on the Black Resiliency Project and Fund, which indicated that staff would work with City Council to establish the Black Resiliency Project Community Advisory Committee (CAC), the development of a public-facing City website, and the preparation of a Request for Proposals (RFP) to produce the *State of Black Richmond Report*; and

WHEREAS, the CAC will coordinate closely with the Black Resiliency Project Ad Hoc Committee and the consultant developing the State of Black Richmond Report, and once the report is complete, the CAC will assist City staff in translating findings into actionable grant funding guidelines; and

WHEREAS, the CAC's input will inform future City Council actions on program design and implementation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richmond as follows:

1. Purpose

The Community Advisory Committee (CAC) is hereby established for the purpose of advising the City of Richmond and its consultant team in shaping the State of Black Richmond Report and developing the Black Resiliency Fund grant program and ensuring that community voices and lived experiences directly inform the design of equitable programs, policies, and funding strategies aimed at improving outcomes for Richmond's Black residents; and

2. Duties

The duties of the CAC shall be as follows:

- a. Review and provide input on the draft Request for Proposals (RFP) for the State of Black Richmond Report prior to release.
- b. Advise on the findings and recommendations of the State of Black Richmond Report to ensure accuracy, representation, and alignment with community needs.
- c. Collaborate with City staff and its consultant team to shape the initial structure of the Black Resiliency Fund, including eligibility criteria, evaluation methods, and accountability measures.
- d. Support community engagement and promote transparency by serving as a conduit between the City and its residents.
- e. Review and rank grant applications in consultation with staff.
- f. Participate in structuring the project evaluation.
- g. Host quarterly community meetings on the project process to ensure transparency and create a venue for any concerns.

3. Membership

- a. The CAC shall be comprised of eleven (11) members selected to reflect Richmond's geographic, socio-economic, generational, and lived-experience diversity, appointed by the Mayor with approval from the City Council following an open and transparent application process, and shall consist of the following:
 - Seven (7) of eleven (11) members: each of the six (6) City Councilmember and the Mayor shall recommend one (1) Richmond resident each for appointment to ensure geographic, lived-experience, socio-economic and ethnic/racial diversity, and if no residents from within a given Council district apply to serve on the CAC, the Councilmember from that district may appoint a Richmond resident that resides outside of their district.
 - Two (2) of eleven (11) members: City staff, in collaboration with the Council-appointed Black Resiliency Project Ad Hoc Committee, will recommend two (2) individuals having relevant expertise for appointment by the Mayor and approval by the City Council. These two (2) members must live or work in the City or display deep connections within the Richmond community.
 - Two (2) of eleven (11) members: the CAC will recommend two individuals for appointment by the Mayor and approval by the City Council. These two (2) members must live or work in the City or display deep connections within the Richmond community.
- b. Two (2) of eleven (11) members shall be youth between the ages of 15 to 24.
- c. Individuals currently serving on the Black Resiliency Project Ad Hoc Committee or CAC are not eligible to receive grant funding resulting from this project.
- d. Appointed CAC members may not serve on other City Council-appointed boards or commissions during their CAC term.
- e. Members of the CAC shall serve without compensation.
- f. Members shall serve one-year terms, and may be reappointed consistent with City policy.
- g. A Chair and Vice-Chair shall be elected annually by a majority of members to facilitate meetings and ensure equitable participation, and both positions shall serve in such capacities for one year or until the successors are duly elected.
- h. Members will adhere to the rules regarding attendance and absences outlined in the City of Richmond Boards, Commissions, and Committees Handbook.
- i. In the event of any departure from the CAC, the vacancy shall be filled by appointment for the unexpired portion of the term of the appointee's predecessor.
- j. Members must disclose any potential conflicts of interest consistent with the City's ethics policies.
- k. Members must comply with all applicable laws including specific state-mandated training requirements regarding ethics laws, filing Form 700 Statements of Economic Interests, and adhering to the California Public Records Act.

4. Meetings

- a. The CAC may meet monthly, or more frequently as needed, particularly during the RFP development and report review phases.
- b. All decisions will be made in accordance with the City of Richmond Boards, Commissions, and Committees Handbook, Rosenberg's Rules of Order, and any other applicable City, State or Federal policies.
- c. A quorum shall consist of a simple majority of seated members.
- d. Meetings will be open to the public in accordance with the Brown Act, with agendas and materials for regular meetings posted at least 72 hours in advance and for special meetings posted at least 24 hours in advance.
- e. The CAC may form temporary subcommittees, which are established for specific, limited-duration tasks and whose membership should not include more than a quorum, to focus on specific topics such as data, outreach, and grant development.

5. Dissolution

The CAC shall continue until the Black Resiliency Fund sunsets and evaluation is complete.

BE IT FURTHER RESOLVED that City staff are authorized to take all actions necessary to implement this Resolution in accordance with City policy and applicable law.

I certify that the foregoing resolution was passed and adopted by the City Council of the City of Richmond at a regular meeting thereof held on January 6, 2026, by the following vote:

AYES:	Councilmembers Bana, Brown, Jimenez, Robinson, Wilson, Vice Mayor Zepeda, and Mayor Martinez.
NOES:	None.
ABSTENTIONS:	None.
ABSENT:	None.

PAMELA CHRISTIAN
CLERK OF THE CITY OF RICHMOND

Approved: (SEAL)

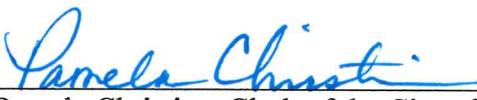
EDUARDO MARTINEZ
Mayor

Approved as to form:

SHANNON MOORE
Interim City Attorney

State of California }
County of Contra Costa } : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 1-26**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on January 6, 2026.



Pamela Christian, Clerk of the City of Richmond